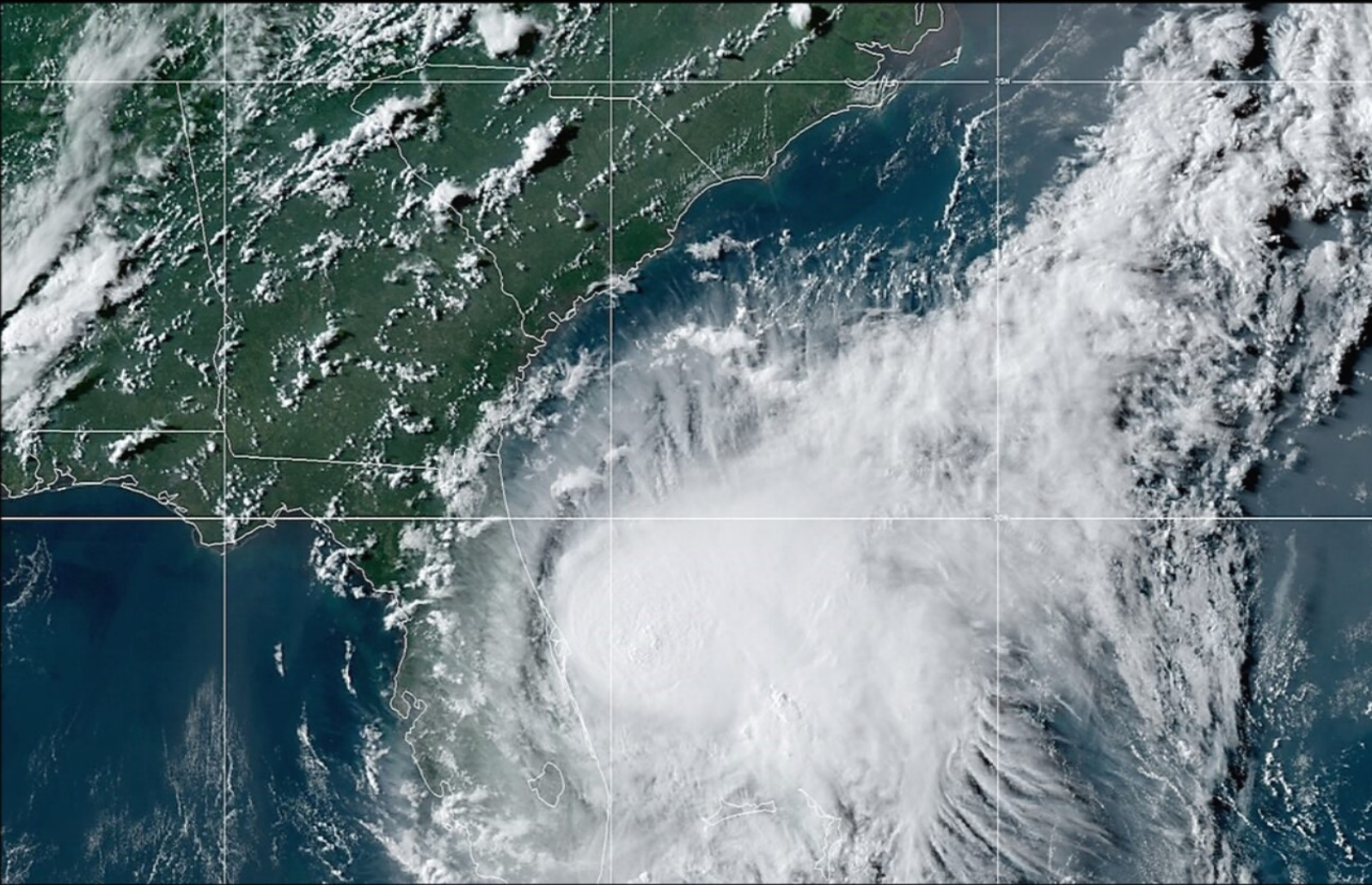


# **PORT HEAVY WEATHER PLAN**

**for**

## **NORTHEAST & EASTERN CENTRAL FLORIDA**



**Developed for the Ports of  
Northeast & Eastern Central Florida**

# **2022 - 2024**





SECJAXINST 16600.1K  
1 June 2022

SECTOR JACKSONVILLE INSTRUCTION 16600.1K

Subj: SECTOR JACKSONVILLE HEAVY WEATHER CONTINGENCY PLAN

Ref: (a) CCGLANTAREAINST 16601, Atlantic Area Port Operations Severe Weather Policy  
(b) CCGDSEVEN OPLAN 9770-09, Appendix 21, Seventh District Hurricane Plan  
(c) DCMS Contingency Support Plan 9930-13

1. PURPOSE. This document provides guidance to personnel assigned to Sector Jacksonville in the event that heavy weather preparations are required. The objective of this plan is to maintain or regain the unit's ability to perform assigned missions. The Sector Commander will determine how this objective can best be accomplished and adjust the priority of response efforts accordingly.
2. ACTION. This plan is effective upon receipt. The Sector Jacksonville Chief of Emergency Management and Force Readiness is responsible for maintaining this plan in accordance with references (a) and (b), Seventh District directives, and any other local directives. **Internet release is authorized.**
3. DIRECTIVES AFFECTED. SECJAXINST 16600.1J and all previous editions are hereby cancelled.
4. DISCUSSION. This document is divided into four chapters.
  - a. Introduction. Chapter 1 includes general information outlining Coast Guard responsibilities in a natural disaster, which may present a threat to life or property. Key terms and definitions are included to assist in understanding the terminology and acronyms included in the plan.

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NON-STANDARD DISTRIBUTION: Requests for additional copies or requests from Other Government Agencies can be addressed to Sector Jacksonville's Chief of Emergency Management and Force Readiness.

- b. Sector Jacksonville Unit Preparedness. Chapter 2 provides instructions to be followed by Sector Jacksonville personnel. It is designed to ensure duties and responsibilities are clear to all unit personnel for maintaining the security and integrity of Coast Guard people and assets. Unit personnel are to confirm protection and preparation strategies in the ports, which is also addressed here.
  - c. Unit Post Storm Operations. Chapter 3 provides guidance for returning the unit and port to operational status. Mission priorities are identified, as well as coordination with other agencies. Included is a section identifying critical Aids to Navigation (ATON). This section sets priorities for surveying the most important ATON with respect to re-opening the port(s). Surveying critical ATON is one of many tools used by the COTP to determine a threshold for safe waterway use, both commercially and recreationally.
  - d. Port Preparedness and Post Storm Actions. Chapter 4 provides the Jacksonville, Fernandina, and Canaveral Area Maritime Communities (and the Coast Guard) with steps that should or will be taken before, during, and after a hurricane. Consider Chapter 4, along with selected annexes, as a tool for industry planning purposes.
5. DISCLAIMER. This guidance is not a substitute for applicable legal requirements, nor is it itself a rule. It is intended to provide operational guidance for Coast Guard personnel and is not intended to, nor does it impose, legally-binding requirements on any party outside the Coast Guard.
6. MAJOR CHANGES. Major changes in this update include: extension of the applicable promulgation timeline from one year to three years and will rely on use of the plan's Record of Changes to make in-season and annual review changes; addition of MSIB templates in Annex N, Information Templates, which address the setting of Port Condition 4 following a storm; updates to Annex P, Auxiliary Support Plan, that reflect the current Master Marina List; and removes outdated COVID-19 language.
7. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.
- a. The development of this directive and the general policies contained within it have been thoroughly reviewed by the originating office in conjunction with the Office of Environmental Management, and are categorically excluded (CE) under current USCG CE # 33 from further environmental analysis, in accordance with Section 2.B.2. and Figure 2-1 of the National Environmental Policy Act Implementing Procedures and Policy for Considering Environmental Impacts, COMDTINST M16475.1 (series). Categorical Exclusion #33 is appropriate because this directive contains guidance on, and provisions for, compliance with applicable environmental mandates.
  - b. This directive will not have any of the following: significant cumulative impacts on the human environment; substantial controversy or substantial change to existing environmental conditions; or inconsistencies with any Federal, State, or local laws or administrative determinations relating to the environment. All future specific actions resulting from the general policies in this Manual must be individually evaluated for compliance with the National Environmental Policy Act (NEPA), DHS and Coast Guard NEPA policy, and compliance with all other environmental mandates. Due to the administrative and procedural nature of this directive and the environmental guidance



provided within it for compliance with all applicable environmental laws prior to promulgating any directive, all applicable environmental considerations are addressed appropriately in this directive.

8. DISTRIBUTION. Paper distribution will be made to Sector Jacksonville and its subordinate units. An electronic version will be located on the Sector Jacksonville Portal page (<https://cgportal.uscg.mil/units/sectorjacksonville/SitePages/Home.aspx>) and on the Sector Jacksonville Homeport page (<https://homeport.uscg.mil/jacksonville>).
9. PROCEDURE. For purposes of this instruction, the primary role of Operational Commanders is oversight and management of the operational readiness of their units and crews. The Sector Commander, unit Commanding Officers, and unit Officers in Charge at all Sector Jacksonville units shall employ the procedures detailed within this instruction to maintain and evaluate operational readiness.
10. RECORDS MANAGEMENT CONSIDERATIONS. This Instruction has been thoroughly reviewed during the directives clearance process and it has been determined there are no further records scheduling requirements, in accordance with Federal Records Act, 44 U.S.C. 3101 et seq., NARA requirements, and Information and Life Cycle Management Manual, COMDTINST M5212.12 (series). This policy does not have any significant or substantial change to existing records management requirements.
11. FORMS/REPORTS. None.
12. REQUEST FOR CHANGES. This plan shall be reviewed and updated annually. Recommendations for improving this plan may be submitted to:  
Commanding Officer, USCG Sector Jacksonville  
10426 Alta Drive  
Jacksonville, FL 32226  
ATTN: Emergency Management and Force Readiness



M. R. VLAUN  
Commander, U. S. Coast Guard  
Sector Jacksonville

Enclosure: (1) 2022-2024 Port Heavy Weather Plan for Northeast and Eastern Central Florida

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RECORD OF CHANGES			
CHANGE NUMBER	DATE OF CHANGE	DATE ENTERED	BY WHOM ENTERED

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# CHAPTER 1

## INTRODUCTION

- A. **PURPOSE.** This plan is designed to provide instructions to Coast Guard units and port stakeholders in preparing for heavy weather and responding to resultant damage within the Sector Jacksonville Area of Responsibility (AOR). The plan meets requirements set forth in Appendix 21 of OPLAN 9770-09 (District Seven Severe Weather Plan). Heavy weather conditions include occurrences of high winds, which may or may not be accompanied by excessive rains or storm surge. Generally included in this category are gale force winds, hurricanes, tropical storms, and severe-frontal systems. While this plan presents specific guidance, it may be adapted to other situations. There are two conditions associated with the approach of heavy weather – **Unit Hurricane Condition** and **Port Condition**. The Unit Hurricane Condition dictates actions to be taken by Coast Guard personnel in preparation for approaching heavy weather as described in Chapter 2 – Unit Preparedness. Chapter 3 – Unit Post Storm Operations outlines Sector Jacksonville’s procedure for returning both Coast Guard units and the ports to normal operational status. The Port Condition describes the relative threat of severe weather impacting the ports of Jacksonville, Fernandina, and Canaveral and the actions to be taken in the port at various stages as described in Chapter 4 – Port Preparedness and Post Storm Actions. Chapter 4 is also used as a stand-alone plan to guide and assist maritime interests during heavy weather situations. Since not every contingency may be anticipated, adaptability, creativity, and the implementation of the Incident Command System (ICS) are the keys to success.
- B. **GENERAL.** Natural disasters, primarily floods, tornadoes, and hurricanes, have the potential to present a serious threat to life and property within the Captain of the Port (COTP) Jacksonville AOR. This plan is especially cognizant of the hazards to vessels and marine facilities that may lie in the path of a hurricane. Proper liaising and planning among maritime interests can help to lessen the threats presented by impending heavy weather.
- C. **AUTHORITY.** This plan is derived from the authority contained in 14 USC 521, 14 USC 701, and 33 USC 1221, Coast Guard Regulations, and other directives. It supports the policies of the Commandant; Commander, Atlantic Area; and Commander, Seventh Coast Guard District. In the execution of this plan, Sector Jacksonville will perform any and all acts necessary to rescue and aid persons, and protect and save property.
- D. **KEY TERMS AND DEFINITIONS.**

**Area of Responsibility (AOR):** The AOR for Coast Guard Sector Jacksonville extends from the Georgia coast at 30°50’N latitude southward to 28°00’N (south of Melbourne, FL).

**Winds:** Winds are categorized as follows in Table 1.1

**Table 1.1**

<b>Terminology</b>	<b>Wind Speed</b>
<b>Gale Force Winds</b>	Non-cyclonic winds 39 mph to 55 mph (34 kts to 47 kts)
<b>Tropical Storm Force Winds</b>	Cyclonic winds 39 mph to 73 mph (34 kts to 63 kts)
<b>Hurricane Force Winds</b>	Above 74 mph (66 kts)

**Storm Surge:** An abnormal rise in sea level accompanying a hurricane or other intense storm, and whose height is the difference between the observed level of the sea surface and the level that would have occurred in the absence of the cyclone.

**SLOSH (Sea Lake and Overland Surges from Hurricanes):** a National Weather Service (NWS) computer program that predicts areas of flooding from hurricane surges, based on hurricane category.

**Storm Terminology:** The NWS provides advance warning of tropical storms and hurricanes. When atmospheric conditions develop to the point of rotary circulation with sustained wind speeds above 39 mph (34 kts), the National Hurricane Center officially identifies and tracks the storm as it approaches land. Please note that a storm need not be considered a hurricane for the provisions of this plan to be enforced by COTP Jacksonville.

**Invest:** A weather system for which a tropical cyclone forecast center is interested in collecting specialized data sets and/or running model guidance.

**Tropical Cyclone:** A low pressure system (not associated with a front) that develops over tropical and sometimes sub-tropical waters and has organized deep convection with a closed wind circulation about a well-defined center.

**Tropical Depression:** A tropical cyclone that has maximum sustained surface winds of 38 mph (33 kts) or less.

**Tropical Storm:** A tropical cyclone that has maximum sustained surface winds ranging from 39-73 mph (34-63 kts).

**Hurricane:** A tropical cyclone that has maximum sustained surface winds of 74 mph or greater (64 kts or greater).

**Hurricane Categories:** The strength of a hurricane is measured by its maximum sustained wind speeds. Hurricanes are categorized as follows in Table 1.2.

**Table 1.2**

<b>Hurricane Category</b>	<b>Sustained Wind Speed</b>
<b>Category 1</b>	74 -95 mph / 64-82 kts (Very dangerous winds will produce some damage)
<b>Category 2</b>	96-110 mph / 83-95 kts (Extremely dangerous winds will cause extensive damage)
<b>Category 3</b>	111-129 mph / 96-112 kts (Devastating damage will occur)
<b>Category 4</b>	130-156 mph / 113-136 kts (Catastrophic damage will occur)
<b>Category 5</b>	≥ 157 mph / ≥ 137 kts (Catastrophic damage will occur)

**NOTE: Category 3, 4, and 5 Hurricanes are MAJOR HURRICANES.**

**Watches and Warnings:** The NWS will issue storm watches and warnings as storms intensify and move closer to our area. Please note that hurricane and tropical storm watches and warnings for winds on land as well as storm surge watches and warnings can be issued for storms that the NWS believes will become tropical cyclones but have not yet attained all of the characteristics of a tropical cyclone (i.e., a closed low-level circulation, sustained thunderstorm activity, etc.). In these cases, the forecast conditions on land warrant alerting the public. These storms are referred to as “potential tropical cyclones” by the NWS. Table 1.3 is a summary of NWS alert conditions.

**Table 1.3**

<b>NWS Alert</b>	<b>When Issued</b>
<b>Storm Warning</b>	Issued when sustained non-cyclonic surface winds of 55 mph or greater are either predicted or occurring.
<b>Tropical Storm Watch</b>	Issued when Tropical Storm conditions (sustained winds of 39 to 73 mph) are possible within the specified area within 48 hours.
<b>Tropical Storm Warning</b>	Issued when Tropical Storm conditions (sustained winds of 39 to 73 mph) are expected within the specified area within 36 hours.
<b>Storm Surge Watch</b>	Issued when there is a possibility of life-threatening inundation from rising water moving inland from the shoreline somewhere within the specified area, generally within 48 hours.
<b>Storm Surge Warning</b>	Issued when there is a danger of life-threatening inundation from rising water moving inland from the shoreline somewhere within the specified area, generally within 36 hours. If the area is under a storm surge warning, check for evacuation orders from local officials.
<b>Hurricane Watch</b>	Issued when Hurricane conditions (sustained winds of 74 mph or greater) are possible within your area. Because it may not be safe to prepare for a hurricane once winds reach tropical storm force, the NHC issues Hurricane Watches 48 hours before it anticipates tropical storm force winds.
<b>Hurricane Warning</b>	Issued when Hurricane conditions (sustained winds of 74 mph or greater) are expected somewhere within the specified area. The NHC issues a Hurricane Warning 36 hours in advance of tropical storm force winds to give time to complete all preparations.
<b>Extreme Wind Warning</b>	Extreme sustained winds of a major hurricane (115 mph or greater), usually associated with the eyewall, are expected to begin within an hour. Take immediate shelter in the interior portion of a well-built structure.

**Unit Hurricane Condition (HURCON):** The Sector Commander is responsible for setting Unit Hurricane Conditions. For the purpose of setting Unit Hurricane Conditions, threatening winds are defined as sustained Tropical Storm Force Winds (39-73 mph/34-63 kts) that are expected to arrive in any area of the AOR. Unit Hurricane Conditions will be changed as the threat of severe weather affecting the AOR increases. Table 1.4 is a summary of the Unit Hurricane Conditions.

**Table 1.4**

<b>Unit Hurricane Condition</b>	<b>When Set</b>
<b>Condition V</b>	01 Dec to 31 May; Stand down from Hurricane Season
<b>Condition IV</b>	01 Jun to 30 Nov; Seasonal Condition for all units
<b>Condition III</b>	48 hours prior to the arrival of sustained Tropical Storm Force Winds (39 mph/34 kts).
<b>Condition II</b>	24 hours prior to the arrival of sustained Tropical Storm Force Winds (39 mph/34 kts).
<b>Condition I</b>	12 hours prior to the arrival of sustained Tropical Storm Force Winds (39 mph/34 kts).
<b>All Clear</b>	The storm has passed and is no longer a threat to the area. Set HURCON IV.

**NOTE: These readiness conditions can be used by the COTP Jacksonville, as applicable, to address non-cyclonic storms with potential Gale Force Winds.**



**Port Condition:** Port Conditions are set by the COTP and are used to describe, generally, how prepared the port areas should be for severe weather. Port Conditions will be changed as the threat of severe weather increases or as storms approach the Sector Jacksonville AOR. Table 1.5 is a summary of the Port Conditions.

**Table 1.5**

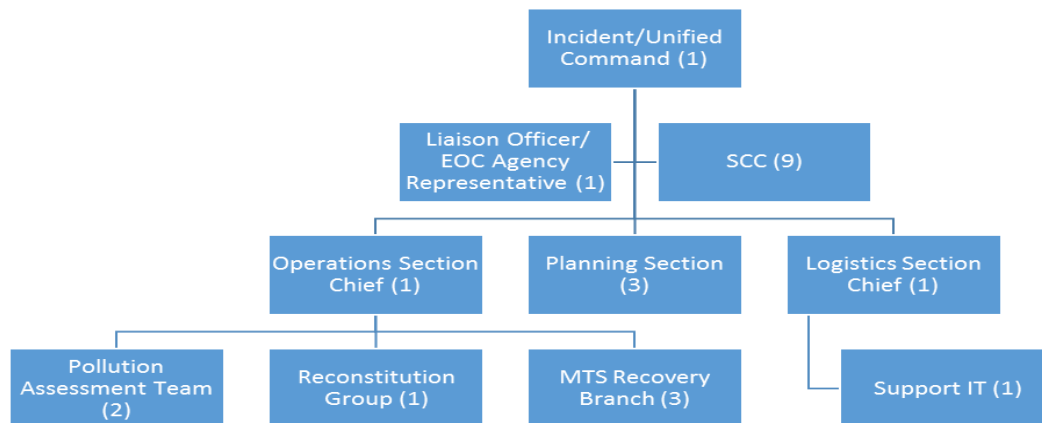
<b>Port Condition</b>	<b>When Set</b>	<b>Port Status</b>
<b>Condition 5</b>	General. 01 Dec – 31 May.	Port status: OPEN
<b>Condition 4</b>	Hurricane Seasonal Alert. 01 June – 30 Nov (return to this condition after passage of storm during season).	Port status: OPEN
<b>Condition Whiskey</b>	Sustained Tropical Storm Force Winds are <b>predicted</b> within 72 hours.	Port status: OPEN
<b>Condition X-Ray</b>	Sustained Tropical Storm Force Winds are <b>predicted</b> within 48 hours.	Port status: OPEN
<b>Condition Yankee</b>	Sustained Tropical Storm Force Winds are <b>predicted</b> within 24 hours.	Port status: RESTRICTED, vessel/facility control measures in effect.
<b>Condition Zulu</b>	Sustained Tropical Storm Force Winds are <b>predicted</b> within 12 hours.	Port status: CLOSED to all vessel traffic and waterside operations except for activities approved by COTP Jacksonville.

**NOTE: Storm movements impacting the time between Port Conditions may be less than listed.**

**Personnel:** All Sector Jacksonville personnel are critical to the unit's incident response. The Watch, Quarter, and Station Bill (WQSB) outlines specific assignments for pre-storm and post-storm response. All members not identified in the WQSB should stand by for tasking and have local (greater Jacksonville area) evacuation plans. **Dependents should be prepared to evacuate without the Active Duty member.**

**Remain Overnight (RON) Personnel:** Personnel required to remain at the unit during the storm. RON personnel may also be responsible or required for pre-storm and post-storm response. RON personnel reflect a skeleton crew totaling 22 (13 IMT/9 SCC) personnel at the unit and 01 personnel at local EOCs. Figure 1.1 outlines the breakdown of RON personnel. See the WQSB for RON assignments as these assignments may differ from primary WQSB assignments. In the event there is any confusion regarding RON assignments, Department Heads and Division/Branch Chiefs can clarify requirements as they will usually assign personnel to fill these roles. These details should be addressed prior to any supervisor changes and coordinated early within a member's department. **RON personnel on leave or TDY during Hurricane Season must coordinate an alternate through their Department Head.**

**Figure 1.1**



## CHAPTER 2

### UNIT PREPAREDNESS

- A. PURPOSE.** This chapter addresses the preparation and response by the Sector Command Staff and Department Heads to a natural disaster that directly affects Sector Jacksonville's operational resources and facilities in accordance with Appendix 21 of reference (a). Since the most probable natural disaster affecting the Greater Jacksonville Area is a hurricane/tropical storm, this plan focuses on preparation for and response to a hurricane or tropical storm. However, the policies and procedures set forth herein will be adapted as appropriate to any other natural disaster impacting the functioning of Sector Jacksonville.
- B. GENERAL.** From 1 December until 31 May, Tropical Storm development is unlikely. During this period, it is essential that the previous years' lessons learned be evaluated and incorporated into Heavy Weather Plans for both Coast Guard Units and maritime interests. Hurricane season spans from 01 June through 30 November. During this time, all Coast Guard units must assume a more alert posture (Hurricane Condition IV) regarding the possibility of severe weather impacting the AOR. Coast Guard Seventh District policy requires each unit located within its boundaries to maintain current heavy weather plans. These plans should be reviewed at the unit level on an annual basis.

Specific preparatory tasks are executed at different stages as heavy weather approaches. For the purpose of setting readiness conditions, threatening winds are defined as sustained Tropical Storm Force Winds (39-73 mph/34-63 kts) that are expected to arrive in any area of the AOR. Unit Hurricane Conditions are determined by the Sector Commander and Port Conditions are set by the Captain of the Port (COTP). In most cases, Unit Hurricane Conditions and Port Conditions parallel each other very closely. However, in those instances where the conditions do not align, Department Heads/Section Chiefs, under direction of the Sector Commander, will determine the appropriate actions to take at the unit and in the port. The following table illustrates the alignment of Unit Hurricane Conditions and Port Conditions.

**Table 2.1**

Unit Hurricane Condition	Port Condition	When Condition Usually Set
<b>Condition V</b>	<b>Condition 5</b>	General. 01 Dec to 31 May.
<b>Condition IV</b>	<b>Condition 4</b>	Seasonally. 01 Jun to 30 Nov.
<b>Condition IV</b>	<b>Condition Whiskey</b>	Sustained Tropical Storm Force Winds are <b>predicted</b> within 72 hours.
<b>Condition III</b>	<b>Condition X-Ray</b>	Sustained Tropical Storm Force Winds are <b>predicted</b> within 48 hours.
<b>Condition II</b>	<b>Condition Yankee</b>	Sustained Tropical Storm Force Winds are <b>predicted</b> within 24 hours.
<b>Condition I</b>	<b>Condition Zulu</b>	Sustained Tropical Storm Force Winds are <b>predicted</b> within 12 hours.

**NOTE: Unit Hurricane Conditions and Port Conditions do not have to occur simultaneously.**

**C. CONCEPT OF OPERATIONS.** In general, an Incident Command Structure (ICS) will be used to accomplish hurricane preparatory and response missions. ICS will typically be implemented during Unit Hurricane Conditions III, II, and I; and/or, during the corresponding Port Conditions Whiskey, X-Ray, Yankee, and Zulu. At these conditions, the basic organizational structure transitions from a Sector construct to that of a traditional ICS structure (see Annex B). Primary hurricane operations have a two-fold focus: (1) ensuring the port(s) are prepared for heavy weather, and (2) facilitating continuity of operations, unit shut-down, and personnel evacuation through the use of practiced teams.

### **1. Vulnerability Assessment.**

The Sector Proper building (10426 Alta Drive) is rated for a Category 3 Hurricane and can withstand winds up to 129 mph. The location is in a minimally impacted flood area; according to data from the 2013 Florida Statewide Regional Evacuation, the immediate area at Sector Proper will incur a 0-1.5ft storm-tide depth above ground level. However, the surrounding area, including roads for access to the Sector Proper building, will incur a 1.5-2ft storm-tide depth above ground level; this surge may begin at a Category 2 storm. For Category 3 or greater storms that are predicted to make landfall in the Jacksonville area, evacuation of the Alta Drive facility will be determined based on updated storm surge prediction (SLOSH model) and anticipated location of landfall.

Regarding the additional Sector Jacksonville property (Sector Annex), the low, flat terrain of the area makes this location vulnerable to high tides and storm surge. Evacuation of the Mayport facility should be made prior to the flooding of Mayport Road (A1A). The Storm Surge Atlas for Northeast Florida indicates that the Sector Annex grounds will be flooded by the surge created with a Category 2 storm and greater. The buildings at Mayport are of a conventional design, without additional horizontal load capabilities; they should withstand sustained winds to 100 mph. For Category 2 or greater storms that are predicted to make landfall in the Jacksonville area, evacuation of the Mayport facility will be determined based on updated storm surge prediction (SLOSH model) and anticipated location of landfall. It is important to note that access roads to Mayport flood much earlier and an evacuation through Naval Station (NAVSTA) Mayport may be required.

For both properties, access to the locations are by bridge. The Jacksonville Sheriff's Office may close the bridges in severe wind conditions, making access to the facilities hazardous or impossible during a storm. Should an evacuation of the base be required, all continuity of operations activities shall be in accordance with Sector Jacksonville's Continuity of Operations Plan (COOP).

The following table provides unit storm vulnerabilities and provides further evacuation considerations for all units in Sector Jacksonville's AOR. Sector Jacksonville requires every unit to maintain a physical presence at the unit for SAR, AT/FP, and safety purposes. **After consulting the evacuation considerations in Table 2.2 and conducting a risk assessment, COs/OICs may seek Sector Commander approval to evacuate their unit.**

**Table 2.2**

UNIT	HURRICANE RATING	STORM SURGE HAZARD	EVACUATION ZONE	EVACUATION CONSIDERATIONS
Sector Jacksonville (Alta)	CAT 3	CAT 1 – minimal CAT 2 – less than 3ft CAT 3 – greater than 3ft CAT 4 – greater than 6ft CAT 5 – greater than 9ft (Alta Drive starts to become blocked at a CAT 2 and is impassable in both directions at a CAT 3)	Zone A	Staff with Remain Overnight IMT; consider evacuation when CAT 2-3 storm surge is expected to make Alta impassable or arrival of a CAT 4 storm is forecasted within 12 hours.
Sector Jacksonville (Annex)	CAT 1	CAT 1 – greater than 3ft CAT 2 – greater than 6ft CAT 3+ – greater than 9ft (The approach to Ocean Drive becomes impassable at a CAT 1)	Zone A	Staff with minimal duty crew; consider evacuation when Evacuation Zone A evacuation is mandated, storm surge is expected to make Ocean Drive impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
STA Mayport	CAT 1	CAT 1 – greater than 3ft CAT 2 – greater than 6ft CAT 3+ – greater than 9ft (The approach to Ocean Drive becomes impassable at a CAT 1)	Zone A	Staff with minimal duty crew; consider evacuation when Evacuation Zone A evacuation is mandated, storm surge is expected to make Ocean Drive impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
STA Ponce de Leon Inlet	CAT 1	CAT 1 – less than 3ft CAT 2 – greater than 3ft CAT 3+ – greater than 9ft (North Peninsula Ave starts to become blocked at a CAT 2 and is impassable at a CAT 3)	Zone A	Staff with minimal duty crew; consider evacuation when Evacuation Zone A evacuation is mandated, CAT 2-3 storm surge is expected to make North Peninsula Ave impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
STA Port Canaveral	CAT 1	CAT 1 – less than 3ft CAT 2 – greater than 3ft CAT 3 – greater than 3ft CAT 4 – greater than 6ft CAT 5 – greater than 9ft (A1A starts to become blocked at a CAT 1-2 and is impassable at a CAT 2-3)	Zone A	Staff with minimal duty crew; consider evacuation when Evacuation Zone A evacuation is mandated, CAT 2-3 storm surge is expected to make A1A impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
ANT Jacksonville Beach	CAT 1	CAT 1 – minimal CAT 2 – minimal CAT 3 – less than 3ft CAT 4 – greater than 3ft CAT 5 – greater than 6ft (Beach Blvd starts to become blocked at a CAT 1 and is impassable at a CAT 2-3)	Zone B	Staff with minimal duty crew; consider evacuation when storm surge is expected to make Beach Blvd impassable or arrival of a CAT 2 storm is forecasted within 12 hours.
ANT Ponce de Leon Inlet	CAT 1	CAT 1 – less than 3ft CAT 2 – greater than 3ft CAT 3+ – greater than 9ft (North Peninsula Ave starts to become blocked at a CAT 2 and is impassable at a CAT 3)	Zone A	Staff with minimal duty crew; consider evacuation when Evacuation Zone A evacuation is mandated, CAT 2-3 storm surge is expected to make North Peninsula Ave impassable, or arrival of a CAT 2 storm is forecasted within 12 hours.
MSD Port Canaveral (IMOC)	CAT 4	CAT 1 – minimal CAT 2 – less than 3ft CAT 3 – less than 3ft CAT 4 – greater than 3ft CAT 5 – greater than 6ft (A1A starts to become blocked at a CAT 1-2 and is impassable at a CAT 2-3)	Zone A	Staff attached EOC; consider evacuation when Evacuation Zone A evacuation is mandated, CAT 2-3 storm surge is expected to make A1A impassable, or arrival of a CAT 5 storm is forecasted within 12 hours.



The following are considered one unit in regard to the minimally staffing requirements referenced in Table 2.2:

- i. Sector Jacksonville (Annex) and STA Mayport
- ii. STA Ponce de Leon Inlet and ANT Ponce de Leon Inlet

2. **Command Staff** – The COTP (or alternate) will serve as Incident Commander (IC) and be responsible for setting the Port Condition. See Annex B for Command Staff construct and Annex A for specific tasks and responsibilities.
3. **Operations Section** – Responsibilities include ensuring the ports and commercial facilities and vessels are prepared for the heavy weather in accordance with Chapter 3, pre- and post-storm assessment surveys of Aids to Navigation, shoreside and waterside operations (including security, Law Enforcement, and Search and Rescue), track and report the status of Marine Transportation System (MTS) Recovery, and report Essential Elements of Information (EEI) and Recovery Operations status via Common Assessment and Reporting Tool (CART). The makeup of each section's subordinate branches will be determined by the severity of each storm and its impact upon the ports and the unit. See Annex B for Operations Section construct and Annex A for specific tasks and responsibilities.
4. **Planning Section** – Responsibilities include the maintenance of the ICS Planning Cycle and unit Heavy Weather Battle Rhythm, maintaining logs of unit activity and Incident Action Plans (IAPs), tracking Port Conditions and vessel statuses and displaying that information in the Incident Command Post (ICP). See Annex B for Planning Section construct and Annex A for specific tasks and responsibilities.
5. **Logistics Section** – Responsible for acquiring the necessary supplies to support the unit in the recovery stages of the operation. The Logistics Section is also responsible for tracking Active Duty and Reserve personnel during evacuation and recall. If additional support is needed, the Logistics Section Chief shall request assistance from Deputy Commandant for Mission Support (DCMS), as per reference (c). The Support and Service Branches shall report to the Logistics Section Chief. See Annex B for Logistics Section construct and Annex A for specific tasks and responsibilities.
6. **Finance Section** – Responsible for fiscally managing the incident, including claims processing, contracting, and administrative functions. The Finance Section provides overall administrative and finance services that include accounting, filing, invoices, and preparation of service contracts, as well as financial and cost analysis. This section will work closely with all sections to ensure that all costs are documented. See Annex B for Finance Section construct and Annex A for specific tasks and responsibilities.

## 7. Sortie Parameters and Hurricane Moorings for Sector Jacksonville's Floating Assets.

- a. Sector Jacksonville will monitor the paths of tropical weather systems that are forecasted to approach the Sector's AOR and, based on the forecasted storm severity and direction of the storm's approach and prevailing winds, the Sector Commander will determine if Sector Jacksonville's floating units – WLM, WLIC, BUSL, three CPBs, and Station RB-Ms – are to be moved to a hurricane mooring location. This will be performed to keep all floating units in close proximity, provide inter-unit support, and minimize impact in the event of substantial hurricane or tropical storm conditions. This determination may be made at any time as the storm approaches; cutters may not follow the pre-storm procedures section of the heavy weather plan if the storm path becomes less predictable. Weather Parameters for assets to sortie are provided in Table 2.3. Additional close considerations will be given prior to the relocation of any Sector Jacksonville units to a designated heavy weather/hurricane mooring. A thorough risk assessment will be conducted to incorporate the most probable track of forecasted weather in determining the relocation of units to pre-designated moorings.
- b. Based on the scope and strength of heavy weather, consideration will be given in advance to evaluate the best mooring for Sector Jacksonville's resources. Table 2.3 reflects Sector Jacksonville's resources and their predetermined Safe Havens.
- c. Sector Jacksonville will liaison with MFPU Kings Bay to determine intentions of all sortieing assets, to include the Blocking Vessels, CPBs, and 64' SPC-SVs.

**Table 2.3 (Cutters)**

Sector Jacksonville's afloat resources, sortie parameters, and predetermined safe havens, if necessary

Unit	Sortie Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
		TS/CAT I	CAT II+	CAT II+
USCGC HERON 87' CPB	<u>Mayport Pier:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - Pier Surge Limit 8ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion  Talleyrand Marine Terminal	Cape Canaveral (WMEC Pier)  Base Miami Beach (BMB)	Base Charleston  Joint Base Charleston (Wharf A)
USCGC TARPON 87' CPB	<u>Mayport Pier:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - Pier Surge Limit 8ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion  Talleyrand Marine Terminal	Cape Canaveral (WMEC Pier)  Base Miami Beach (BMB)	Base Charleston  Joint Base Charleston (Wharf A)

**Table 2.3 (Cutters – cont.)**

Sector Jacksonville's afloat resources, sortie parameters, and predetermined safe havens, if necessary

Unit	Sortie Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
		TS/CAT I	CAT II+	CAT II+
USCGC SKIPJACK 87' CPB	<u>Canaveral Pier:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - Pier Surge Limit 5ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion  Base Miami Beach (BMB)	SECJAX – Annex  Talleyrand Marine Terminal	Base Charleston  Joint Base Charleston (Wharf A)
USCG MFPU Kings Bay USCGC SEA DOG 87' CPB	<u>NSB KB Site VI Piers:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion  Talleyrand Marine Terminal	Cape Canaveral (WMEC Pier)	Base Charleston  Joint Base Charleston (Wharf A)
USCG MFPU Kings Bay USCGC SEA DRAGON 87' CPB	<u>NSB KB Site VI Piers:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion  Talleyrand Marine Terminal	Cape Canaveral (WMEC Pier)	Base Charleston  Joint Base Charleston (Wharf A)
USCGC HAMMER 75' WLIC	<u>Mayport Pier:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - Pier Surge Limit 8ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion  Green Cove Springs	Green Cove Springs	Cross-Florida Barge Canal (Buckman Locks)
USCGC MARIA BRAY 175' WLM	<u>Mayport Pier:</u> - Sustained 75 mph winds (CAT 1 Hurricane) - Pier Surge Limit 8ft - U/W NLT Unit Hurricane Condition 2	Underway – Storm Evasion  Talleyrand Marine Terminal	St. Johns River: Anchorage Alpha or Bravo	Joint Base Charleston (Wharf A)

**NOTE: Due to legalities regarding Talleyrand Marine Terminal insurance policies, USCG Sector Jacksonville does not currently have a MOA with the facility for cutter evasion availability. When seeking additional dockside availability at Talleyrand Marine Terminal, reach out to Terminal Operations at 904-357-3205.**

**Table 2.3 (Stations)**

Sector Jacksonville's ashore resources, pier parameters, and predetermined safe havens, if necessary

Unit	Pier Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
		Tropical Storm, less than 74mph winds, & less than 4ft storm surge	CAT I, less than 96mph winds, & less than 8ft storm surge	CAT II+, greater than 96mph winds, & greater than 8ft storm surge
USCG Station Mayport	STA Pier Surge Limit 6-8ft	RB-Ss will be trailered at the Station once the operational limit is met: 6ft seas, 25kt winds  RB-Ms will be moored at the Station	RB-Ss will be trailered at HITRON (Cecil Field)  (01) RB-S will be trailered at ALTA for SAR standby  RB-Ms will transit to Cross-Florida Barge Canal (Buckman Locks)	RB-Ss will be trailered at HITRON (Cecil Field)  (01) RB-S will be trailered at ALTA for SAR standby  RB-Ms will transit to Cross-Florida Barge Canal (Buckman Locks)
USCG Station Ponce de Leon Inlet	STA Pier Surge Limit 5ft	SPC-SWs will be trailered at the Station once the operational limit is met: 4ft seas, 25kt winds  RB-Ms will be moored at the Station	(01) SPC-SW will be trailered at the Station  (01) SPC-SW will be trailered at the Daytona International Motor Speedway  RB-Ms will transit to Halifax Harbor Marina (Daytona Beach)	Both SPC-SWs will be trailered at the Daytona International Motor Speedway  RB-Ms will transit to Cross-Florida Barge Canal (Buckman Locks)
USCG Station Port Canaveral	STA Pier Surge Limit 8ft	RB-Ss will be trailered at the CCAFS Defense Intelligence Agency Hangar once conditions exceed 6ft seas, 25kt winds  RB-Ms will be moored at the Station <u>OR</u> Brunswick Marine Manufacturing	RB-Ss will be trailered at the Gaylord Palms Convention Center (Orlando)  RB-Ms will transit to Brunswick Marine Manufacturing	RB-Ss will be trailered at the Gaylord Palms Convention Center (Orlando)  RB-Ms will transit to Cross-Florida Barge Canal (Buckman Locks)

**Table 2.3 (Aids to Navigation Teams)**

Sector Jacksonville's ashore resources, pier parameters, and predetermined safe havens, if necessary

Unit	Pier Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
		Tropical Storm, less than 74mph winds, & less than 4ft storm surge	CAT I, less than 96mph winds, & less than 8ft storm surge	CAT II+, greater than 96mph winds, & greater than 8ft storm surge
USCG ANT Jacksonville Beach	N/A	Trailerable boats will be trailered at the ANT  49' BUSL will transit towards Cross- Florida Barge Canal (Buckman Locks)	Trailerable boats will be trailered at HITRON (Cecil Field)  49' BUSL will transit towards Cross-Florida Barge Canal (Buckman Locks)	Trailerable boats will be trailered at HITRON (Cecil Field)  49' BUSL will transit towards Cross- Florida Barge Canal (Buckman Locks)
USCG ANT Ponce de Leon Inlet	N/A	Trailerable boats will be trailered at the ANT	Trailerable boats will be trailered at the Daytona International Motor Speedway	Trailerable boats will be trailered at the Volusia County EOC

**Table 2.3 (Other Units)**

Unit	Sortie Parameters	Primary Mooring	Secondary Mooring	Tertiary Mooring
USCG MSD Port Canaveral	N/A	Emergency Generator trailer and Pollution Response trailer will stay at Station Port Canaveral (strapped down to hurricane ties with anchors)	Emergency Generator trailer and Pollution Response trailer will stay at Station Port Canaveral (strapped down to hurricane ties with anchors)	Emergency Generator trailer and Pollution Response trailer will stay at Station Port Canaveral (strapped down to hurricane ties with anchors)
USCG MSST Kings Bay *NOT under TACON of Sector Jacksonville	N/A	Prime movers, vans, RB-Ss, and trailers will be taken to the Hilton Garden Inn in Tifton, GA	Atlanta or Orlando	Atlanta or Orlando



**Table 2.3 (Other Units – cont.)**

<b>Unit</b>	<b>Sortie Parameters</b>	<b>Primary Mooring</b>	<b>Secondary Mooring</b>	<b>Tertiary Mooring</b>
USCG MFPU Kings Bay	N/A	64' SPC-SVs will relocate to Cross-Florida Barge Canal (Buckman Locks) supported by JAXPORT  33' SPC-SVs will be towed to Building 6013 for stowage		

**NOTE:** As noted in Table 2.3, USCG HITRON, located at Cecil Field, is a Safe Haven for our local Coast Guard assets and equipment. In the event that the HITRON hangar is not available due to their aircraft remaining at Cecil Field, Sector Jacksonville will contact the FL Army National Guard at Cecil Field. The FL Army National Guard has two hangars that may have space available upon request and are available on a case by case basis depending on how many of their aircraft are located at Cecil Field for the period of time requested.

## **8. Communications.**

- a. If primary electrical power is lost at Sector Jacksonville, the emergency generator will activate to provide power to critical operational areas, including the Sector Command Center (SCC). Backup generators are also located at the Rescue 21 RFF sites: Brunswick, Jacksonville, Espanola, Deltona, and St. Cloud. An additional backup generator is located at the RadSta (ANT Jacksonville Beach) HF site.
- b. As soon as it can be predicted that the SCC will be ordered to evacuate and shut down operations, the Sector Commander will direct the SCC Advance Setup Team to immediately establish a temporary Command Center at the Coast Guard Helicopter Interdiction Squadron (HITRON) Operations Building at Cecil Airport, Jacksonville. The SCC will remain in operation as long as possible until the Advance Setup Team verifies the HITRON facility is ready for immediate operational takeover. The Communication watch standers will either re-locate to another Sector (primary) or to OSC Martinsburg (secondary) to resume Rescue 21 capabilities. (Note: HITRON Command Center does not have access to Sector Jacksonville Rescue 21 RFF sites; only local VHF-FM capabilities).
- c. The temporary Command Center will remain in operation until, at the earliest, a post-storm survey of Sector Jacksonville is completed and the SCC is returned to normal operation. If the post-storm survey determines that the Sector's communications capabilities have seriously deteriorated, a request for emergency contingency communications support from Atlantic Area's Transportable Communications Central (TCC) will be made through District Seven, as per Appendix 6 to reference (c).

- d. If any of Sector Jacksonville's Rescue 21 RFF sites or NavSta and RadSta (ANT Jacksonville Beach) HF sites are rendered inactive by severe weather, the Sector will send an immediate message to D7 (drmc) noting the site outage and loss of coverage. At which time, the SCC will direct the Station closest to the outage to maintain local coverage until such time the SCC resumes full-communication capabilities or until such time that the Station may be ordered to evacuate.
  - e. In instances of **loss of primary and secondary communications with Sector Jacksonville**, cutters should establish communications with the SCC in the following order of availability: cellular phone, INMARSAT, and Iridium satellite phone. In addition, cutters may not be able to send HURCON attainment messages if they have limited or no connectivity.
- 9. Aids to Navigation (ATON) Units.** Sector Jacksonville will direct ATON units – ANT Jacksonville Beach, ANT Ponce de Leon Inlet, USCGC MARIA BRAY, and USCGC HAMMER – to conduct thorough surveys of all Critical ATON near the path of a major storm after its passing. Each ATON unit will survey aids in its AOR unless directed to assist other ATON units' surveys. Closed waterways will remain closed until all ATON has been inspected and deemed effective to serve the needs of major traffic. Sector Jacksonville will contact the District Seven (D7) Incident Management Team (IMT) immediately if coordination is needed with other Sectors within D7.
- a. In the event that a hurricane or major tropical storm is threatening the Coast Guard Seventh District, Sector Jacksonville ATON units shall respond as directed by the Sector Commander or D7 (dpw).
  - b. There are two scenarios that determine the actions taken by the Prevention Department:
    - i. Sector Jacksonville will be in the path of the hurricane or storm.
    - ii. Sector Jacksonville ATON units are deployed to support post-storm areas as requested.
  - c. Sector Jacksonville is divided into zones for purposes of pre-storm and post-storm assessments. The zones are divided by ANT Jacksonville Beach and ANT Ponce de Leon Inlet AOR boundaries:
    - i. ANT Jacksonville Beach. ANT Jacksonville Beach has two sets of AOR's for their many platforms. Their TANB/ABS AOR is responsible for minor lights and day beacons from Sapelo Sound LT 136 (Sector Charleston's AOR) south through the ICW to Matanzas River LT 83 and the St Johns River down to Georgetown Light 73. They also cover Keaton Beach and Steinhatchee River on the West Coast of FL. ANT Jacksonville's BUSL AOR includes buoys 5x11 and smaller from Ossabaw Sound (Sector Charleston's AOR) south to Ponce De Leon Inlet.

- ii. ANT Ponce de Leon Inlet. Ponce de Leon Inlet, Cape Canaveral Entrance (including Cape Canaveral Lighthouse), and St Johns River from Lake George through Lake Monroe to include all of Banana River; Matanzas 83A to Indian River South Section Day Beacon (DBN) 17 on the Intracoastal Waterway (ICW).
- d. As the Sector Commander's direct representative, it is the responsibility of the Prevention Department to advise and keep the Sector Commander informed of the status of all ATON assets and personnel assigned to Sector Jacksonville. Once the IMT is established, the Operations Section Chief (OSC)/Situation Unit Leader (SITL) will be responsible for keeping the IC informed.
- e. During hurricane season, all ANTs shall ensure that:
  - i. Boats and trailers are equipped with adequate tie-down equipment if stored in an open environment.
  - ii. Extra cans of gasoline to fuel boats are readily available.
  - iii. Unit vehicles are equipped with necessary equipment to brush and clear routes to the nearest boat ramp.
  - iv. A rental truck is available that can carry day boards, lighting equipment, discrepancy buoys, sinkers, necessary tools, and all other equipment for the repair of affected aids to navigation.
  - v. In the event that the ANT is called upon to support another unit outside of their AOR, the rental of a motorhome may be considered to support personnel.
- f. CART shall be used to report the status of all critical and priority ATON status. The vital and critical ATON can be found in ANNEX O.
- g. After a hurricane or tropical storm has cleared Sector Jacksonville's AOR, the SCC shall issue a Broadcast Notice to Mariners (BNM) (drafted by the Marine Transportation System Recovery Unit (MTSRU)) stating that Aids to Navigation within the affected area are not reliable and that mariners should neither rely on these aids nor transit any waterways in the area until they are opened by the COTP.
- h. After a hurricane or tropical storm has passed through Sector Jacksonville's AOR and it is safe for Coast Guard assets to transit the waterways, the ANTs are to deploy and provide a post-storm survey within 24 hours. The most critical waterways affecting commerce are of major concern and shall be the first to be surveyed by the ANT. These waterways include:
  - i. Port of Brunswick (if requested by Sector Charleston)
  - ii. Port of Fernandina/St. Marys River
  - iii. Port of Jacksonville/St Johns River/Blount Island
  - iv. Port Canaveral
- i. Tributaries and the Intracoastal Waterway can be surveyed using both Station and Auxiliary resources with all reports being sent to the IMT.

- j. ANT Jacksonville Beach and ANT Ponce de Leon Inlet shall work for the Waterways Group within the MTS Branch of Sector Jacksonville's IMT. Tasking will come from the Incident Action Plan (IAP) (template found in Annex M).
  - k. As a part of post-storm recovery operations, Aids to Navigation Teams Jacksonville Beach and Ponce de Leon Inlet will be expected to conduct extensive ATON verifications and surveys requiring these units to trailer assets to various locations throughout their respective AORs. These units conduct trailer operations on a daily basis, and sometime in inclement weather. It is their standard procedure to reduce speed by 30% of the posted speed limit while trailering a boat during times inclement weather. However, there is often debris and damaged highways following heavy weather which adds an additional degree of risk and uncertainty to trailering evolutions. To help mitigate this inherent risk, both ANT Jacksonville Beach and ANT Ponce de Leon Inlet shall seek approval through the Prevention Department Head or Operations Section Chief prior to embarking on any trailering operations exceeding two hours one way and notify the IMT/SCC upon departure and arrival to the launching area (same for the return trip).
  - l. COTP will determine whether to keep the waterway closed or open it to traffic based on post-storm surveys and assessments.
  - m. When all post-storm surveys are completed, the Operations Section shall determine the level of support and assistance necessary to repair, rebuild or move aids to navigation, and report this information to the IC.
  - n. The IC will work with D7 as necessary to coordinate ATON support. Upon arrival of any units to assist within Sector Jacksonville's AOR, they shall be under the control of the Operations Section. All necessary accommodations, personnel, and supply issues shall be directed to the Logistics Section to ensure that Temporary Assigned Duty (TAD) personnel are taken care of and are ready to support the ATON mission.
  - o. As aids are repaired and waterways are surveyed, BNTMs shall be issued stating the status of the aids and waterways that have been attended to by the ATON units.
- D. TRAINING AND EXERCISES.** Training and exercises have been shown to be the most effective means of mitigating the damage from heavy weather. Preparation for the hurricane season will be conducted in three key areas: **unit training, port training, and exercises.**
- 1. **Unit Training** – Department Heads shall ensure that all of their personnel are familiar with this plan. Unit training should include all Active Duty members, Dependents, Reservists, Civilians, and Auxiliaries. Training should include the following:
    - a. The Coast Guard's role within the National Response Plan and partnerships with other federal, state, and local agencies.

- b. Roles and responsibilities of Active Duty members, including WQSB and Remain Overnight (RON) assignments.
  - c. Local preparedness resources and forecasts (NWS/City & County resources).
  - d. Review of Coast Guard policies (travel claims, evacuations, and legal).
  - e. Personal/family preparations, self-help, and survival.
  - f. Distribute hurricane preparation information to all members.
  - g. **The Deputy Sector Commander and Department Heads shall ensure dependents are aware that Active Duty members may be required to stand watch during and post hurricane.**
2. Port Training - Port training will consist of a meeting with local Maritime Industry personnel to discuss port-related issues and concerns. The Coast Guard will be the lead agency for this meeting, and should actively support and encourage the participation of all key port and industry members.
  3. Exercises - Participation in the annual Coast Guard Seventh District Hurricane Exercise (HUREX) is mandatory. Participation in State or local exercises is encouraged.

#### **E. PERSONNEL PROCESS/ADMINISTRATIVE PROCEDURES.**

##### References:

- (a) Personnel and Pay Procedures Manual, PPCINST M1000.2B, Chapter 2.B.25
- (b) The Joint Travel Regulations (JTR) (<http://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>)
- (c) U. S. Coast Guard Pay and Personnel Center, Travel, Evacuation Claims (<https://www.uscg.mil/ppc/travel/evac.asp>)

1. **Evacuation Authorization and Approval for Travel Reimbursement:** No one can be given evacuation orders until ordered to do so by the Seventh District Commander (Admiral) or higher authority (LANTAREA or CG Headquarters). Local commands **do not** have discretion on this policy. For example, if a member's home address is not in an evacuation zone (check your evacuation zone at <http://www.floridadisaster.org/publicmapping/>), then the command cannot authorize them travel just because they live close enough to a zone that is being evacuated. Only zones listed on the message from the Seventh District Commander (Admiral) or higher authority will be reimbursed for hurricane evacuation travel. The decision of local civil officials to evacuate an area is not sufficient. The written order (generally a message) must stipulate: a safe haven or min/max mileage distances, the Personnel Support Team's phone number and location information, an effective date to begin entitlements, the expected duration, and must be terminated when no longer required.

**Note:** The authority for CONUS evacuations for civilian employees and dependents is Office of Personnel Management (OPM) regulations 5 CFR, Part 550, subpart D. The allowances differ from evacuation allowances from foreign locations which are

prescribed by State Department in DSSR, Chapter 600, subparts 611-639. Those civilians who are designated as Essential Personnel, but are in a listed evacuation zone will not be compensated and may evacuate; Sector Jacksonville may request up the chain for approval of civilians classified as Essential Personnel to stay in the IMT, but is not guaranteed prior to the storm.

2. **Personnel Support Teams (PST) and Their Purpose:** Personnel Support Teams (PST) will be set up as the storm dictates the need. Those teams will pre-deploy prior to the hurricane and are responsible for assisting members with travel orders that have not been prepared prior to the evacuation (give your Admin staffs the first opportunity to complete travel orders – if there is time to do so), hotel reservations, travel advances, debit cards, emergent Coast Guard Mutual Assistance (CGMA) loans, and travel claims. If evacuating, you are expected to check-in with the PST. In the event you are not able to reach the PST, CWTSATO is another valuable resource to assist with identifying a hotel that has room availability: 1-800-753-7286. This is a great phone number to have stored in your phones.

**Note:** Member and/or their families can choose their respective safe haven or choose an alternate location, but the reimbursement is limited to the cost/per diem of their assigned location as specified by the D7 evacuation message. The final location **MUST** be listed in block 13.A on the travel orders or the member/dependents will not be fully reimbursed. If dependents travel to a location other than or outside the designated evacuation area, transportation costs are limited to the authorized distance and the standard CONUS per diem rate applies at that location unless the alternate location is later approved by the authorizing/ordering official (JTR, par. 6090-A).

3. **Local Evacuation Plans:** If an Active Duty member lives in a zone that has been evacuated, their family may evacuate to a designated location but the Active Duty member should establish a local evacuation plan to lodge in the local area. If lodging is not available at a hotel or with a shipmate, then the unit will need to make arrangements for lodging and meals (e.g., cots and Meals Ready to Eat (MREs)) at the unit.
4. **Prepared Evacuation Plans Roster for Members and Dependents:** The best practice for local units is for every member to have a general evacuation plan in place prior to 01 May of the current hurricane year and provide details to the Executive Officer (XO)/Executive Petty Officer (XPO) for inclusion on the unit's Evacuation Plans Roster. Having this roster prepared will allow the XOs/XPOs to verify evacuation zone information for a member's private residence as well as provide tentative evacuation plans to the Sector Commander prior to and during a hurricane. For Sector Proper personnel, ADMIN will ensure evacuation plan information is properly updated for all members on the unit evacuation roster.

- a. Unit Evacuation Plans Roster shall include:

- i. Member's name, number of dependents, member's anticipated evacuation location, dependents' anticipated evacuation location, county and evacuation zone of personal residence.
  - ii. Tentative Evacuation Location should include details such as: shelter in place or planning to go to an alternate location such as staying with friends/family.
- b. Upon return from evacuation, the member will need to submit two TDY worksheets: one for the member and one for dependents (if applicable). The entitlements for an Active Duty Member and their Dependents are different.**
- i. Information needed on the TDY Worksheet for **Member**:
    - Name
    - Rate/Rank
    - EMPLID
    - Home Address
    - What Hurricane Evacuation county and zone is personal residence in
    - Specific Evacuation Location (hotel, friend's home, campground, etc.)
  - ii. Information needed on the TDY Worksheet for **Dependents**:
    - Names
    - Dates of birth for children – only if evacuating
    - Date of marriage for spouse – only if evacuating
    - Spouse's Social Security Number
    - Sponsor Info/EMPLID
    - Home Address
    - What Hurricane Evacuation county and zone is personal residence in
    - Specific Evacuation Location (hotel, friend's home, campground, etc)
  - iii. If a member is a geographical bachelor and dependents didn't move from a home that the member was previously stationed at, dependents are authorized evacuation orders if they live in an evacuation zone (e.g. Member PCSs but dependents remain in Jacksonville, FL).
  - iv. Government Travel Charge Cards (GTCC) can be used for **members ONLY**! Members are not authorized to put dependent travel expenses on their GTCC. Further, one person cannot claim another person's entitlement. Meaning, if a member (who is on TDY orders) evacuates with their dependents (who are on evacuation orders), they will be filing two travel claims - one for the TDY trip and a DD-1351-2 paper travel claim for the dependents. The member is not allowed to claim the entire night of lodging (and should not put the lodging on their GTCC). The member will claim a percentage of the lodging. For example, if a member, a spouse, and two dependent children are evacuated, the member would claim 25% of the lodging cost on their travel claim, per 4130-F of the JTR.

- 5. Travel Claims:** Two separate travel claims will need to be completed. One for the member, if they evacuated, and one for the dependents (done on the DD-1351-2), if they evacuated. The entitlements for each claim will be different. When a member evacuates, they do so in a TDY capacity. When dependents evacuated, they do so in an evacuation order capacity. The DD-1351-2 travel claims must have an original hand written signature in blue ink by the traveler and Approving Official. The travel orders must also have an original hand written signature in blue ink (or a copy of the approved order “Certified To Be a True Copy.” The travel claims for dependents (along with original orders, original lodging receipts, copy of the evacuation message, and any receipt for authorized travel expenses over \$75.00) will need to be mailed to:

Commanding Officer (Travel)  
Evacuation Travel Claims (TST)  
Coast Guard Pay & Personnel Center  
444 S. E. Quincy Street  
Topeka, KS 66683

- 6. Travel Claim Reimbursement to Dependents:** The order identified dependent (for example: Active Duty Member’s Spouse or Oldest Child) will need to submit an EFT Enrollment form ([https://www.fincen.uscg.mil/secure/enrollment\\_form.htm](https://www.fincen.uscg.mil/secure/enrollment_form.htm)) to have the travel claim monies direct deposited to their account. The Active Duty Member will not receive this money into their account because it is not their entitlement.

- 7. This Guide is Not All-Inclusive:** See the PPC Travel Website (<https://www.uscg.mil/ppc/travel/evac.asp>), Personnel and Pay Procedures Manual, and the Joint Federal Travel Regulations (JTR) Website (<http://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>) for further information and questions.

- 8. Additional Considerations:** Return of dependents. The orderly return of dependents shall be conducted in accordance with federal, state, and local authorities. After the storm passes, dependents should:

- Listen to emergency radio broadcasts and follow the instructions of Emergency Services officials.
- Heed the instructions of county and law enforcement officials regarding areas that have been closed and those which residents may reenter.
- Be patient. Access to homes will be controlled; security operations will require identification before entry into evacuated neighborhoods is authorized (i.e. driver's license, recent utility bill)
- Don't go sightseeing. You may be seen as a looter.
- Avoid driving. Keep the roads open for emergency and response vehicles.
- Postpone attempting to contact Sector personnel as long as possible. When local communications services are available, dependents may attempt to make telephone contact, realizing that phone lines may be extremely busy.



**Table 2.4**  
**CONUS Evacuation Entitlement Guide**

<b>Entitlement</b>	<b>Rate</b>	<b>Member</b>	<b>Dependents 12 Years Old and Older</b>	<b>Dependents Under Age 12</b>
Hotel (if used)	Ordered Locality Rate – Not to Exceed Designated Safe Haven	X	100% of Actual Expense, Not to Exceed Designated Safe Haven or Actual Locality* See notes 1-4 below	50% of Actual Expense, Not to Exceed Designated Safe Haven or Actual Locality* See notes 1-4 below
Per Diem	Locality Rate – Not to Exceed Designated Safe Haven	Treated like normal TDY, 75% for the two travel days and 100% for every other day.	100% of the Locality Rate, Not to Exceed Designated Safe Haven* See notes 1-4 below	50% of the Locality Rate, Not to Exceed Designated Safe Haven* See notes 1-4 below
TDY Mileage Rate	As directed by <a href="http://www.defensetravel.dod.mil/site/otherrates/Mile.cfm">http://www.defensetravel.dod.mil/site/otherrates/Mile.cfm</a>	X		
PCS Mileage Rate	As directed by <a href="http://www.defensetravel.dod.mil/site/otherrates/Mile.cfm">http://www.defensetravel.dod.mil/site/otherrates/Mile.cfm</a>		X	
Pet Fees	Are <u>NOT</u> reimbursable in CONUS			

\*Note: Reimbursement for Lodging is not authorized if staying with friends or relatives (JTR, par. 6095-G2).

\*Note 2: 1-30 days: Dependents age 12 or older receive up to 100% of locality rate. Dependents under age 12 receive up to 50% of the locality rate.

\*Note 3: 31-180 days: Dependents age 12 or older receive up to 60% of locality rate. Dependents under age 12 receive up to 30% of the locality rate.

\* Note 4: See computation examples on pages – 6A2c-6 through 6A2c-9 of the JTR (<http://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>).

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## CHAPTER 3

### UNIT POST-STORM OPERATIONS

**A. PURPOSE.** The focus of post-storm operations is to:

- Return the unit and ports to operational status.
- Ensure all Sector members (Active Duty, Reserve, and dependents) have adequate safe shelter, food, and water.
- Coordinate efforts with other local Coast Guard units to save lives and prevent further damage to property.
- Upon request, render assistance to local authorities to save lives and prevent further damage to property.

Annex A contains a detailed checklist of assignment-specific post-storm tasks.

Annex M contains a post-storm IAP.

**B. GENERAL.** Post-storm response efforts focus on port, unit, and dependent restoration, with the primary focus on re-opening the port expeditiously to facilitate commerce. After the passage of a storm, Sector Jacksonville/other CG units shall resume Unit Hurricane Condition IV. A message to D7 (drmc) will be sent if transmission capabilities permit. A sample message is contained in Annex N.

For long-range restoration, recovery efforts will be coordinated with State and local agencies. In the event of major damage to the region, these efforts will be activated through the National Response Framework (NRF). An evaluation of the necessity of outside assistance should be made and communicated to D7 (drmc) as soon as possible.

**C. CONCEPT OF OPERATIONS.** Post-storm disaster response and restoration operations should be conducted in accordance with the following priority list as per CCGDSEVEN SOP:

- **Priority 1:** Continue essential assigned missions and assure internal security of the unit, including safety of dependents.
- **Priority 2:** Provide other military commands assistance, as required, to allow them to execute their assigned missions.
- **Priority 3:** Provide non-military federal agencies whatever off-station assistance is required to protect the interests and property of the United States Government.
- **Priority 4:** Provide aid to civil authorities in the event the established civilian agencies are overwhelmed.
- **Priority 5:** In cases of a domestic disturbance, take action in accordance with the Coast Guard Civil Disturbance Support Plan (COGARD-Garden Plot), COMDTINST M3010.14.

During post-storm damage assessments and operations, Sector Jacksonville will use the ICS structure in Annex B and the post-storm IAP in Annex M. This system will expand if the post-storm operation swells as additional personnel are inserted into the response. If a major environmental cleanup effort is required, the command structure can be converted into the spill response WQSB as described in the Sector Jacksonville Area Contingency Plan.

#### **D. NATIONAL INTEREST AREAS AND PRIORITIZED OPERATIONAL PERIOD OBJECTIVES.**

Pre-identified objectives for reopening the ports in Northeast and Eastern Central Florida have been developed to meet each of the six national interest areas identified in the Best Response concept developed by COMDT (CG-OEM-2): Safety of Life/Human Health; Protection of the Natural Environment; Restoration of Waterway Services for National Defense/Commerce; Communications with Citizens; Stakeholder Support; and Response Organization. The following table prioritizes response objectives for national interest areas:

#### **Priorities for re-opening the waterways in Northeast and Eastern Central Florida**

Objectives: National Interest Areas (not prioritized)			
Operational Period-Specific Objectives (prioritized) /Current Operational Period (✓)			
1) Safety of Life / Human Health – Provide for the safety and welfare of citizens and personnel			
	Objective	Priority	Description
	Support Sector Jacksonville SAR posture.	High	SAR is highest overall priority assess and repair CG facilities and Rescue 21 throughout the AOR
	Ensure bridges were not damaged during the storm.	High	Coordinate reopening to vehicular traffic.
	Minimize small boat SAR risk.	High	Coordinate reopening waterway to small boats.
2) Protection of the Natural Environment – Respond aggressively to report of pollution			
	Objective	Priority	Description
	Identify ongoing pollution incidents in Jacksonville & Fernandina.	High	Not limited to commercial shipping routes.
	Identify ongoing pollution incidents in Port Canaveral & Ponce.	High	Not limited to commercial shipping routes.
	Identify ongoing pollution incidents in refuge areas & St. Augustine.	Medium	Green Cove Springs, Palatka, ICW.
3) Restoration of Waterway Services for Commerce and National Defense – Consider our mission complete when all affected ports & waterways are operational			
	Objective	Priority	Description
	Obtain complete waterway surveys	High	St. Marys River, St. Johns River, Port of Canaveral – coordinate with ACOE
	Reopen ocean access to NS Mayport, USMC Base Blount Island, and Jacksonville Northside Generating Plant docks.	High	St. Johns River Sea Buoy entrance to Blount Island.
	Restore ocean access to the Jacksonville oil terminal docks and dry cargo docks.	High	St. Johns River from Blount Island to Mathews Bridge.
	Reopen ocean access to the Naval Ordnance Testing Unit and tankship docks in Port Canaveral.	High	Canaveral Inlet to Middle Basin and South Bank Oil Docks.
	Restore ocean access to Port Canaveral Cruise Ship docks and dry cargo docks.	High	Canaveral middle basin to Cruise Ship basin.
	Reopen ocean access to King’s Bay Naval Sub Base.	High	St. Marys River Sea Buoy entrance to King’s Bay.
	Restore ocean access to Fernandina commercial docks.	Medium	St. Marys River to Nassau Terminal.
	Restore ocean access to Ponce Inlet passenger vessels.	Medium	Sea Buoy, Ponce Inlet Channel, and ICW to the gaming vessel docks.
	Restore exit route for commercial vessels that took refuge from the storm on the St. Johns River.	Low	Mathews Bridge to Green Cove Springs.

	Restore exit route for commercial vessels that took refuge from the storm on the Banana and Indian Rivers.	Low	Canaveral Barge Canal & ICW in the immediate vicinity of the barge canal.
	Restore inshore access from Jacksonville to Fernandina.	Low	ICW St. Johns River to St. Marys River.
	Restore access to the port of Sanford.	Low	Green Cove Springs to Sanford.
	Restore inshore access from Jacksonville to Port Canaveral.	Low	ICW St. Johns River to Port Canaveral.
<b>4) Communication with Citizens</b>			
	Objective	Priority	Description
	Manage expectations about port reopening timeframes & CG response.	High	Utilize Port Coordination Team and Marine Safety Information Broadcasts
	Manage citizen awareness of SAR posture and recreational boating closures.	High	Utilize Broadcast Notice to Mariners
<b>5) Stakeholder Support – Continue to coordinate multi-agency resources</b>			
	Objective	Priority	Description
	Assure County and State Emergency managers understand port reopening timeframes and require steps to accomplish.	High	Utilize Agency Representatives assigned to Emergency Operation Centers to pass/collect information
	Provide near-real time reconnaissance/ photos/ transportation to cooperating agencies and stakeholder high officials.	Medium	
<b>6) Response Organization – Safely reconstitute our forces</b>			
	Objective	Priority	Description
	Establish reconstitution point and verify status of CG personnel / dependents.	High	
	Relieve MSD Port Canaveral Operations.	High	

**E. POST-STORM SURVEYS AND OPERATIONS.** Following the passage of a storm for which Port Condition Zulu was set, the Ports of Jacksonville, Fernandina, and Canaveral will remain closed and a COTP Safety Zone will remain in effect until specifically lifted by the COTP. After a direct hit or near miss by a hurricane, it is likely that the port will remain closed while damage surveys are conducted and channels are cleared. It is also likely that some waterways will remain closed until the proper operation of bridges can be assured. If shoaling or other blockage is suspected, deep draft channels will be surveyed before they are re-opened. In addition, normal port operations cannot be restored until communications and power systems are fully operational.

As soon as possible after the passage of a storm, the Coast Guard may deploy pre-staged personnel to team with other federal, state, and local agencies, including industry, the U.S. Navy, and local Pilots Associations to determine the extent of damage to the port infrastructure and critical aids to navigation (ATON). Maritime interests can assist the COTP in re-opening the port as quickly and safely as possible. Although critical ATON may be in place following the departure of severe heavy weather, extenuating circumstances may prevent the COTP from re-opening the port to vessel movement.

1. **Critical ATON:** The ATON in the Sector Jacksonville AOR have been prioritized for assessment and corrective actions, when required, prior to considering opening the ports for vessel traffic. **Annex O** to this plan contains a complete list of the **Critical ATON** in each port that will receive priority tasking for assessment and correction prior to considering vessel movements.

The term “**Critical**” in reference to ATON is a combination of the ATON identified by port stakeholders as ATON that are “**Essential**” for assessment and correction prior to initiating vessel movements in the ports, and the ATON that the Coast Guard considers to be “**Vital**” for safe navigation.

Navigation aids may become damaged during periods of severe heavy weather. Even upon re-opening a waterway, port pilots may not bring vessels into port if critical navigation ranges/buoys are damaged or destroyed. Pilots and other expert mariners have often reported that the extinguishment or damage of fixed navigational ranges is the primary ATON discrepancy that would inhibit safe vessel operation. Buoys and day boards outside the port are not as critical to opening the port as are navigation ranges. While floating ATON generally provides assistance to mariners when navigating the channels, they are not to be relied upon for their designated position, especially after sustained heavy weather.

2. **Bottom Surveys:** During heavy weather shoaling may occur in port channels, making passage of deeper draft vessels dangerous, if not impossible. The USCG has no organic capability to perform bottom surveys other than with depth sounders which are, in general, insufficient to guarantee channel integrity.
  - a. **PRIORITY** – U.S. Army Corps of Engineers (USACE) has the capability to perform an immediate 3-line crosshatch bottom survey after passage of storms. This process must take place prior to USACE emergency dredging operations.
  - b. **PRIORITY** – NOAA maintains two Navigation Response Teams (NRTs) in the southeast that are available to respond to emergency navigation issues, particularly channel shoaling. The NOAA NRTs are located in Jacksonville FL, Panama City FL, and Galveston TX. Each NRT consists of:
    - 28ft Sea Ark, with two or three person survey team
    - Single beam sonar
    - Side scan sonar
    - Multi-beam sonar on some units
    - Differential GPS positioning
    - In-house survey planning/design, data collection, and post-processing capability
    - Need access to logistical support (Fuel Gasoline, Boat Ramp, Lodging, and Electricity).

The teams can be made available, free of charge, upon request by the COTP. NRT's shall be requested through the Area Command at District 7 at a minimum of 24 hours prior to landfall of the storm. Twelve hours prior to the storm, the Sector Jacksonville SITL shall determine the status and location of all local NRT's; this info shall be tracked within the ICP. Additional information on NRT assets may be found in Sector Public Folder:

[\\D07MS-CSDH903\Public\Alta\PLANNING \(sx\)\Instructions & Plans\Heavy Weather Plan\NOAA Post-Hurricane Response](\\D07MS-CSDH903\Public\Alta\PLANNING (sx)\Instructions & Plans\Heavy Weather Plan\NOAA Post-Hurricane Response)

- c. **PRIORITY** – In the event of a storm like Hurricane Sandy or Hurricane Katrina, NOAA's larger ships may be available at the request of the COTP.

NOAA Ship THOMAS JEFFERSON - Norfolk, VA  
NOAA Ship NANCY FOSTER - Charleston, SC  
NOAA Ship FERDINAND HASSLER - New Castle, NH  
<http://www.omao.noaa.gov/learn/marine-operations/>

Each of these ships has a two week endurance and is a fully capable self-sustained survey platform. The THOMAS JEFFERSON has two additional survey launches.

- d. The Canaveral Port Authority has a contract with local survey company, Land & Sea Surveying Concepts. COTP has approved Survey Reports from Land & Sea Surveying Concepts.
3. **Emergency Dredging** – The USACE has the authority to conduct emergency dredging operations after the passage of damaging heavy weather, where emergency dredging is defined as the need to rectify severe shoaling that blocks entry or exit of ships in port. The main criterion to initiate emergency dredging operations is a site bottom survey.

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## CHAPTER 4

### PORT PREPAREDNESS & POST-STORM ACTIONS

- A. **PURPOSE.** Chapter 4 of the Sector Jacksonville Heavy Weather Plan provides guidance to the Port of Jacksonville, Port of Fernandina, and Port Canaveral area maritime community on steps that should be taken and critical risk factors to consider before severe heavy weather affects the area. Post-storm considerations for re-opening the ports, along with survey and reporting requirements, are also addressed in this chapter. Maritime interests should use this plan to prepare similar plans for individual terminals, facilities, fleets, vessels, or marine operations.
- B. **GENERAL.** The Atlantic Hurricane Season runs annually from June 1 to November 30. During this time, the entire Jacksonville COTP Zone is at significant risk from tropical-cyclone activity including: tropical depressions, tropical storms, and hurricanes.

This plan is developed to ensure that the Port of Jacksonville, Port of Fernandina, and Port Canaveral have taken all practical precautions for severe weather, including the worst-case scenario; a direct hit by a major hurricane. Most of the preventive provisions and requirements of this Port Plan are intended to be enacted prior to the onset of sustained Tropical Storm Force Winds. When Gale Force Winds are expected, but cyclonic conditions are not predicted to follow, the Captain of the Port (COTP) may elect not to implement all of the requirements outlined in this plan. In any case, due to the unpredictable nature of tropical cyclone activity, marine interests should plan for the worst case scenario.

- C. **USING THIS PLAN.** This chapter has the following key parts:
1. **Planning Factors** – these elements should be used by the maritime community when developing heavy weather plans, ensuring full understanding of local-risk factors and policies that may impact operations and preparations before, during, and after heavy weather. Refer to Planning Factors for information on local policies regarding: vessel, sorties, bridge openings, and safe moorings.
  2. **Pre-Storm Procedures** – lists specific operational restrictions and requirements imposed upon the maritime community by the COTP. Those affected include: terminals, facilities, marinas, owners, operators, agents, and Masters of vessels. The “action items” checklists should be referred to whenever the COTP changes the Port Condition.
  3. **Communications Plan** – describes how the COTP will communicate with the maritime community and how marine interests should contact the Coast Guard before, during, and after severe weather. The radio frequencies and other communication mechanisms outlined in this section should be incorporated into individual heavy weather plans.
  4. **Post-Storm Procedures** – describes facility and vessel requirements to ensure safe and secure operation once severe weather has passed. Post-storm survey and reporting requirements are listed for each segment of the commercial maritime community.

5. **Lessons Learned** – several key lessons learned from previous Hurricane Seasons were incorporated into the current plan revision.

**D. PLANNING FACTORS.**

1. **Tidal Surge and SLOSH Tables** – Most often, more damage is caused by Tidal Surge than by wind during Tropical Storms and Hurricanes. For this reason, storm surge is regarded as the greatest threat to marine interests, during severe weather. Storms approaching from the Southeast are particularly dangerous to the ports of Jacksonville, Fernandina, and Canaveral. The NWS Sea Lake and Overland Surges from Hurricanes (SLOSH) models indicate that a storm surge in excess of 20 feet is possible in downtown Jacksonville if a Category 5 storm were to make landfall just south of the entrance of the St. Johns River.

Although many factors impact the storm surge that accompanies tropical storms and hurricanes, including height of tide and stage of the moon, the following table provides useful information for planning purposes.

**Table 4.1**

<b>Storm Category</b>	<b>Port of Jacksonville Entrance</b>	<b>Port of Fernandina Entrance</b>	<b>Port Canaveral Entrance</b>
<b>Category 1</b>	7.7 FT	4.6 FT	5.0 FT
<b>Category 2</b>	11.2 FT	8.1 FT	6.5 FT
<b>Category 3</b>	14.5 FT	11.4 FT	9.7 FT
<b>Category 4</b>	18.3 FT	14.4 FT	13.0 FT
<b>Category 5</b>	21.8 FT	17.6 FT	14.5 FT

**NOTE: Based on 1998 SLOSH Model Data**

2. **Geographic Considerations within the COTP Jacksonville Zone:**

**Due to the low topography of the area, the Port of Jacksonville and the Naval Station Mayport Basin are not suitable refuge for hurricanes or other tropical cyclones.** The NWS SLOSH model indicates that water surges of over 21 feet can be expected in the St. Johns River near Port of Jacksonville Entrance and Naval Station Mayport Basin if a Category 5 hurricane were to strike the area.

The Port of Fernandina is approximately 40 miles north of Jacksonville, Florida. The NWS SLOSH model indicates that water surges of over 17 feet can be expected in the St. Marys and Amelia Rivers near the downtown area of Fernandina Beach, if a Category 5 hurricane were to strike the area. **The Port of Fernandina is not a suitable refuge for either hurricanes or tropical storms.**

Port Canaveral is located on the east coast of Brevard County, Florida, approximately 145 miles south of Jacksonville. **Port Canaveral is not a suitable refuge for either hurricanes or tropical storms.** In addition, Port Canaveral is a port of significant national interest, and every effort must be taken to minimize the damage caused by severe weather. In most cases this means that vessels or barges greater than 500 GT ITC will not be permitted to remain anywhere within Port Canaveral.

3. **Vessel Sortie Policy** – Effective June 1, the COTP will release a Marine Safety Information Bulletin (MSIB) setting Hurricane Condition IV in the ports of Northeast and East Central Florida. Additionally, the MSIB will address the actions required by all vessels greater than 500 GT ITC operating within the COTP Jacksonville Zone. For the purposes of this plan, Gross Tonnage (GT) is based on measurements under the International Convention on Tonnage (ITC) Measurements of Ships as referenced by 46 USC 14302. If vessel does not have an assigned ITC measurement, the Gross Registered Tonnage (GRT) as referenced by 46 USC 14502 shall be applied.

The COTP Jacksonville Zone should not be considered a safe hurricane haven during hurricane conditions (forecast winds 64 kts or greater). Accordingly, all oceangoing vessels greater than 500 gross tons, including oceangoing tugs and barges greater than 500 gross tons, within the COTP Jacksonville Zone must follow the requirements at each Hurricane Port Condition for the port in which they are currently moored, operating within, or intending to moor. **All ocean-going vessels and ocean-going tug/barge combinations over 500 GT ITC should plan to depart the port during the approach of a tropical cyclone.**

**All vessels over 500 GT ITC, regardless of flag, in lay-up status, should submit a Heavy Weather Shelter Plan in accordance with Sector Jacksonville COTP Policy Letter 1-19 Ch.1 found on Sector Jacksonville’s Homeport page. Additionally, all U.S. flag vessels 500 GT ITC whose base of operations are within the COTP Jacksonville zone, shall submit a Heavy Weather Shelter Plan.**

In addition, vessels over 500 GT ITC unable to get underway in sufficient time or desiring to remain in port during a heavy weather event, must request permission by completing a **Remain in Port Request (Annex H)** per timeline required by Table 4.2 Vessel Sortie Requirements.

All vessels, regardless of size or service, in the Port of Canaveral during Port Condition WHISKEY shall begin making preparations and safely depart the Canaveral Locks before the setting of Hurricane Port Condition X-RAY. Once Port Condition X-RAY has been set all vessels will NOT be allowed to anchor or moor within the Port Canaveral Barge Canal without approval from the COTP. Additionally, once the COTP sets Port Condition YANKEE, no vessel will be allowed to transit through the Canaveral Locks.

Once the COTP sets Port Condition ZULU, no vessel, regardless of size or service, will be allowed to enter, transit, or conduct cargo operations in the COTP Jacksonville Zone without permission from the COTP. No vessels will be allowed to remain at facilities or anchorages which are within one-half mile of any bridge without special consideration by the COTP.

**Table 4.2 Vessel Sortie Requirements**

<b>Port Condition</b>	<b>Action Required by Commercial, Oceangoing Vessels and Barges Over 500 Gross Tons ITC</b>
<b>Condition WHISKEY (Alert – 72 hours)</b>	Make preparations to get underway in sufficient time to ensure the safety of the vessel and its crew. Set navigation and radio watch. Vessels and barges unable to depart must request written permission from the COTP to remain in port (refer to Annex H). Written requests should be submitted within 12 hours of setting Port Condition WHISKEY.
<b>Condition X-RAY (Readiness – 48 hours)</b>	All vessels, including tugs and barges on domestic voyages are required to give COTP advanced notice of arrival. All vessels should prepare to complete cargo operations and depart port in sufficient time to ensure safety of the vessel and its crew. Vessels and barges unable to depart must request written permission from the COTP (refer to Annex H).
<b>Condition YANKEE (Warning – 24 hours)</b>	Port is closed to incoming traffic without specific written approval by the COTP. All ship-to-shore cargo operations must stop 6 hours prior to setting Port Condition ZULU. All vessels must put to sea unless in receipt of specific written approval from the COTP to remain in port.
<b>Condition ZULU (Max Prep – 12 hours)</b>	Port is closed to vessel movement. No ship-to-shore movement of cargo is permitted. Vessel owners and operators with a pre-approved COTP mooring and anchoring plan must still notify the COTP if the vessel intends to remain in port during Port Condition ZULU.

**NOTE: Maritime interests should anticipate that storm movement may accelerate and periods between Port Conditions may be less than the 24 or 12 hours indicated above.**

4. **Berthing Arrangements** – Most deep-draft berths in the ports of Jacksonville, Fernandina, and Canaveral are owned or controlled by Port Authorities or private terminal operators. Many have strict policies against berthing vessels during severe weather and will direct vessels to depart when Port Condition YANKEE is set. Terminal and facility owner/operators are encouraged to discuss heavy-weather berthing arrangements with vessel agents and operators. Facility operators in particular need to recognize that one of the natural consequences of their decision to engage in commerce during the hurricane season, especially with tug and barge units, is that a vessel may need to remain moored at their facility before, during, and after a hurricane. **Due to the limited space available, as well as the proximity to the terminal channel and downtown bridges, the anchorage areas A and B listed in NOAA Chart 11492 shall not be used for anchoring during heavy weather.** Ultimate responsibility for the safety of a vessel and its crew rests with the vessel's master and unless a thorough assessment of the situation indicates a greater level of risk to the safety of life in the port, the COTP will strongly consider a master's decision to remain in port or to seek entry into port.

**5. Vessel Evacuations** – The following factors should be considered when planning vessel evacuations:

- a. Bridges** - When civilian evacuation of coastal areas is ordered by local emergency management authorities, the operation of bridges in the escape routes will be impacted. Typically, mandatory civilian evacuation is ordered about 18 hours prior to the arrival of sustained Tropical Storm Force Winds. At that time, the COTP will permit all bridges to switch from “on- demand” openings to scheduled openings, once per hour. In the Jacksonville area, the schedule will stagger bridge openings to accommodate the transit of vessels up the St. Johns River (toward Green Cove Springs).

About eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds, most bridges will be locked down and will not open until after the severe weather has passed. **It is critical that vessels intending to evacuate the Ports of Jacksonville, Fernandina, or Canaveral via the St. Johns River or the Atlantic Intracoastal Waterway depart early to avoid being blocked by bridges.** In the **Port of Canaveral**, once the SR 401 Bridge has been locked down it is not possible to evacuate the port.

- b. Harbor Tugs** – Masters and agents of deep draft vessels and tug/barges that require assistance during docking and transit should keep in mind that there is very limited availability of harbor tugs, particularly in the Ports of Fernandina and Canaveral. Vessels that postpone departure until the final hours of Port Condition YANKEE may find it difficult to schedule harbor tugs, and may experience delays that make it difficult to evade the storm at sea. **Plan to depart the port early, and anticipate some scheduling conflicts caused by the simultaneous departure of many deep-draft vessels.**

**Table 4.3**

<b>Port</b>	<b>Number Of Tugs Regularly Available</b>
Jacksonville	15
Fernandina	1
Canaveral	6

- c. Pilots** – Pilots generally stop working when conditions at the sea buoy prevent safe transfer from ship to pilot boat, or at the on-set of sustained Tropical Storm Force Winds.

**6. Lay-Up Vessels** – No vessel will be permitted to enter or remain in lay-up status during the hurricane season, except as provided below. Vessels in lay-up during the off-season (1 Dec – 31 May) must depart port **no later than May 31**. Laid-up vessels unable to depart before June 1 each year must obtain written permission from the COTP to remain in port. Such requests, at a minimum, shall include a lay-up plan containing specific provisions for **all categories of hurricanes**. Protocols and criteria for the lay-up plan are outlined in COTP Policy Letter 1-19 Ch.1.

**E. PRE-STORM PROCEDURES.** This section outlines the actions to be taken by maritime interests and the operational restrictions imposed by the COTP for each Port Condition. The operational restrictions and required actions listed here are intended for the worst case; when sustained Tropical Storm Force Winds or Hurricane Force Winds are predicted. In cases when less severe weather is expected, the COTP may choose lesser requirements and operational restrictions. These will be communicated to the maritime community in accordance with the Communications Plan provided in this Chapter.

**Table 4.4**

CONDITION: Port Condition 5		SET: Seasonally, 1 Dec – 31 May	
Description: “Stand-down” – review and update plans. Incorporate lessons learned from previous hurricane season.			
Action Items			
Who	What	When	Notes
All Maritime Interests	1. Review and update hurricane plans 2. Make recommendation to COTP for changes to this plan.	By 1 May	1. In Jacksonville, the Port Heavy Weather Meeting will typically be held in conjunction with the regularly scheduled Harbor Safety Committee meeting.
Vessel and Barge Operators or Agents	1. Submit Heavy Weather Shelter Plans and Lay-up Plans for vessels and barge fleets that will be unable to depart the port when severe weather threatens.	By 1 May	1. See Planning Factors and COTP Policy Letter 1-19Ch.1.

**Table 4.5**

CONDITION: Port Condition 4		SET: Seasonally, 1 Jun – 30 Nov	
Description: “Alert” – Ensure all preparations are complete to implement Heavy Weather Plans			
Action Items			
Who	What	When	Notes
All Maritime Interests	1. Attend Port Heavy Weather Meeting to review COTP Policy and requirements, and discuss any other topics of concern.	As scheduled by COTP, prior to 15 June	1. In Jacksonville, the Port Heavy Weather Meeting will typically be held in conjunction with the regularly scheduled Harbor Safety Committee meeting.
Terminal Owner/Operator	1. Ensure all required equipment is on hand and operational. 2. Confirm contracts and agreements. 3. Conduct tests of emergency systems, including communications and power systems. 4. Provide COTP with updated list of all vessels and barges over 500 GT ITC moored at the facility for more than 30 days.	By 15 June	
Vessel and Barge Operators	1. Review Vessel Sortie Policy. 2. Confirm contracts and agreements. 3. Ensure storm moorings are in place or on hand for vessels or fleets with COTP permission to remain in port during severe weather. 4. Provide COTP with updated list of the number and size of barges and vessels over 500 GT ITC that have been granted permission to remain in port.	By 15 June	1.Plans for barge fleets and lay-up vessels that are unable to depart the port must be submitted to the COTP for approval prior to setting Port Condition 4.  2. See Planning Factors and COTP Policy Letter 1-19 Ch.1.
Navigational Support: Pilots, Tugs, ACOE	1. Review plans 2. Attend seasonal meeting		
Harbor Safety Committee	1. Review plans 2. Host seasonal meeting 3. Update contacts for Hurricane Advisory Information		

**Table 4.6**

CONDITION: Port Condition WHISKEY		SET: Sustained Tropical Storm Force Winds are predicted within 72 hours.	
Description: “Alert” – Prepare to implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
All Maritime Interests	<div>1. Attend Port Heavy Weather Meeting to review COTP Policy and requirements, and discuss any other topics of concern specific to this storm.</div> <div>2. Review the requirements for Port Condition X-RAY.</div>	As scheduled by COTP	<div>1. Harbor Safety Committee meeting (face-to-face or via conference call) will be held for Jacksonville/Fernandina and one for Port Canaveral.</div>
Terminal Owner	<div>1. Ensure the open areas of docks, wharves and piers are cleared of all missile hazards.</div> <div>2. Notify the COTP of any labeled dangerous cargo which must remain in open areas.</div> <div>3. Ensure drums are banded on pallets not more than two tiers high, or laid horizontally with secure dunnage.</div> <div>4. Notify COTP of any vessels or barges (over 500 GT ITC) at the facility that may not be able to get underway within 48 Hours (request COTP issue orders to vessels suspected of not taking appropriate action).</div> <div>5. Coordinate approval of Cargo Operations Plan for vessels expecting to conduct cargo operations during Condition YANKEE.</div>	Within 12 hours of setting Port Condition WHISKEY	<div>1. Hazardous materials should be removed from areas prone to flooding.</div> <div>2. Cargo Operations Plan details completion of cargo operations within Port Condition YANKEE, at least six hours prior to anticipated setting of Port Condition ZULU.</div>
Terminal Tenant	<div>1. Notify the COTP of any labeled dangerous cargo that must remain in open areas.</div> <div>2. Notify COTP of any vessels or barges (over 500 GT ITC) at the facility that may not be able to get underway within 48 hours.</div>	Within 12 hours of setting Port Condition WHISKEY	



**Table 4.6 (continued)**

CONDITION: Port Condition WHISKEY (continued)		SET: Sustained Tropical Storm Force Winds are predicted within 72 hours.	
Description: “Alert” – Prepare to implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
Vessel and Barge Operators, Agents, or Masters (Over 500 GT ITC)	<ol style="list-style-type: none"><li>1. Make preparations to get underway, including setting navigational watch &amp; maintaining listening watch on channel 16 VHF FM.</li><li>2. Ships and barges over 500 GT ITC unable to get underway in sufficient time to ensure the safety of the vessel and its crew or desiring to remain in port during the storm must request permission, in writing, from the COTP.</li><li>3. Ships and barges that have prior COTP approval to lay-up must update their status with the COTP and implement their Hurricane Plans.</li><li>4. Review scheduled arrivals and departures to identify potential needs for assistance or possible deviations from COTP Policy.</li><li>5. Tugs and barges must have established plan.</li><li>6. Submit Cargo Operations Plan for vessels expecting to conduct cargo operations during Port Condition YANKEE to Terminal Owner for approval.</li></ol>	Within 12 hours of setting Port Condition WHISKEY	<ol style="list-style-type: none"><li>1. See Annex H for guidance on requesting permission to remain in port.</li><li>2. All practicable and reasonable measures must be taken to ensure vessel stability (ballasting, shifting of cargo, securing hatches)</li><li>3. Once Port Condition X-RAY is set ALL Ships and Barges over 500 GT ITC will be required to make notice of arrival to the COTP.</li><li>4. Cargo Operations Plan indicates amount of cargo to be handled, time to complete operation, and certification from vessel that proposed completion time is adequate for securing vessel, getting underway and taking adequate storm evasion actions.</li></ol>
Navigational Support: Pilots, Tugs, ACOE Dredge Operators	<ol style="list-style-type: none"><li>1. Confirm contracts and agreements.</li><li>2. Notify Sector Command Center (SCC) of current position and intentions via CH. 16 or (904) 714- 7557.</li></ol>	Prior to setting Port Condition X-RAY	<ol style="list-style-type: none"><li>1. Dredges will be required to clear the channel and seek refuge once Port Condition X-RAY is set.</li></ol>
Small Craft & Recreational Boaters	<ol style="list-style-type: none"><li>1. Take early action to evacuate to port. Vessels that can be, should be hauled and trailered.</li></ol>	Prior to setting Port Condition X-RAY	<ol style="list-style-type: none"><li>1. The St. Johns River and the AICW are not safe havens for small craft.</li><li>2. Evacuation of small craft will become more difficult as the storm approaches. Early action is best. See Planning Factors for Bridges.</li></ol>

**Table 4.7**

CONDITION: Port Condition X-RAY		SET: Sustained Tropical Storm Force Winds are predicted within 48 hours.	
Description: “Readiness” – Implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
All Maritime Interests	<ol style="list-style-type: none"><li>1. Prepare to terminate all ship-to-shore operations within 24 hours.</li><li>2. Anticipate that the storm may accelerate, and that Port Condition YANKEE may be set in less than 24 hours.</li><li>3. Review the requirements for Port Condition YANKEE.</li></ol>		<ol style="list-style-type: none"><li>1. See Planning Factors for Vessel Evacuations.</li></ol>
Terminal & Facility Owner/Operators	<ol style="list-style-type: none"><li>1. Finalize authorizations for remaining at dock.</li><li>2. Ensure COTP Orders are issued to recalcitrant.</li><li>3. Make preparations to complete cargo operations during Port Condition YANKEE, 6 hours ahead of Port Condition ZULU.</li><li>4. Secure missile hazards and hazardous cargo or supplies. Reduce container and pallet stacks to one high where possible.</li><li>5. Lay-up vessels must be singled-up.</li><li>6. Report any unusual or unsafe conditions to SCC at (904) 714- 7557.</li></ol>	Prior to setting Port Condition YANKEE	

**Table 4.7 (continued)**

CONDITION: Port Condition X-RAY (Continued)		SET: Sustained Tropical Storm Force Winds are predicted within 48 hours.	
Description: “Readiness” – Implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
Vessel and Barge Operators, Agents, or Masters (Over 500 GT ITC)	<div>1. Make preparations to get underway. Ensure all required stores are aboard. Begin vessel evacuation as required for slow moving vessels.</div> <div>2. Anticipate bridge openings will switch from “on-demand” to scheduled openings approximately 18 hours in advance of sustained Gale Force Winds.</div> <div>3. Finalize remain in port agreement with facility and COTP. Ships and barges with permission to remain in port must secure for heavy weather in accordance with the heavy weather shelter plan approved by the COTP. Notify SCC at (904) 714-7557 when complete.</div> <div>4. Make preparations to complete cargo operations during Port Condition YANKEE, 6 hours ahead of Port Condition ZULU.</div>	Prior to setting Port Condition YANKEE	<div>1. All tank barges granted permission to remain in port will be required to empty all cargo tanks and ballast down.</div> <div>2. Lay-up vessels and ships granted permission to remain in port must be manned with sufficient crew to adjust lines.</div>
Operators of Inland Vessels and Vessels (Less Than 500 GT ITC )	<div>1. Make preparations to evacuate to sheltered water. Notify SCC of intentions at (904) 714-7557.</div>	Prior to setting Port Condition YANKEE	<div>1. See Planning Factors for Vessel Evacuations.</div>

**Table 4.7 (continued)**

CONDITION: Port Condition X-RAY (continued)		SET: Sustained Tropical Storm Force Winds are predicted within 48 hours.	
Description: “Readiness” – Implement the Heavy Weather Plan			
Action Items			
Who	What	When	Notes
Barges and Barge Fleets	<ol style="list-style-type: none"><li>1. Barge fleets moored at facilities should be reduced as much as possible and singled-up.</li><li>2. Fleets must be secured in accordance with the heavy weather shelter plan approved by the COTP. Notify ICC when complete at (904) 714-7557 or via VHF 16.</li><li>3. Barge fleets not moored at facilities must be relocated away from the highest risk areas.</li><li>4. All barges remaining in port must be emptied of all cargo. Tank barges are required to report to the COTP when cargo operations are complete.</li><li>5. All barges should consider ballasting down for maximum stability.</li></ol>	Prior to setting Port Condition YANKEE	<ol style="list-style-type: none"><li>1. Barges will not be permitted to remain at any facility in <b>Port Canaveral</b>.</li><li>2. In <b>Jacksonville</b>, barges should be relocated at least one mile upstream of the Buckman Bridge on the St. Johns River. In <b>Fernandina</b>, barges should be secured no closer than ½ mile from any bridge. In <b>Port Canaveral</b>, barges should be secured in the Indian River. See Planning Factors for Vessel Evacuations.</li></ol>
Agents, Ship & Tug Operators	<ol style="list-style-type: none"><li>1. Make notice of arrival to the COTP for <u>all</u> ships, tugs &amp; barges over 500 GT ITC.</li><li>2. Divert inbound vessels that may not be able to depart port and evade the storm within 24 hrs.</li><li>3. Anticipate that the port will be closed to incoming vessel within 24 hours.</li></ol>	<p>At least 24 hours prior to arrival.</p> <p>Prior to setting Port Condition YANKEE</p>	<ol style="list-style-type: none"><li>1. See Planning Factors for Vessel Evacuations.</li></ol>
Dredge Operators	<ol style="list-style-type: none"><li>1. Remove all equipment from the waterway and seek sheltered moorings. Notify COTP when Complete.</li></ol>	Prior to setting Port Condition YANKEE	<ol style="list-style-type: none"><li>1. Dredge equipment may be moored no closer than ½ mile from any bridge. See Planning Factors for Vessel Evacuations.</li></ol>

**Table 4.8**

CONDITION: Port Condition YANKEE		SET: Sustained Tropical Storm Force Winds are predicted within 24 hours.	
Description: “Warning” – Commerce stops, all operations are to prepare the port for severe weather.			
Action Items			
Who	What	When	Notes
All Maritime Interests	1. “Normal” port operations are terminated. All effort is directed toward preparing the port for severe weather.	Upon the setting of Port Condition YANKEE	1. The requirements for Port Condition YANKEE may be modified in cases where gale forces winds are predicted but hurricane conditions are not expected to follow.
	2. Anticipate that the COTP will enact a safety zone prohibiting all vessel and ship-to-shore facility operation within 12 hours.		
	3. Anticipate bridge openings will switch from “on-demand” to scheduled openings approximately 18 hours in advance of sustained Tropical Storm Force Winds.		
	4. Anticipate that the storm may accelerate, and that Port Condition ZULU may be set in less than 12 hours.		
	5. Review the requirements for Port Condition ZULU.		
Terminal & Facility Owner/Operators	1. No new arrivals or new starts for cargo operations.	Upon the setting of Port Condition YANKEE  Prior to setting Port Condition ZULU	1. Shore-side storage tanks at bulk liquid facilities should be loaded to withstand maximum winds and storm surge. 2. The report to the COTP should contain a list of all vessels and barges (of any size) moored at the facility and a phone number or frequency for a point of contact during and after the storm.
	2. Complete all ship-to-shore cargo operations 6 hours prior to setting Port Condition ZULU. Secure all cargo handling equipment.		
	3. Minimize cargo on the facility.		
	4. Bulk liquid terminals will ensure that all transfer hoses and loading arms are drained, flanged, & secured. Valves on transfer piping leading to pier and waterfront areas must be secured in the closed position.		
	5. Make final survey of the facility to ensure all missile hazards and hazardous materials are secured. Report to SCC at (904) 714- 7557 when complete.		

**Table 4.8 (continued)**

CONDITION: Port Condition YANKEE (continued)		SET: Sustained Tropical Storm Force Winds are predicted within 24 hours.	
Description: “Warning” – Commerce stops, all operations are to prepare the port for severe weather.			
Action Items			
Who	What	When	Notes
Vessel and Barge Operators, Agents, or Masters (Over 500 GT ITC)	1. Complete/secure all ship-to-shore cargo operations 6 hours prior to setting ZULU. 2. Vessels without specific written approval from the COTP to remain in port must put to sea. 3. Ships and barges with COTP approval to remain in port must ensure all provisions of the approved mooring arrangement are in place. Report to SCC when complete at (904) 714-7557or via VHF 16.	Upon the setting of Port Condition YANKEE	1. Report to SCC should include verification that measures outlined in the approved mooring plan have been enacted, and a phone number or radio frequency for a point of contact.
Operators of Inland Vessels and Vessels (Less Than 500 GT ITC)	1. Evacuate to sheltered water. Notify SCC when complete at (904) 714-7557.	Upon the setting of Port Condition YANKEE	1. See Planning Factors for Vessel Evacuations.
Barges and Barge Fleets	1. Report barge and fleet status to SCC at (904) 714-7557.	Prior to setting Port Condition ZULU	1. Report to COTP should include a phone number or radio frequency for a point of contact during and after the storm.
Agents, Ship & Tug Operators	1. Report any delays in implementing SCC requirements or anticipated problems at (904) 714-7557.	Prior to setting Port Condition ZULU	1. Report to COTP should include a phone number or radio frequency for a point of contact during and after the storm.
Dredge Operators	1. Report status and location of all dredge equipment to SCC at (904) 714-7557.	Prior to setting Port Condition ZULU	1. Report to COTP should include a phone number or radio frequency for a point of contact during and after the storm.

**Table 4.9**

CONDITION: Port Condition ZULU		Set: Sustained Tropical Storm Force Winds are predicted within 12 hours.	
Description: “Maximum Preparedness” – Final preparation and verification that all requirements are met.			
Action Items			
Who	What	When	Notes
All Maritime Interests	1. Make final preparations for severe weather. Ensure all operations and equipment are secure.	Upon the setting of Port Condition ZULU	1. The COTP will establish a safety zone for the ports of Jacksonville, Fernandina, and Canaveral that prohibits any commercial vessel transits or port facility operations without specific written approval of the COTP. This safety zone will remain in effect until specifically lifted by the COTP.
	2. Anticipate that the storm may accelerate or slow down and that Port Condition ZULU will be in effect until cancelled by the COTP after passage of the storm.		
	3. Review the requirements for Post-Storm Procedures.		
Terminal & Facility Owner/Operators	1. All departing vessels gone.	Upon the setting of Port Condition ZULU	
	2. Complete docking pre-arranged vessels and secure		
	3. Finalize security of cargo and evacuate facility.		
	4. Curtail/complete shoreside operations as safety dictates.		
Operators of all vessels and barges remaining in port	1. Vessel operations without express permission of COTP are prohibited.	Upon the setting of Port Condition ZULU	
	2. Ensure that mooring arrangements are secured and checked/adjusted as necessary. Report any unusual condition or damage to the SCC as soon as possible at (904) 714-7557 or VHF 16.		
Navigational Support: Pilots, Tugs, ACOE Dredge Operators	1. Complete final in port vessel shifts.	Upon the setting of Port Condition ZULU	
	2. Report intended storm lay-up to COTP.		
	3. Secure.		

## F. COMMUNICATIONS PLAN.

**Table 4.10**

Method	How Transmitted	When Used	Notes
<b>Marine Safety Information Broadcast (MSIB)</b>	Telefax, E-mail, Internet, Home-Port Advance Warning System (AWS)	When Port Conditions change, as needed, to update status and announce meetings.	
<b>Broadcast Notice To Mariners (BNM)</b>	VHF FM CH 22	When Port Conditions change; when safety zones are enforced.	
<b>Landline</b> SCC MSD PORT CANAVERAL USCG STATION PORT CANAVERAL	(904) 714-7557, 7561 (321) 403-9894 (321) 868-4200	To make requests, reports, or inquires to the Coast Guard.	
<b>Telefax</b> SCC MSD PORT CANAVERAL USCG STATION PORT CANAVERAL	(904) 564-7519 (321) 784-6794 (321) 868-4209	To make requests, reports, or inquires to the Coast Guard.	
<b>E-Mail</b>	<a href="mailto:CGJAX@uscg.mil">CGJAX@uscg.mil</a>	To make requests, reports, or inquires to the Coast Guard.	
<b>VHF FM</b>	CH 16 SMIB	To make requests, reports, or inquires to the Coast Guard.	

- NOTE:** (1) To be added to the fax broadcast list, send an e-mail to [CGJAX@uscg.mil](mailto:CGJAX@uscg.mil) with the fax number and point of contact. Please ensure only one number and POC per company or agency.
- (2) To be added to the e-mail distribution list, send an e-mail to [CGJAX@uscg.mil](mailto:CGJAX@uscg.mil) with the e-mail address and point of contact. Please ensure only one e-mail address and POC per company or agency.
- (3) VHF FM Channel 16 is monitored by Coast Guard Sector Jacksonville. Broadcasts are made by Coast Guard Sector Jacksonville on VHF FM Channel 22.
- (4) If Port Condition X-RAY is set, the COTP will issue a detailed Communications Plan with landline and cellular phone number for the Coast Guard Command Post. This Communications plan will be issued as a MSIB.
- (5) If Port Condition ZULU is set, the Coast Guard Incident Command Post will likely relocate to Helicopter Interdiction Tactical Squadron (HITRON) Jacksonville. A listing of phone numbers and frequencies will be issued via MSIB at that time.
- (6) E-mail may not be available once Port Condition ZULU is set.



**G. POST-STORM PROCEDURES.** Re-opening port facilities, particularly Coast Guard regulated Maritime Transportation Security Act (MTSA) facilities and Designated Waterfront Facilities (DWF) have certain implications and requirements to ensure safe and secure operation once severe weather has passed.

- 1. MTSA Facilities** – After passage of heavy weather, MTSA facilities must 1) *re-establish security* in accordance with their facility security plan and 2) if security cannot be re-established, make a *report to the USCG*. Re-establishing security must include the restoration of power as well as on-site re-introduction of security measures. It should be incumbent on the Facility Security Officer (FSO) to report security shortfalls to the USCG Sector Command Center (SCC) at (904) 714-7557. USCG will acknowledge this notification and monitor the situation as the facility takes measures to re-establish security in accordance with their plan. Upon re-establishment of security and reduction below Tropical Storm Force or Gale Force Winds, facility operators may pursue shoreside operations to include assessment, recovery, and cargo staging without waiting for full waterway restoration and opening.
- 2. Re-opening Terminals and Berth Shifts** – The USCG will permit on a case-by-case basis facilities/terminals to partially open to allow dock-side operation as well as internal berth shifts before the port is fully opened. Terminal operators should contact the USCG SCC.
- 3. Marine Transportation System (MTS) Recovery** – Should a major disruption to the MTS occur, Coast Guard Sector Jacksonville will conduct and lead the local port community in MTS Recovery operations using existing Captain of the Port (COTP), Federal Maritime Security Coordinator (FMSC), and Federal On Scene Coordinator (FOSC), authorities. Any response to an incident affecting the MTS will be conducted in accordance with Sector Jacksonville's MTS Recovery Plan, (SECJAXINST 16601.4 series), and will include the establishment of a Marine Transportation System Branch within the Incident Command/Unified Command incident response structure.
- 4. Post-Storm Reporting Requirements** – Table 4.11 lays out the required post-storm reporting criteria.

**Table 4.11**

<b>POST-STORM REPORTING REQUIREMENTS</b>	
<b>Who</b>	<b>What</b>
<b>Terminal and Facility Owner/Operators</b>	<ol style="list-style-type: none"> <li>1. Survey facilities listed in Annex E and report any damage, pollution, or unsafe conditions. Secure damaged areas.</li> <li>2. MTSA Posture: Assess and re-establish security operations. Report Security vulnerabilities and make recommendations to COTP to bring facility back into operation.</li> <li>3. If shoaling is suspected, ensure soundings are taken and report results.</li> <li>4. Account for all vessels and barges moored at the facility prior to the storm. Report status to COTP.</li> <li>5. OPA 90 Posture: Assess and re-establish facility operations. Report Operation and Response vulnerabilities and make recommendations to COTP necessary to bring facility back into operation.</li> <li>6. Use the form in Annex D to report.</li> </ol>
<b>Barge and Barge Fleet Managers</b>	<ol style="list-style-type: none"> <li>1. Survey the barges or barge fleets. Account of all barges moored prior to the storm. Use the form in Annex D to report the status of your barges, including any damage, pollution or unsafe conditions.</li> </ol>
<b>Dredge Operators</b>	<ol style="list-style-type: none"> <li>1. Survey all dredge equipment. Use the form in Annex D to report status to the COTP. Assess availability of emergency dredge equipment.</li> </ol>
<b>Pilots</b>	<ol style="list-style-type: none"> <li>1. Make a recommendation to COTP regarding the status of the main channels, the need for extensive surveys, and the timeline for re-opening the port.</li> <li>2. Re-stage assets for support of post storm assessment.</li> </ol>
<b>Harbor Tug Companies</b>	<ol style="list-style-type: none"> <li>1. Survey all tugs and facilities. Use the form in Annex D to report and damage, pollution, or unsafe conditions. Make a recommendation to the COTP regarding the availability of tugs.</li> <li>2. Re-stage assets for support of post storm assessment.</li> </ol>
<b>Masters, Agents, Operators of All Commercial Vessels Remaining In Port</b>	<ol style="list-style-type: none"> <li>1. Survey vessels and mooring facilities. Use the form in Annex D to report any damage, pollution or unsafe condition.</li> <li>2. Make a specific recommendation to the COTP regarding the operational status of each vessel.</li> <li>3. Make any requests for shifting berths, deadship movements, or vessel departures as soon as possible.</li> <li>4. Plan for resumption of operations.</li> </ol>
<b>COTP Jacksonville</b>	<ol style="list-style-type: none"> <li>1. Collect and analyze facility and vessel status reports. Distill and formulate recommendations.</li> <li>2. Cancel ZULU and set necessary restrictions.</li> </ol>

**H. LESSONS LEARNED.** Following each Hurricane Season, a debrief (hot wash) with key IMT personnel will be conducted to gather lessons learned for the following year's Heavy Weather Plan. These lessons learned will be presented to the Sector Jacksonville Command who will determine if changes are necessary within the plan.

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

- Completed **prior to 1 June.**
  - If a Tropical Storm or Hurricane appears to be approaching the Jacksonville AOR prior to 1 June, Command Cadre will hold a meeting to discuss when to recommend setting Condition IV (guideline per D7 OPLAN is when 39 mph winds are 72 hours from landfall in the SECJAX AOR).
  - IMT positions listed for task completion are per the WQSB.
- \*\* Note: To be completed only upon an approaching storm \*\***

Unit Hurricane Condition =

Port Condition =

Department	Actions Required	Completed (Initial)	Notes
<b>COTP</b>	Meet with NAVSTA Mayport, Naval Submarine Base Kings Bay, Jacksonville EOC, and Brevard EOC to discuss upcoming hurricane season expectations; consider having Response and/or Prevention Department Head also in attendance.		
<b>Deputy</b>	**Determine if an IMT will be activated or unit/port will remain in Condition 4. Notify Department Heads if unit will stand up an IMT; determine who is required and notify (reference Annex B for ICS structure). If ICS Structure will be stood up, inform SCC to activate IMT Advance Team to setup as per Annex F.		
	**Direct SCC to send AWS message to activate Sector's IMT (as applicable).		
	Conduct All Hands to relay season/storm expectations.		
	Specify leave and liberty policy for all conditions.		
<b>Department Heads (DH)</b>	Develop a list of high-value gear at Sector Jacksonville ALTA and ANNEX that should be removed in the event of evacuation and gear that should be moved to higher ground in the event of flooding. Give to Logistics Officer.		
	Review WQSB with Division/Branch Chiefs; inform WQSB Coordinator / Emergency Management of any changes.		
	**Evaluate and inform personnel (per WQSB) for approaching storm.		
	** Identify personnel needs; allow time for members to prepare families and homes.		
<b>Logistics DH</b>	Hold All Hands training and distribute map of evacuation routes.		
	Direct YNs to submit a current recall list (address, phone numbers, & email) of all Sector Jacksonville personnel, including Civilians and Reservists.		
	CG Personnel Accountability & Assessment System (CGPAAS) Contact/List Manager - remind all Sector Jacksonville personnel to update their contact information in CGPAAS.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =

Port Condition =

Department	Actions Required	Completed (Initial)	Notes
Logistics DH (cont.)	ADMIN shall ensure accuracy of unit Evacuation Plans roster (detailing member and dependents anticipated plans for evacuation location, as well as their residence county and evacuation zone if required.)		
	Ensure all eligible personnel have Government Travel Charge Cards (GTCC).		
	Ensure the Captain's Letter to Coast Guard personnel/families is routed and ensure Annex L is accurate.		
	Supply - Identify timeline to activate additional cell phones.		
	Confirm Active Duty and dependent evacuation procedures with D7.		
	Designate Logistics Rep (FACL) to assist Advance Team for IMT Setup.		
	Ensure fuel supply at the ANNEX (three fuel tanks – 1 diesel, 1 gasoline, and 1 diesel tank for the boilers) is maintained at 70 percent capacity or greater. (FACL)		
	Inventory and ensure adequate supply of provisions (30 cases of MREs, 24 cots, and 30 cases of bottled water). All provisions (MREs, cots, and cases of bottled water) are stored in the Sector Command Center. Inventory and ensure MREs for watch standers and required IMT members staying onboard. (12 members for 1 week = 20 cases) (SPUL)		
	Contact property management firm (Weaver Realty Group: (904) 733-0039) to ensure generator is fueled to capacity and all building preps are completed. Note: Building is rated for CAT 3 Hurricane Winds.		
	Coordinate evacuation site with unit housing officers and small boat units. (GSUL)		
	Develop/Confirm Vehicle Check-Out Plan and convoy routes (including WEPs relocation) are ready for upcoming hurricane season (GSUL & SUBD).		
	Inspect buildings and surrounding areas for potential sources of danger. (SUBD)		
	Establish list of three Secure ANNEX Teams (SATs) members based on WQSB and assign most senior people as team leaders. Ensure they are trained in their responsibilities. (SUBD)		
	Inventory storm panels, fasteners, etc. Fabricate as necessary to ensure maximum protection of all critical spaces. Conduct training on the location and proper deployment of protective supplies. (SUBD)		
	Check condition and operation of emergency generators at the ANNEX weekly. Fuel generators to capacity. (SUBD)		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =

Port Condition =

Department	Actions Required	Completed (Initial)	Notes
Logistics DH (cont.)	Provide instructions with regard to the proper method of venting enclosed buildings and structures through the use of windows, storm shutters, and similar means. (SUBD)		
	Identify potential flooding areas; have sand bags and a source of sand available. Procure as necessary to ensure adequate sandbags are available. (SUBD)		
	Determine storage plan for base equipment. (CRANE & FORKLIFTS) (SUBD)		
	Inspect the condition of all government vehicles and trailers. Ensure all vehicles are fueled to capacity after being used and fluids are topped off. At a minimum, ensure the proper working condition of windshield wipers, tires, jacks, lug wrenches, and spare tires are installed. Ensure trailers have spare tires, jacks, and lug wrenches installed and all tires are in good working condition. Also, ensure all trailer lighting is in working condition. (SUBD)		
	Maintain supply of flashlights, batteries, chemical lights, and line for tie-downs. Procure items as necessary. (SUBD)		
	Check inventory of material necessary for emergency repairs/emergency response. Procure items as necessary. (SUBD)		
	Inventory ENGSUPDIV Hurricane Response Trailer. Procure items as necessary. (SUBD)		
	Create/Validate off-ANNEX Parking and Shuttle Plan for tenant Cutters/Station vehicles in the event of an evacuation. (SUBD)		
	Ensure all ordnance and weapons paperwork is current and filed in armory hurricane folder. (WEPS/Armory Sup)		
	Coordinate with ESD to ensure they have adequate inventory of material necessary for emergency repairs. (SUBD)		
	Review plans to secure tanks, fuel farm, and hazardous materials. (SUBD)		
	Plan and procure materials for boarding up and reinforcing structures. (SUBD)		
	Ensure there are adequate paper towels, trash bags, & hand sanitizer. (SUBD)		
	Sector Armory Supervisor contacts ALTA/HITRON via email to confirm space availability in the event of an evacuation of weapons and ordnance. (WEPS)		
	Sector Armory Supervisor/WEPS verifies personnel qualified to carry weapons.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =

Port Condition =

Department	Actions Required	Completed (Initial)	Notes
<b>Logistics DH (cont.)</b>	Create/Validate hand-held radio distribution plan (ensure there is an adequate number of hand held radios to use during GV convoys and for field responders). Test all radios for operability. (COML)		
	Check readiness of emergency power and back-up communications equipment for the Command Center.		
<b>SCC</b>	Conduct training for all Operations, Communications, and Situation Controllers on the Heavy Weather Plan and actions required of them in the event of implementation.		
	Command Center Supervisor - validate Sector to Sector handoff process.		
	Ensure HURREVAC is installed on all SCC computers. <b>**Monitor HURREVAC.</b> Commence passing significant weather updates to Sector units and gather on scene reports from all Stations & underway units. Send email with weather updates and projected storm path to SCC-Command/General distribution lists. This template can be found in the SCC SOP.		
	Conduct an Emergency Action Plan (EAP) drill to prepare for going from Unit Hurricane Condition V to IV.		
	<b>**Contact Duty ESD (IT)</b> to inform possibility or confirmation of IMT being stood up.		
	<b>**Send AWS message</b> to activate Sector's Advance Team and IMT as instructed by either Deputy or IMD (if applicable).		
	<b>**Email storm updates</b> from NWS to the Command.		
<b>Prevention DH</b>	WWM – draft & release Port Condition 4 MSIB (Annex N).		
	WWM – Confirm available resources for Channel Assessments and provide to MTS Recovery Branch.		
	Lay-Up Officer attains plans for barges and lay-up vessels greater than 500 GT ITC intending to stay in port. Draft and issue COTP Order requiring approved plans prior to 1 June (as needed).		
	Conduct Conference Call with COs/OICs to discuss and validate predetermined/prescribed Unit Evasion Plans, Safe Havens, and Heavy Weather Moorings.		
	Schedule a site visit to Safe Haven and Heavy Weather Moorings prior to May 1 <sup>st</sup> to confirm resource evacuation sites.		
	Verify Safe Haven and Heavy Weather Mooring agreements prior to May 15 <sup>th</sup> .		
	Conduct HARPATS to identify lay-up vessels, dredge locations, barge fleet mooring, area fam, etc. Report to Lay-up Officer any vessels that may require a lay-up plan.		
	Ensure floating units maintain fuel and provisions of at least 70% capacity while inport.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =

Port Condition =

Department	Actions Required	Completed (Initial)	Notes
<b>Prevention DH (cont.)</b>	Lay-up Officer ensures seized vessels in U. S. Marshals or Customs holds are secure.		
	Facilities Branch conduct annual validation of Essential Elements of Information in CART with PSS-Recovery.		
	WWM – review critical ATON list.		
<b>Emergency Management Chief</b>	Ensure all key IMT members (especially SITLs, RESLs, COST, PROC) have updated access to the Homeland Security Information Network (HSIN) and the D7 Portal.		
	Execute meeting with all Department Heads to ensure WQSB is up-to-date with personnel in required positions (complete prior to scheduled Hurricane Exercise).		
	Create Port Condition prediction display to assist COTP make determination for setting Port Conditions for approaching storm and provide to CDO for morning brief (as needed). See \\D07MS-CSDH903\Public\Alta\PLANNING(sx)\Heavy Weather\HURREVAC Guidance.		
	Ensure All Hands Heavy Weather Plan Training is conducted to ensure Sector members are aware of unit policies and procedures.		
	Conduct Advance Team Training for setting up IMT and COOP; relay roles and responsibilities. Send Advance Team to visit designated evacuation locations (ANNEX and HITRON) for area familiarization.		
	Ensure Sector subordinate commands have been directed to assume Unit Hurricane Condition IV at the start of hurricane season (prior to 1 June).		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition IV (Annex N).		
	Ensure assigned LOFR (as per WQSB) verifies all EOC Agency Representatives; relay expectations/reporting procedures.		
	Confirm accuracy of Port Coordination Team (PCT) membership (members, phone numbers, and email). This is typically done on a quarterly basis throughout the year.		
	Ensure Advance Team Leader validates inventory of supplies at HITRON and Sector ALTA locations (work with FACI). **EON digital phones for HITRON setup are located in the HITRON IT shop.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Preparation for Setting Unit Hurricane Condition IV & Port Condition 4

Unit Hurricane Condition =

Port Condition =

Department	Actions Required	Completed (Initial)	Notes
<b>Emergency Management Chief (cont.)</b>	Ensure Advance Team Leader verifies Advance Team members, Level 1/Level 2 Profile Transfer Priority List, and Computer & Phone Assignment list for each DEPT and completes spreadsheet located in Public Folder: \\D07MS-CSDH903\Public\Alta\PLANNING(sx)\Instructions & Plans\COOP\Advance Team.		
	Brief the Harbor Safety Committee (Jacksonville) to review changes to the Heavy Weather Plan (submit agenda item to Prevention). (prior to June 1 <sup>st</sup> )		
	Validate Heavy Weather Officers at other AOR units (MFPU, MSST, HITRON, ATO, RUITOFF)		
	** Make Unit Hurricane Condition notifications to all units in the Sector Jacksonville AOR.		
	Verify <a href="mailto:D07-DG-SECJAX-IMT@uscg.mil">D07-DG-SECJAX-IMT@uscg.mil</a> email distribution list in Outlook reflects appropriate IMT members as assigned per the WQSB. Ensure IMT members load D07-SMB-SECJAX-IMT shared mailbox into their outlook.		
	Verify IMT Distribution List in AWS is accurate with IMT members.		
<b>Response DH</b>	Ensure floating units maintain fuel and provisions of at least 70% capacity while inport.		
	Establish liaison with local civil relief & law enforcement organizations. Include points of contact, radio frequencies for control nets, shelters and storage locations, bridge closure, and evacuation policies.		
	Conduct Conference Call with COs/OICs to discuss and validate predetermined/prescribed Unit Evasion Plans, Safe Havens, and Heavy Weather Moorings.		
	Schedule a site visit to Safe Havens and Heavy Weather Moorings prior to May 1 <sup>st</sup> to confirm resource evacuation sites.		
	Verify Safe Haven and Heavy Weather Mooring agreements prior to May 15 <sup>th</sup> .		
	Verify the Master Marina List in Annex P is updated.		
<b>PIO</b>	**Ensure unit Portal page and external facing sites have updated hurricane information.		



# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Port Condition WHISKEY (w/ additional measures for Unit Hurricane Condition IV)

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 72 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>COTP / IC</b>	Consider conducting a port-wide teleconference for industry, Naval Station Mayport, and Kings Bay Submarine Base to relay the COTP's plans/actions for the upcoming storm.		
	Consider sending an email to the D7 Chief of Staff to request compensation for Civilian personnel serving on an IMT (if considered Essential Personnel - as applicable).		
<b>Deputy / Deputy IC</b>	Establish liaison with EOCs.		
	Contact NAVSTA Mayport and Naval Submarine Base Kings Bay to discuss hurricane approach.		
	Hold All-Hands meeting with IMT and/or crew to relay expectations and plans for the storm.		
	Determine if IMT is to be activated, if applicable. Notify Department Heads if unit will stand up IMT. Reference Annex B for ICS structure. If IMT will be stood up, inform SCC to activate Advance Team IMT setup as per Annex F.		
<b>All Section Chiefs / Department Heads</b>	Notify all section/departamental personnel and place in a recall status. Advise personnel to begin preparations for possible evacuation of dependents. At Section Chief's/Department Head's discretion, authorize liberty for personnel to take care of personal needs.		
	Evaluate and inform IMT personnel (per WQSB) of approaching storm; notify Deputy IC of any changes. Consider implementing Pre-Storm IAPs.		
<b>Operations Section / Response or Prevention DH</b>	Draft & release MSIB for setting Port Condition WHISKEY (Annex N). Post MSIB on HOMEPORT and Alert Warning System (AWS). Consider updating HOMEPORT and sending AWS message stating there are no changes if conditions do not change within 24 hours.		
	Discuss naval vessel sorties and dead ship tows planned for the upcoming storm with Naval Station Mayport		
	Activate Port Coordination Team via AWS to discuss Port Condition WHISKEY and future plans (if needed).		
	Draft and release Port Condition WHISKEY BNM (Annex N) (work with COMMS Unit to release).		
	Activate Auxiliary Support Plan (Annex P) - Incident Management Branch to initiate if in an ICS Structure.		
	Conduct Conference Call with COs/OICs to discuss and validate predetermined/prescribed Unit Evasion Plans, Safe Havens, and Heavy Weather Moorings.		

# ANNEX A

## SECTOR JACKSONVILLE

### UNIT HURRICANE & PORT CONDITION CHECKLIST

#### Port Condition WHISKEY (w/ additional measures for Unit Hurricane Condition IV)

Unit Hurricane Condition =   
 Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 72 hours**.

Section	Actions Required	Completed (Initial)	Notes
	Conduct call with D7 (dre) to discuss cutter evasion plans (if applicable).		
<b>Logistics Section / Logistics DH</b>	Conduct full personnel accountability call-outs (Logistics Lead) to include Active Duty, Civilians, Reserve, and Auxiliary; this may be accomplished via AWS.		
	Government Travel Charge Card Coordinator ensures limits are raised for boat crews “deploying” ahead of storm. (Ex: all crews trailering boats inland, all crews u/w to move assets up river.)		
<b>Planning Section / Emergency Management Chief</b>	Create Port Condition prediction display to assist COTP make determination for setting Port Conditions for approaching storm and provide CDO for morning brief or SITL brief. See \\D07MS-CSDH903\Public\Alta\PLANNING(sx)\Heavy Weather\HURREVAC Guidance (SITL).		
	Call a meeting as soon as Port Condition WHISKEY has been set and get weather brief from SITL. Discuss when to recommend setting Unit Hurricane Condition III (guideline per D7 OPLAN is 39 mph winds are 48 hours from making landfall in SecJax AOR).		
	SITL contact NOAA for forecast and SLOSH (storm surge) models.		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition IV (Annex N).		
<b>SCC</b>	Monitor HURREVAC. Commence passing significant weather updates to Sector units and gather on scene reports from all Stations & underway units. Send email with weather updates and projected storm path (including prediction time for tropical storm force winds to impact Ports) to SCC-Command/General distribution lists. This template can be found in the SCC SOP. If IMT is stood up, IMT will execute.		
	Release Port Condition WHISKEY BNM (Annex N) (work with COMMS Unit for radio calls).		
	SCC Supervisor shall create Emergency Watch Teams to reflect both continuing the watch at Sector location or COOP to another location. SCC positions to be divided among leadership within SCC: SCC Liaisons, Advance Team (if applicable), and CDOs.		
	Add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
	Brief Command of Naval Station Mayport USNS vessels (SIPR) status.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition III & Port Condition X-RAY

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 48 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>IC</b>	Consider conducting a Port Coordination Team (PCT) teleconference for industry, Naval Station Mayport, and Kings Bay Submarine Base (Navy Rep) to relay the COTP's plans/actions for the upcoming storm.		
	Order the evacuation of all personnel if necessary and authorized by D7.		
<b>Deputy IC</b>	Ensure that all actions required by Unit Hurricane Condition IV and Port Condition WHISKEY have been completed.		
	Place personnel in a two-hour recall status. Authorize Section Chiefs to grant liberty to all non-IMT personnel and personnel not considered Remain Overnight.		
	Conduct pre-storm over-flight of AOR with Operations Section Chief.		
	Instruct LOFR to set up meetings with EOC at command discretion.		
<b>Section Chiefs</b>	Re-evaluate IMT Personnel (per WQSB) for approaching storm; notify Deputy IC of any changes.		
<b>Planning Section</b>	Create Port Condition prediction display to assist COTP make determination for setting Port Conditions for approaching storm and provide CDO for morning brief or SITL brief. See \\D07MS-CSDH903\Public\Alta\PLANNING(sx)\Heavy Weather\HURREVAC Guidance (SITL).		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition III (Annex N).		
	Coordinate all information for ICS-209H production and distribution.		
	SITL contact NOAA for forecast and SLOSH (storm surge) models.		
	SITL obtain bridge status from Operations and LOFR.		
	SITL monitor National Weather Service & NAVLANTMETOC advisories.		
	Distribute, maintain, and collect log of unit actions (update DOCL with 214s).		
	Call a meeting as soon as Port Condition X-RAY has been set and get weather brief from SITL. Discuss when to recommend setting Unit Hurricane Condition II (guideline per D7 OPLAN is 39 mph winds are 24 hours from making landfall in SecJax AOR).		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition III & Port Condition X-RAY

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 48 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>Logistics Section</b>	Communications Unit - Develop emergency communications plan (ICS-205 form) with contact #s for each evacuated vessel/evac team and the Iridium phone #s issued out.		
	CG Personnel Accountability and Assessment System (CGPAAS) Contact/List Manager - Ensure all SecJax personnel have updated their contact information in the CGPAAS.		
	CGPAAS Personnel Accountability Officer – track personnel during event (include Active Duty, Civilians, Reserve, and Auxiliary). Pass update information to RESL and SITL (update T-cards).		
	Engage Personnel Support Team (PST).		
	Issue orders to personnel if authorized evacuation order has been given by D7.		
	Re-check readiness of emergency power and communications equipment for the Command Center (previously completed in Unit Hurricane Condition IV) and ANNEX. (FACL)		
	Establish communications with D7 Command Center/IMT, civil officials and/or DOD installation commanders for evacuation orders. NS Mayport contact may be found in Outlook D07-PF-SECJAX-CONTACTS.		
	Arrange lodging for evacuating small boat crews – coordinate w/Response.		
	Housing Officer finalizes evacuation process with District Housing.		
	Determine/confirm changes to evacuation sites with D7 housing representative. Inform all Sector unit representatives of changes.		
	Ensure adequate supply of water has been containerized. Purchase additional provisions as necessary.		
	CGPAAS CORS continues to monitor personnel accountability and report to D7 (if applicable).		
	Activate and issue government cell phones.		
	Send email to ANNEX personnel instructing them to place computer/ workstations on desks and place in garbage bags for protection. (sle)		
	Sector Government Travel Charge Card Coordinator validate that Government Travel Charge Cards have been auto set to \$2500 at the start of hurricane season. Increase cash advance limit for small boat coxswains / boat crews to \$200.		
	Sector GMs relocate all small arms and necessary munitions in GV with attached range trailer to designated storage location. Evacuate necessary small arms and munitions no less than 24 hours prior to setting Unit Hurricane Condition II.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition III & Port Condition X-RAY

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 48 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>SCC</b>	Continue to monitor HURREVAC. Continue to pass significant weather updates to Sector units and gather on scene reports from all Stations & underway units. Send email with weather updates and projected storm path (including prediction time for gale force winds to impact Ports) to SCC-Command/General distribution lists until IMT is fully operational.		
	Contact Duty ESD (IT) to inform confirmation of IMT being stood up.		
	Continue to add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
	Prepare all contingency supplies to bunker in CC (i.e. cots, MREs, water).		
	Report HURCON status attainment of all Sector sub-units to SITL.		
	Notify Emergency Watch Teams to reflect both continuing the watch at Sector location or COOP to another location. Notify leadership of CC of activation of IMT and standing up of assigned position.		
	Page conference call/meeting time or changes to these times via AWS to participating IMT members as directed by PSC.		
	Release Port Condition X-RAY BNM (Annex N) (work with COMMS Unit for radio calls).		
<b>Operations Section</b>	Notify SITL, RESL, and WMECs if Station boats and Sector cutters will sortie (update T-cards).		
	Discuss Safe Haven and Heavy Weather Moorings for all cutters and 45' RB-Ms. Notify SITL and RESL of their movements (fill out 204s and update T-cards).		
	Implement Pre-Storm IAPS.		
	Evaluate cutter sustainability (i.e., days before sewage, water, and food become issues).		
	Consider assigning at least one vehicle to "SOPA" for evacuated cutters to enable them to conduct logistics runs.		
	Discuss Heavy Weather Evacuation Plans with MFPU and MSST Kings Bay for coordination purposes. Notify SITL and RESL of their movements (update T-cards).		
	Discuss navy vessel sorties and dead ship tows planned for the upcoming storm with Naval Station Mayport (if applicable or not discussed at PCT Meeting).		
	Arrange lodging for evacuating small boat crews – coordinate w/Logistics. Notify SITL and RESL of their movements (update T-cards).		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition III & Port Condition X-RAY

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 48 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>Operations Section (cont.)</b>	Draft & release MSIB for setting Port Condition X-RAY (Annex N). Post MSIB on HOMEPORT and Alert Warning System (AWS). Consider updating HOMEPORT and sending AWS message stating there are no changes if conditions do not change within 24 hours.		
	Draft and release Port Condition X-RAY BNM (Annex N) (work with COMMS Unit to release).		
	Check VMS and CG1V to identify any vessels operating offshore. Consider use of CBP asset to identify offshore assets. Notify SITL and RESL of vessel movements and Drone utilization (fill out 204s and update T-cards).		
	Work with SITL and compare weather forecasts for cutter sortie plans with Fleet Weather Center (METOC) techs in Norfolk, VA (757) 444-7750.		
	Operation Section Chief conduct pre-storm over-flight of AOR with Deputy Incident Commander.		
	Move all buoys/ATON hardware to buoy yard. Prepare for tie down.		
	Direct ATON units to complete a full I-Atonis import on all of their positioning computers (fill out 204s and T-cards).		
	Contact D7b and request control of all movable bridges and collect D7b most updated "Bridge project list" – See D7 Memo 10MAY11		
	Maintain Vessel and Facility status in CART.		
	Review all vessel arrivals to ensure operations can be complete prior to Port Condition YANKEE.		
	Review all Remain in Port Checklists and make recommendations to COTP (Annex H). Draft COTP Orders as necessary (Annex G).		
	Commence shuttle/off base parking ops from ANNEX to designated area (ALTA or HITRON).		
<b>PIO</b>	Draft a news release outlining beach hazards associated with big swells for surfers, note limited ability of SAR assets to launch during a storm. In addition, include recommendations for commercial vessels to avoid going offshore. Review, route, and send Port Condition change news release and post updates to social media.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition II & Port Condition YANKEE

Unit Hurricane Condition =   
Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 24 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>IC</b>	Evaluate when to set Unit Hurricane Condition I (guideline per D7 OPLAN is 39 mph winds are 12 hours from making landfall in SecJax AOR).		
	Order the evacuation of all personnel if necessary and authorized by D7 (if applicable).		
<b>Deputy IC</b>	Ensure that all actions required by Unit Hurricane Condition III have been completed.		
	Recall personnel and/or release personnel (as required - RESL update T-Cards). Released personnel will be tracked and report to designated Logistics Representative.		
	Monitor mandatory evacuation orders by D7CC/IMT, civil officials, and DOD installation commanders. When order is given to evacuate, contact D7CC/IMT via e-mail or message explaining our actions/intentions concerning evacuation.		
	Ensure Naval Station Mayport and Kings Bay Submarine Base (Navy Rep) are included on any conference calls with port partners.		
<b>SCC</b>	Finalize any remaining preparations needed to COOP or bunker down in the SCC.		
	Continue to add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
	Update Emergency Watch Teams of intention to evacuate or bunker down at SCC.		
	Continue to report HURCON status attainment of all Sector sub-units to SITL.		
	Page conference call/meeting time or changes to these times via AWS to participating IMT members as directed by PSC.		
	Release Port Condition YANKEE BNM (Annex N) (work with COMMS Unit for radio calls).		
<b>Section Chiefs</b>	Complete all preparations for evacuation. Standby for order to evacuate.		
	Re-evaluate IMT personnel (per WQSB) for approaching storm; notify Deputy IC of any changes.		
	Report changes in plans to Deputy IC with justification.		
	Institute watch schedule until Unit Hurricane Condition I is attained.		
<b>Liaison Officer</b>	Establish communications with CG EOC Agency Representatives as appropriate (update COML, SITL, and RESL w/ 205 and T-card).		
	Obtain bridge status and evacuation updates.		
<b>Operations Section</b>	Direct floating units to assume B-0 status. Direct units to proceed to pre-selected sheltered moorings. Time of departure shall be at the discretion of the CO/OIC with Sector Commander approval.		



# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition II & Port Condition YANKEE

Unit Hurricane Condition =   
Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 24 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>Operations Section (cont.)</b>	Alert Coast Guard Auxiliary (Aops) and Reserve (Senior Reserve Yeoman) that their assistance may be needed after the storm passage and relay check-in procedures (Provide updated 213-RRs, 204s, and T-cards to SITL and RESL).		
	Issue and track COTP Orders for Vessels and Facility operators not in compliance with Federal Regulations (e.g. OPA 90/MTSA: Facility Response Plan, Operations Manual & Facility Security Plans as necessary).		
	Discuss naval vessel sorties and dead ship tows planned for the upcoming storm with Naval Station Mayport (if applicable or not discussed at PCT Meeting).		
	Inform SITL which vessels are to remain in port and which ones are to depart (see Annex H). Draft COTP orders as necessary (see Annex G).		
	Verify vessels to remain in port are properly moored and secured (see Annex C).		
	Check VMS and CG1V to identify any vessels operating offshore. Consider use of CBP Drone to identify offshore assets (update SITL and RESL w/ 204 and T-card).		
	SARPAT consider launching CG aircraft to broadcast an SMIB offshore for fisherman and other impacted mariners (update SITL and RESL w/ 204 and T-card).		
	Draft & release MSIB for setting Port Condition Yankee (Annex N). Post MSIB on HOMEPOR and Alert Warning System (AWS) (update SITL). Consider updating HOMEPOR and sending AWS message stating there are no changes if conditions do not change within 24 hours.		
	Draft and release Port Condition YANKEE BNM (Annex N) (work with COMMS Unit to release).		
	Activate Safety Zone regulation for AOR. Issue MSIB to announce Safety Zone (May include any special operational conditions for vessel movements in the case of Port Condition YANKEE-Modified) (update SITL and MTS Recovery Branch).		
	Develop resources and assignments with USACE, NOAA, Port Pilots, OPS-Kings Bay, OPS-Mayport, and Port Stakeholders to conduct surveys of waterways and ATON (update SITL and MTS Recovery Branch).		
	Prepare a BNM with Heavy Weather Forecast (update SITL and MTS Recovery Branch).		
	Conduct facility surveys to address unresolved discrepancies (update SITL and MTS Recovery Branch).		



# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition II & Port Condition YANKEE

Unit Hurricane Condition =

Port Condition =


Sustained Tropical Storm Force Winds are **predicted within 24 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>Logistics Section</b>	Send out ALL HANDS email/AWS Alert with Safe Haven Evacuation # to call for information.		
	Distribute MREs for those who will remain on board after evacuation order is given. MREs stored in the SCC Storage Room.		
<b>Logistics - ESD</b>	If relocating, ESD will assist setting up the COOP at HITRON JAX. SECJAX personnel are removing their SWIII and transporting them over to HITRON JAX in the training room. ESD will assist in setting up these SWIII and set up phones for the COOP. HITRON JAX already has phones in place. ESD will bring one or two SWIII switches to establish connectivity if needed. ESD will also leave two IT's and two ET's onsite at HITRON JAX to stand a 12 hour COOP watch. Once they're onsite, they will not be traveling during the storm for logistics, they will have sleeping cots/bags to rest between their 12 hour watch. After the storm, ESD Mayport will coordinate with our ET/IT COOP watch team to see if they need anything work related, as well as ensure their families are good to go (update COML, SITL, and RESL w/ 204, 205, and T-card).		
	ESD will ask all units affected by the storm to ensure their SWIII and phones are secured before evacuating the work place via email (Sector ALTA & ANNEX). This usually entails either placing SWIII/phones off the floor and onto the desk or removing them away from windows or glass doors. SWIII should be shutdown if it is in a safe location and personnel are evacuating (update COML, SITL, and RESL w/ 205).		
<b>Planning Section</b>	Verify that Sector subordinate units attained Unit Hurricane Condition II.		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition II (Annex N).		
	Coordinate all information for ICS-209H production and distribution.		
	Create Port Condition prediction display to assist COTP make determination for setting Port Conditions for approaching storm and provide CDO for morning brief or SITL brief. See \\D07MS-CSDH903\Public\Alta\PLANNING(sx)\Heavy Weather\HURREVAC Guidance (SITL).		
	Call a meeting as soon as Port Condition YANKEE has been set and get weather brief from SITL. Discuss when to recommend setting Unit Hurricane Condition I (guideline per D7 OPLAN is 39 mph winds are 12 hours from making landfall in SecJax AOR).		
	Distribute, maintain, and collect log of unit actions (update DOCL with 214s).		
	SITL contact NOAA for forecast and SLOSH (storm surge) models.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition II & Port Condition YANKEE

Unit Hurricane Condition =

Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 24 hours**.

Section	Actions Required	Completed (Initial)	Notes
<b>Planning Section (cont.)</b>	Distribute Site Safety Plan (ICS-208) to all personnel who will be or are currently involved in field operations to review; this may have to be emailed to responding units (Stations/ANTs).		
	SITL obtain bridge status from Operations and LOFR.		
	SITL monitor National Weather Service & NAVLANTMETOC advisories.		
<b>PIO</b>	Review, route, and send Port Condition change news release and post updates to social media.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Unit Hurricane Condition I & Port Condition ZULU

Unit Hurricane Condition =

Port Condition =


Sustained Tropical Storm Force Winds are **predicted within 12 hours**.

Section	Actions Required	Completed	Notes
<b>IC</b>	Order the evacuation of all personnel if necessary and authorized as per D7 (if applicable).		
<b>Deputy IC</b>	Ensure all actions required in Unit Hurricane Condition II have been completed.		
	Muster IMT. Standby for order to evacuate all personnel.		
	Maintain watches as necessary to provide for unit security and personnel safety. Ensure all pre-hurricane checklists have been completed.		
	Ensure Naval Station Mayport and Kings Bay Submarine Base are included on any conference calls with port partners.		
<b>Operations Section</b>	Ensure all units have evacuated to their Safe Havens and Heavy Weather Moorings and that all trailerable boats are secured (Notify SITL and RESL).		
	Discuss naval vessel sorties and dead ship tows planned for the upcoming storm with Naval Station Mayport.		
	Draft & release MSIB for setting Port Condition ZULU (Annex N). Post MSIB on HOMEPORT and Alert Warning System (AWS). Consider updating HOMEPORT and sending AWS message stating there are no changes if conditions do not change within 24 hours.		
	Draft and release Port Condition ZULU BNM (Annex N) (work with COMMS Unit to release).		
	Request air resources from D7 for SAR coverage and post storm ops (Notify SITL and RESL w/ 204, 213RR, and T-card).		
	SARPAT check VMS and CG1V to identify any vessels operating offshore. Consider use of CBP Drone to identify offshore assets (update SITL and RESL w/ 204 and T-card).		
<b>SCC</b>	Initiate Sector to Sector handoff if/when evacuation order is given. If decision not to evacuate has been made, stand up Emergency Watch Team at Sector.		
	Page conference call/meeting time or changes to these times via AWS to participating IMT members as directed by PSC.		
	Release Port Condition ZULU BNM (Annex N) (work with COMMS Unit for radio calls)		
	Continue to add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
<b>Planning Section</b>	SITL maintain current position of storm and predict time for tropical storm force winds to impact Ports (Jacksonville & Port Canaveral).		

# ANNEX A

## SECTOR JACKSONVILLE

### UNIT HURRICANE & PORT CONDITION CHECKLIST

#### Unit Readiness Condition 1 & Port Hurricane Condition Zulu

Unit Hurricane Condition =   
 Port Condition =

Sustained Tropical Storm Force Winds are **predicted within 12 hours**.

Section	Actions Required	Completed	Notes
<b>Planning Section (cont.)</b>	SITL contact NOAA for forecast and SLOSH (storm surge) models.		
	Verify that Sector subordinate units attained Unit Hurricane Condition I.		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition I (Annex N).		
	SITL - when Unit Hurricane Condition I is set, send 209H SITREPs (Annex M) as required by D7 Operations Guide Report to D7 IMT, or the D7CC if the IMT has not been activated.		
	Monitor National Weather Service & NAVLANTMETOC advisories & notify all units not in receipt of these advisories via alternate means as the situation directs. Plot hurricane and hurricane-force winds circle.		
<b>Liaison Officer</b>	Maintain communications with County EOC Liaisons. Dispatch additional EOC Agency Representative as appropriate.		
	Obtain bridge status and evacuation updates.		
<b>Logistics Section</b>	Establish comms schedule, in accordance with Operations Section needs, with WLM, MLBs, WLIC, BUSL, & CPBs. Assign "SOPA" for each hurricane mooring location with multiple units.		
	CGPAAS CORS continues to monitor personnel accountability and report to D7 (if applicable).		
	CGPAAS Contact/List Manager - Ensure all SecJax personnel have updated their contact information in the CGPAAS.		
	CGPAAS Personnel Accountability Officer – track personnel during event		
	"Park" elevator at top floor w/in 6-12 hours of hurricane (Bld Manager)		
	Take out MREs and water; take to RESL workstation in preparation for issuing to response teams for Post-Storm Recovery. (FACL)		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Post-Storm Condition

Unit Hurricane Condition =

Port Condition =

Department	Actions Required	Completed	Notes
<b>IC</b>	Coordinate with D7 (dpw) and FEMA, if necessary. Coordinate with local authorities to determine priorities.		
<b>Deputy IC</b>	Survey facility grounds and buildings with Facilities Engineer (sle). Take necessary action to return unit to operational status.		
	Recall all hands when directed by the IC.		
	Coordinate with Coast Guard Reserve and Auxiliary on available personnel support.		
	Evaluate manpower requirements in the port versus available unit personnel. Consider augmenting with Reserves or remote CG personnel via District.		
	Consider dividing Incident Commander duties between North and South.		
	If evacuated, inform Command Center immediately when they may move back into Sector Jacksonville ALTA building. Consider road closures and other hazards that may prevent them from moving back in.		
<b>Section Chiefs</b>	Muster or contact all personnel and implement Post-Storm Plan. Brief personnel that may be temporarily assigned to your section.		
<b>Planning Section</b>	Verify that Sector subordinate units attained Unit Hurricane Condition IV or V.		
	Draft and release C2OIX attainment message to D7 when Sector Jacksonville, subordinate commands, and AOR commands (if applicable) have attained Unit Hurricane Condition IV or V, as appropriate (Annex N).		
	Release Post-Storm ICS-209H (Annex M) within 12 hours of storm passage.		
	Send Incident Action Plan to all Sub-Unit CO/OICs.		
<b>SCC</b>	Report all requests for and action taken regarding disaster relief assistance to the IMT.		
	Continue to add IMT email distribution list (D07-DG-SECJAX-IMT) to all case pages.		
	Page conference call/meeting time or changes to these times via AWS to participating IMT members as directed by PSC.		
<b>Operations Section</b>	Direct WLM/WLIC/CPBs/BUSL/RB-Ms/small boats to return to moorings when approved by the IC; verify with LSC to ensure ANNEX has been swept or is open.		
	Implement Post-Storm 204s.		
	Evaluate and Reestablish SAR coverage.		
	Engage DoD on mission support needs.		
	Direct units to conduct waterways transits, per COTP direction, to identify any areas of shoaling.		

# ANNEX A

## SECTOR JACKSONVILLE UNIT HURRICANE & PORT CONDITION CHECKLIST

### Post-Storm Condition

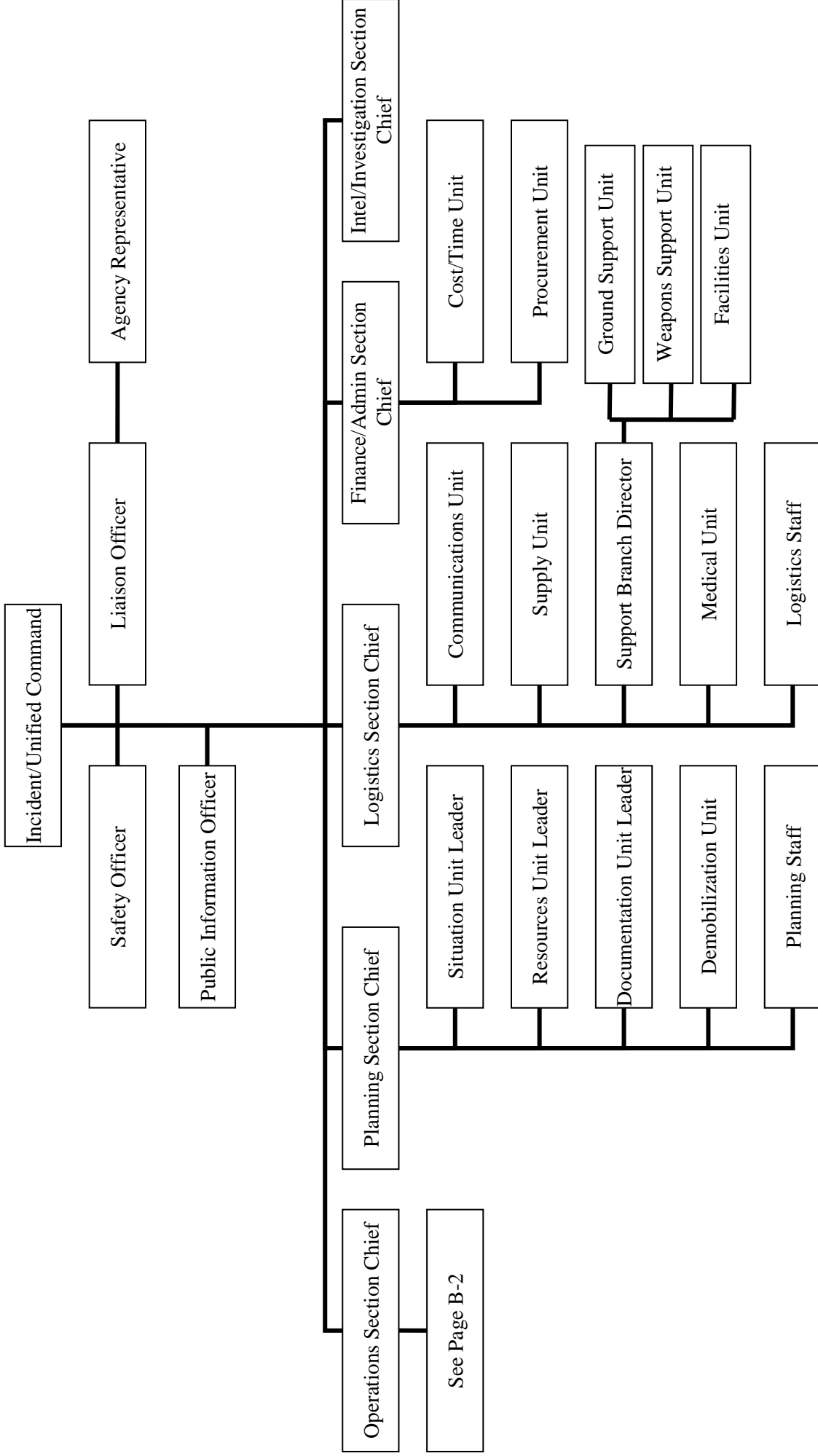
Unit Hurricane Condition =

Port Condition =

Department	Actions Required	Completed	Notes
<b>Operations Section (cont.)</b>	Ensure assessment teams have MREs and water when going out for post-storm assessments.		
	Make recommendations to IC on: 1. Port clean-up and response operations, 2. Vessel traffic control (inbound fuel and emergency vessels have priority. Coordinate with JAXPORT and pilots), 3. Safety Zones as required (Annex I), and 4. Possible daylight only transit with tug assistance.		
	Coordinate port priority list with Operations Section & D7CC/IMT (Helicopter Support) to survey AOR for ATON, SAR, Maritime Law Enforcement and damage assessment. Ensure photos/videos are taken of affected areas. *Consider placing specialist onboard flight (i.e. PR, ANT Rep, etc...)		
	Coordinate with USACOE, US Navy and ANTs for info on channel surveys, obstructions, or shoaling. Pass info to Situation Unit to update Status Boards. Navy EOC (904) 270-6968/7216.		
	Draft & release MSIB for setting Port Condition 4 or 5, as appropriate (Annex N). Post MSIB on HOMEPORT and Alert Warning System (AWS).		
	Draft SMIB & BNM.		
	Coordinate with Response/Prevention, D7 (dpw), ATON units & Station CO/OINCs for post hurricane ATON survey of AOR.		
	Conduct targeting for vessels for the next 24, 48, and 72 hours. Develop Priority Recommendations for IC/UC if required.		
	Conduct HARPATS to determine extent of damage to vessels and port facilities, harbor/waterway obstructions, bridges, and unusual or unsafe conditions (see Annex D) and update Annex E as needed.		
	Send Marine Transportation System member to Pilots location to assist in coordination.		
	Collect facility & vessel status reports, update in CART.		
<b>Logistics Section</b>	Conduct full personnel accountability call-outs to include Active Duty, Civilians, Reserve, and Auxiliary.		
	Maintain communications with field divisions.		
	Ensure any assets returning to ANNEX will be able to access due to gate being locked and/or sweep of base has been completed; work with OSC.		
<b>Liaison Officer</b>	Engage appropriate EOCs to gain access for first responders to road closures.		
	Maintain communications with County EOC Liaisons. Dispatch additional EOC representative as appropriate.		
	Coordinate with Navy, D7, & AUXAIR for AOR over flight.		

# ANNEX B

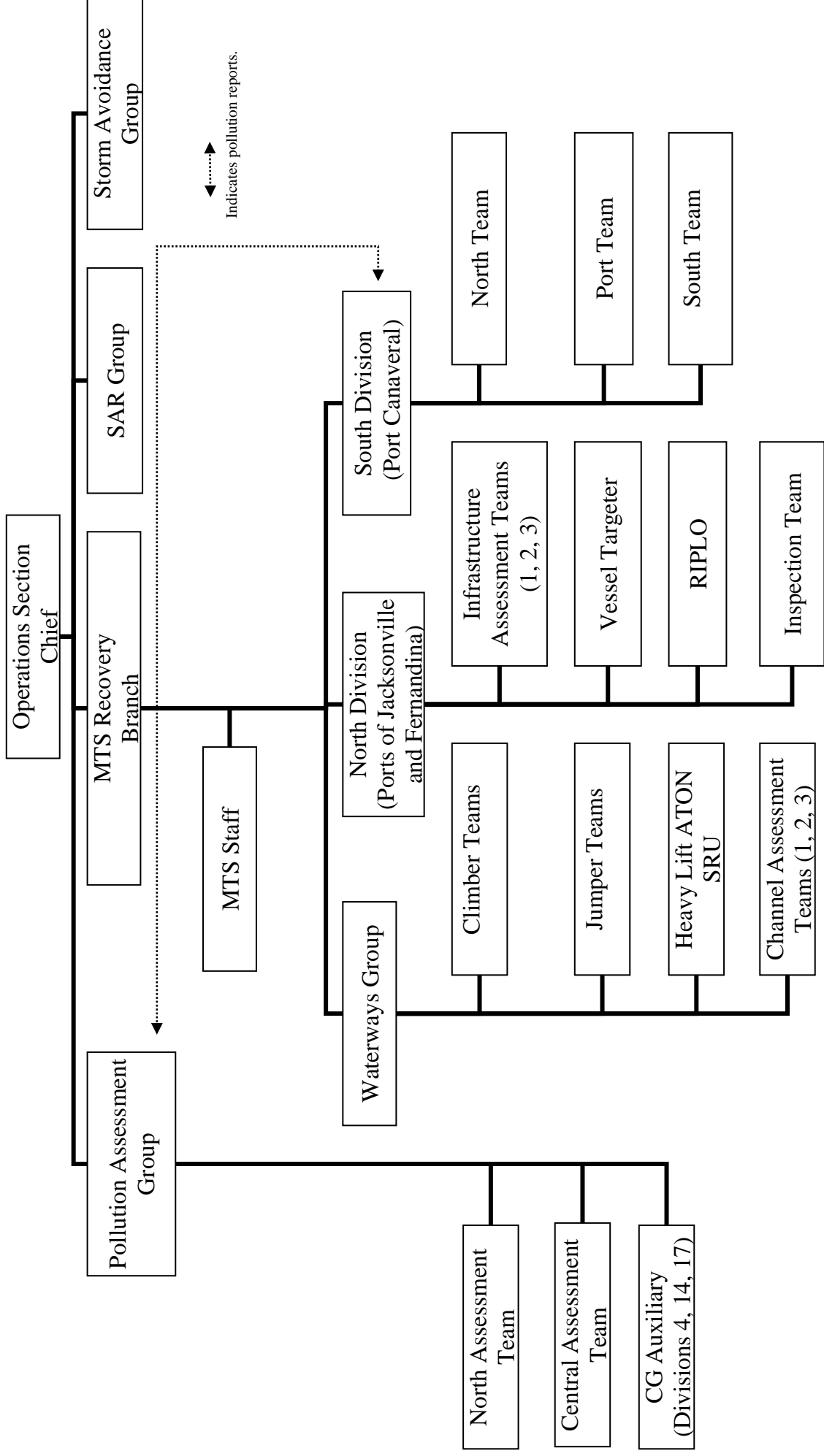
## SECTOR JACKSONVILLE HEAVY WEATHER ICS ORGANIZATION – PRE-STORM



## ANNEX B

### SECTOR JACKSONVILLE HEAVY WEATHER ICS ORGANIZATION – PRE-STORM

\*This structure may be altered by the Incident Commander to fit operational needs. The Advance Team Leader will be responsible for setting up the IMT at the unit (i.e. computers, phones, supplies, etc) with assistance from other Department Advance Team members.





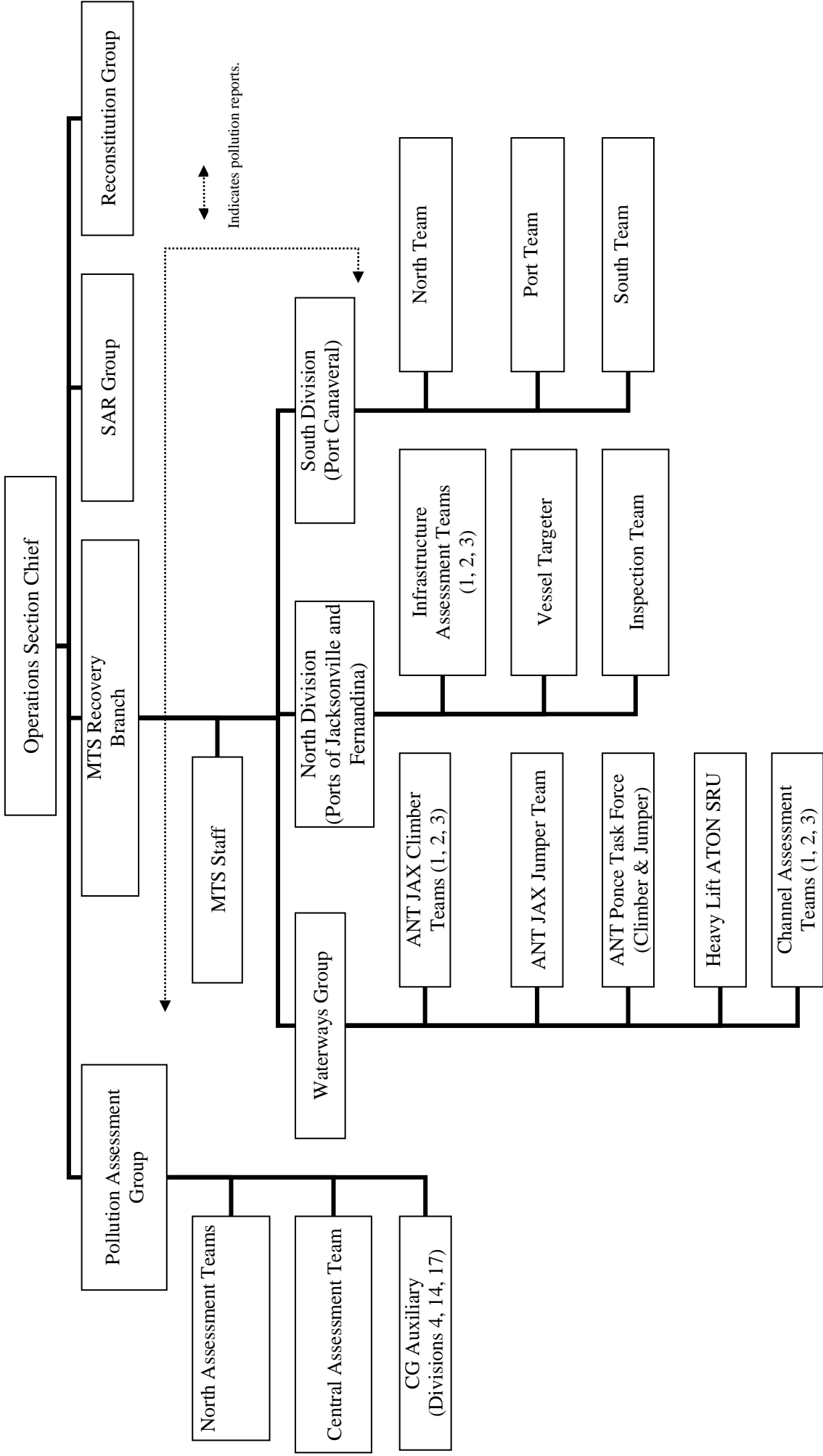
# SECTOR JACKSONVILLE HEAVY WEATHER ICS ORGANIZATION – POST-STORM



# ANNEX B

## SECTOR JACKSONVILLE HEAVY WEATHER ICS ORGANIZATION – POST-STORM

\*This structure may be altered by the Incident Commander to fit operational needs. The Advance Team Leader will be responsible for setting up the IMT at the unit (i.e. computers, phones, supplies, etc) with assistance from other Department Advance Team members.



## ANNEX C

### INFRASTRUCTURE ASSESSMENT TEAM PROCEDURES AND CHECK-OFF LISTS

**GENERAL.** Infrastructure Assessment Teams will be tasked by the Operations Section Chief or the Marine Transportation System (MTS) Recovery Branch Director, depending on the hurricane condition, to evaluate and report facility statuses within the COTP AOR to the Sector. The information will be used to determine possible future courses of action. A one-page form has been developed and included in this annex to assist the port survey teams in data gathering.

1. Infrastructure Assessment Teams will be divided to cover geographic areas as outlined in the pre-storm and post-storm Incident Action Plans.
2. Teams shall make contact with facility personnel and determine their intentions/actions in preparation for the hurricane.
3. Infrastructure Assessment Teams will report back to the Infrastructure Division Supervisors after each Port Facility/MTSRU Essential Element is evaluated.

**NOTE: Infrastructure Assessment Teams should determine infrastructure stakeholder intentions (if applicable) and provide recommendations only. Ensure the facility representatives do not take anything said as an order from the Captain of the Port (COTP), unless a COTP order is directed specifically towards them. During each evaluation of the Facility/ Marine Transportation System Recovery Unit Essential Elements of Information listed in Annex E, remind owners and operators to complete the Post-Storm Assessment outlined in Annex D.**

## ANNEX C

### INFRASTRUCTURE ASSESSMENT TEAM PROCEDURES AND CHECK-OFF LISTS

<b>FACILITY READINESS SURVEY</b>		
Time:	Date:	
Assessment Team Members:		
Facility Name:		
Facility Type: (Circle One) Bulk Liquid    Container    RO-RO    Break-Bulk    Bulk    LNG    Passenger		
Facility POC:	Phone Number:	
Action Items	Notes	
Ensure hazardous materials are removed from areas prone to flooding.		
Verify open areas such as docks, wharves, and piers are cleared of all missile hazards.		
Verify general conditions surrounding facility to ensure there are no immediate safety concerns.		
Verify operating parameters post storm.	1) Operational Status Full: _____ Partial: _____ Not Operational: _____ 2) How long can the facility operate at current inventory levels? _____ 3) How long before the facility needs to resupply inventory/next vessel due in? _____	
Container Terminals Only: Verify facility is operating in accordance with their Hurricane/Heavy Weather Plan. Ensure containers are properly secured. (Recommend no more than 4 high)		
Do Facility Operators have a plan in place to contain and remove oil discharges or hazardous material releases into the environment?	Y	N

## ANNEX D

### POST-STORM DAMAGE SURVEY REPORT

**ANNEX D** is a Post-Storm survey form to be completed by members of Sector Jacksonville's Infrastructure Assessment Teams. This survey form provides managers of commercial port infrastructure, including regulated facilities and bridges, with an awareness of the scope of the assessment that will be conducted by USCG personnel.

Facility/Bridge managers may voluntarily use and submit a MTS Recovery Facility Assessment Form (CG11410A) to the Infrastructure Branch at Sector Jacksonville to pre-notify the assessment teams of any damage noted while conducting facility/bridge post-storm assessments. See Tab A to Annex D for an example of form CG11410A.

To report damages, you may voluntarily complete and forward form CG11410A to the Incident Command via e-mail at:

1. To download fillable PDF version of form please visit:  
<https://homeport.uscg.mil/port-directory/jacksonville>
2. E-mail completed CG11410A voluntarily to [secjaxfacilities@uscg.mil](mailto:secjaxfacilities@uscg.mil) or
3. Call Sector Jacksonville IMT Watch at (904) 714-7500 ext. 7667

- Individual submitting this report: \_\_\_\_\_
- Date and Time of Report: \_\_\_\_\_

This report concerns a: (Check one and select appropriate page)

- \_\_\_\_\_ Facility
- \_\_\_\_\_ Bridge
- \_\_\_\_\_ Vessel (Commercial, oceangoing, +500 GT ships and barges)

## ANNEX D

### POST-STORM DAMAGE SURVEY REPORT

#### FACILITY

- Name of Facility:\_\_\_\_\_
- Location of Facility:\_\_\_\_\_
- Facility in full compliance with Facility Security Plan: **Yes:**\_\_\_\_\_ **No:** \_\_\_\_\_  
(If no, explain below):

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- Name of Facility Security Officer:\_\_\_\_\_ 24-hr Phone # \_\_\_\_\_
- Current Operational Capability of Facility:  
Full:\_\_\_\_\_ Partial\*:\_\_\_\_\_ Not Operational\*:\_\_\_\_\_ (**check one**)  
\*(Estimate a date of return to full operational status.)\_\_\_\_\_
- Description of damage (if any):

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- Number of berths at facility:\_\_\_\_\_
- Facility handles CDC: Yes:\_\_\_\_\_ No:\_\_\_\_\_
- If Yes, List any CDC on board the facility or any vessel moored at the facility:  
\_\_\_\_\_
- Name of Vessels of at least 500 gross tons moored at the Facility

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## ANNEX D

### POST-STORM DAMAGE SURVEY REPORT

#### VESSEL

(Note: This form does not take the place of Coast Guard Form 2692 (Report of Marine Casualty, Injury, Death))

- Name of Vessel: \_\_\_\_\_
- Official # or IMO #: \_\_\_\_\_
- Type of Vessel: \_\_\_\_\_ Gross Tonnage: \_\_\_\_\_
- Name of Master: \_\_\_\_\_ 24-hour Phone # \_\_\_\_\_
- Location of Vessel: \_\_\_\_\_
- Vessel in full compliance with Vessel Security Plan (if required):  
Yes: \_\_\_\_\_ No: \_\_\_\_\_ Not Required: \_\_\_\_\_

(If no, explain below):

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- Name of Vessel Security Officer: \_\_\_\_\_ 24-hr Phone # \_\_\_\_\_
- Current Operational Capability of Vessel:  
Full: \_\_\_\_\_ Partial\*: \_\_\_\_\_ Not Operational\*: \_\_\_\_\_ (check one)  
\*(Estimate a date of return to full operational status.) \_\_\_\_\_
- Description of damage (if any):

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## ANNEX D

### POST-STORM DAMAGE SURVEY REPORT

#### **BRIDGE**

- Name of Bridge: \_\_\_\_\_
- Location: \_\_\_\_\_
- Type of Bridge: Fixed \_\_\_\_\_ Draw: \_\_\_\_\_ Bascule: \_\_\_\_\_
- Bridge Use: Vehicle: \_\_\_\_\_ Rail: \_\_\_\_\_
- Bridge Owner/Manager: \_\_\_\_\_
- 24-hour Phone # \_\_\_\_\_
- Current Operation
- Fully Available\*: \_\_\_\_\_ Partially Available\*: \_\_\_\_\_ Not Available \*: \_\_\_\_\_

#### **Check One**

\*(Estimate a date of return to full operational status.) \_\_\_\_\_

- Description of damage (if any):

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# ANNEX D

## POST-STORM DAMAGE SURVEY REPORT

### TAB A to ANNEX D

DEPARTMENT OF HOMELAND SECURITY U.S. Coast Guard MARINE TRANSPORTATION SYSTEM RECOVERY FACILITY STATUS			OMB No.1625-0127 Expires: 04/30/2021	
<p>U.S. Coast Guard _____ is gathering critical facility status information for the port of _____ following _____.</p> <p>Information you voluntarily provide will enable the U.S. Coast Guard (USCG) to understand your facility's current status and will be used by the USCG Marine Transportation System Recovery Unit to prioritize port-wide recovery efforts.</p> <p>This is a voluntary solicitation for information and is not mandatory; however, without this information, the USCG cannot properly assess the condition of your facility and must consider it closed with no critical impact until the USCG is able to conduct an on-scene assessment.</p>				
We request you review the criteria below and provide the information to:				
Name	via Fax	via Email		
<b>SECTION I: FACILITY INFORMATION</b>				
1. Facility Name				
2. Facility Status (Check one)				
Fully Available <input type="checkbox"/> Partially Available <input type="checkbox"/> Not Available <input type="checkbox"/>				
3. Describe Reason the Facility is Partially Available or Not Available and at what % capacity the facility is operating and when you anticipate it being fully available. (i.e. no utility service, channel closure, damage to pier, reduced personnel, damage to facility, cranes, pumps or cyber attack.).				
(continue on page 2)				
4. If you do not receive your next scheduled ship/barge on time what is the significant impact? (i.e. your facility supplies the fuel for all city busses or an airport).				
(continue on page 2)				
<b>SECTION II: FACILITY CONTACT INFORMATION</b>				
5. Facility Point of Contact	6. Telephone	7. Fax	8. Email	9. Date

CG-11410A (01/18) Page 1 of 2

Example CG11410A MTS Recovery Facility Status

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# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

Sector Jacksonville will be prepared to dispatch personnel to assess the status of port-specific Essential Elements of Information (EEIs) post storm. Depending on the timing and scope of the storm system, Sector Jacksonville may also visit facilities for the purpose of communicating the intention of the Captain of the Port for the storm system, identify any vessels that may be moored at or in the vicinity of the facility, and ensure the facility operations personnel have contact information for the Incident Command (MTS Recovery Branch) for post-storm reporting.

**EEI Type** - The EEI Types listed in Annex E include:

- |                             |                        |                            |
|-----------------------------|------------------------|----------------------------|
| • Break Bulk Facilities     | • Bridges              | • Bulk Facilities          |
| • Bulk Liquid Facilities    | • Chemical Facilities  | • Container Facilities     |
| • LNG/LPG Facilities        | • Locks                | • Non-Container Facilities |
| • Passenger/Ferry Terminals | • Petroleum Facilities | • Ro-Ro Facilities         |
| • Shipyards                 |                        |                            |

**EEI Name** - The name of the EEI will be consistent with what is entered in the Common Assessment and Reporting Tool (CART). These will be validated annually prior to June 1<sup>st</sup> for accuracy.

**EEI Status** – The Status of the EEI will be reported in four categories:

- |                          |                      |                          |                    |
|--------------------------|----------------------|--------------------------|--------------------|
| • RA=Requires Assessment | • FA=Fully Available | • PA=Partially Available | • NA=Not Available |
|--------------------------|----------------------|--------------------------|--------------------|

**Comments / Recommendations** – For any Status other than RA or PA, a comment or description is required to explain the reason the particular EEI is not operating or performing at its intended capacity. Additional comments that may be included for any status could but are not limited to:

- A list of vessels that may be moored at or in the vicinity of the facility (Report to MTS Branch – Vessel Division/Group),
- A description of damages that do not impact operations,
- Information regarding the anticipated receipt or need to receive a particular vessel or priority cargo,
- Necessary COTP intervention to authorize alternative procedures or COTP Orders to direct specific repairs, operations, or restrictions

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch North Division – Team 1 (Fernandina)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Bridges	<b>CSX Railroad Bridge – Kingsley Creek</b> Lat: 30.62899 Long: -81.48432 <i>Swing Bridge</i>		
Bridges	<b>CSX Railroad Bridge – St. Marys River</b> Lat: 30.74161 Long -81.68854 <i>(Swing Bridge)</i>		
Bridges	<b>U.S. Hwy 17 Bridge (SR-5)</b> Lat: 30.74150 Long: -81.68792 <i>(Swing Bridge)</i>		
Container Facility	<b>Nassau Terminal</b> <b>315 N. 2<sup>nd</sup> St. Fernandina Beach, FL 32034</b> Lat: 30.6779 Long: -81.4631		
Bulk Liquid Facility	<b>Rayonier</b> <b>10 Gum St. Fernandina Beach, FL 32034</b> Lat: 30.662331 Long:-81.540336		
Petroleum Facility	<b>Port Consolidated</b> <b>231 N. Front St. Fernandina Beach, FL 32034</b> Lat: 30.40038 Long: -81.625485		
<b>Status Reporting:</b> Requires Assessment=RA Fully Available=FA		Partially Available=PA	Not Available=NA

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch North Division – Team 2 (St. Johns River NORTH)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Passenger/Ferry Terminal	<b>St. Johns River Ferry Terminal (Northside)</b> Lat: 30.395277 Long: -81.436544 (Located on Heckscher Drive E of the Sisters Creek Bridge)		
Bridges	<b>Sisters Creek Bridge</b> Lat: 30.393076 Long: -81.459382 (Located on Heckscher Drive crossing the ICW near BAE Systems facility)		
Shipyard	<b>BAE Systems</b> Lat: 30.388614 Long: -81.459655 (Located on Heckscher Drive crossing the ICW near BAE Systems facility)		
Bridges	<b>Blount Island Blvd Bridge</b> Lat: 30.414375 Long: -81.540336 (Located on Heckscher Drive crossing over to Blount Island Terminal)		
Bridges	<b>Blount Island Bridge</b> Lat: 30.412375 Long: -81.541881 (Located on Heckscher Drive crossing over to Blount Island Terminal)		
Bridges	<b>Blount Island RR Bridge (CSX)</b> Lat: 30.413396 Long: -81. 539982 (Adjacent to Blount Island Blvd. Bridge. Vital link for Intermodal supply chain and military cargoes)		
<b>Status Reporting: Requires Assessment=RA Fully Available=FA</b>		<b>Partially Available=PA</b>	<b>Not Available=NA</b>

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch North Division – Team 2 (St. Johns River NORTH)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Bulk Liquid Facility	<b>JEANorthside</b> Lat: 30.410777 Long: 545048 <i>(Across Heckscher from Blount Island Terminal)</i>		
Container Facility	<b>Blount Island Marine Terminal</b> Lat: 30.389838 Long: -81.539787		
Container Facility	<b>PORTUS</b> Lat: 30.391107 Long:-81.540336 <i>(Located on Heckscher Drive crossing over to Blount Island Terminal)</i>		
Container Facility	<b>SSA Cooper (Int'l Gateway Terminal)</b> Lat: 30.390187 Long: -81.549778 <i>(Blount Island Terminal Tenant)</i>		
Container Facility	<b>Tote Maritime</b> Lat: 30.391479 Long: -81. 545046 <i>(Blount Island Terminal Tenant)</i>		
Container Facility	<b>Trailerbridge</b> Lat: 30.387470 Long: -81. 551100 <i>(Blount Island Terminal Tenant)</i>		
Ro-Ro Facility	<b>Horizon Terminal Services</b> Lat: 30.402440 Long: -81. 540730 <i>(Blount Island Terminal Tenant)</i>		
<b>Status Reporting:</b>	<b>Requires Assessment=RA</b> <b>Fully Available=FA</b>	<b>Partially Available=PA</b>	<b>Not Available=NA</b>

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch North Division – Team 2 (St. Johns River NORTH)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Ro-Ro Facility	<b>Ceres</b> Lat: 30.406680 Long: -81.538355 (Blount Island Terminal Tenant)		
Ro-Ro Facility	<b>Amports</b> Lat: 400180 Long: -81.544720 (Blount Island Terminal Tenant)		
Ro-Ro Facility	<b>WWL, Vehicle Services Americas, Inc.</b> Lat: 30.39783 Long: -81.53539 (Blount Island Terminal Tenant)		
Ro-Ro Facility	<b>Ports America</b> Lat: 30.39429 Long: -81.54833 (Blount Island Terminal Tenant)		
Break Bulk Facility	<b>SSA Cooper LLC (Includes NYK and SSA Warehouses)</b> Lat: 30.389163 Long: -81.546757 (Blount Island Terminal Tenant)		
LNG/LPG Facility	<b>JAX LNG</b> Lat: 30.392268 Long: -81.553916 (W. of Blount Island)		
Non-Container Facility	<b>Moran Towing / Fleetting Facility</b> Lat: 30.388138 Long: -81.557141 (W. of Blount Island at base of Dames Pt. Bridge)		
<b>Status Reporting:</b>	<b>Requires Assessment=RA</b>	<b>Partially Available=PA</b>	<b>Not Available=NA</b>

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch North Division – Team 2 (St. Johns River NORTH)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Non-Container Facility	<b>McCallister Towing</b> Lat: 30. 39792 Long: -81.55219 ( <i>Blount Island Terminal Tenant</i> )		
Bulk Facility	<b>Martin Marietta Aggregates</b> Lat: 30.390485 Long:-81.561436 ( <i>At Base of Dames Pt. Bridge</i> )		
Container Facility	<b>TraPac Marine Terminal</b> Lat: 30.395372 Long: -81. 566424 ( <i>W. of Dames Point Bridge</i> )		
Bridges	<b>Dames Point Bridge</b> Lat: 30.385336 Long: -81.557081 ( <i>W. of Dames Point Bridge</i> )		
<b>Status Reporting:</b>	<b>Requires Assessment=RA</b>	<b>Fully Available=FA</b>	<b>Partially Available=PA</b>
			<b>Not Available=NA</b>



# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch North Division – Team 3 (St. Johns River SOUTH)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Cruise Terminal	<b>Jaxport Cruise Terminal / Carnival Cruise Lines</b> Lat: 30.40743 Long: -81.580464 ( <i>NW of Dames Point Bridge on Heckscher</i> )		
Petroleum Facility	<b>Buckeye Partners, L.P.</b> Lat: 30.418288 Long: -81.595855 ( <i>Heckscher Blvd., E of Broward River Bridge</i> )		
Petroleum Facility	<b>Blanchard Terminal Co., LLC</b> Lat: 30.392268 Long: -81.553916 ( <i>W. of Blount Island</i> )		
Petroleum Facility	<b>USN Fuel Depot</b> Lat: 30.40038 Long: -81.625485 ( <i>E of Jacksonville Zoo on Heckscher Drive</i> )		
Bulk Facility	<b>U.S. Gypsum</b> Lat: 30.38333 Long: -81.633333 ( <i>S. of Trout River on Evergreen Ave.</i> )		
Petroleum Facility	<b>NUSTAR</b> Lat: 30.379597 Long: -81.634829 ( <i>Evergreen Ave. across from Keystone Industries</i> )		
Bulk Liquid Facility	<b>TransMontaigne</b> Lat: 30.36045 Long: -81.623867 ( <i>Between JEA and Centerpoint</i> )		
Petroleum Facility	<b>Keystone Industries</b> Lat: 30.368706 Long: -81.629012 ( <i>Wigmore St. across from NUSTAR</i> )		
<b>Status Reporting:</b>	<b>Requires Assessment=RA</b> <b>Fully Available=FA</b>	<b>Partially Available=PA</b>	<b>Not Available=NA</b>

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch North Division – Team 3 (St. Johns River SOUTH)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Bulk Liquid Facility	<b>JEA KENNEDY</b> Lat: 30.364877 Long: -81.623217		
Petroleum Facility	<b>CENTERPOINT</b> Lat: 30.358445 Long: -81.623308 ( <i>Talleyrand Ave. adjacent to JAXPORT Talleyrand</i> )		
Container Facility	<b>HAMBURG SUD</b> Lat: 30.35505 Long: -81.62193 ( <i>Tenant of JAXPORT Talleyrand</i> )		
Container Facility	<b>Crowley Liner Services</b> Lat: 353199 Long: -81.621859 ( <i>Tenant of JAXPORT Talleyrand</i> )		
Chemical Facility	<b>Contanda</b> Lat: 30.351944 Long: -81.624168 ( <i>Tenant of JAXPORT Talleyrand</i> )		
Container Facility	<b>SEAONUS</b> Lat: 30.34781 Long: -81.622478 ( <i>Tenant of JAXPORT Talleyrand.</i> )		
Ro-Ro Facility	<b>Southeast Toyota Distributors</b> Lat: 30.34555 Long: -81.62563 ( <i>Tenant of JAXPORT Talleyrand</i> )		
Ro-Ro Facility	<b>Crowley Liner Services</b> Lat: 30.33842 Long: -81.6276 ( <i>Wigmore St. across from NUSTAR</i> )		
<b>Status Reporting:</b> <b>Requires Assessment=RA</b> <b>Fully Available=FA</b> <b>Partially Available=PA</b> <b>Not Available=NA</b>			

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch North Division – Team 3 (St. Johns River SOUTH)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Shipyard	<b>Southern Drydock</b> Lat: 30.327694 Long: -81.626803 ( <i>Base of Mathews Bridge on N. Side</i> )		
Shipyard	<b>North Florida Shipyard</b> Lat: 30.32139 Long: -81.62667 ( <i>Base of Mathews Bridge on S. Side</i> )		
Container Facility	<b>Crowley Liner Services</b> Lat: 30.353199 Long: -81.621859 ( <i>Tenant of JAXPORT Talleyrand</i> )		
Bridges	<b>Mathews Bridge</b> Lat: 30.327389 Long: -81.622889		
Bridges	<b>Hart Bridge</b> Lat: 30.316172 Long: -81.627722 ( <i>No deep draft vessel traffic beyond this bridge</i> )		
Bridges	<b>Main St. Bridge</b> Lat: 30.323048 Long: -81.658405 ( <i>Downtown lift bridge spans from Northbank to Southbank Riverwalk</i> )		
Bridges	<b>FEC Railroad Bridge</b> Lat: 30.322656 Long: -81.665494 ( <i>Swing Bridge - Adjacent to the Acosta Bridge</i> )		
<b>Status Reporting:</b>		<b>Requires Assessment=RA</b>	<b>Fully Available=FA</b>
		<b>Partially Available=PA</b>	<b>Not Available=NA</b>

# ANNEX E PORT ESSENTIAL ELEMENTS OF INFORMATION

MTS Recovery Branch North Division – Team 3 (St. Johns River SOUTH)

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Shipyard	<b>MOBRO Marine (Green Cove Springs)</b> Lat: 30.327694 Long: -81.626803 <i>(Base of Mathews Bridge on N. Side)</i>		
<b>Status Reporting:</b>	<b>Requires Assessment=RA</b> <b>Fully Available=FA</b> <b>Partially Available=PA</b> <b>Not Available=NA</b>		

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch South Division – (Canaveral North, Port, and South Teams)

*Assignment for assessment of EEIs to be determined by MTS Recovery Branch South Director*

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Bridges	<b>Christa McAuliffe Bridge (SR-3)</b> Lat: 28.40758 Long: -80.59799		
Passenger/Ferry Terminal	<b>Cruise Terminal 3</b> Lat: 28.40824 Long: -81.59805		
Passenger/Ferry Terminal	<b>Cruise Terminal 2</b> Lat: 28.407705 Long: -80.600816		
Non-Container Facility	<b>Ambassador Services, Inc.</b> Lat: 30.327694 Long: -81.626803 <i>(CPA Tenant Southside of Canaveral)</i>		
Petroleum Facility	<b>Transmontaigne</b> Lat: 28.408823 Long: -80.608068 <i>(CPA Tenant Southside of Canaveral)</i>		
Non-Container Facility	<b>South Cargo Piers 1-4</b> Lat: 28.408272 Long: -80.60613 <i>(All cargo piers included)</i>		
Passenger/Ferry Terminal	<b>Cruise Terminal 1</b> Lat: 28.40865 Long: -80.61296		
Bridges	<b>SR-401 Bridge</b> Lat: 28.409242 Long: -80.63224		
Locks	<b>Canaveral Locks</b> Lat: 28.4091907 Long: -80.639044		

**Status Reporting:** Requires Assessment=RA Fully Available=FA Partially Available=PA Not Available=NA

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch South Division – (Canaveral North, Port, and South Teams)

Assignment for assessment of EEIs to be determined by MTS Recovery Branch South Director

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Passenger/Ferry Terminal	<b>Cruise Terminal 10</b> Lat: 28.411555 Long: -80.627852 (CPA Tenant Northside of Canaveral)		
Passenger/Ferry Terminal	<b>Cruise Terminal 8</b> Lat: 28.413443 Long: -80.629555 (CPA Tenant Northside of Canaveral)		
Passenger/Ferry Terminal	<b>Cruise Terminal 6</b> Lat: 28.416318 Long: -80.627823 (CPA Tenant Northside of Canaveral)		
Passenger/Ferry Terminal	<b>Cruise Terminal 5</b> Lat: 28.416902 Long: -80.626271 (CPA Tenant Northside of Canaveral)		
Non-Container Facility	<b>North Cargo Berth 8</b> Lat: 28.41449 Long: -80.62377		
Non-Container Facility	<b>North Cargo Berth 6/ GT-USA</b> Lat: 28.413433 Long: -80.620584 (CPA Tenant Northside of Canaveral)		
Non-Container Facility	<b>North Cargo Berth 5</b> Lat: 28.41229 Long: -80.618373		
<b>Status Reporting:</b>	<b>Requires Assessment=RA</b>	<b>Partially Available=PA</b>	<b>Not Available=NA</b>

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch South Division – (South Team)

*Assignment for assessment of EEIs to be determined by MTS Recovery Branch South Director*

EEI Type	EEI Name	EEI Status	Comments / Recommendations
Bulk Facility	<b>Lehigh Cement</b> Lat: 28.413109 Long: -80.615428 (CPA Tenant Northside of Canaveral)		
Bulk Facility	<b>Morton Salt</b> Lat: 28.414423 Long: -80.613345 (CPA Tenant Northside of Canaveral)		
Petroleum Facility	<b>SEAPORT Canaveral</b> Lat: 28.416916 Long: -80.612838 (CPA Tenant Northside of Canaveral)		
Non-Container Facility	<b>North Cargo Berth 3</b> Lat: 28.41105 Long: -80.61302		
Non-Container Facility	<b>North Cargo Berth 2</b> Lat: 28.41237 Long: -80.61158		
Non-Container Facility	<b>North Cargo Berth 1</b> Lat: 30.327694 Long: -81.626803		
Bridges	<b>Haulover Canal Bridge (CO Rd-3)</b> Lat: 28.736389 Long: -80.754671		

**Status Reporting:**      **Requires Assessment=RA**      **Fully Available=FA**      **Partially Available=PA**      **Not Available=NA**

# ANNEX E

## PORT ESSENTIAL ELEMENTS OF INFORMATION

### MTS Recovery Branch South Division – (South Team)

Assignment for assessment of EEIs to be determined by MTS Recovery Branch South Director

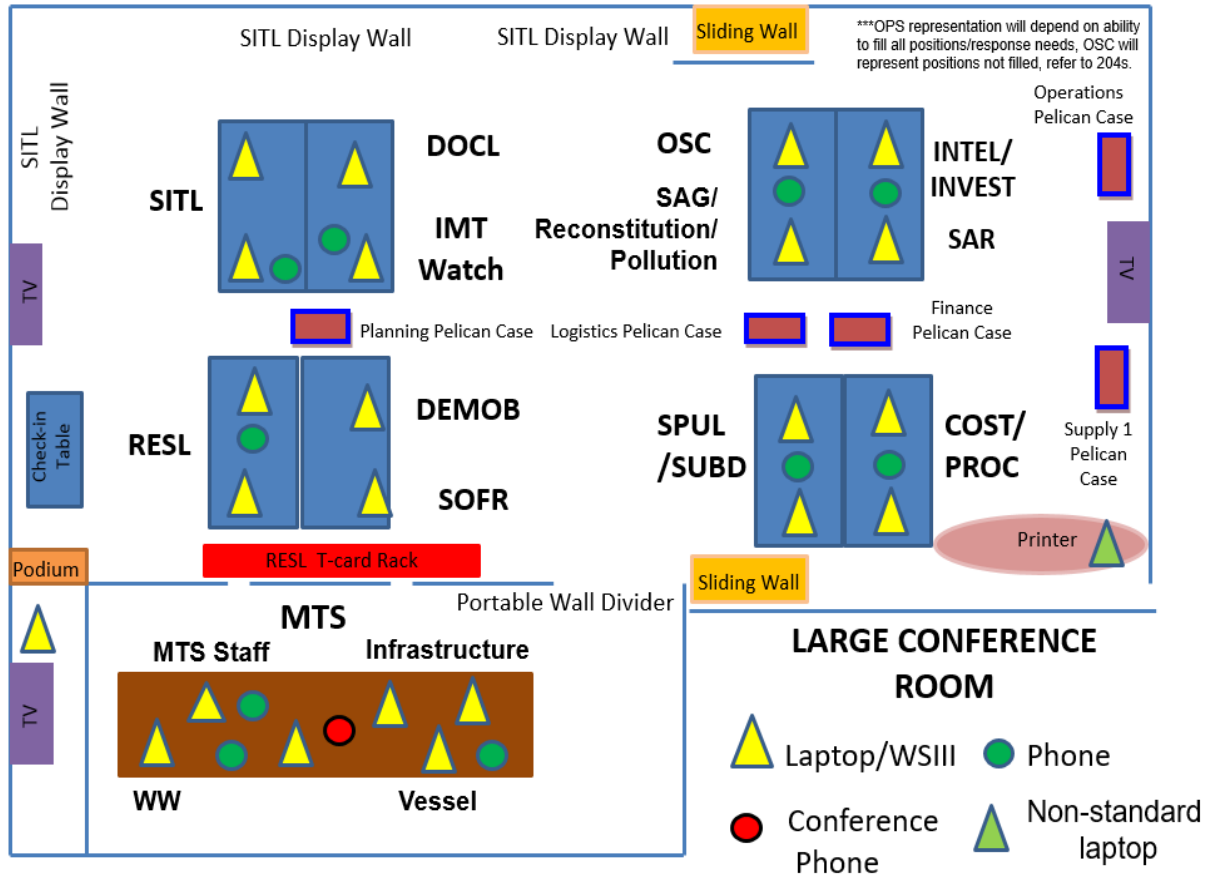
EEI Type	EEI Name	EEI Status	Comments / Recommendations
Bridges	<b>SR 528 Bennet Memorial Causeway</b> Lat: 28.40518 Long: -80.64590		
Bridges	<b>SR 520 Merritt Island Causeway</b> Lat: 28.35744 Long: -80.64837		
Bridges	<b>SR 404 Pineda Causeway</b> Lat: 28.20858 Long: -80.63716		
Bridges	<b>SR 518 Eau Gallie Causeway</b> Lat: 28.13402 Long: -80.61388		
Bridges	<b>SR 192 Melbourne Causeway</b> Lat: 28.08422 Long: -80.59077		
Shipyard	<b>Beyel Brothers</b> Lat: 28.40879 Long: -80.66502		
<b>Status Reporting:</b>	<b>Requires Assessment=RA</b>	<b>Partially Available=PA</b>	<b>Not Available=NA</b>



# ANNEX F

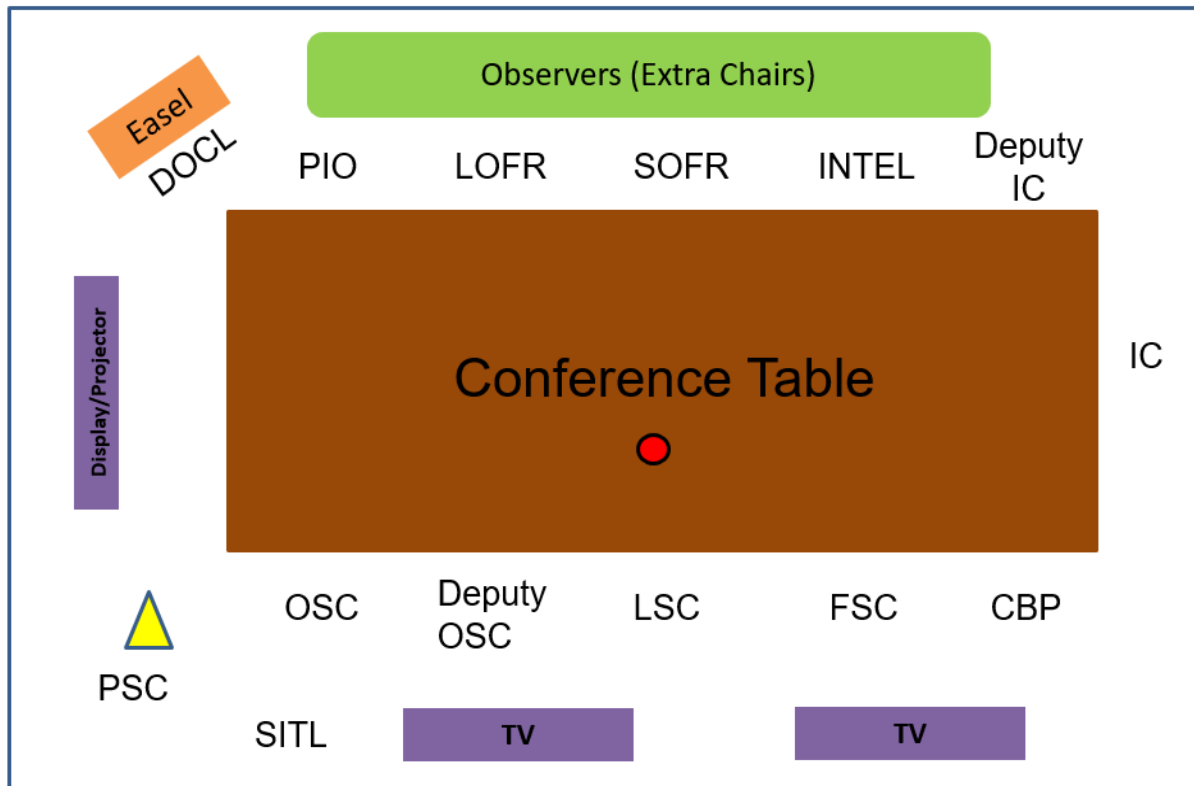
## IMT ROOM(S) CONFIGURATION


### INCIDENT MANAGEMENT TEAM CONFIGURATION - LCR



## ANNEX F

### IMT Room(s) Configuration –Briefing Room Option 1



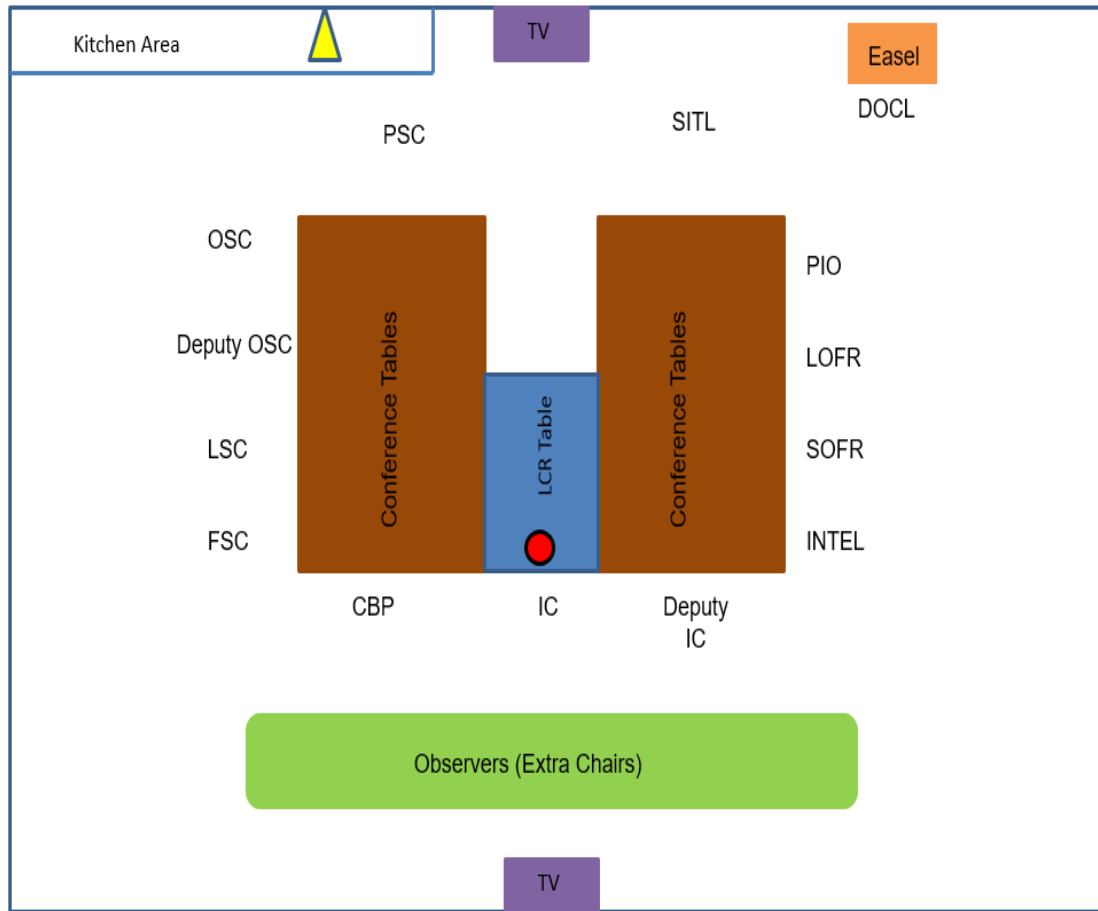
 Laptop/WSIII

 Conference Phone

**COMMAND CENTER CONFERENCE ROOM**

## ANNEX F

### IMT Room(s) Configuration –Briefing Room Option 2



**JOINT CONFERENCE ROOM**



Laptop/WSIII



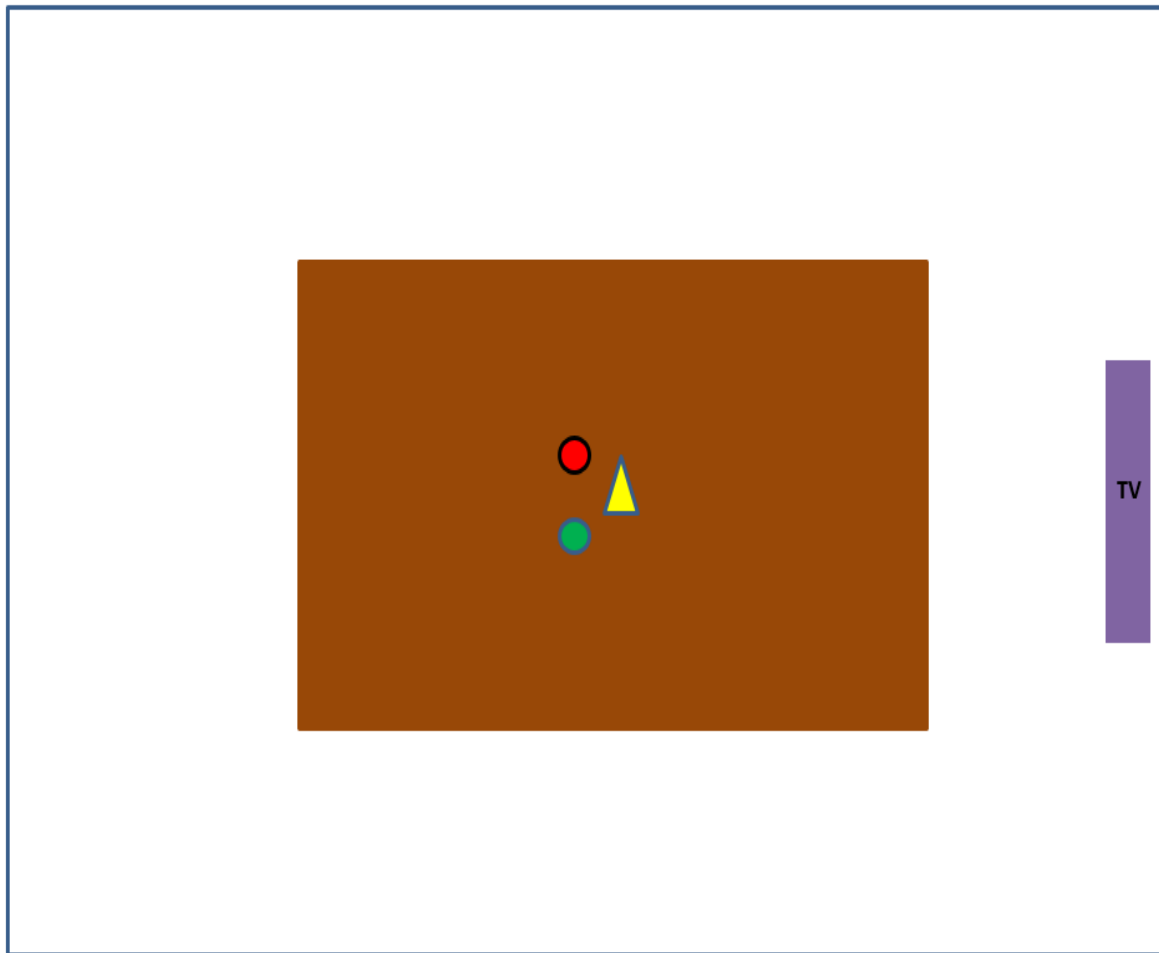
Phone



Conference Phone

## ANNEX F

### IMT Room(s) Configuration – Small Briefing Room



Laptop/WSIII



Phone



Conference Phone

**SMALL CONFERENCE ROOM**

# ANNEX G

## SAMPLE CAPTAIN OF THE PORT ORDER

U.S. Department of  
Homeland Security

United States  
Coast Guard



Commanding Officer  
United States Coast Guard  
Sector Jacksonville

10426 Alta Drive  
Jacksonville, FL 32226-2302  
Phone: (904) 714-7500  
Fax: (904) 714-7519

16600  
Month Day, 20XX

### CAPTAIN OF THE PORT ORDER: 2X-XXX

PORT CONDITION \_\_\_\_\_ REQUIREMENT

FOR

M/V \_\_\_\_\_ (IMO# \_\_\_\_\_)

Master, Owner, Agent, or Person in Charge:

M/V \_\_\_\_\_, IMO # \_\_\_\_\_, (flag)

At \_\_\_\_\_, Hurricane Condition \_\_\_\_ (\_\_\_\_-hour warning) was set for the Port of \_\_\_\_\_.  
Members of my staff conducted an inspection of your vessel/facility pursuant to this Condition at \_\_\_\_\_ and noted the following discrepancies:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Based on these discrepancies and in light of the emergent weather conditions, I have determined the M/V \_\_\_\_\_ poses an unacceptable risk to the Port of \_\_\_\_\_. As such, under the authority of the Ports and Waterways Safety Act, Title 33 United States Code (U.S.C.), § 1223, I hereby order you take the following corrective actions:

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Failure to comply with this Order may, under the provisions of Title 33 U.S.C § 1232, subject you to a civil penalty of \$40,000.00 for each violation. This Order is issued without prejudice as to the initiation of civil penalty proceedings for any violations that may have previously occurred.

## ANNEX G

### SAMPLE CAPTAIN OF THE PORT ORDER

16600  
Month Day, 20XX

M/V \_\_\_\_\_ (IMO# \_\_\_\_\_), CAPTAIN OF THE PORT ORDER: 2X-XXX

Should you be aggrieved by this order, you may appeal in writing to the Commander, Seventh Coast Guard District, through the Captain of the Port, Jacksonville, at the above address, within 30 days of receipt of this order, in accordance with the procedures contained in Title 33 Code of Federal Regulations § 160.7.

If you have any questions regarding this matter, please contact Coast Guard Sector Jacksonville at (904) 714-7558.

Sincerely,

M. R. Vlaun  
Captain, U.S. Coast Guard  
Captain of the Port, Jacksonville, FL

Receipt acknowledged:

Signature: \_\_\_\_\_

Typed or printed name: \_\_\_\_\_

Title: \_\_\_\_\_

Date \_\_\_\_\_

**ANNEX H**

**REMAIN IN PORT REQUEST**  
**VESSELS/TUGS & BARGES OVER 500 GT ITC**

**Authority: Title 33 United States Code (U.S.C.) § 471, Title 33**

**U.S.C. § 1221 and Title 50 U.S.C. § 191**

**Instructions:**

Please fill out all applicable sections. Any section not applicable, mark "N/A". Failure to fully complete the request may result in a delay in review or result in request being denied. Once completed, please forward request to Sector Jacksonville by email. Please call Sector Jacksonville's Domestic Vessel Branch at (904) 714-7629 to ensure request was received. Completion of this form will assist the Captain of the Port (COTP) in making the determination that the vessel can remain in port.

Email Address: [jaxdomestic@uscg.mil](mailto:jaxdomestic@uscg.mil)

1. Vessel Name: \_\_\_\_\_ Flag: \_\_\_\_\_  
Call Sign: \_\_\_\_\_ Official #: \_\_\_\_\_  
Barge Name(s): \_\_\_\_\_ Flag: \_\_\_\_\_  
Official #(s): \_\_\_\_\_
2. Nationality of the Vessel: \_\_\_\_\_
3. Name of Master: \_\_\_\_\_
4. Name of Agent: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address of Agent: \_\_\_\_\_  
\_\_\_\_\_
5. Name of Charter/Operator: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Address of Charter/Operator: \_\_\_\_\_  
\_\_\_\_\_
6. Name of Owner: \_\_\_\_\_ Phone#: \_\_\_\_\_  
Address of Owner: \_\_\_\_\_  
\_\_\_\_\_
7. Vessel - Length: \_\_\_\_\_ Gross Tonnage \_\_\_\_\_  
Barge - Length: \_\_\_\_\_ Gross Tonnage \_\_\_\_\_
8. Reason why the vessel cannot leave port: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Condition of Vessel or barges (loaded-type of cargo/ballast/etc.):  
\_\_\_\_\_  
\_\_\_\_\_
10. Number of personnel to remain on the vessel and their qualifications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Amount of ballast the vessel may hold: \_\_\_\_\_

**ANNEX H**

**REMAIN IN PORT REQUEST**

**VESSELS/TUGS & BARGES OVER 500 GT ITC**

12. Amount of bunkers, lube oil, and diesel oil onboard: \_\_\_\_\_

13. Have you contacted your Oil Spill Response Organization? (Check One): Yes\_\_\_ No\_\_\_

14. Estimated draft with the vessel/barge ballasted:

15. Name of Berth: \_\_\_\_\_ Location: \_\_\_\_\_

16. Depth of Water in the vessel's berth at low tide: \_\_\_\_\_

17. Availability of vessel's main propulsion: \_\_\_\_\_

18. Describe how the vessel will be secured to the berth. Submit a diagram showing the mooring arrangements with the size of mooring lines or wire \_\_\_\_\_.

19. Operational status of machinery on board (i.e. engines, generators, firefighting pumps, bilge pumps, anchors and number of anchors, etc.) \_\_\_\_\_

20. Firefighting capabilities of the vessel: \_\_\_\_\_

21. Any unusual conditions affecting the vessel's seaworthiness: \_\_\_\_\_

**NOTE:** If a 3<sup>rd</sup> party assist tug or tugs will be used alongside the subject vessel or barge during heavy weather, attach written agreement between the two parties, along with the towing vessel particulars. Any assist tug utilized must be of sufficient size and power to assist during an emergency.



## ANNEX H

### REMAIN IN PORT REQUEST – VESSELS/TUGS & BARGES OVER 500 GT ITC

#### FACILITY PARTICULARS

1. Fendering configuration and condition: (provide diagram and description of available fendering)

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2. Has an engineering study been performed to determine the maximum size vessel that could safely be moored at the facility during severe weather, with maximum sustained wind speeds indicated? (YES or NO)

If yes, what year was study done? \_\_\_\_\_

3. Condition of bollards, dolphins, and deadmen. Are they capable of holding vessel?

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4. Shoreside firefighting capabilities? (Briefly describe resources facility has available.)

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5. Tugboat assistance available? Have arrangements been made with a tow company? (YES or NO)

If yes, what is company name? \_\_\_\_\_

6. Distance from berth to closest obstruction that may cause damage to vessel (i.e. cranes, drydocks, buildings, tanks, etc.) \_\_\_\_\_

7. Distance to nearest oil storage facility, hazardous material facility, oil or hazardous material storage tanks at facility where vessel will be moored, and any oil pipelines).

---

**NOTE:** Facility operators should ensure the open areas of their docks, wharves, and piers are cleared of all missile hazards: Hazardous materials should be removed from areas prone to flooding. Drums should be banded on pallets not more than two tiers high or laid horizontally with secure dunnage.

## ANNEX H

### REMAIN IN PORT REQUEST – VESSELS/TUGS & BARGES OVER 500 GT ITC

#### CONTINGENCY INFORMATION

1. Plans for emergency evacuation of crewmen. (If necessary)

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2. Plans for emergency medical services.

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3. Plans to contain and remove oil discharges or hazardous material releases into the environment.  
Discrepancies:

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#### VESSEL REPRESENTATIVE

Name (print) \_\_\_\_\_ Signature \_\_\_\_\_

Phone #: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

#### FACILITY REPRESENTATIVE

Name (print) \_\_\_\_\_ Signature \_\_\_\_\_

Phone #: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Signatures above acknowledge that both Vessel and Facility representatives have reviewed, discussed and agreed to the accuracy of information contained in pages H1-H4 of Annex H, as well as any attachments to this request.

# ANNEX I

## SAFETY ZONE REGULATION

Refer to 33 CFR 165.720 below for specific verbiage regarding Safety Zones.

### **§165.720 Safety Zone; natural and other disasters in Ports of Jacksonville, Fernandina, and Canaveral, Florida.**

**(a) Regulated areas.** The following areas are established as safety zones during the specified conditions:

(1) *Fernandina, FL.* All waters within the Cumberland Sound and Amelia River encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the St. Marys River Entrance Jetties; thence following the shoreline north to Stafford Island; thence north to Point 1 in position 30°50'00" N., 81°29'10" W.; thence west to Point 2 in position 30°50'00" N., 81°30'47" W.; thence southwest to Kings Bay in position 30°48'42" N., 81°31'27" W.; thence south following the shoreline south to point 3 in position 30°40'30" N., 81°28'38" W.; thence southwest to R "18" at Point 4 30°39'57" N., 81°29'04" W.; thence southeast to Point 5 30°39'48" N., 81°28'57" W.; thence following the shoreline northeast back to origin.

(2) *Jacksonville, FL.* All waters within the Port of Jacksonville, FL encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the St. Johns River Entrance Jetties, thence following the northern riverbank west to the Sister's Creek Bridge, thence following the riverbank west to the Interstate 95 Trout River Bridge, thence following the riverbank south to the Henry H. Buckman Bridge, thence following the eastern riverbank back to origin.

(3) *Canaveral, FL.* All waters within the Canaveral Barge Canal in Port Canaveral, FL encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the Port Canaveral Entrance Channel Jetties, thence following the northern shoreline west to the SR401 Bridge, thence following the southern shoreline back to origin.

(4) All coordinates are North American Datum 1983.

**(b) Definition.**

(1) The term "designated representative" means Coast Guard Patrol Commanders, including Coast Guard coxswains, petty officers, and other officers operating Coast Guard vessels, and Federal, state, and local officers designated by or assisting the Captain of the Port Jacksonville in the enforcement of the regulated area.

(2) *Hurricane Port Condition YANKEE.* Set when weather advisories indicate that sustained Gale Force winds from a tropical or hurricane force storm are predicted to make landfall at the port within 24 hours.

# ANNEX I

## SAFETY ZONE REGULATION

(3) *Hurricane Port Condition ZULU*. Set when weather advisories indicate that sustained Gale Force winds from a Tropical or hurricane force storm are predicted to make landfall at the port within 12 hours.

(c) *Regulations*.

(1) *Hurricane Port Condition YANKEE*. All commercial, oceangoing vessels and barges over 500 GRT as measured under Title 46 United States Code Section 14502 or an alternate tonnage established as 6,000 gross tonnage as measured under 46 U.S.C. 14302 (GT ITC) are prohibited from entering in any of the regulated areas designated as being in Port Condition YANKEE within the COTP Zone Jacksonville. Oceangoing commercial vessel traffic outbound will be authorized to transit through the regulated areas until Port Condition ZULU. Additionally, in the Port of Canaveral, no vessel, regardless of size or service, will be allowed to transit through the Port Canaveral Barge Canal upon the setting of Port Condition YANKEE.

(2) *Hurricane Port Condition ZULU*. All commercial, oceangoing vessels and barges over 500 GRT as measured under Title 46 United States Code Section 14502 or an alternate tonnage established as 6,000 gross tonnage as measured under 46 U.S.C. 14302 (GT ITC) are prohibited from transiting or remaining in any of the regulated areas designated as being in Port Condition ZULU within COTP Zone Jacksonville. All ship-to-shore cargo operations must cease 6 hours prior to setting Port Condition Zulu.

(3) *Emergency regulation for other disasters*. Any natural or other disasters that are to affect the Jacksonville COTP Zone will result in the prohibition of commercial vessel traffic over 500 GRT as measured under Title 46 United States Code Section 14502 or an alternate tonnage established as 6,000 gross tonnage as measured under 46 U.S.C. 14302 (GT ITC) transiting or remaining in any of the regulated areas predicted to be effected as designated by the COTP Jacksonville.

(4) Persons and vessels desiring to enter, transit through, anchor in, or remain in the regulated area may contact the Captain of the Port Jacksonville via telephone at (904) 564-7513, or a designated representative via VHF radio on channel 16, to request authorization. If authorization to enter, transit through, anchor in, or remain in the regulated area is granted by the Captain of the Port Jacksonville or a designated representative, all persons and vessels receiving such authorization must comply with the instructions of the Captain of the Port Jacksonville or a designated representative.

(5) Coast Guard Sector Jacksonville will attempt to notify the maritime community of periods during which these safety zones will be in effect via Broadcast Notice to Mariners or by on-scene designated representatives.

## **ANNEX J**

### **EMERGENCY CONTACTS LIST**

#### **Emergency Management**

- |  |                                  |
|--|----------------------------------|
| 1. Duval County Emergency Management     | Office: (904) 253-1270           |
|  | Fax: (904) 253-2741              |
| 2. Clay County Emergency Management      | (904) 284-7703                   |
| 3. Brevard County Emergency Management   | Office: (321) 637-6670           |
|  | Fax: (321) 633-1738              |
| 4. Flagler County Emergency Management   | (386) 313-4200                   |
| 5. Nassau County Emergency Management    | (904) 548-4980                   |
| 6. St. Johns County Emergency Management | (904) 824-5550                   |
| 7. Putnam County Emergency Management    | (386) 329-0379                   |
| 8. Volusia County Emergency Management   | West Volusia: (386) 736-5980     |
|  | Daytona Beach: (386) 258-4088    |
|  | New Smyrna Beach: (386) 423-3395 |
| 9. Baker County Emergency Management     | (904) 259-6111                   |
| 10. Camden County Emergency Management   | (912) 729-5602                   |
| 11. Brevard County EOC                   | (321) 637-6670                   |
| 12. City of Jacksonville EOC             | (904) 630-2472                   |

#### **Coast Guard**

- |                                |                 |
|--------------------------------|-----------------|
| 1. Sector Jacksonville         | (904) 714-7500  |
| 2. Station Mayport             | (904) 564-7516  |
| 3. Station Ponce de Leon Inlet | (386) 428-9085  |
| 4. Station Port Canaveral      | (321) 868-4200  |
| 5. ANT Jacksonville Beach      | (904) 241-8401  |
| 6. ANT Ponce de Leon Inlet     | (386) 427-3227  |
| 7. USCGC HAMMER                | (904) 524 -2745 |
| 8. USCGC MARIA BRAY            | (904) 564-7564  |
| 9. USCGC SKIPJACK              | (321) 228-8839  |
| 10. USCGC HERON                | (904) 564-7602  |
| 11. USCGC TARPON               | (904) 564-7541  |
| 12. D7 Command Center          | (305) 415-6800  |
| 13. MFPU Kings Bay (OPS Cell)  | (904) 571-0552  |
| 14. HITRON Jacksonville        | (904) 591-8949  |
| 15. AIRSTA Savannah            | (912) 652-4646  |

#### **Hospitals**

- |  |                |
|--|----------------|
| 1. Memorial Health University Medical Center, Savannah | (912) 350-8600 |
| 2. USN Hospital Kings Bay                              | (912) 573-2375 |
| 3. Baptist Medical Center Nassau                       | (904) 321-3500 |
| 4. UF Health Shands                                    | (352) 265-0111 |
| 5. Baptist Medical Center Downtown                     | (904) 202-2000 |

## ANNEX J

### EMERGENCY CONTACTS LIST

6. Baptist Medical Center Beaches	(904) 627-2900
7. UF Health Jacksonville	(904) 244-0411
8. Stroud Diving & Hydrography (MESCO)	(904) 355-1777
9. Baptist Medical Center South	(904) 271-6000
10. Ocala Regional Medical Center/Marion Community Hospital	(352) 401-1000
11. Flagler Hospital	(904) 825-4466
12. Halifax Medical Center	(386) 254-4000
13. Florida Hospital Ormond	(407) 303-5600
14. Central Florida Regional	(407) 321-4500
15. Orlando Regional Medical Center	(321) 841-5111
16. Parrish Medical Center	(321) 268-6111
17. Holmes Regional Medical Center	(321) 434-7000
18. Wuesthoff Medical Center	(321) 752-1200
19. Brevard Regional Hyperbaric Center	(321) 676-3200
20. Indian River Memorial Hospital	(772) 567-4311

#### **Fire Departments (Emergencies 911)**

1. Atlantic Beach Fire Department	(904) 247-5800
2. Jacksonville Beach Fire Department	(904) 247-6201
3. Jacksonville Fire & Rescue Department	(904) 630-0434
4. Jacksonville Fire Department - Harbor Fireboats	(904) 630-0529
5. Brevard County Fire & Rescue	(321) 633-2056
6. Cape Canaveral Fire & Rescue	(321) 783-4777
7. Cocoa Beach Fire Department	(321) 868-3330
8. Rockledge Fire Department	(321) 221-7540

#### **Police Departments**

1. Camden County GA Sheriff's Department	(912) 729-1442
2. Nassau County Sheriff's Department	(904) 353-7072
3. Jacksonville Sheriff's Office	(904) 630-0500
4. Flagler County Sheriff's Office	(386) 313-4911
5. Clay County Sheriff's Office	(904) 264-6512
6. Putnam County Sheriff's Office	(386) 329-0800
7. St. Johns County Sheriff's Office	(904) 824-8304
8. Brevard County Sheriff's Office	(321) 264-5209
9. Lake County Sheriff's Office	(352) 343-2101
10. Marion County Sheriff's Office	(352) 732-9111
11. Volusia County Sheriff's Office	(386) 248-1777
12. Seminole County Sheriff's Office	(407) 665-6650
13. Cocoa Police	(321) 639-7620
14. Cocoa Beach Police	(321) 868-3251
15. Indian River Police	(321) 723-7788

## ANNEX J

### EMERGENCY CONTACTS LIST

16. Indian Harbor Beach Police	(321) 773-3030
17. Melbourne Police	(321) 608-6731
18. Melbourne Beach Police	(321) 723-4343
19. Melbourne Village Police	(321) 639-7532
20. Palm Bay Police	(321) 952-3456
21. Rockledge Police	(321) 690-3988
22. Satellite Beach Police	(321) 773-4400
23. Titusville Police	(321) 264-7800
24. West Melbourne Police	(321) 723-9673
25. Daytona Beach Police	(386) 671-5100
26. Daytona Beach Shores Police	(386) 763-5321
27. Deland Police	(386) 626-7400
28. Edgewater Police	(386) 424-2400
29. Holly Hill Police	(386) 248-9475
30. New Smyrna Beach Police	(386) 424-2000
31. Oak Hill Police	(386) 423-3888
32. Orange City Police	(386) 775-9999
33. Ormond Beach Police	(386) 248-1777
34. Ponce Inlet Police	(386) 236-2160
35. Port Orange Police	(386) 756-7400
36. South Daytona Police	(386) 322-3030
37. Atlantic Beach Police Department	(904) 247-5859
38. Neptune Beach Police Department	(904) 270-2413
39. Florida Highway Patrol Jacksonville	(904) 695-4000
40. Florida Fish & Wildlife Conservation Division	(904) 731-3336
41. Port Canaveral Police Department	(321) 394-3281

\*\*For all emergencies please dial 911\*\*

#### Pilots

1. St Johns' Bar Pilots Association, Jacksonville	Office: (904) 249-5631
	Dispatch and Vessel Arrival: (904) 246-6716
2. Canaveral Pilot's Association	(321) 783-4645
3. Fernandina Pilot's Association	(904) 261-3158
4. Southern Federal Pilot – Steve Parrish	Southern.pilot@yahoo.com

#### Red Cross

1. American Red Cross, Jacksonville	(904) 358-8091
2. American Red Cross, Naval Air Station Jacksonville	(904) 542-7545
3. American Red Cross, Headquarters	(800) 733-2767

# **ANNEX J**

## **EMERGENCY CONTACTS LIST**

### **Pollution Control**

- |   |                |
|---|----------------|
| 1. Jacksonville Pollution/Moran Environmental | (904) 355-4164 |
| 2. American Boom and Barrier Corp, Brevard    | (321) 784-2110 |
| 3. Port Canaveral Marine, Brevard             | (321) 784-5788 |
| 4. Environmental Protection Agency            | (850) 245-2118 |

### **Survey Agencies**

- |   |                |
|---|----------------|
| 1. U.S. Army Corp of Engineers – Emergency Management | (904) 232-3626 |
| 2. NOAA Scientific Support                            | (206) 526-4911 |

### **Other Government Agencies**

- |  |  |
|--|--|
| 1. Customs and Border Protection       | Jacksonville: (904) 714-3100<br>St Augustine: (904) 826-3160<br>Port Canaveral: (321) 783-2066 |
| 2. Office of Air and Marine (OAM)      | (904) 680-6794   |
| 3. United States Marine Corp (USMC)    | (904) 696-5100   |
| 4. Patrick Air Force Base – MILOPS     | (321) 494-7001   |
| 5. Air National Guard                  | (904) 741-7146   |
| 6. Alcohol, Tobacco & Firearms         | (904) 360-7100   |
| 7. Drug Enforcement Agency             | (904) 348-5225   |
| 8. Federal Aviation Administration     | (904) 741-0700   |
| 9. Federal Emergency Management Agency | (800) 621-3362   |
| 10. Kennedy Space Center (NASA)        | (866) 737-5235   |
| 11. Maritime Administration (MARAD)    | frances.bohnsack@dot.gov   |

### **Bridges**

- |   |                                  |
|---|----------------------------------|
| 1. CCGD7 Bridges                            | (305) 415-6800                   |
| 2. Florida East Coast Railway (FEC)         | (800) 342-1131                   |
| 3. Florida DOT (Greg.Evans@dot.state.fl.us) | (800) 749-2967<br>(386) 961-7800 |
| 4. Steve Stafford (State DOT)               | (904) 545-2370                   |

### **Naval Sub Base – Kings Bay**

- |                    |                      |
|--------------------|----------------------|
| 1. Pilot John Duby | (904) 548-7529       |
| 2. NSSC Movements  | (912) 573-9281       |
| 3. Port OPS        | (912) 573-2550       |
| 4. SWIFT LANT CDO  | (912) 674-0283       |
| 5. MFPU CO         | Cell: (912) 571-8921 |
| 6. MFPU XO         | Cell: (912) 571-0552 |



# **ANNEX J**

## **EMERGENCY CONTACTS LIST**

### **Naval Station Mayport**

- |   |                        |
|---|------------------------|
| 1. Harbor OPS – Robert “Bob” Reeder (Surface Coord) | Office: (904) 270-5266 |
|   | Cell: (904) 219-8119   |
| 2. NAVSTA Security                                  | (904) 270-3221         |

### **Port Partners**

- |                                 |                        |
|---------------------------------|------------------------|
| 1. JAXPORT                      | Cell: (904) 518-2681   |
| 2. Canaveral Port Authority     | (321) 783-7831         |
| Cory Dibble                     | Cell: (312) 848-4226   |
| 3. Seaport Canaveral            | (321) 783-4890         |
| 4. Buckman Locks – Arthur Annis | Office: (386) 329-3575 |
|                                 | Cell: (386) 937-3598   |

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## **ANNEX K**

### **LIAISON OFFICER AND EOC AGENCY REPRESENTATIVE STANDARD OPERATING PROCEDURE**

#### **Sector Liaison Officer (LOFR)**

The Sector Jacksonville LOFR shall be a Coast Guard Active Duty member and will be listed on the Sector Watch Quarter Station Billet (WQSB). The LOFR will be the primary coordinator for the liaison network, including working with designated Emergency Operations Center (EOC) Agency Representatives. The LOFR is a conduit of information and assistance between organizations and does not normally have delegated authority to make decisions on matters affecting an organization's participation in the incident; however the IC/UC may assign additional responsibilities or authorities.

#### **Responsibilities (to be completed prior to 1 JUN):**

- Contact all EOC Agency Representatives to confirm their continued participation and contact information; update the EOC Agency Representative Contact Information spreadsheet (located in Sector Jacksonville Public Folder – Planning – Instructions & Plans – Unit Contingency Plans – Sector Heavy Weather Plan). If the EOC Agency Representative is unable to continue participation, work with CG Auxiliary Sector Coordinator (ASC) to obtain new Representatives.
- Update EOC Agency Representative designation letter if there is a new CO of Sector Jacksonville and/or new EOC Agency Representative designated.
- Email all EOC Agency Representatives this Annex, EOC Agency Representative designation letter, and EOC Agency Representative Contact Information spreadsheet.
- Inform County EOC offices of their designated EOC Agency Representative's for the upcoming hurricane season.
- Review LOFR's responsibilities in the U.S. Coast Guard Incident Management Handbook

#### **EOC Agency Representative**

County EOC Agency Representatives may be either Coast Guard Active Duty or Auxiliary members; determination of who will man the EOC is subject to availability and may be determined by the Sector Jacksonville Liaison Officer. EOC Agency Representatives will ensure participation of all necessary emergency agencies; Civil Defense, Health, Fire Protection, Law Enforcement, Public Works, Public Utilities, Community Services, American Red Cross, County School Board, and others (see Personnel Organization Roster).

#### **Training/Administrative Requirements:**

-At a minimum, the following online training must be completed:

1. IS – 100.c Introduction to Incident Command System
2. IS – 200.c Basic Incident Command System for Initial Response
3. IS – 700.b An Introduction to the National Incident Management System
4. IS – 800.c/d National Response Framework, An Introduction
5. IS – 2200 Basic Emergency Operations Center Functions

\*\*\*Please go to FEMA's website at <http://training.fema.gov/IS/crslist.asp> to complete these courses.

-Scan and email copies of the above course completion certificates to the CG ASC, who will ensure that all training requirements are met prior to approval as an EOC Agency Representative.

## ANNEX K

### LIAISON OFFICER AND EOC AGENCY REPRESENTATIVE STANDARD OPERATING PROCEDURE

- Obtain Division Commander's endorsement with approval and support of your EOC Agency Representative position for your particular county.
- Keep a signed copy of the EOC Agency Representative designation letter on hand, especially while enroute to designated EOC in case of any road closures by local Law Enforcement
- Submit a copy of the EOC Agency Representative designation letter to your assigned EOC, if requested.
- Obtain contact information for assigned EOC so that you have the information when needed.
- The required uniform while present at the EOC will be the Operational Dress Uniform (ODUs).
- Inform the CG ASC of any changes to your contact information in order to update Sector Jacksonville's files

#### **Functional Responsibilities:**

- Primary - Report to the EOC upon notification that a hurricane warning for your County has been issued or when notice is given that the EOC has been activated for a disaster/emergency.
- Primary - Coordinate U. S. Coast Guard actions of the local bases with those of the local government through the Executive and Operating Service Groups of the EOC.
- Primary - Maintain Communications with the Sector Liaison Officer.
- Secondary - Assist in development of lists of available resources that could be used to help local government during recovery.

#### **Hurricane Activities:**

##### -Alert Conditions:

- Review Plan and Procedures.
- Notify Sector Liaison Officer.

##### -Watch Actions:

- Maintain continuous liaison with the Staff Advisory Group.
- Alert all local Coast Guard Commands and ensure they are prepared.
- Complete the EOC Agency Representative Reporting Form

##### -Warning Actions:

- Convene at EOC.
- Meeting Place: Operations EOC.
- Establish communication With Sector Liaison Officer.
- Determine status of local waterways.

##### -Landfall Actions:

- Coordinate/execute emergency activities as directed by the Executive Group.

## **ANNEX K**

### **LIAISON OFFICER AND EOC AGENCY REPRESENTATIVE STANDARD OPERATING PROCEDURE**

#### **-Recovery Actions:**

- Coordinate/execute recovery activities for the Port of Fernandina, Jacksonville & Canaveral.

#### **-Command and Control:**

- Represent Coast Guard and Captain of the Port interests at EOC.

#### **-Coordination and Liaison:**

- Sector Commander & Deputy.
- Sector Liaison Officer.

## ANNEX K

### LIAISON OFFICER AND EOC AGENCY REPRESENTATIVE STANDARD OPERATING PROCEDURE

#### USCG Sector Jacksonville EOC Agency Representative Reporting Form

1. Date (DD MMM YYYY):
2. Reporting Period (time):      From:                      To:
3. EOC Location:
4. EOC level of activation:    ☐ Partial    ☐ Full    ☐ Other:
5. Watchstander:

6. Evacuations Ordered within the county:

7. Significant CG-related activity within the county:

8. Navigable waterways affected within the county:

9. Bridge closures within the county:

10. Request for CG forces:

11. Anything else significant to report:

## **ANNEX L**

### **PERSONNEL PREPAREDNESS PACKAGE**

The Captain of the Port promulgates a letter to CG families prior to every hurricane season, which will also include several reliable, useful resources for dependents. Please see the following pages of this Annex.

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3006

1 June 2022

Dear Coast Guard Families:

With Hurricane Season beginning June 1<sup>st</sup> and extending through the end of November, it is my highest priority to ensure the safety of our Coast Guard family. I cannot overstate the importance of being prepared and having a ***Family Action Plan***.

Your Coast Guard member will play a vital role in assisting the Nation during a heavy weather event. Therefore, you must be prepared to take lead in evacuating yourself and the rest of your family. The first step to being prepared is to become educated. Enclosed you will find some helpful tips and recommended websites that contain a wealth of information to assist you. Please visit your county's Emergency Management website and become familiar with your flood zone, evacuation route(s), and where to find the evacuation order should your Emergency Manager issue it. Please note that you always have the option to evacuate even if local officials do not issue an order for your zone. However, the Coast Guard will only reimburse travel related expenses for those residing in 'mandatory evacuation zones' after it is authorized by the District Commander and orders have been issued.

A solid ***Family Action Plan*** will relieve a lot of anxiety for your entire family. Please assess your plan throughout the season and consider local evacuation options. The greater Jacksonville area has several low risk zones and some areas that fall completely outside of the evacuation zones. It is important to have a reliable vehicle stocked with your 'hurricane kit', a credit card, and a cash reserve that will help you arrive safely and comfortably at your destination. Please take the time to create your ***Family Action Plan*** using a sample from the website provided in Enclosure (1).

Ensuring the safety of our personnel and their families is our number one priority during a heavy weather event. Whether it is Active Duty, Reserve, or Civilian personnel, our goal is to capture 100% accountability using our electronic records system, which is your Coast Guard member's responsibility to keep current so we can determine those in need of assistance.

Each storm is different and will present various challenges – being prepared with the necessary supplies on hand and having a ***Family Action Plan*** will help tremendously in taking timely and appropriate action. If you have any additional questions, please contact the Sector Jacksonville Administrative staff at (904)714-7529/7532. During a heavy weather event, please contact the 24/7 Incident Management Team at (904)714-7667.

Semper Paratus,

A handwritten signature in blue ink, appearing to read "M. R. Vlaun".

M. R. Vlaun  
Captain, U.S. Coast Guard  
Commander, Sector Jacksonville

Enclosure: (1) Hurricane Planning Tips



# HURRICANE EVACUATION PLANNING GUIDE



**What happens if a major hurricane threatens your duty station or home, and you're in a mandatory evacuation zone?**

**Where can you go? If you must EVAC, your choices are:**

1. EVAC to a location or distance authorized by the District Commander.
2. Go to friend's/relative's home/elsewhere (your own safe haven). The location must, however, be designated on orders.
3. Go to a local community shelter.



## WILL YOUR ACTIVE DUTY SPOUSE BE ABLE TO EVAC WITH YOU?

An Active Duty member cannot be evacuated. A uniformed member who is ordered to depart an area being evacuated must be in a Temporary Duty (TDY) or Permanent Change of Station (PCS) status. All dependents should be prepared to evacuate without the Active Duty member.



## USE A BUDDY SYSTEM FOR TRAVELING.

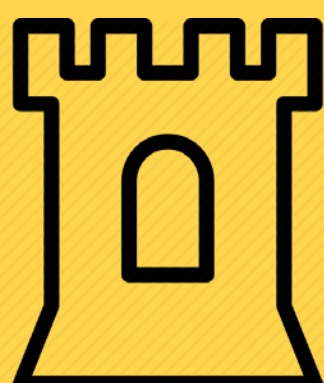
Carpooling with another CG family can prevent reliance on one vehicle for evacuation. Leave as early as you can as traveling may be slow and very stressful.



## PETS:

If you have pets, consider pet-friendly hotels or boarding them in kennels.

Some hotels may charge a "pet cleaning" fee (this expense is borne by the member/family and not reimbursable by the government).



## DO YOU KNOW WHAT YOU MAY NEED?

REVIEW THE LIST OF BASIC DISASTER SUPPLIES. If you need an example of what to pack in a survival kit, visit this website:

<https://www.ready.gov/kit>



## HOTELS:

If you decide to go to a hotel in the safe haven area, you must make your own reservation. Be sure to keep your receipt for reimbursement!



## CIVILIAN EMPLOYEES & THEIR DEPENDENTS:

Are not authorized reimbursement for travel anywhere other than the distance stated on their orders.



## LOCAL SHELTERS:

You can go to a local shelter if a mandatory EVAC is ordered in the event you can't find transportation or don't want to be too far from your home. If you DO go to a local shelter, bring the following:

1. A disaster kit with food, water, and bedding.
2. Bring entertainment for kids.
3. Bring all prescription medication. If you anticipate a need for medical care, EVAC to a medical facility instead.
4. NO alcohol or weapons!
5. If you bring a pet, be prepared for its care.

## EVACUATIONS (EVAC):

If a CG family is in a mandatory EVAC zone, the District Commander (or higher) can designate an EVAC location or distance for CG Dependents and Civilians. If you EVAC (travel), and the CG declares an EVAC for your neighborhood, town, or county, your family is entitled to a limited travel reimbursement by the CG at standard travel, meal, and lodging rates for the specified time period of the ordered EVAC.

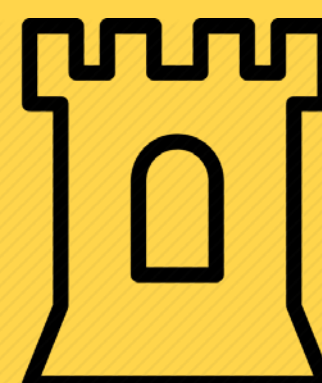
**SAVE YOUR RECEIPTS:** As proof of purchase for reimbursement if you obtain lodging. You're reimbursed for travel to/from the authorized location or distance.

**OTHER LOCATIONS:** Dependents who receive EVAC orders who choose to travel outside the designated EVAC distance, the reimbursement is based on the per diem rate of the designated location or distance not to exceed travel and lodging per diem costs to the designated location or distance.



## YOUR OWN SAFE HAVEN:

If you decide to stay with friends or family, it must be authorized on the orders. EVACs pertain to specific geographic areas you must reside in for EVAC reimbursement. If you EVAC and your home isn't in a mandatory EVAC zone, you aren't entitled to CG reimbursement.





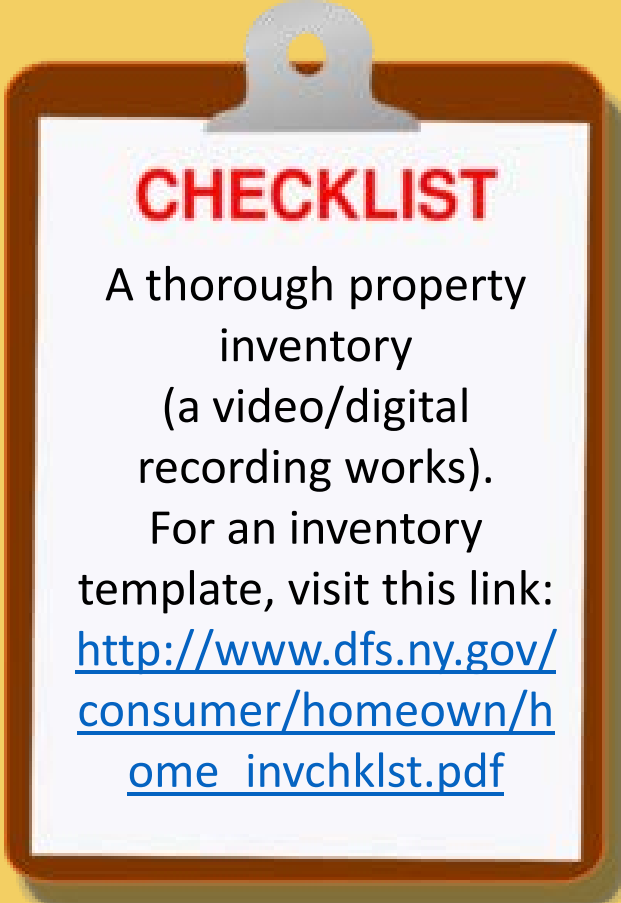


# HURRICANE PREPAREDNESS PLANNING TIPS

## YOUR FAMILY'S HURRICANE PLANNING SHOULD INCLUDE:



Insurance (e.g.: renter's) to cover personal belongings, regardless of whether you live on the economy or in gov't owned/leased quarters.

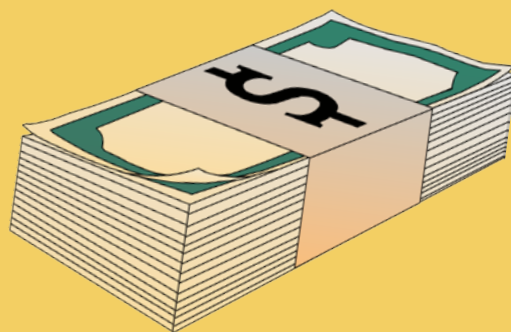


### CHECKLIST

A thorough property inventory (a video/digital recording works). For an inventory template, visit this link: [http://www.dfs.ny.gov/consumer/homeown/home\\_invchklst.pdf](http://www.dfs.ny.gov/consumer/homeown/home_invchklst.pdf)



A fully prepared grab-and-go disaster survival kit, if you need to evacuate. If you need an example of what to pack in a survival kit, visit these websites: <https://www.ready.gov/kit> or <https://www.ready.gov/hurricanes>



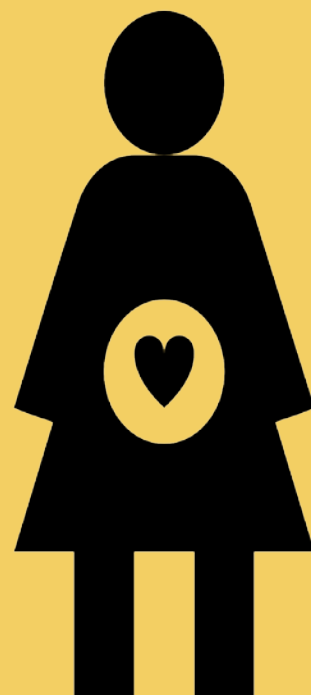
Have at least \$300 cash throughout hurricane season. Recommend small bills to pay for 3 days' worth of meals for your family.



Ensure your vehicle is fully operational, and has a FULL tank of gas.



Monitor the weather:  
HURRICANE WATCH: Issued when there's the threat of hurricane conditions within 24-36 hours.  
HURRICANE WARNING: Issued when hurricane conditions are imminent and expected within 24 hours or less. Conditions include winds of 74 mph or greater or dangerously high water and rough seas.



For pregnant women in the 8th month between June and November: register at the hospital where delivery is planned. Inquire early and have a plan in the event of delivery during a hurricane.



Up-to-date prescriptions. Maintain a 2-week supply.

### Useful websites:

- FEMA: [www.fema.gov](http://www.fema.gov)
- EVAC Zones and routes: <http://www.floridadisaster.org/publicmapping/> (then click on your county.)
- National Weather Service: [www.weather.gov](http://www.weather.gov)
- National Hurricane Center: [www.nhc.noaa.gov](http://www.nhc.noaa.gov)
- Florida Division of Emergency Management: [www.FloridaDisaster.org](http://www.FloridaDisaster.org)
- National Weather Service-Jacksonville: [www.weather.gov/jax](http://www.weather.gov/jax)
- City of Jacksonville Emergency Preparedness (**JAXREADY**): <http://www.coj.net/departments/fire-and-rescue/emergency-preparedness.aspx>
- Camden County Emergency Management: [www.co.camden.ga.us/ema](http://www.co.camden.ga.us/ema)
- Duval County Emergency Management: [www.coj.net/Departments/Fire-and-Rescue/Emergency-Preparedness.aspx](http://www.coj.net/Departments/Fire-and-Rescue/Emergency-Preparedness.aspx)
- St. Johns County Emergency Management: [www.sjcemergencymanagement.org](http://www.sjcemergencymanagement.org)
- Brevard County Emergency Management: [www.brevardcounty.us/emergencymanagement/home](http://www.brevardcounty.us/emergencymanagement/home)
- Volusia County: <https://www.volusia.org/services/public-protection/emergency-management/>
- Flagler County: <http://www.flagleremergency.com/>



# USCG HSWL Mobile App

## *Download your app today!*

## USCG HSWL Mobile App

For those looking for information about the support programs and services available to Coast Guard members and their families, *we now have an app for that!*

This app contains information about the many quality of life resources available for Coast Guard military and civilian personnel, family members, and retirees. The app includes information on work-life programs, as well as other individual and family support programs such as medical services, chaplain services, housing, legal assistance, and morale, well-being, and recreation (MWR) services.



In addition, it provides general information about the Coast Guard, enables access to Coast Guard videos through YouTube (Wi-Fi recommended), and enables the user to access the Coast Guard Facebook and Blog feeds. The user can also find a unit Ombudsman using the "Ombudsman Locator" feature.

## For iPhones/iPads



Find the app on iTunes by using the above QR code or visiting <https://itunes.apple.com/us/app/uscg-hswl/id669218420?mt=8>

## For Androids



Find the app by using the above QR code or visiting <https://cglink.uscg.mil/9db8da1e>

Questions, comments or feedback, please contact Ms. Christine DeGraw, at [Christine.M.DeGraw@uscg.mil](mailto:Christine.M.DeGraw@uscg.mil)



Health, Safety & Work-Life

Office of Work-Life | [www.uscg.mil/worklife](http://www.uscg.mil/worklife)

## **ANNEX M**

### **PRE-STORM & POST-STORM INCIDENT ACTION PLANS**

See the following sections for Sector Jacksonville's Pre-Storm & Post-Storm Incident Action Plans  
(All documents are provided as examples and will be updated based on actual events)

**ANNEX M**

**PRE-STORM & POST STORM INCIDENT ACTION PLANS**

**PRE-  
STORM IAP**

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville	<b>2. Operational Period to be covered by IAP (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022 XXXX	<b>CG IAP COVER SHEET</b>												
<b>3. Approved by Incident Commander(s):</b>  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>ORG</u></th> <th style="text-align: left;"><u>NAME</u></th> </tr> </thead> <tbody> <tr> <td>USCG _____</td> <td>CAPT XXXX _____</td> </tr> <tr> <td>USCG _____</td> <td>CDR XXXX (DEPUTY IC) _____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </tbody> </table>			<u>ORG</u>	<u>NAME</u>	USCG _____	CAPT XXXX _____	USCG _____	CDR XXXX (DEPUTY IC) _____	_____	_____	_____	_____	_____	_____
<u>ORG</u>	<u>NAME</u>													
USCG _____	CAPT XXXX _____													
USCG _____	CDR XXXX (DEPUTY IC) _____													
_____	_____													
_____	_____													
_____	_____													
<h2 style="margin: 0;">INCIDENT ACTION PLAN</h2> <p style="margin: 5px 0;">The items checked below are included in this Incident Action Plan:</p> <div style="margin-top: 10px;"> <input type="checkbox"/> ICS 202-CG (Incident Objectives) _____  <input type="checkbox"/> ICS 202A-CG (Command Direction) _____  <input type="checkbox"/> ICS 202B-CG (CIR) _____  <input type="checkbox"/> ICS 203-CG (Organization List) – OR – ICS 207-CG (Organization Chart) _____  <input type="checkbox"/> ICS 204-CGs (Assignment Lists)              One copy each of any ICS 204-CG attachments: _____  <input type="checkbox"/> ICS 205-CG (Communications Plan) _____  <input type="checkbox"/> ICS 206-CG (Medical Plan) _____  <input type="checkbox"/> ICS 208-CG (Site Safety Plan) or Note SSP Location _____  <input type="checkbox"/> Weather Forecast / Tides / Currents _____       </div> <div style="margin-top: 10px;"> <b><u>Other Attachments</u></b>  <input type="checkbox"/> <u>Maps / Charts</u> _____  <input type="checkbox"/> _____  <input type="checkbox"/> _____  <input type="checkbox"/> _____  <input type="checkbox"/> _____  <input type="checkbox"/> _____       </div>														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>4. Prepared by:</b>            PSC – XXXX         </td> <td style="width: 50%; vertical-align: top;"> <b>Date/Time</b>            XX XXX 2022 XXXX         </td> </tr> </table>			<b>4. Prepared by:</b> PSC – XXXX	<b>Date/Time</b> XX XXX 2022 XXXX										
<b>4. Prepared by:</b> PSC – XXXX	<b>Date/Time</b> XX XXX 2022 XXXX													

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville	<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFEFFECTIVE XX XXX 2022	<b>INCIDENT OBJECTIVES</b> <b>ICS 202-CG</b>
<b>3. Objective(s)</b>  M/O Identify and mitigate related safety and security risks to Coast Guard personnel and resources.  M/O Coordinate and execute response activities, including SAR, with other responding local, state, and federal agencies.  M/O Identify and restore impacts to the MTS infrastructure, maritime commerce, and operations.  M/O Assess actual and potential pollution discharges/releases and initiate cleanup efforts.  M Ensure accountability of displaced survivors assisted.  M Establish and maintain maritime domain awareness and security, if needed.  M Identify impact to CG personnel (Active, Reserve, Civilians, Dependents, and Auxiliary) and support as needed.  M Assess and initiate reconstitution of CG capabilities, units, and sub-units within AOR.  M Continue public and media outreach regarding CG response operations.  M Establish/Maintain operational communications across the AOR.		
<b>4. Operational Period Command Emphasis (Safety Message, Priorities, Key Decisions/Directions)</b> See 202A for Command Emphasis.		
<b>5. Prepared by:</b> XXXX (PSC)		<b>Date/Time:</b> XX XXX 2022 XXXX



<b>1. Incident Name</b> HURRICANE XXXX - Sector Jacksonville	<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022	<b>Command Direction</b> <b>ICS 202A-CG</b>
<b>3. Key Decisions and Procedures:</b> <b>NAME OF INCIDENT:</b> HURRICANE XXXX - Sector Jacksonville  <b>OPERATIONAL PERIOD:</b> Until Secured by Incident Commander; Shifts: XX; Work Hours: XX  <b>FUNCTIONS:</b> Safety, SAR, Marine Transportation System Recovery, Oil Spill & Hazardous Substance Release - Environmental  <b>ASSISTING &amp; COOPERATING AGENCIES:</b> EPA, NOAA, PILOTS, CBP, Police (JSO & BCSO), Fire (JFRD & BCFD), Navy (NAS Jax, Mayport, King Bay), USACE, Canaveral Port Authority, Jax Port Authority, EOCs (Various Counties)  <b>ORGANIZATION:</b> <b>AGENCY EXECUTIVE:</b> Seventh District Commander  <b>INCIDENT COMMAND:</b> Sector Jacksonville Commander– Captain of the Port per 33 Code of Federal Regulations (CFR) 1.01-20  <b>COMMAND STAFF:</b> PIO – D7 PADET LOFR – USCG SOFR – USCG SSC - NOAA Legal Officer – D7(l) and Legal Support Team  <b>GENERAL STAFF:</b> OSC – USCG PSC – USCG LSC – USCG FSC – USCG  <b>FACILITIES:</b> EOC LOCATIONS: Duval, Nassau, St. Johns, Flagler, & Brevard Counties  ICP LOCATION: Sector Jacksonville (Alta Dr)  JIC LOCATION: TBD  WATERWAY RECOVERY STAGING AREA: Sector Annex, ANT Jax, ANT Ponce, and Station Canaveral  SAR STAGING AREA: STA Mayport, STA Ponce, STA Canaveral  POLLUTION & FACILITY STAGING AREA: Sector ICP and MSD Canaveral  DEPENDENT ASSISTANCE CENTER & CALL CENTER: Personnel Support Teams in Orlando and Atlanta  HELIBASE: A/S Miami and Brunswick  <b>DELEGATION OF AUTHORITY:</b> All Section Chiefs are empowered to staff according to the needs of the response.  <b>IMT PROCEDURES/FUNCTION:</b> The Area Contingency Plan, Area Maritime Security Plan, 9700 OPLAN – Heavy Wx, Sector Jax Heavy Wx Plan and Geographic Response Strategies will be used, as appropriate, in planning operations. All responders will use USCG IMH and job aids as the IMT SOP. All IMT members shall review their QRGs in the Heavy Weather Plan. IMT will operate 24 hours daily until directed otherwise.  <b>IC FUNCTIONALITY:</b> IC will approve all media releases. IC will approve visitation of VIPs to the response sites. The IC will coordinate Deputy IC to support the ICS process/daily battle rhythm.		
<b>4. Priorities:</b> <ul style="list-style-type: none"> <li>Life – Safety of Public and Responders</li> <li>Restoration of Waterway Services for Commerce and National Defense – Consider our mission complete when all affected ports and waterways are operational</li> <li>Protection of the Natural Environment – Respond aggressively to report of pollution</li> <li>Communication with Citizens</li> <li>Stakeholder Support – Continue to coordinate multiagency resources</li> <li>Response Organization – Safely reconstitute our forces</li> </ul>		

## 5. Limitations and Constraints:

### MANAGERIAL:

#### POLITICAL ENVIRONMENT:

Media Coverage: There is likely to be high media interest.

Public Confidence/Perception: Public confidence and trust is high. Continue engage Port Coordination Team and release MSIB updates.

Potential for Adverse Nation Security Impact: High potential impact Kings Bay SUBCOM and Canaveral NOTU. Engage DoD on mission support.

Potential for Adverse Economic/Environmental Impacts: Minimize impact to the marine transportation system and infrastructure. Closely track storm/port condition impacts on commercial activity.

Mass Public Hysteria: If there is limited fuel, water, and food, then public tension could escalate.

Large Scale Evacuation: Will follow County EOC and D7 evacuation guidance.

### FINANCIAL:

Limits on Delegation of Authority: All purchase requests limits remain the same.

### LOGISTICAL:

Personnel Accountability: Post-storm admin will verify all personnel and dependents welfare through CGPAAS. Resource unit will actively track personnel deployed for response. Operation Section Chief and Division/Group Supervisor will keep Resource Unit apprised of personnel status.

Transportation: Accordance with 33 CFR 117.33, drawbridges need not open for the passage of vessels during periods of natural disasters unless directed to do so by the District Commander. COTP will coordinate with county or local Emergency Operations Centers (EOC) in planning the order in which bridges will be closed and/or locked down. General guidelines are to begin closing bridges eight hours prior to the forecasted arrival of sustained gale force winds.

Resource Ordering Processes: Actively track Critical Resource Requests for response through D7 Area Command Resource Tracker

Communications Equip: VHF radios and cell phones will be primary means of communication for Assessment Teams. Cell phone coverage may be severally limited in some sections of the response area.

Medical: All medical emergencies will be reported to the ICP and supported by local emergency responders and hospitals.

### OPERATIONAL/SAFETY/ENVIRONMENTAL:

Port Condition: Change to Port Status will be generated through Local Notice to Mariners and Marine Safety Information Bulletins (MSIBs) which are posted online on Sector Jacksonville's Homeport page, accessible under the "Port Directory" at: <https://homeport.uscg.mil>. Will also be communicated through Port Coordination Team.

PPE Requirements: Ensure all operations are conducted in a safe manner. All personnel adhere to PPE requirement, changing weather conditions, and proper hydration.

### PHYSICAL ENVIRONMENT:

Weather: There will be NO OPERATIONS until the storm has safely passed.

Night Operations: There will be NO NIGHTTIME OPERATIONS, except for SAR.

## 6. Prepared by: (Planning Section Chief)

XXXX

## Date/Time

XX XXX 2022 XXXX

<b>1. Event Name</b> HURRICANE XXXX – Sector Jacksonville	<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022	<b>CRITICAL INFORMATION REQUIREMENTS</b> ICS 202B
<b>3. Critical Information Requirements:</b>  <b>CIR:</b> (CIRs are a comprehensive list of information requirements that the IC/UC has identified as critical to facilitate timely decision making. These CIRs should be tracked by the Planning Section and incorporated into the daily situation reports)  <ul style="list-style-type: none"> <li>Continue tracking of any emergent, significant events within the incident (pollution, marine casualty, etc.).</li> <li>Public health impacts.</li> <li>Unplanned VIP visits en-route/planning/arriving.</li> <li>Media interview requests.</li> <li>Special requests from agencies or state/county EOCs.</li> <li>Any damage to vessels or facilities, USCG, or commercial.</li> <li>Port stakeholder interests and concerns.</li> <li>Impacts to navigational waterways; damage to ATON or obstructions.</li> <li>When units are safely reconstituted or unable to reconstitute.</li> </ul> <b>Immediate Reporting Thresholds:</b> (Should any of the following issues occur the Incident Commander is to be notified immediately)  <ul style="list-style-type: none"> <li>Death or injury (requiring hospitalization) of a responder or a dependent.</li> <li>Anytime there is a major shift in operations that significantly deviates from planned operations.</li> <li>Anytime the Safety Officer shuts down operational activity due to a safety issue.</li> <li>Negative special interest perceptions of response operations.</li> <li>Negative media coverage.</li> <li>Significant political impact, as well as any external Governmental Affairs activity, VIP, and Flag moments.</li> <li>USCG vessel or aircraft casualties impacting ability to meet hurricane response plans</li> </ul>		
<b>4. Prepared by:</b> XXXX (PSC)	<b>Date/Time</b> XX XXX 2022 XXXX	

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period:</b> <div style="display: flex; justify-content: space-between;"> <div>Date From: <input type="text"/></div> <div>Date To: <input type="text"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Time From: <input type="text"/></div> <div>Time To: <input type="text"/></div> </div>		
<b>3. Incident Commander(s) and Command Staff:</b>		<b>7. Operations Section:</b>		
IC/UCs	Name/Phone Number	Chief	Name	Number
		Deputy	Name	Number
Deputy	Name/Phone Number	Staging Area		
Safety Officer	Name/Phone Number	<b>Branch</b>		
Public Info. Officer	Name/Phone Number	Branch Director		
Liaison Officer	Name/Phone Number	Deputy		
<b>4. Agency/Organization Representatives:</b>		Division/Group	Pollution Assessment GRU SUP	Phone Number
Agency/Organization	Name	Division/Group		
Volusia EOC Rep	Name/Phone Number	Division/Group		
St. Johns EOC Rep	Name/Phone Number	Division/Group		
Brevard EOC Rep	Name/Phone Number	Division/Group		
Nassau EOC Rep	Name/Phone Number	<b>Branch</b> Marine Transportation System Recovery		
		Branch Director	Name	Phone Number
		Deputy	Name	Phone Number
<b>5. Planning Section:</b>		Division/Group	WW GRU SUP	Phone Number
Chief	Name/Phone Number	Division/Group	N. DIVS	Phone Number
Deputy	Name/Phone Number	Division/Group	S. DIVS	Phone Number
Resources Unit	Name/Phone Number	Division/Group		
Situation Unit	Name/Phone Number	Division/Group		
Documentation Unit	Name/Phone Number	<b>Branch</b>		
Demobilization Unit	Name/Phone Number	Branch Director		
Technical Specialists		Deputy		
		Division/Group	SAR GRU SUP	Phone Number
		Division/Group	SAG SUP	Phone Number
		Division/Group		
<b>6. Logistics Section:</b>		Division/Group		
Chief	Name/Phone Number	Division/Group		
Deputy	Name/Phone Number	<b>Air Operations Branch</b>		
<b>Support Branch</b>	Name/Phone Number	Air Ops Branch Dir.		
Director	Weapons Support Unit Name/Number			
Supply Unit	Name/Phone Number			
Facilities Unit	Name Phone Number	<b>8. Finance/Administration Section:</b>		
Ground Support Unit	Name/Phone Number	Chief	Name/Phone Number	
<b>Service Branch</b>		Deputy		
Director		Time Unit		
Communications Unit	Name/Phone Number	Procurement Unit	Name/Phone Number	
Medical Unit	Name/Phone Number	Comp/Claims Unit		
Food Unit		Cost Unit	Name/Phone Number	
<b>9. Prepared by:</b> Name: XXXX Position/Title: SITL Signature: _____				
<b>ICS 203</b>	<b>IAP Page</b>	Date/Time: <input type="text"/>		

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>Assignment List</b> <b>ICS 204-CG</b>	
<b>3. Branch</b>		<b>4. Division/Group/Staging</b> Pollution Assessment Group			
<b>5. Operations Personnel</b>					
Operations Section Chief: _____		Name		Affiliation	
Branch Director: _____		Contact # (s)		Division/Group Supervisor/STAM: <u>IMD / MSTC</u>	
<b>6. Resources Assigned</b>					
"X" indicates 204a attachment with additional instructions					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
North Team	MST PO		2	Require Gov' t Vehicle	<input type="checkbox"/>
Central Team	MST PO		2	Require Gov' t Vehicle	<input type="checkbox"/>
CG AUX Team	ASC (Bill Sekeres)				<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
					<input type="checkbox"/>
<b>7. Work Assignments</b>					
North Team: <u>  /  </u> Central Team: <u>  /  </u>					
North/Central Team – Conduct pre-storm marina assessments (physical visits) in accordance with the Master Marina List located in Annex "P" of the Heavy Weather Plan. Visit any identified marinas deemed as unsatisfactory per the CG AUX Team pre-storm assessment phone calls conducted prior to June 1. Note all potential fuel discharge locations, vessels at risk of being damaged/sunk during storm, and any specific hazard concerns for each area. Encourage proactive measures are in place to mitigate oil/hazmat discharges and to minimize vessel damage. Report all findings to GRU SUP.					
CG AUX Team – As directed.					
CG AUX Team Lead – As directed.					
GRU SUP – Collect all data returned from field and create GIS/Google Earth snapshot identifying areas at risk. Establish prioritized list of initial assessment areas for teams to conduct post-storm, consider landfall location and surge modeling. Coordinate with South DIVS (Port Canaveral) to send assessment teams if needed prior to storm and compile prioritized list of initial assessment areas for Port Canaveral AOR post-storm based on CG AUX Team findings.					
<b>7. Special Instructions:</b>					
Teams need to document all findings and take photographs as deemed necessary. Any vessels, marinas/fuel piers that pose a significant hazard shall have owner/manager information put on file for notification as needed following the storm. Teams will conduct a thorough debrief with GRU SUP to ensure all documentation is included in master tracker.					
Ensure each team member conducting marina visits is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed.					
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b>					
Name/Function	Radio: Freq./System/Channel	Phone	Cell/Pager		
Primary	GRU SUP Cell Phone				
Secondary					
<b>10. Prepared by:</b>		<b>11. Reviewed by (PSC):</b>		<b>12. Reviewed by (OSC):</b>	
Date/Time		Date/Time		Date/Time	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>Assignment List</b> <b>ICS 204-CG</b>																															
<b>3. Branch</b> MTS Recovery Branch		<b>4. Division/Group/Staging</b> Waterways Group																																	
<b>5. Operations Personnel</b> <table style="width:100%; border: none;"> <tr> <td style="width:30%;"></td> <td style="width:20%; text-align: center;">Name</td> <td style="width:20%; text-align: center;">Affiliation</td> <td style="width:30%; text-align: center;">Contact # (s)</td> </tr> <tr> <td colspan="4">Operations Section Chief: _____</td> </tr> <tr> <td colspan="4">Branch Director: _____</td> </tr> <tr> <td colspan="4">Division/Group Supervisor/STAM: _____</td> </tr> </table>							Name	Affiliation	Contact # (s)	Operations Section Chief: _____				Branch Director: _____				Division/Group Supervisor/STAM: _____																	
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Division/Group Supervisor/STAM: _____																																			
<b>6. Resources Assigned</b> <div style="text-align: right; font-size: small;">“X” indicates 204a attachment with additional instructions</div> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:15%;">Strike Team/Task Force/Resource Identifier</th> <th style="width:10%;">Leader</th> <th style="width:15%;">Contact Info. #</th> <th style="width:10%;"># Of Persons</th> <th colspan="2" style="width:50%;">Reporting Info/Notes/Remarks</th> </tr> </thead> <tbody> <tr> <td>Climber Teams</td> <td>XXXX</td> <td></td> <td></td> <td>Require Gov't Vehicle</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Jumper Teams</td> <td>XXXX</td> <td></td> <td></td> <td>Require Gov't Vehicle</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Heavy Lift ATON SRU</td> <td>XXXX</td> <td></td> <td></td> <td>Require Gov' t Vehicle</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Channel Assessment Team (1, 2, 3)</td> <td>XXXX</td> <td></td> <td></td> <td>Require Gov't Vehicle</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>						Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks		Climber Teams	XXXX			Require Gov't Vehicle	<input type="checkbox"/>	Jumper Teams	XXXX			Require Gov't Vehicle	<input type="checkbox"/>	Heavy Lift ATON SRU	XXXX			Require Gov' t Vehicle	<input type="checkbox"/>	Channel Assessment Team (1, 2, 3)	XXXX			Require Gov't Vehicle	<input type="checkbox"/>
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Channel Assessment Team (1, 2, 3)	XXXX			Require Gov't Vehicle	<input type="checkbox"/>																														
<b>7. Work Assignments</b> ATON Jumpers/Climbers/Heavy Lift ATON SRU – Make preparation and pre-stage as appropriate to make repairs to discrepant ATON resulting from the adverse weather conditions. (Weather and operations permitting.)  Channel Assessment Teams – Make preparation and pre-stage as appropriate to assess the condition of essential navigable waterways. Scope availability survey resources (NOAA, ACOE, JSO, OGA). Review critical ATON for responsible AOR listed in Annex O of the Heavy Weather Plan.  Team 1 – Fernandina Team 2 – Jacksonville Team 3 – Port Canaveral																																			
<b>7. Special Instructions:</b> Ensure all pre-stage locations are safe shelters to weather out the storm.  Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with WW DIVS.																																			
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b> <table style="width:100%; border: none;"> <tr> <td style="width:15%;"><u>Name/Function</u></td> <td style="width:15%;"><u>Radio: Freq./System/Channel</u></td> <td style="width:15%;"><u>Phone</u></td> <td style="width:15%;"><u>Cell/Pager</u></td> <td style="width:15%;"></td> <td style="width:15%;"></td> </tr> <tr> <td><u>Primary</u></td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td><u>Secondary</u></td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>						<u>Name/Function</u>	<u>Radio: Freq./System/Channel</u>	<u>Phone</u>	<u>Cell/Pager</u>			<u>Primary</u>	_____	_____	_____	_____	_____	<u>Secondary</u>	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____						
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<u>Secondary</u>	_____	_____	_____	_____	_____																														
_____	_____	_____	_____	_____	_____																														
<b>10. Prepared by:</b> _____		<b>11. Reviewed by (PSC):</b> _____		<b>12. Reviewed by (OSC):</b> _____																															
<b>Date/Time</b> _____		<b>Date/Time</b> _____		<b>Date/Time</b> _____																															

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>Assignment List</b> <b>ICS 204-CG</b>	
<b>3. Branch</b> MTS Recovery Branch		<b>4. Division/Group/Staging</b> North Division			
<b>5. Operations Personnel</b>					
Operations Section Chief: _____		Name		Affiliation	
Branch Director: _____				Contact # (s)	
Division/Group Supervisor/STAM: _____					
<b>6. Resources Assigned</b> <span style="float:right;">"X" indicates 204a attachment with additional instructions</span>					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
Infrastructure Assessment Team 1, 2, 3	XXXX		6	Require Gov' t Vehicle	<input checked="" type="checkbox"/>
Vessel Targeter	XXXX		1		<input type="checkbox"/>
RIPLO	XXXX		2		<input type="checkbox"/>
Inspection Team	XXXX		2	Require Gov' t Vehicle	<input type="checkbox"/>
<b>7. Work Assignments</b>					
Infrastructure Assessment Teams – Conduct pre-storm assessments of all regulated facilities and bridges. Assessment should include pre-storm readiness. When possible teams should meet with facility representative and conduct a walkthrough of each facility/grounds.					
Vessel Targeter – Review all Notice of Arrival submission for vessels requesting to come into port following the storm for entire AOR. Work with the MTS Staff to provide updates into CART and to MTS Recovery Branch Director.					
RIPLO – Review all Remain in Port requests for approval. Submissions should be completed in accordance with Annex H of the Heavy Weather Plan.					
Inspection Team – As needed, conduct inspection on all deep draft vessels in Fernandina and Jacksonville, FL.					
<b>7. Special Instructions:</b>					
Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinate with North DIVS.					
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b>					
Name/Function    Radio: Freq./System/Channel    Phone    Cell/Pager    _____					
Primary _____					
Secondary _____					
_____					
<b>10. Prepared by:</b> _____		<b>11. Reviewed by (PSC):</b> _____		<b>12. Reviewed by (OSC):</b> _____	
Date/Time		Date/Time		Date/Time	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>ASSIGNMENT LIST</b> <b>ATTACHMENT</b> <b>ICS 204a-CG</b>	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> North Division		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> Infrastructure Assessment – Team #1		<b>6. Leader</b>		<b>7. Assignment Location</b> Fernandina, FL	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Conduct pre-storm assessments of all regulated facilities and bridges in Fernandina. Complete Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, Fernandina section.</p> <p>Utilize Infrastructure Assessment Team Procedures and complete check-off list located in Annex C of the Heavy Weather Plan.</p> <p>Assessment should include pre-storm readiness. When possible teams should meet with facility representative and conduct a walkthrough of each facility/grounds. Each team will be required to gather the following information:</p> <ol style="list-style-type: none"> <li>1) Point of contact and contact information (email and phone number) during the storm;</li> <li>2) estimated closure/opening times;</li> <li>3) names of vessels (if any) remaining at the facility;</li> <li>4) anticipated post-storm cargo operations; and</li> <li>5) product levels.</li> </ol>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Map/Chart  <input type="checkbox"/> _____         </div> <div> <input type="checkbox"/> Weather Forecast/Tides/Currents  <input type="checkbox"/> _____         </div> <div> <input type="checkbox"/> _____  <input type="checkbox"/> _____         </div> </div>					
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	



<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>ASSIGNMENT LIST</b> <b>ATTACHMENT</b> ICS 204a-CG	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> North Division		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> Infrastructure Assessment – Team #2		<b>6. Leader</b>		<b>7. Assignment Location</b> St. Johns River NORTH (Blount Island and seaward)	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Conduct pre-storm assessments of all regulated facilities and bridges in St. Johns River North. Complete Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, St. Johns River NORTH (Blount Island and seaward) section.</p> <p>Utilize Infrastructure Assessment Team Procedures and complete check-off list located in Annex C of the Heavy Weather Plan.</p> <p>Assessment should include pre-storm readiness. When possible teams should meet with facility representative and conduct a walkthrough of each facility/grounds. Each team will be required to gather the following information:</p> <ol style="list-style-type: none"> <li>1) Point of contact and contact information (email and phone number) during the storm;</li> <li>2) estimated closure/opening times;</li> <li>3) names of vessels (if any) remaining at the facility;</li> <li>4) anticipated post storm cargo operations; and</li> <li>5) product levels.</li> </ol>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>ASSIGNMENT LIST</b> <b>ATTACHMENT</b> <b>ICS 204a-CG</b>	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> North Division		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> Infrastructure Assessment – Team #3		<b>6. Leader</b>		<b>7. Assignment Location</b> St. Johns River SOUTH (Upriver/South of Blount Island) and Green Cove Springs, FL	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Conduct pre-storm assessments of all regulated facilities and bridges in St. Johns River South. Complete Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, St. Johns River South (upriver/South of Blount Island) and Green Cove Springs section.</p> <p>Utilize Infrastructure Assessment Team Procedures and complete check-off list located in Annex C of the Heavy Weather Plan.</p> <p>Assessment should include pre-storm readiness. When possible teams should meet with facility representative and conduct a walkthrough of each facility/grounds. Each team will be required to gather the following information:</p> <ol style="list-style-type: none"> <li>1) Point of contact and contact information (email and phone number) during the storm;</li> <li>2) estimated closure/opening times;</li> <li>3) names of vessels (if any) remaining at the facility;</li> <li>4) anticipated post storm cargo operations; and</li> <li>5) product levels.</li> </ol>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

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<b>3. Branch</b> MTS Recovery Branch		<b>4. Division/Group/Staging</b> South Division																												
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MTS Recovery Branch Director: _____																														
South Division (Port Canaveral): _____																														
<b>6. Resources Assigned</b> <div style="text-align: right; font-size: small;">"X" indicates 204a attachment with additional instructions</div> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:20%;">Strike Team/Task Force/Resource Identifier</th> <th style="width:15%;">Leader</th> <th style="width:15%;">Contact Info. #</th> <th style="width:10%;"># Of Persons</th> <th style="width:40%;">Reporting Info/Notes/Remarks</th> </tr> </thead> <tbody> <tr> <td>Port Team</td> <td>XXXX</td> <td></td> <td>2</td> <td>Require Gov' t Vehicle <input type="checkbox"/></td> </tr> <tr> <td>Channel Survey Team</td> <td>XXXX</td> <td></td> <td>1</td> <td>Require Gov' t Vehicle <input type="checkbox"/></td> </tr> <tr> <td>North Bridges Team</td> <td>XXXX</td> <td></td> <td>2</td> <td>Require Gov' t Vehicle <input type="checkbox"/></td> </tr> <tr> <td>South Bridges Team</td> <td>XXXX</td> <td></td> <td>2</td> <td>Require Gov't Vehicle <input type="checkbox"/></td> </tr> </tbody> </table>						Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	Port Team	XXXX		2	Require Gov' t Vehicle <input type="checkbox"/>	Channel Survey Team	XXXX		1	Require Gov' t Vehicle <input type="checkbox"/>	North Bridges Team	XXXX		2	Require Gov' t Vehicle <input type="checkbox"/>	South Bridges Team	XXXX		2	Require Gov't Vehicle <input type="checkbox"/>
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North Bridges Team	XXXX		2	Require Gov' t Vehicle <input type="checkbox"/>																										
South Bridges Team	XXXX		2	Require Gov't Vehicle <input type="checkbox"/>																										
<b>7. Work Assignments</b> Port Team: XXXX Assess all regulated facilities in Port Canaveral using the Infrastructure Assessment Team Procedures listed in Annex C of the Heavy Weather Plan. Complete Check-off List for each facility. Report all findings to Division Supervisor upon completion of assessment.  Channel Survey Team: XXXX Coordinate availability/staging of Land & Sea Surveying boat(s). Report arrangements to Division Supervisor.  North Bridges Assessment Team: XXXX Assess all bridges listed in Annex E of the Heavy Weather Plan that are north of Port Canaveral to Haulover Canal. Examine waterways in vicinity to ensure no vessels are moored/anchored within one-half mile of any bridge. Report all findings to Division Supervisor upon completion of assessment.  South Bridges Assessment Team: XXXX Assess all bridges listed in Annex E of the Heavy Weather Plan that are in vicinity of Port Canaveral and others south to Malabar, FL. Examine waterways in vicinity to ensure no vessels are moored/anchored within one-half mile of any bridge. Report all findings to Division Supervisor upon completion of assessment.  South DIVS – Pass all Channel Assessment/Survey results to Waterways GRU SUP and all pollution assessment findings to the Pollution GRU SUP.																														
<b>7. Special Instructions:</b> If necessary, ensure all government vehicle pre-stage locations are safe to weather out the storm.  Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate operational risk assessments as needed.																														
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b> <table style="width:100%; border: none;"> <tr> <td style="width:20%;"><u>Name/Function</u></td> <td style="width:20%;"><u>Radio: Freq./System/Channel</u></td> <td style="width:20%;"><u>Phone</u></td> <td style="width:20%;"><u>Cell/Pager</u></td> <td style="width:20%;"></td> </tr> <tr> <td>Primary</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Secondary</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>						<u>Name/Function</u>	<u>Radio: Freq./System/Channel</u>	<u>Phone</u>	<u>Cell/Pager</u>		Primary	_____	_____	_____	_____	Secondary	_____	_____	_____	_____	_____	_____	_____	_____	_____					
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Secondary	_____	_____	_____	_____																										
_____	_____	_____	_____	_____																										
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____																										

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>Assignment List</b> <b>ICS 204-CG</b>	
<b>3. Branch</b>		<b>4. Division/Group/Staging</b> SAR Group			
<b>5. Operations Personnel</b>					
Name		Affiliation		Contact # (s)	
Operations Section Chief: _____ Branch Director: _____ Division/Group Supervisor/STAM: _____					
<b>6. Resources Assigned</b>					
"X" indicates 204a attachment with additional instructions					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
Sector Command Center	CDO		4	<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>	
				<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>	
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				<div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>	
<b>7. Work Assignments</b> As needed.					
1. Receive reports from the SCC and other liaison agencies to respond to emergent SAR. 2. If necessary, liaise with the D7 Air Ops Branch to request air support for emergent SAR. 3. Liaise with the Storm Avoidance Divs/Group Supervisor to inform the SCC when assets become available for SAR, and upon return to homeport.					
<b>7. Special Instructions:</b>  Ensure all resources are aware of the CCIRs and direct them to inform the chain as soon as practical whenever a briefing criteria has been met.					
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b> Name/Function    Radio: Freq./System/Channel    Phone    Cell/Pager    _____ Primary            Cell Phone            _____ Secondary            _____ _____ _____					
<b>10. Prepared by:</b>		<b>11. Reviewed by (PSC):</b>		<b>12. Reviewed by (OSC):</b>	
Date/Time		Date/Time		Date/Time	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>Assignment List</b> <b>ICS 204-CG</b>	
<b>3. Branch</b>		<b>4. Division/Group/Staging</b> Storm Avoidance Group			
<b>5. Operations Personnel</b>					
Operations Section Chief:		Name		Affiliation	
Branch Director:				Contact # (s)	
Division/Group Supervisor/STAM:					
<b>6. Resources Assigned</b>					
"X" indicates 204a attachment with additional instructions					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
CGC MARIA BRAY	XXXX			<input type="checkbox"/>	
CGC HAMMER	XXXX			<input type="checkbox"/>	
CGC TARPON	XXXX			<input type="checkbox"/>	
CGC HERON	XXXX			<input type="checkbox"/>	
CGC SKIPJACK	XXXX			<input type="checkbox"/>	
STA MAYPORT	XXXX			<input type="checkbox"/>	
STA PONCE DE LEON INLET	XXXX			<input type="checkbox"/>	
STA PORT CANAVERAL	XXXX			<input type="checkbox"/>	
ANT JACKSONVILLE BEACH	XXXX			<input type="checkbox"/>	
ANT PONCE DE LEON INLET	XXXX			<input type="checkbox"/>	
MSST KINGS BAY	XXXX			<input type="checkbox"/>	
MFPU KINGS BAY	XXXX			<input type="checkbox"/>	
<b>7. Work Assignments</b>					
GRU SUP - Determine moorings for all cutters and 45' RB-Ms. Report cutter sustainability. Ensure all units have evacuated to their heavy weather moorings and all trailered boats are secure and at their safe haven. Verify lodging for all evacuated boat crews. Notify SITL and RESL of all asset movements.					
Units: Notify Group Supervisor of any and all asset movements, to include arrival and departures from assigned safe havens. Report any and all issues/incidents that affect readiness postures of asset and crew.					
<b>7. Special Instructions:</b>					
Ensure each team member is wearing appropriate PPE. Recalculate GAR scores as needed. Coordinate communication schedule SAG DIVS.					
If you can't reach the Group Supervisor via cell phone, please contact the following individuals for briefings/updates/assistance: Response: XXXX Prevention: XXXX					
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b>					
Name/Function	Radio: Freq./System/Channel	Phone	Cell/Pager		
Primary	Cell Phone				
Secondary					
<b>10. Prepared by:</b>		<b>11. Reviewed by (PSC):</b>		<b>12. Reviewed by (OSC):</b>	
Date/Time		Date/Time		Date/Time	

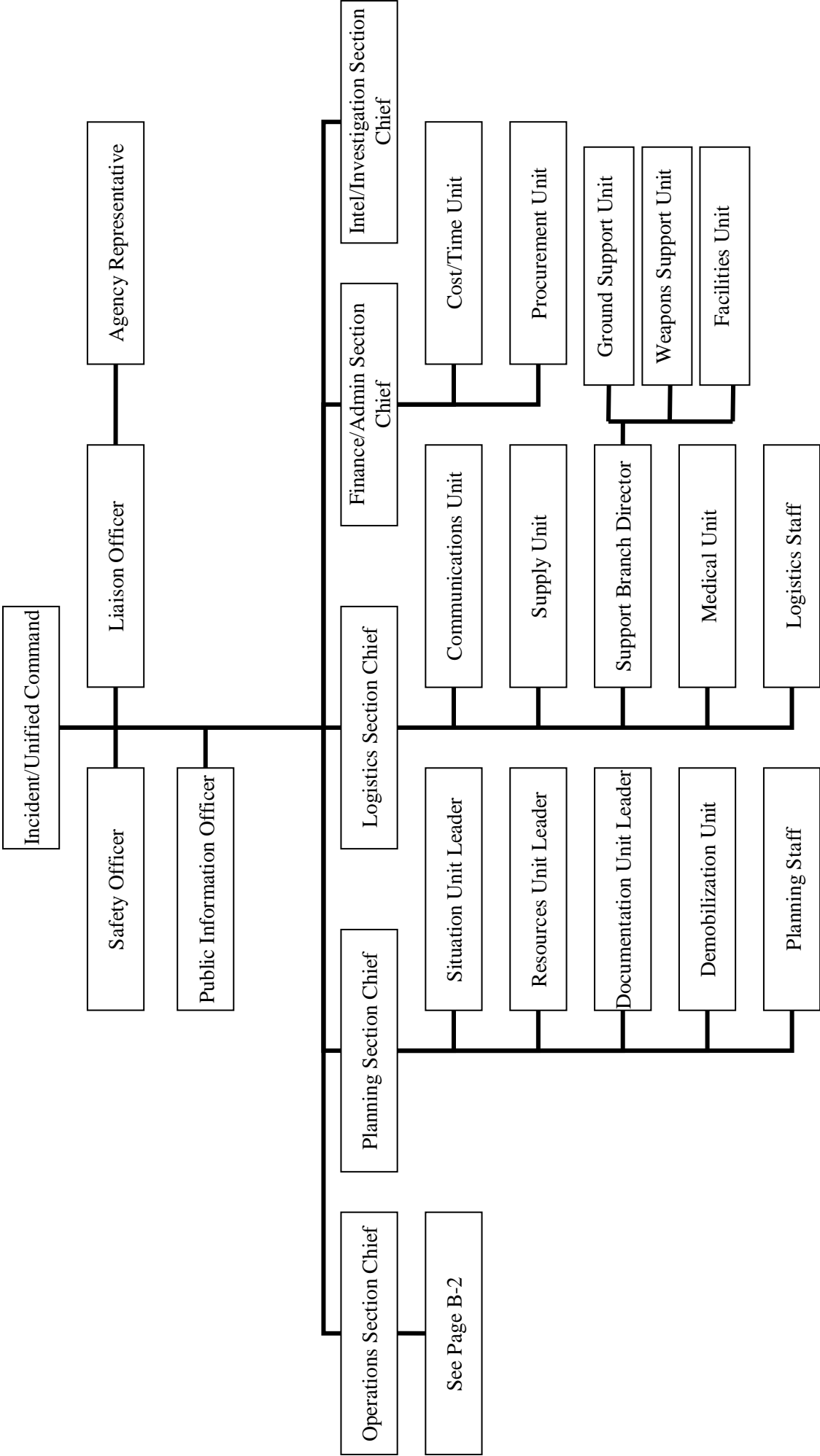
<b>1. Incident Name</b> HURRICANE XXXX - Sector Jacksonville		<b>2. Operational Period (Date / Time)</b> From: PRE-STORM IAP EFFECTIVE To: XX XXX 2022 / XXXX		<b>INCIDENT RADIO COMMUNICATIONS PLAN</b> ICS 205-CG	
<b>3. BASIC RADIO CHANNEL USE</b>					
SYSTEM / CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS
ANT Jacksonville Beach	Cell Phone	Primary Communications	904-241-8401 Duty VHF-16 / 21A		Duty Phone Primary Cell Phone VHF-16 / 21A
ANT Ponce de Leon Inlet	Cell Phone	Primary Communications	386-427-3227 Duty XXX-XXX-XXXX OIC VHF-16 / 21A		Duty Phone Primary Cell Phone VHF-16 / 21A
MFPU Kings Bay	Cell Phone	Primary Communications	904-571-0552 VHF-16 / 21A		CDO Duty Phone
MSST Kings Bay	Cell Phone	Primary Communications	XXX-XXX-XXXX VHF-16 / 21A		XXXX OPS Officer
CGC MARIA BRAY	Cell Phone/CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112		Ship's Cell Phone Ship's VHF Radio
CGC HAMMER	Cell Phone/CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112		Ship's Cell Phone Ship's VHF Radio
CGC TARPON	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone Ship's VHF Radio
CGC HERON	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ship's Cell Phone Ship's VHF Radio
CGC SKIPJACK	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ship's Cell Phone Ship's VHF Radio
<b>4. Prepared by: (Communications Unit)</b> COM1L/ Sector Jacksonville COM1L/Sector Jacksonville		<b>Date / Time</b> XX XXX 2022 / XXXX			
INCIDENT RADIO COMMUNICATIONS PLAN (Rev.07/04)				ICS 205-CG	

<b>1. Incident Name</b> HURRICANE XXXX - Sector Jacksonville		<b>2. Operational Period (Date / Time)</b> From: PRE-STORM IAP EFFECTIVE To: XX XXX 2022 / XXXX		<b>INCIDENT RADIO COMMUNICATIONS PLAN</b> ICS 205-CG	
<b>3. BASIC RADIO CHANNEL USE</b>					
SYSTEM / CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS
STA Mayport	Cell Phone	Primary Communications	904-564-7516 Duty XXX-XXX-XXXX CO VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
STA Ponce De Leon Inlet	Cell Phone	Primary Communications	386-428-9085 Duty XXX-XXX-XXXX OIC VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
STA Port Canaveral	Cell Phone	Primary Communications	321-868-4200 Duty XXX-XXX-XXXX CO VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
CGC SEA DOG	Cell Phone CG-112	Primary Communications	XXX-XXX-XXXX CG-112	TBD	Ship's Cell Phone Ship's VHF Radio
CGC SEA DRAGON	Cell Phone CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112	TBD	Ship's Cell Phone Ship's VHF Radio
HITRON	Phone	Primary Communications	904-591-8949 Duty	TBD	Duty Phone
<b>4. Prepared by: (Communications Unit)</b> COM1/ Sector Jacksonville COM1/ Sector Jacksonville					
<b>INCIDENT RADIO COMMUNICATIONS PLAN</b> (Rev.07/04)					
ICS 205-CG					

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date / Time)</b> PRE-STORM IAP EFFECTIVE XX XXX 2022		<b>MEDICAL PLAN</b> <b>ICS 206-CG</b>			
<b>3. Medical Aid Stations</b>							
Name	Location	Contact #	Paramedics On site (Y/N)				
Naval Hospital Jacksonville	2080 Child St, Jacksonville, FL 32212	(904)542-7344	NO				
Naval Branch Health Clinic	2104 Massey Ave, Jacksonville, FL 32228	(904)270-4220	NO				
Sector Jacksonville Medical	10426 Alta Drive, Jacksonville, FL 32226	(904)714-7545	NO				
<b>4. Transportation</b>							
Ambulance Service	Address	Contact #	Paramedics On board (Y/N)				
Local 911		911	YES				
<b>5. Hospitals</b>							
Hospital Name	Address	Contact #	Travel Time		Burn Ctr?	Heli-Pad?	
			Air	Ground			
UF Health Jacksonville (Level 1 Trauma Center)	655 W 8 <sup>th</sup> St, Jacksonville, FL 32209	(904)244-0411		17 min.	No	Yes	
UF Health North	15255 Max Leggett Parkway, Jacksonville, FL 32218	(904)383-1000		10 min.	No	Yes	
Baptist Medical Center Jacksonville (Downtown)	800 Prudential Dr, Jacksonville, FL 32207	(904)202-2000		19 min.	No	Yes	
Baptist Medical Center Beaches	1350 13 <sup>th</sup> Ave S, Jacksonville, FL 32250	(904)627-2900		26 min.	No	Yes	
St. Vincent's Medical Center Riverside	1 Shircliff Way, Jacksonville, FL 32204	(904)308-7300		23 min.	No	Yes	
Mayo Clinic	4500 San Pablo Rd S, Jacksonville, FL 32224	(904)953-2000		24 min.	No	Yes	
Memorial Hospital	3625 University Blvd S, Jacksonville, FL 32216	(904)399-6111		20 min.	No	Yes	
Halifax Health Medical Center	303 N Clyde Morris Blvd, Daytona Beach, FL 32114	(386)425-4000		37 min.	Yes	Yes	
Halifax Health Medical Center of Port Orange	1041 Dunlawton Ave, Port Orange, FL 32127	(386)425-4700		27 min.	No	No	
Bert Fish Medical Center	401 Palmetto St, New Smyrna Beach, FL 32168	(386)424-5000		13 min.	No	Yes	
Palm Bay Hospital	1425 Malabar Rd NE, Palm Bay, FL 32907	(321)434-8000		46 min.	No	Yes	
Wuesthoff Medical Center - Rockledge	110 Longwood Ave, Rockledge, FL 32955	(321)636-2211		21 min.	No	Yes	
Health First Cape Canaveral Hospital	701 W Cocoa Beach Causeway, Cocoa Beach, FL 32931	(321)799-7111		15 min.	No	Yes	
<b>6. Special Medical Emergency Procedures</b> Jacksonville Fire and Rescue (904)630-0434 New Smyrna Beach Fire Dept. (386)424-2216 Brevard County Fire Rescue (321)633-2056 (Handles all EMS calls)							
<b>7. Prepared by: (Medical Unit Leader)</b> XXXX		<b>Date/Time</b>		<b>8. Reviewed by: (Safety Officer)</b> XXXX		<b>Date/Time</b>	
MEDICAL PLAN				ICS 206-CG (Rev.07/04)			

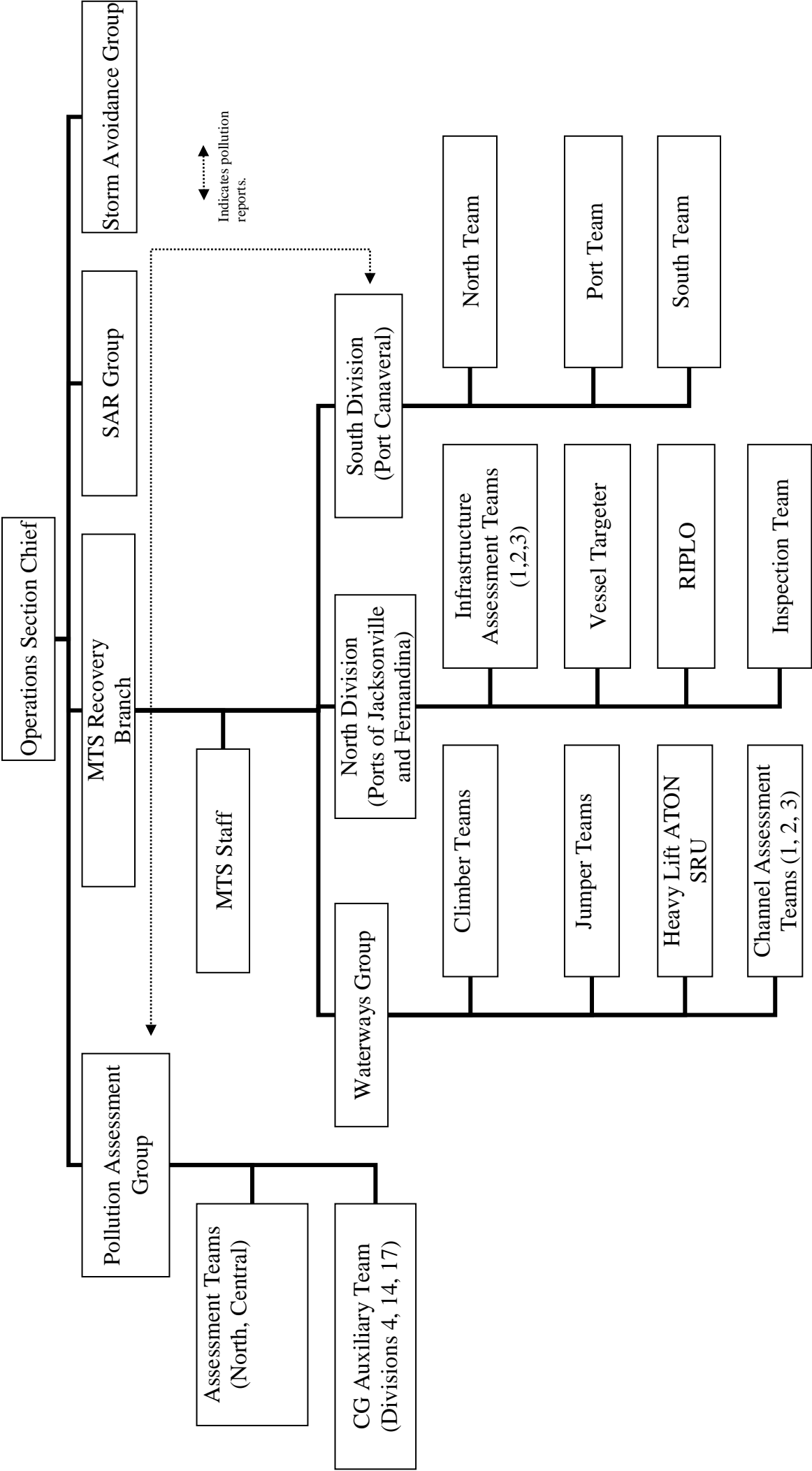


Incident Name: HURRICANE XXXX – Sector Jacksonville	Date Prepared: XXXXX	Time Prepared: XXXX	Operational Period Date: XXXXX	Operational Period Time: XXXX-XXXX
			From: To:	From: To:



Prepared By: XXXX	Company Name: USCG	ICS Position: SITL	Approved By: PSC	Company Name: USCG
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Incident Name: HURRICANE XXXX – Sector Jacksonville	Date Prepared: XXXXX	Time Prepared: XXXX	Operational Period Date: XXXXX	Operational Period Time: XXXX-XXXX
				From:  To:



Prepared By: XXXX	Company Name: USCG	ICS Position: SITL	Approved By: PSC	Company Name: USCG
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ICS Compatible  
**Site Safety and Health Plan**  
For

SECTOR JACKSONVILLE

## Table of Forms

Form Name	Form #	Use	Required	Optional	Attached?	Updated in this edition?
Site Safety Plan	B	Post-impact phase (rescue and recovery)	X		Yes	
Site Maps (to be completed o/s)	C	Post-impact phase map of site and hazards	X		No	
Personal Protective Equipment – Bullet proof vests / PFDs	D	Part of Form B, to address emergencies	X		Yes	
Personal Protective Equipment	F	Documents PPE equipment and procedures	X		Yes	
Worker Acknowledgement Form	I	To document members read and understand.	X			
SSP-Attach 1: Use of Force	SSP-Attach 1	Before Operation determine UOF/ROE	X		Yes	
SSP-Attach 2: Vehicle Safety	SSP-Attach 2	To document safe Operation	X		Yes	
SSP Attach 3: Heat Stress	SSP-Attach 3	Heat Stress Guidelines for Personnel	X		Yes	
SSP Attach 4: Safety Briefings	SSP-Attach 4	To Document pre/post safety concerns	X		Yes	
SSP Attach 5: Small Boat Safety	SSP-Attach 5	Documents policy and procedures	X		Yes	
SSP Attach 6: Insect Hazards	SSP-Attach 6	To determine natural inhibitors	X		Yes	
SSP Attach 7: Animal Hazards	SSP-Attach 7	Environmental/community concerns	X		Yes	
SSP Attach 8: Toxic Hazards	SSP-Attach 8	To determine signs/symptoms of exposure	X		Yes	
SSP Attach 9: Container inspections	SSP-Attach 9	Procedures for inspecting containers	X		Yes	

Sector Commander / Incident Commander Sector Jacksonville    CAPT XXXX

Date: XX XXX 2022

## Site Safety Plan Quick Reference Card for CG personnel (page 1 of 2)

Before operations, each person must read and sign the complete Site Safety Plan (SSP). As information is updated, each person will be asked to review the new material. Supervisors/leaders will ensure that this is done. Operations Leaders will have an updated SSP available and SECTOR Jacksonville will have one at the Incident Command.

Before each operational period, crews must be briefed on the following:

- While serving at CG SECTOR Unified Command Pos (UCP), or any of its subordinate units, safety and health of all personnel shall be considered first and foremost the key focus for all of our operations. Additionally, all Occupational Safety & Health Administration (OSHA) and Coast Guard safety regulations remain in effect.
- Use operational risk management (ORM) to manage risk before each operation and as operations change.
- Be vigilant about heat stress, always keep hydrated, use sunscreen & insect repellent, and remain in the shade whenever possible. (Contact Incident Command Post for supplies.)
- Get enough rest, food, and recreation. Recommend at least 7 hours continuous sleep in between shifts.
- Obey all vehicle traffic rules and regulations. Major issues in this area include:
  - Treat intersections with inoperable traffic lights as four-way stops.
  - Follow all safe trailering procedures; use slower speeds; ensure wide berths when turning.
  - Be familiar with vehicle traffic and travel routes before getting behind the wheel.
  - Be prepared for poor highway and road conditions.
  - Plan travel time according to possible congestion not distance...(then add a half hour)
  - No cell phone use while operating a vehicle. Hands-free mode is required.
  - No “right on red” unless posted otherwise.
  - Have money before reaching a toll bridge, tunnel or road.
  - If you are tired, rest first or find another driver.
- Maintain Focus and Situational Awareness at all times. Don’t enter crowded, unsafe areas, unstable buildings or confined spaces, and always be attentive for anything that seems out of the ordinary. Report all findings to your supervisor and/or the Incident Command Post.

## Site Safety Plan Quick Reference Card for CG personnel continued (page 2 of 2)

- Be on the look out for distressed and displaced animals.
- Monitor stress and psychological functioning of personnel. Request Critical Incident Stress Management (CISM) if needed.
- Please note that you should be directed on how to proceed once you check in at the staging area..

*After each operational period, supervisors/leaders shall debrief their personnel for any safety concerns that may have surfaced and shall immediately report those concerns via their chain to the Safety Officer.*

### **Additional info:** *Health services*

- Emergency: In a true emergency (threat of loss of life or limb) contact 911.
- Helpful Numbers:
  - Hospital numbers: As determined by ICS 206 (Medical Plan)
  - Incident Command Post (ICP): SECTOR Jacksonville (904)-714-7667
  - Coast Guard Sector Jacksonville: (904)-714-7500
  - National Response Center: 1-800-424-8802
  - Poison Control Center: 1-800-222-1222
- Helpful websites:
  - Centers for Disease Control and Prevention: (800)-232-4636 <http://www.cdc.gov/>
  - National Institute for Occupational Safety and Health: (770)-488-7100 <http://www.cdc.gov/niosh/homepage.html>
  - HSWL SC Safety and Environmental Health: (757)-628-4392 <https://cgportal2.uscg.mil/units/hswlsc/SafeEvHealth/SitePages/Home.aspx>
  - Federal Emergency Management Agency: (800)-621- FEMA (3362) <http://www.fema.gov/>
  - Occupational Safety and Health Administration: (800)-321-OSHA (6742) <http://www.osha.gov/>
  - AccuWeather.com: <http://accuweather.com>
  - US Army Corps of Engineers: (202)-761-0011 <http://www.usace.army.mil/>
  - National Hurricane Center: <http://www.nhc.noaa.gov/>
  - American Red Cross: (800)-733-2767 Red Cross National Headquarters (202)-303-5214 <http://www.redcross.org/>
  - JEA (Electric Company) (800)-683-5542 <http://www.jea.com/>
  - NOAA Jacksonville, FL office : <http://www.nhc.noaa.gov/jax/hurricanes.shtml>
  - FEMA Region IV: (770)-220-5200 <http://www.fema.gov/region-iv-al-fl-ga-ky-ms-nc-sc-tn>

<b>Safety Officer ICS</b> <b>SITE SAFETY PLAN</b> <b>(SSP) HAZARD</b> <b>ID/EVAL/CONTROL</b> <b>Form SSP-B</b>	1. Incident Name <b>HURRICANE XXXX</b>	2. Date Prepared <b>XX XXX 2022</b>	3. Operational Period. PRE-STORM ICS-208 EFFECTIVE XX XXX 2022	4. Safety Officer (include method of contact) <b>XXXXX</b> Work: <b>XXXXX</b> Cell: <b>XXXXX</b>
5. Supervisor/Leader	6. Location and Size of Site	7. Site Accessibility: The sites are accessible by Land, Water, and Air.	8. Emergencies Contact: 911 ICP: (904)-564-7667	9. Attachments: (MSDS on Form SSP-A)
10. Job Task/Activity	<b>Hazards*</b>	<b>Potential Injury and Health Effects</b>	<b>Exposure Routes</b>	<b>Possible Controls: Engineering, Administrative, PPE</b>
Night Operation, Visibility	Slips, trips, falls -Stress	Potential bodily injury	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <b>X</b> General	Only use flashlights or other battery operated light sources for emergency lighting; Never use candles! -Turn off electrical equipment you were using when the power went out to avoid equipment damage when power restored - <b>Do not</b> run a generator indoors, if use of generators at least 20 feet from any doors, windows, or vents.
Perform periodic safety checks	-Swamping -Drowning -Thermal stress -Fatigue -Noise exposure -Slips, trips, falls -Dehydration -Psychological stress -Rotating machinery -Burns -Drop hazard -Back injury	-Soft and hard tissue injury -Serious bodily injury/ death -Hypothermia / discomfort -Hearing impairment -Bumps/ bruises/ broken bones -Impaired judgment -Disorientation -Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <b>X</b> General	Needed addition safety assistants in the field. Be mindful when travel from different location. Know you surroundings.
Boat Operations ( Loading, unloading, U/W, launch and recovery )	-Swamping -Drowning -Thermal stress -Fatigue -Noise exposure -Slips, trips, falls -Dehydration -Psychological stress -Rotating machinery -Burns -Drop hazard -Back injury	-Soft and hard tissue injury -Serious bodily injury/ death -Hypothermia / discomfort -Hearing impairment -Bumps/ bruises/ broken bones -Impaired judgment -Disorientation -Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <b>X</b> General	-Maintain heightened awareness of surroundings -Maintain clear and open comms with command post -Ensure all spills/ drips are cleaned immediately -Wear reflective vest and use flashlights in areas of poor visibility and unlighted areas -Always hold railings when transiting ladders -PFDs, Steel Toe Boots, Soft Hat, Ear Plugs, Safety Glasses or Tinted Glasses, Work Uniform as appropriate -Drink at least eight full glasses of water over watch period. -Work/ Rest routine. Recommended closest compliance possible with Boat Operations Manual. -Sunscreen (SPF 15 or higher) -Extra caution during removal and storage of Puntis -Remain aware of snakes that may drop from overhead or that may enter the boat from land or water. Avoid overhanging limbs. Use boat paddle and pole to remove snake from boat. <b>DO NOT LEAVE THE BOAT WHILE U/W.</b> -Minimize boat motion during any checks of machinery u/w. -Only enter water wearing rubber boots or waders. Do not enter the water from the boat unless you know the depth.

Water Hazards around marinas and docks	- Drowning - Thermal stress - Fatigue	- Soft and hard tissue injury - Serious bodily injury/ death - Hypothermia/ discomfort	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	Wear PFD during operation around water operation on docks and marinas.
Weapons	- Thermal stress - Fatigue - Noise exposure - Back injury - Accidental discharge	- Soft and hard tissue injury - Serious bodily injury/ death - Hearing impairment - Impaired judgment - Disorientation - Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	Follow agency policy on weapons use and care. Perform safety briefing prior to shift operations.
Power Outage / Blackout Safety	-Slips, trips, falls -Fire -Stress	-Potential bodily injury -Burns -Death	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	- Only use flashlights or other battery operated light sources for emergency lighting; Never use candles! - Turn off electrical equipment you were using when the power went out to avoid equipment damage when power restored - <b>Do not</b> run a generator indoors, if use of generators at least 20 feet from any doors, windows, or vents.
Food Service	- Food Poisoning	- Nausea - Diarrhea - Vomiting - Fever - CNS changes - Dehydration	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General	- Maintain food at safe temperature - Use chaffing dishes - Use coolers - Dispose of food after 2 hours in the danger zone (40°-140°) - Immediately report signs and symptoms to PatCom and SO - Drink copious amounts of water - PatCom will seek relief personnel - <b>Serving and holding temperatures to keep food safe: &lt;41°F or &gt;140°F</b>
Sanitation	- Ecoli and other infections	- Nausea - Diarrhea - Vomiting - Fever - CNS Changes - Dehydration - Transmission of disease	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input checked="" type="checkbox"/> Injection <input checked="" type="checkbox"/> Membrane <input type="checkbox"/> General	- Use of hand washing stations before eating and after using head and prior to smoking - Immediately report signs and symptoms to PatCom and SO - Drink copious amounts of water - PatCom will seek relief personnel
Mold	-Cladosporium -Penicillium -Alternaria -Aspergillus	-Nasal stuffiness -Eye irritation -Wheezing -Skin irritation -Shortness of breath	<input checked="" type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane	-Eliminate excess moisture and standing water -Prevent indoor mold by removing damp materials that have not dried in 48hrs; When in doubt, take it out! -Do not enter buildings containing large amounts of mold growth without PPE (see below)

Insects: Mosquitoes Bees Wasps Yellow jackets/hornets	- Bites - Stings - Disease	Specify Other: Beware of floating nests	Anaphylaxis (Allergic reactions).  West Nile virus (mosquitoes) Encephalitis	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Skin / body	Insect repellent w/ DEET  Level D PPE - Long sleeve shirts - Trousers (bloused)
Wildlife: Mammals: Rats & rodents Cats (wild & domestic) Dogs (wild & domestic) Deer	- Attacks Animals under stress and out of their element can be aggressive  - Bites	Specify Other:	Soft tissue injury Broken limbs Rabies Infection Death	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Skin / body	Avoid animal(s).
Water Quality & Treatment	Toxic [X] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [ ]	Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ]  Specify Other: Disease	- Diarrhea - Gastrointestinal Illness - Stomach Cramps - Nausea - Vomiting - Headache - Dehydration  - Cryptosporidium - Legionella - E Coli - Hepatitis A - Giardiasis - Dysentery - Cholera - Typhoid	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane _____	-All water of uncertain purity should be treated before use -Drink only bottled, boiled, or treated water -Store water in plastic containers -Listen to public announcements about safety of the water supply -Check with local authorities -Treat water with chlorine; 8 to16 drops of liquid bleach per gallon of clear water, mix and let stand for 30 min; 1ppm residual for chlorine -Avoid open cuts, sores, and wounds from contacting flood water -Wash contacted area thoroughly with soap and water immediately
Raw sewage	Toxic [X] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [X] Biomedical [ ] Physical/Safety [ ]	Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ]  Specify Other:	- Bacterial infections - Disease	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane _____	- Be sure Hepatitis A and B current -Avoid open cuts, sores, and wounds from contacting flood water -Wash contacted area thoroughly with soap and water immediately -Where waders/hipboots
Corpses: Human Animal (carcasses) Exhumed remains	Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [X] Biomedical [ ] Physical/Safety [ ]	Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ]  Specify Other: Attract wildlife	- Disease spreading	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane _____	- Do not handle; note and report location
Sink holes	Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [X]	Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ]  Specify Other:	- Engulfment - Entrapment - Drowning - Broken limbs	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Whole-Body	- Be alert of surroundings



<p>Trees: Broken limbs Debris in trees Electric lines</p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [X] Biomedical [ ] Physical/Safety [X]</p>	<p>Electrical [X] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ] Specify Other: Entanglement Drowning Overhead hazard</p>	<p>Broken bones Bodily injury Head trauma Bruises Eye contact Electrocution</p>	<p>Land [X] Air [ ] Water [X] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [ ] Whole-body [X]</p>	<p>- Be aware of surroundings above - Wear hardhat, safety glasses</p>
<p>Noise: - Generators - Boat engines</p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [ ]</p>	<p>Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [X] Specify Other: Semi-persistent</p>	<p>Temporary hearing loss – Short-Term: Permanent hearing loss – Long-Term</p>	<p>Land [ ] Air [X] Water [ ] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [ ] Whole-body [X]</p>	<p>Single hearing protection, either muffs or ear plugs, as a minimum.  Ensure generators located outside during operation, if use of generators at least 20 feet from any doors, windows, or vents.</p>
<p>Heat Stress during boating operations or staging base operations.  <b>Refer to Attachment 3 on Heat Stress Guidelines</b></p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [ ]</p>	<p>Electrical [ ] Heat Stress [X] Cold Stress [ ] Ergonomics [ ] Noise [ ] Specify Other: Persistent</p>	<p>Heat Exhaustion Heat Rash/Sunburn, or in very severe cases, Heat Stroke which is life-threatening.</p>	<p>Land [ ] Air [X] Water [ ] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [X] _____ [ ]</p>	<p>Drink at least 6-8 cups of cool water every 8 hour workshift; hydrate when off-duty for next duty day; eat 3 meals a day; maintain physical fitness while deployed; work/rest as mission dictates; use sunscreen lotion.</p>
<p>Vehicle Traffic Operations  <b>Refer to Attachment 2 (Vehicle Operations Safe Work Practices)</b></p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [X]</p>	<p>Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ] Specify Other: Non-persistent</p>	<p>Severe trauma or Death</p>	<p>Land [X] Air [ ] Water [ ] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [ ] Whole-body [X]</p>	<p>Add additional 30-45 minutes for traffic congestion when driving to destination on time; Monitor speed limits; Have toll fees ready <u>Before</u> driving, if required; If too tired to drive after operation, have another individual drive or take a 1 hour “cat-nap” prior to driving; sleep at least 7 hours continuous during off-duty time.; monitor traffic reports via radio or TV prior to departing.</p>
<p>Electrical</p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [X]</p>	<p>Electrical [X] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ] Specify Other: Fire</p>	<p>Immediate death or debilitating injury Burns</p>	<p>Land [X] Air [X] Water [X] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [ ] Body [X]</p>	<p>- Treat all downed wires as hot / alive - Do not touch - Note location and report - Beware of lightning</p>

Fatigue	Toxic <input type="checkbox"/> Explosion/Fire <input type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other: Non-persistent	Injury while operating mechanical equipment, Vehicle or boat accident; Loss of Situational Awareness	Land <input type="checkbox"/> Air <input type="checkbox"/> Water <input type="checkbox"/> Other Specify:	Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General <input checked="" type="checkbox"/>	Sleep at least 7 hours continuous when off-duty; Avoid drinking caffeinated drinks at least 3 hours before going off-duty; For sleeping during the day, block or inactivate any light sources; Maximize off-duty time to rest and sleep; Avoid alcohol at all times during the operation; When time permits, maintain physical condition. When demobilized, avoid driving long distances immediately after coming off-duty – sleep at least 7 hours prior to departing the AOR, or have someone else who is well-rested drive.
Fueling Operations	Toxic <input type="checkbox"/> Explosion/Fire <input checked="" type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other: Non-persistent	Fire/Explosion; Skin dermatitis; Central Nervous System effects – Dizziness, vomiting. Eye exposure causing severe irritation, which can lead to permanent damage.	Land <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water <input checked="" type="checkbox"/> Other Specify:	Inhalation <input checked="" type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General <input checked="" type="checkbox"/>	Ensure proper grounding/bonding; only use authorized fuel cans with self-closing lids & vented; fuel gasoline/diesel cans while on the ground; NO SMOKING near fuel sources or during fueling ops; Use chemical goggles; Have eye wash on stand-by close to fueling area.
Unstable Buildings	Toxic <input type="checkbox"/> Explosion/Fire <input type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input checked="" type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other: Entrapment Wildlife / insect	Broken bones Bodily injury Head trauma Bruises Eye contact Electrocution	Land <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water <input type="checkbox"/> Other Specify:	Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> Whole-body <input checked="" type="checkbox"/>	- Do not enter buildings until declared safe by local officials - Wear hardhat, safety glasses, steel toed boots, gloves
People: Displaced & distressed Injured	Toxic <input type="checkbox"/> Explosion/Fire <input type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other:	- Bodily harm/injury - Life endangerment	Land <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water <input checked="" type="checkbox"/> Other Specify:	Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> Whole-body <input checked="" type="checkbox"/>	- Beware of those around you - Use the “Buddy System” - Do not engage hostile people
Slips, trips and falls	Toxic <input type="checkbox"/> Explosion/Fire <input type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other: Non-persistent	Cuts, bruises, broken bones, or serious injury or death.	Land <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water <input checked="" type="checkbox"/> Other Specify:	Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General <input checked="" type="checkbox"/>	Slips, trips and falls are the leading cause of injuries in the marine industry. Use the buddy system when coming aboard and going ashore when necessary. If you fall into the water with LE gear on, drop weapons and belt to avoid being weighted down and possibly drowning Have flashlights available for night operations.
11. Prepared By: XXXX	12. Date/Time Briefed: XX XXX 2022 / XXXX					<b>Form SSP-B:</b> Page __ 8 __ of __ 8 __

<b>CG ICS SSP: PERSONAL PROTECTIVE EQUIPMENT SSP Form D</b>	<b>1. Incident Name</b> HURRICANE XXXX	<b>2. Date/Time Prepared</b> XX XXX 2022 / XXXX	<b>3. Operational Period</b> PRE-STORM ICS-208 EFFECTIVE XX XXX 2022	<b>4. Safety Officer (include method of contact)</b> XXXX Work: XXXX Cell: XXXX
<b>5. Supervisor/Leader</b>	<b>6. Location &amp; Size of Site</b>		<b>7. Hazards Addressed:</b> Various	<b>8. For emergencies contact: 911</b> ICP: (904)564-7667
<b>9. Equipment:</b> Level D: Work Uniform	Personal Flotation Device	SAR Vest		<b>10. References consulted:</b>
Bullet Resistant Vest (Only required if weapon on board- even from other agencies)				Manufacturer Instructions
<b>11. Inspection Procedures:</b> <b>PFD - Inflatable</b> - Check Buckle for cracks and function - Check inflation device to ensure it has not been discharged and is functioning properly - Inspect bladders for tears, holes proper storage - Standard - Check buckles for cracks and function - Check all attached gear for function and expiration (Whistle, PML, Mirror, Knife)	<b>12. Donning Procedures:</b> <b>PFD - Inflatable</b> - Fully loosen all straps and open buckles - Place arms through vest openings or device around neck - Buckle and pull snug all straps - Check for fit and comfort - Standard - Open all buckles and fully loosen all straps - Place arms through arm holes - Buckle all buckles and snug all straps	<b>13. Doffing Procedures:</b> <b>PFD - Inflatable</b> - Fully loosen all straps and open buckles - Remove from body - Buckle and pull snug all straps - Store in clean, dry, safe location - Standard - Open all buckles and fully loosen all straps - Remove from body - Buckle all buckles and snug all straps - Store in clean, dry, safe location	<b>14. Limitations and Precautions (include  maximum stay time in PPE):</b> <b>PFD - Inflatable</b> - Provides up to 45 lbs of flotation - May require self activation of inflator - Does not protect from sun and other elements - Does not supply oxygen - Susceptible to cuts, tears and rough handling - Standard - Provides only minimal protection from the elements - Requires separate SAR vest - Is hot in hot weather	
<b>15. Prepared By:</b> XXXX	<b>16. Date/Time Briefed:</b> XX XXX 2022 / XXXX			
<b>Form SSP-D:</b>			Page __1__ of __1__	

<b>CG ICS SSP: PERSONAL PROTECTIVE EQUIPMENT</b>	1. Incident Name <b>HURRICANE XXXX</b>	2. Date/Time Prepared <b>XX XXX 2022 / XXXX</b>	3. Operational Period PRE-STORM ICS-208 EFFECTIVE XX XXX 2022	4. Safety Officer (include method of contact) <b>XXXX</b> Work: <b>XXXX</b> Cell: <b>XXXX</b>
5. Response Organization	6. Location and Size of Site	7. Hazards Addressed: Chemical and Physical	8. For Emergencies Contact: 911 ICP: (904) 714-7667	
9. Equipment:			10. References Consulted:	
Steel Toe Boots	Clothes – ODUs/coveralls	Foul Weather Gear	First Aid Kits	
Gloves	Safety Glasses	Hard Hats	Hearing Protection	
Sunscreen	Insect repellent (w/ DEET)	Waders / hipboots		
15. Prepared By: <b>XXXX</b>	16. Date/Time Briefed: <b>XX XXX 2022 / XXXX</b>	<b>Form SSP-F</b>  <u>Potential Health Effects:</u> Bruise/Lacerations, Organ Damage, Central Nervous System Effects, Cancer, Reproductive Damage, Low Back Pain, Temporary Hearing Loss, Dermatitis, Respiratory Effects, Bone Breaks, Eye Burning		

CG ICS SSP WORKER ACKNOWLEDGEMENT FORM		1. Incident Name <b>HURRICANE XXXX</b>	2. Site Location:	3. Attachments: None	
4. Type of Briefing		5. Presented By:		6. Date	7. Time
Safety Plan/Emergency Response Plan <input type="checkbox"/> Start Shift <input type="checkbox"/> Pre-Entry <input type="checkbox"/> Exit <input type="checkbox"/> End of Shift <input type="checkbox"/> Specify Other:					
8. Name (Print)		Signature*		Agency	Date/Time
* By signing this document, I am stating that I have read and fully understand the plan and/or information provided to me.		SSP-I: Worker Acknowledgement Page                      of			



CG-ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Vehicle Operations:	2. Vehicle Unit Designator:	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity		Safe Work Practice	4. Checked [ ]
Before driving		- Ensure tires are inflated	
		- Ensure gas cap is in place & tight	
		- Ensure front hood and trunk are secured	
		- Ensure spare tire is in good condition	
		- Locate tire changing equipment	
		- Locate emergency road kit	
		- Check headlights, brake, emergency, turn signals and parking lights	
		- Adjust side mirrors	
		- Adjust review mirrors	
		- Ensure horn is in working order	
		- Ensure seat belts fasten	
		- Ensure sunglasses are available	
		- Locate operating switches for lights, wipers, temperature control, defroster	
		- Ensure adequate directions to destination are available	
		- Check to ensure driving route avoids high crime areas	
		- Ensure adequate fuel (keep half full during emergencies)	
Vehicle Operations		- After ignition, look for warning lights.	
		- Test braking system	
		- Obey all traffic signs and speeds	
		- Do not drive if hearing, sight or appendages are impaired	
		- Take frequent breaks; once every 100 miles	
		- During breaks, if sleeping, park in lighted lot and keep doors locked	
		- Do not drive if tired, on medication or under influence of alcohol	
		- Monitor traffic reports for accidents, weather and construction	
Trailer Operations		- Safety straps	
		- Tire pressure	
		- Brake lights/turn signals	
		- Safety spotter	
		- Class V hitch receiver certified for vessel being towed	
		- Additional person as observer	
5. Prepared By:	6. Date/time briefed: XX XX XX / XXXX	Last Updated: XX XXX 2022	SSP-Attach 2: Vehicle Safety

**Overview**

The average high for the Northern Florida states in July and into August is 90° F to 95° F, with the heat index reaching as high as 95° F. With this temperature also comes a moderate relative humidity, which may result in personnel suffering from heat stress.

**Heat Stress Factors**

The following factors may predispose someone to heat stress:

- Lack of physical fitness and/or lack of sleep
- Lack of acclimatization
- Age
- Dehydration
- Obesity
- Alcohol and drug use, which causes loss of body water
- Infection
- Diarrhea

**Heat Injuries**

Heat cramps may be the first physical indication that you are suffering from a heat injury. Without rest or treatment the condition may progress into heat exhaustion and then into heat stroke.

**Heat Exhaustion**

Occurs from increased stress on various body organs including inadequate blood circulation due to cardiovascular insufficiency or dehydration.

Symptoms	Treatments
Cramps in abdomen or limbs Pale face Dizziness/faintness/weakness Nausea or vomiting Profuse sweating or moist, cool skin Weak pulse Normal body temperature	Lay person down in a cool area. Loosen/open clothing. Cool body by sprinkling with cool water or fanning. Give victim cool water to drink if conscious. Seek medical attention.



**Heat Stroke**

Life threatening form of heat stress. Temperature regulation fails and the body temperature rises to critical levels.

Symptoms	Treatment
Headache Dizziness Red face/skin Hot, dry skin (no sweating) Strong. Rapid pulse High body temperature (hot to touch)	Lay person in cool area. Loosen/open clothing. Cool body by sprinkling with cool water or fanning. Give cool water to drink if conscious. Seek <b>immediate</b> medical attention.

**Prevention Guidelines**

The following protective action may help an individual deal with heat stress and allow him or her to work in hot environments.

Action	Description
1	Thirst is an unreliable guide to the level of hydration. Personnel are to drink adequate water before, during and after high thermal risk activities. Urine color is a reliable indicator of an individual's hydration status. Personnel should drink sufficient water so that their urine remains colorless. However, there are risks of over hydration and potential electrolyte imbalance. Fluid intake recommendations are include below. Personnel should not drink caffeinated beverages.
2	Personnel are encouraged to maintain a normal diet, with supplemental salt to taste.
3	The use of sweat inhibiting deodorants should be avoided.
4	Personnel should not be exposed to heavy activity in the heat immediately after a glucose or high carbohydrate meal due to the diversion of blood from the skin to the gastrointestinal tract.
5	Loose fitting clothing should be worn, particularly at the neck and wrists to allow air circulation. Appropriate headgear is to be worn.
6	Sun block shall be worn to prevent sunburn. The minimum sun protection factor of 15 should be provided.

**WBGT Index**

Wet Bulb Globe Temperature Index is an index of the environment contribution to heat stress. It is influenced by air temperature, radiant heat, and humidity. Wearing body armor adds 5 degrees to the WBGT Index. Wearing chemical protective clothing adds 10 degrees to WBGT Index. These guidelines apply *only* to non-emergency response operations.

Stage	Description
1	78 – 81.9 F WBGT
2	82 – 84.9 F WBGT
3	85 – 87.9 F WBGT
4	88 – 89.9 WBGT
5	90 F WBGT and higher

Guidelines for the average acclimatized person wearing a uniform (long sleeved shirt and pants), performing moderate work

Stage	Work/Rest Cycle	Water Intake (Qt/hr)
1	No limit	0.75
2	50/10 min	0.75
3	40/20 min	0.75
4	30/30 min	0.75
5	20/40 min	1.0

Guidelines for the average acclimatized person wearing uniform (long sleeved shirt and pants), performing hard work.

Stage	Work/Rest Cycle	Water Intake (Qt/hr)
1	40/20 Min	0.75
2	30/30 min	1.0
3	30/30 min	1.0
4	20/40 min	1.0
5	10/50 min	1.0

Note: Hourly fluid intake should not exceed 1.5 quarts, and daily fluid intake should not exceed 12 quarts.

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Heat Stress Attachments:		2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway/Facility checks/verifications	
	Action Level	Reference	Signs, Symptoms & Potential Health Effects	Exposure Route	Controls: Engineering, Administrative, PPE	Medical Response
Medical Condition Heat Stroke	Minimize exposure	NIOSH: Working in Hot Environments	Skin is hot Skin is dry Skin is red and spotted Body Temp: 105 or > Mental confusion Convulsions Unconscious	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____	- Acclimatize workers - Avoid direct sun - Institute work/rest regimens - Provide cool rest areas - Drink 5-7 ounces water every 15-20 minutes - Consider cooling garments - Use heat stress monitors - Use canopies or other shelter - Minimize workers with illnesses and excessive weight	- Get EMT assistance immediately - Remove victim to cool area - Soak clothing w/water - Fan body to increase cooling
Heat Exhaustion	Minimize exposure	NIOSH: Working in Hot Environments	Extreme weakness Giddiness, headache Nausea, Vomiting Skin is clammy & moist Complexion is pale/flushed Body Temp: normal to slightly elevated	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____		- Notify EMT - Rest victim in cool place - Have victim drink plenty of water
Heat Cramps	Minimize exposure	NIOSH: Working in Hot Environments	Painful spasms of muscles Profuse sweating	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____		- Remove victim from site - Ensure victim drinks plenty of water and replaces electrolytes
Fainting	Minimize exposure	NIOSH: Working in Hot Environments	Victim faints due to lack of blood to the brain	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____		- Remove victim to cool area - Ensure victim drinks plenty of fluid - Ensure victim is not sedentary in direct heat
Heat Rash	Minimize exposure	NIOSH: Working in Hot Environments	Skin rash Experience of prickly heat	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____		- Remove victim to cool place - Ensure victim drinks plenty of water
4. Prepared By: XXXXX	5. Date/Time Briefed: XX XXX XXXX / XXXX		Last Update: XX XXX 2022		SSP-Attach 3: Heat Stress	

<b>CG ICS SSP LOG/RECORD OF SAFETY BRIEFINGS ATTACHMENT</b>		1. Incident Name <b>HURRICANE XXXX</b>	2. Site Location: (CIRCLE)	3. Site Supervisors: Various	
4. Type of Briefing		5. Presented by:			7. Time
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
Exit	<input type="checkbox"/>	End of Shift	<input type="checkbox"/>		
Specify Other:					
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
Exit	<input type="checkbox"/>	End of Shift	<input type="checkbox"/>		
Specify Other:					
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
Exit	<input type="checkbox"/>	End of Shift	<input type="checkbox"/>		
Specify Other:					
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
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Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
Exit	<input type="checkbox"/>	End of Shift	<input type="checkbox"/>		
Specify Other:					
Last Updated: <b>XX XXX 2022</b>				<b>SSP-Attach 4: Record of Safety Briefings</b>	

<b>CG ICS SSP SPECIFIC HAZARD ATTACHMENT</b>	1. Hazard Small Boat Operations Additional Attachments:	2. Small Boat Unit Assignment 45' RBM 29' RB-S II 26' TANB/ 24' SPC-SW	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
<b>Activity</b>	<b>Safe Work Practice</b>		<b>4. Checked [ ]</b>
Pre-boarding	<ul style="list-style-type: none"> <li>- Receive safety briefing from boat crew operators</li> <li>- Receive emergency extrication briefing</li> <li>- Know location of emergency equipment</li> <li>- Ensure operator knows how to contact emergency services</li> <li>- Ensure operator has good comms with coordinating vessels &amp; shore units</li> <li>- Ensure comms schedule with parent unit is understood</li> <li>- Ensure distress signals are available for day &amp; night operations (3 per shift)</li> <li>- Ensure qualified operators are running the boats</li> <li>- Ensure appropriate number of CG approved Type I &amp; II preservers</li> <li>- Confirm location of safe seating from boat operator</li> <li>- Ensure portable fuel tanks are full prior to boarding</li> <li>- Keep all sources of ignition away from fueling area</li> <li>- Ensure boat does not exceed safe load capacity (personnel &amp; equipment)</li> <li>- Ensure proper footwear for maintaining adequate boat deck contact</li> <li>- Ensure equipment on boat is distributed evenly to ensure stability</li> <li>- Ensure at least 2 people are operating the boat</li> <li>- Ensure sun protection is available (glasses, and sun screen)</li> <li>- Ensure adequate food &amp; water is available for duration of operation</li> <li>- Ensure first aid kits, fire extinguishers, alternate means of propulsion</li> <li>- Ensure adequate fenders and mooring lines are available</li> </ul>		
Boat Operations	<ul style="list-style-type: none"> <li>- Remain seated whenever possible. Keep low in the boat.</li> <li>- Ensure boat is able to maintain direct contact visually or by radio</li> <li>- Avoid anchoring the boat by the stern</li> </ul>		
Boat mooring and egress	<ul style="list-style-type: none"> <li>- Keep hands &amp; feet away from pinch points between boat &amp; dock</li> <li>- Stay clear of lines being used for mooring</li> <li>- Do not disembark with bulky or heavy equipment, get assistance</li> <li>- If not assisting in the mooring operation, remain seated until lines are tied</li> </ul>		
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022	<b>SSP-Attach 5: Small Boat Safety</b>

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Insect Hazards Additional Attachments:	2. Divisions/Groups/Units affected: Field Response	3. Job Tasks Involving Hazard: Waterway and Facility Verifications
Hazard Type	Potential Sources	Signs & Symptoms	Medical Treatment
Insect Bites & Stings	Bees	<u>Allergic person:</u> -Swollen throat -Difficult breathing -Noisy breath -Sudden pain -Severe itching, hives, acute redness, swelling -white firm swelling -reduced consciousness, shock	<ul style="list-style-type: none"><li>- Wash wound with soap &amp; water</li><li>- Request med assistance for allergic persons</li><li>- Remove stinger without pinching or squeezing</li><li>- Use cold pack to reduce swelling, use pad between skin and pack</li><li>- Keep wounded area below heart to slow spread of venom</li><li>- Do not administer aspirin or alcohol</li></ul>
	Black Widow Spider	-Systemic poison -Flu – like symptoms -Severe abdominal pain -Rigidity, muscle pain, cramping, -Chest tightness, breathing difficulty, -Pain in soles of feet -Alternating dry & salivating mouth, -Nausea, vomiting -Profuse sweating or swollen eyelids	<ul style="list-style-type: none"><li>- Wash wound with soap &amp; water</li><li>- Request med assistance address symptoms</li><li>- Use cold pack to reduce swelling, use pad between skin and pack</li></ul>
	Brown Recluse	-Severe redness -Red circle around bite -Bite takes several months to heal	<ul style="list-style-type: none"><li>- Wash wound with soap &amp; water</li><li>- Request med assistance for allergic persons</li><li>- Remove stinger without pinching or squeezing</li><li>- Use cold pack to reduce swelling, use pad between skin and pack</li></ul>
	Ticks	-Flu like symptoms -Fever -Rash, joint pain, headaches	<ul style="list-style-type: none"><li>- Wash wound with soap &amp; water</li><li>- Request med assistance for allergic persons</li><li>- Remove tick with oil, alcohol or heated tweezers</li><li>- Use tweezers to remove imbedded head</li><li>- If fever, rash, unusual markings develop around bite, contact physician</li></ul>
4. Prepared By: XXXXX	5. Date/Time Briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022	SSP-Attach 6: Insect Hazards

<b>CG ICS SSP SPECIFIC HAZARD ATTACHMENT</b>	1. Hazard Animal Hazards Additional Attachments:	2. Divisions/Groups/Units affected:  Field Response	3. Job Tasks Involving Hazard:  Waterway and Facility Verifications
Hazard Type  Mammal Bites	Potential Sources  Dogs, Cats Skunks, Raccoons Foxes, Possums	<div> <div>Signs &amp; Symptoms</div> <ul style="list-style-type: none"> <li>-Pain &amp; tenderness of wound</li> <li>-Redness, heat, swelling</li> <li>-Puss under the skin</li> <li>-Red streaks around wound</li> <li>-Swollen lymph nodes in arm pits, groin &amp; neck</li> </ul> </div>	<div> <div>Control</div> <ul style="list-style-type: none"> <li>- Recon area prior to work &amp; identify nests &amp; habitats</li> <li>- Identify animals &amp; any unusual behavior</li> <li>- Relocate animals if necessary using wildlife experts</li> <li>- Report rabid animals to local wildlife authorities</li> <li>- Obtain emergency bite kits</li> </ul> </div> <div> <div>Medical Treatment</div> <ul style="list-style-type: none"> <li>- Get medical attention ASAP to address infection</li> <li>- Ensure tetanus shot is updated</li> <li>- Interview individual to determine appearance/disposition of animal</li> <li>- Control serious bleeding</li> <li>- Apply pressure using gauze pad, tourniquets are inadvisable</li> <li>- Wash before touching wound</li> <li>- Wear rubber gloves when treating victim</li> <li>- Wash wounds that are not bleeding heavily</li> <li>- Cover with clean dressing and bandage</li> <li>- Get medical assistance immediately</li> </ul> </div>
Snake Bites	Coral Snakes Water Moccasins Rattle Snakes Pit Vipers	<div> <div> <u>Rabies</u>            -Drooling            -Irritability            -Strange, abnormal behavior         </div> <div> <i>Some or all of these symptoms may be present:</i>            -Fang marks            -Swelling, discoloration, pain            -Heat around fang marks            -Weakness, sweating, faintness, shock  <u>Coral snake:</u>            -Respiratory paralysis            -Bizarre behavior            -Unusual eye movement         </div> </div>	<ul style="list-style-type: none"> <li>- Recon area prior to work &amp; identify nests &amp; habitats</li> <li>- Place locations on SSP map</li> <li>- Identify animals &amp; any unusual behavior</li> <li>- Relocate animals if necessary using wildlife experts</li> <li>- Report aggressive animals to local wildlife authorities</li> <li>- Obtain emergency bite kits</li> </ul> <ul style="list-style-type: none"> <li>- Get medical attention ASAP</li> <li>- Ensure tetanus shot is updated</li> <li>- Interview individual to determine appearance/disposition of snake</li> <li>- Control serious bleeding</li> <li>- Apply pressure using gauze pad, tourniquets are inadvisable</li> <li>- Wash before touching wound</li> <li>- Wear rubber gloves when treating victim</li> <li>- Wash wounds that are not bleeding heavily</li> <li>- Cover with clean dressing and bandage</li> </ul>
4. Prepared by: <b>XXXXX</b>	5. Date/time briefed: <b>XX XXX 2022 / XXXX</b>	Last Updated: <b>XX XXX 2022</b>	<ul style="list-style-type: none"> <li>- Get immediate medical attention</li> <li>- Keep patient still to slow spread of venom</li> <li>- Place bite area below heart to slow venom</li> <li>- Wash with soap &amp; water</li> <li>- Use splint to immobilize bitten arms/legs</li> <li>- Use cold pack with gauze before skin</li> <li>- Do not administer aspirin or alcohol</li> <li>- Do not suck out poison</li> <li>- Do not use tourniquets</li> </ul>
			<b>SSP-Attach 7: Animal Hazards</b>

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Marine Animal and Plant Hazards Additional Attachments:		2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway and Facility Verifications	
	Potential Sources	Signs & Symptoms	Control	Medical Treatment		
Animal Stings & Punctures	<u>Group I</u> Jellyfish, Portuguese Man-o-war Anemones Corals Hydras  <u>Group II</u> Urchins, Cone Shells, Stingrays, Spiny fish	-Pain & tenderness of wound -Redness, heat, swelling -Puss under the skin -Red streaks around wound  <i>Sensitive Individuals</i> -Allergic reactions -Respiratory arrest -Fainting -Infections & tetanus may develop	- Recon area prior to work & identify nests & habitats - Place locations on SSP map - Outfit workers with protective clothing for water activities and to prevent bites	- Get medical attention ASAP to address infection - Ensure tetanus shot is updated - Interview individual to determine appearance of animal - Control serious bleeding <u>Group I</u> - Do not rub or scratch affected area - Sprinkle alcohol on affected area, follow with meat tenderizer or talcum if available (denatures toxin) <u>Group II</u> - Soak in very warm water for 30 minutes - Do not use very hot water		
Plants	Poison Ivy Poison Oak Poison Sumac	<i>Some or all of these symptoms may be present:</i> -Itching -Burning -Blistering -Rash & bumpy skin	- Recon area prior to work & identify plant types - Place locations on SSP map - Remove if necessary - Long sleeve shirts and pants should be worn - Gloves should be worn - Wash frequently during breaks & prior to departing work site. - Employ body screen salves	- If contact occurs, wash with soapy water immediately - Do not scratch - Provide medical attention of spreading is severe		
4. Prepared By: XXXX	5. Date/Time Briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022			SSP-Attach 7: Animal Hazards	



<b>CG ICS SSP SPECIFIC HAZARD ATTACHMENT</b>	1. Hazard Generic Signs & Symptoms of Toxic Exposure Attachments:	2. Divisions/Groups/Units affected:  ALL	3. Job Tasks Involving Hazard: Boat Operations Waterways Assessment Site Assessment
<b>Signs and Symptoms</b>  - Sudden weight loss or change in appetite - Unusual fatigue or sleeping difficulties - Unusual irritability - Skin rashes/allergies/sores - Hearing loss - Vision loss or problems - Changes in sense of smell - Shortness of breath, asthma, cough, wheeze, excess sputum - Chest pains - Nausea, vomiting, dizziness - Weakness, tremors - Headaches - Stomach pains - Personality changes		<b>Action to be Taken</b>  1. REMOVE PERSON AND OTHERS FROM SITE 2. REPORT SYMPTOM TO SUPERVISOR 3. EVALUATE POTENTIAL SOURCES 4. REQUEST SITE CHARACTERIZATION BY SITE SAFETY OFFICER	
4. Prepared By: XXXX	5. Date/Time Briefed: XX XXX 2022 / XXXX	Last Update: XX XXX 2022	<b>SSP-Attach 8: Signs/Symptoms of Toxic Exposure</b>

<b>CG ICS SSP SPECIFIC HAZARD ATTACHMENT</b>	1. Hazard Container Inspections Additional Attachments:	2. Unit Assignment Response/VBS Team Prevention/Domestic Inspections	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
	<b>Activity</b>	<b>Safe Work Practice</b>	4. Checked [ ]
	Pre-Inspection	- Receive safety briefing from Team Leader	
		- Receive emergency procedures	
		- Know location of emergency equipment	
		- Ensure inspectors know how to contact emergency services	
		- Ensure inspectors have good comms with each other	
		- Ensure all personnel wear orange reflective vests	
		- Utilize Personnel Protection Equipment	
	Handling Operations	- Be aware of opening containers for falling debris	
		- Be aware of slips, trips, and falls	
		- Be aware of moving vehicles adjacent to container rows	
		- Be aware of cables used for refrigerated containers & low oxygen content	
		- Do not open bottom containers that are stacked with containers on top	
		- Do not enter a 2.3 (Poisonous Gas) container until ventilated at least 15 min	
		- Do not open a container marked Radioactive until authorized to do so	
		- The buddy system shall be enforced while inspecting containers	
		- Members must be in sight of one another	
		- Ensure all containers are ventilated for at least 15 minutes	
	Post Container Inspections	- Ensure you take muster and account for all personnel	
		- Ensure you inventory all PPE, cones, tools, and comms equipment	
		- Communicate that all inspectors are completed with container inspections	
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022	<b>SSP-Attach 9: Container Inspection</b>

ANNEX M

PRE-STORM & POST STORM INCIDENT ACTION PLANS

# POST STORM IAP

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville	<b>2. Operational Period to be covered by IAP (Date/Time)</b> From: XX XXX 2022 XXXX      To: XX XXX 2022 XXXX	<b>CG IAP COVER SHEET</b>												
<b>3. Approved by Incident Commander(s):</b> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 15%;"><u>ORG</u></th> <th style="text-align: left;"><u>NAME</u></th> </tr> </thead> <tbody> <tr> <td>USCG _____</td> <td>CAPT XXXX _____</td> </tr> <tr> <td>USCG _____</td> <td>CDR XXXX (DEPUTY IC) _____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> </tr> </tbody> </table>			<u>ORG</u>	<u>NAME</u>	USCG _____	CAPT XXXX _____	USCG _____	CDR XXXX (DEPUTY IC) _____	_____	_____	_____	_____	_____	_____
<u>ORG</u>	<u>NAME</u>													
USCG _____	CAPT XXXX _____													
USCG _____	CDR XXXX (DEPUTY IC) _____													
_____	_____													
_____	_____													
_____	_____													
<h2 style="margin: 0;">INCIDENT ACTION PLAN</h2> <p style="margin: 5px 0;">The items checked below are included in this Incident Action Plan:</p> <div style="margin-top: 10px;"> <input type="checkbox"/> ICS 202-CG (Incident Objectives) _____  <input type="checkbox"/> ICS 202A-CG (Command Direction) _____  <input type="checkbox"/> ICS 202B-CG (CIR) _____  <input type="checkbox"/> ICS 203-CG (Organization List) – OR – ICS 207-CG (Organization Chart) _____  <input type="checkbox"/> ICS 204-CGs (Assignment Lists)              One copy each of any ICS 204-CG attachments: _____  <input type="checkbox"/> ICS 205-CG (Communications Plan) _____  <input type="checkbox"/> ICS 206-CG (Medical Plan) _____  <input type="checkbox"/> ICS 208-CG (Site Safety Plan) or Note SSP Location _____  <input type="checkbox"/> Weather Forecast / Tides / Currents _____       </div> <div style="margin-top: 10px;"> <b><u>Other Attachments</u></b>  <input type="checkbox"/> Maps / Charts _____  <input type="checkbox"/> _____  <input type="checkbox"/> _____  <input type="checkbox"/> _____  <input type="checkbox"/> _____  <input type="checkbox"/> _____       </div>														
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>4. Prepared by:</b></td> <td style="width: 50%;"><b>Date/Time</b></td> </tr> <tr> <td>PSC – XXXX</td> <td>XX XXX 2022 XXXX</td> </tr> </table>			<b>4. Prepared by:</b>	<b>Date/Time</b>	PSC – XXXX	XX XXX 2022 XXXX								
<b>4. Prepared by:</b>	<b>Date/Time</b>													
PSC – XXXX	XX XXX 2022 XXXX													

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville	<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX	<b>INCIDENT OBJECTIVES</b> <b>ICS 202-CG</b>
<b>3. Objective(s)</b>  M/O Identify and mitigate related safety and security risks to Coast Guard personnel and resources.  M/O Coordinate and execute response activities, including SAR, with other responding local, state, and federal agencies.  M/O Identify and restore impacts to the MTS infrastructure, maritime commerce, and operations.  M/O Assess actual and potential pollution discharges/releases and initiate cleanup efforts.  M Ensure accountability of displaced survivors assisted.  M Establish and maintain maritime domain awareness and security, if needed.  M Identify impact to CG personnel (Active, Reserve, Civilians, Dependents, and Auxiliary) and support as needed.  M Assess and initiate reconstitution of CG capabilities, units, and sub-units within AOR.  M Continue public and media outreach regarding CG response operations.  M Establish/Maintain operational communications across the AOR.		
<b>4. Operational Period Command Emphasis (Safety Message, Priorities, Key Decisions/Directions)</b> See 202A for Command Emphasis.		
<b>5. Prepared by:</b> XXXX (PSC)		<b>Date/Time:</b> XX XXX 2022 XXXX

<b>1. Incident Name</b> HURRICANE XXXX - Sector Jacksonville	<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX	<b>Command Direction</b> <b>ICS 202A-CG</b>
<b>3. Key Decisions and Procedures:</b> <b>NAME OF INCIDENT:</b> HURRICANE XXXX - Sector Jacksonville  <b>OPERATIONAL PERIOD:</b> Until Secured by Incident Commander; Shifts: XX; Work Hours: XX  <b>FUNCTIONS:</b> Safety, SAR, Marine Transportation System Recovery, Oil Spill & Hazardous Substance Release - Environmental  <b>ASSISTING &amp; COOPERATING AGENCIES:</b> EPA, NOAA, PILOTS, CBP, Police (JSO & BCSO), Fire (JFRD & BCFD), Navy (NAS Jax, Mayport, King Bay), USACE, Canaveral Port Authority, Jax Port Authority, EOCs (Various Counties)  <b>ORGANIZATION:</b> <b>AGENCY EXECUTIVE:</b> Seventh District Commander  <b>INCIDENT COMMAND:</b> Sector Jacksonville Commander– Captain of the Port per 33 Code of Federal Regulations (CFR) 1.01-20  <b>COMMAND STAFF:</b> PIO – D7 PADET LOFR – USCG SOFR – USCG SSC - NOAA Legal Officer – D7(l) and Legal Support Team  <b>GENERAL STAFF:</b> OSC – USCG PSC – USCG LSC – USCG FSC – USCG  <b>FACILITIES:</b> EOC LOCATIONS: Duval, Nassau, St. Johns, Flagler, & Brevard Counties  ICP LOCATION: Sector Jacksonville (Alta Dr)  JIC LOCATION: TBD  WATERWAY RECOVERY STAGING AREA: Sector Annex, ANT Jax, ANT Ponce, and Station Canaveral  SAR STAGING AREA: STA Mayport, STA Ponce, STA Canaveral  POLLUTION & FACILITY STAGING AREA: Sector ICP and MSD Canaveral  DEPENDENT ASSISTANCE CENTER & CALL CENTER: Personnel Support Teams in Orlando and Atlanta  HELIBASE: A/S Miami and Brunswick  <b>DELEGATION OF AUTHORITY:</b> All Section Chiefs are empowered to staff according to the needs of the response.  <b>IMT PROCEDURES/FUNCTION:</b> The Area Contingency Plan, Area Maritime Security Plan, 9700 OPLAN – Heavy Wx, Sector Jax Heavy Wx Plan and Geographic Response Strategies will be used, as appropriate, in planning operations. All responders will use USCG IMH and job aids as the IMT SOP. All IMT members shall review their QRGs in the Heavy Weather Plan. IMT will operate 24 hours daily until directed otherwise.  <b>IC FUNCTIONALITY:</b> IC will approve all media releases. IC will approve visitation of VIPs to the response sites. The IC will coordinate Deputy IC to support the ICS process/daily battle rhythm.		
<b>4. Priorities:</b> <ul style="list-style-type: none"> <li>Life – Safety of Public and Responders</li> <li>Restoration of Waterway Services for Commerce and National Defense – Consider our mission complete when all affected ports and waterways are operational</li> <li>Protection of the Natural Environment – Respond aggressively to report of pollution</li> <li>Communication with Citizens</li> <li>Stakeholder Support – Continue to coordinate multiagency resources</li> <li>Response Organization – Safely reconstitute our forces</li> </ul>		

## 5. Limitations and Constraints:

### MANAGERIAL:

#### POLITICAL ENVIRONMENT:

Media Coverage: There is likely to be high media interest.

Public Confidence/Perception: Public confidence and trust is high. Continue engage Port Coordination Team and release MSIB updates.

Potential for Adverse Nation Security Impact: High potential impact Kings Bay SUBCOM and Canaveral NOTU. Engage DoD on mission support.

Potential for Adverse Economic/Environmental Impacts: Minimize impact to the marine transportation system and infrastructure. Closely track storm/port condition impacts on commercial activity.

Mass Public Hysteria: If there is limited fuel, water, and food, then public tension could escalate.

Large Scale Evacuation: Will follow County EOC and D7 evacuation guidance.

### FINANCIAL:

Limits on Delegation of Authority: All purchase requests limits remain the same.

### LOGISTICAL:

Personnel Accountability: Post-storm admin will verify all personnel and dependents welfare through CGPAAS. Resource unit will actively track personnel deployed for response. Operation Section Chief and Division/Group Supervisor will keep Resource Unit apprised of personnel status.

Transportation: Accordance with 33 CFR 117.33, drawbridges need not open for the passage of vessels during periods of natural disasters unless directed to do so by the District Commander. COTP will coordinate with county or local Emergency Operations Centers (EOC) in planning the order in which bridges will be closed and/or locked down. General guidelines are to begin closing bridges eight hours prior to the forecasted arrival of sustained gale force winds.

Resource Ordering Processes: Actively track Critical Resource Requests for response through D7 Area Command Resource Tracker

Communications Equip: VHF radios and cell phones will be primary means of communication for Assessment Teams. Cell phone coverage may be severally limited in some sections of the response area.

Medical: All medical emergencies will be reported to the ICP and supported by local emergency responders and hospitals.

### OPERATIONAL/SAFETY/ENVIRONMENTAL:

Port Condition: Change to Port Status will be generated through Local Notice to Mariners and Marine Safety Information Bulletins (MSIBs) which are posted online on Sector Jacksonville's Homeport page, accessible under the "Port Directory" at: <https://homeport.uscg.mil>. Will also be communicated through Port Coordination Team.

PPE Requirements: Ensure all operations are conducted in a safe manner. All personnel adhere to PPE requirement, changing weather conditions, and proper hydration.

### PHYSICAL ENVIRONMENT:

Weather: There will be NO OPERATIONS until the storm has safely passed.

Night Operations: There will be NO NIGHTTIME OPERATIONS, except for SAR.

## 6. Prepared by: (Planning Section Chief)

XXXX

## Date/Time

XX XXX 2022 1200

Command Direction

ICS 202A-CG (rev 03/2013)

<b>1. Event Name</b> HURRICANE XXXX – Sector Jacksonville	<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX	<b>CRITICAL INFORMATION REQUIREMENTS</b> ICS 202B
<b>3. Critical Information Requirements:</b>  <b>CIR:</b> (CIRs are a comprehensive list of information requirements that the IC/UC has identified as critical to facilitate timely decision making. These CIRs should be tracked by the Planning Section and incorporated into the daily situation reports)  <ul style="list-style-type: none"> <li>Continue tracking of any emergent, significant events within the incident (pollution, marine casualty, etc.).</li> <li>Public health impacts.</li> <li>Unplanned VIP visits en-route/planning/arriving.</li> <li>Media interview requests.</li> <li>Special requests from agencies or state/county EOCs.</li> <li>Any damage to vessels or facilities, USCG, or commercial.</li> <li>Port stakeholder interests and concerns.</li> <li>Impacts to navigational waterways; damage to ATON or obstructions.</li> <li>When units are safely reconstituted or unable to reconstitute.</li> </ul> <b>Immediate Reporting Thresholds:</b> (Should any of the following issues occur the Incident Commander is to be notified immediately)  <ul style="list-style-type: none"> <li>Death or injury (requiring hospitalization) of a responder or a dependent.</li> <li>Anytime there is a major shift in operations that significantly deviates from planned operations.</li> <li>Anytime the Safety Officer shuts down operational activity due to a safety issue.</li> <li>Negative special interest perceptions of response operations.</li> <li>Negative media coverage.</li> <li>Significant political impact, as well as any external Governmental Affairs activity, VIP, and Flag moments.</li> <li>USCG vessel or aircraft casualties impacting ability to meet hurricane response plans</li> </ul>		
<b>4. Prepared by:</b> XXXX (PSC)	<b>Date/Time</b> XX XXX 2022 XXXX	



## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period:</b> <div style="display: flex; justify-content: space-between;"> <div>Date From: <input type="text"/></div> <div>Date To: <input type="text"/></div> </div> <div style="display: flex; justify-content: space-between;"> <div>Time From: <input type="text"/></div> <div>Time To: <input type="text"/></div> </div>		
<b>3. Incident Commander(s) and Command Staff:</b>		<b>7. Operations Section:</b>		
IC/UCs	Name/Phone Number	Chief	Name	Number
		Deputy	Name	Number
Deputy	Name/Phone Number	Staging Area		
Safety Officer	Name/Phone Number	<b>Branch</b>		
Public Info. Officer	Name/Phone Number	Branch Director		
Liaison Officer	Name/Phone Number	Deputy		
<b>4. Agency/Organization Representatives:</b>		Division/Group	Pollution Assessment GRU SUP	Phone Number
Agency/Organization	Name	Division/Group		
Volusia EOC Rep	Name/Phone Number	Division/Group		
St. Johns EOC Rep	Name/Phone Number	Division/Group		
Brevard EOC Rep	Name/Phone Number	Division/Group		
Nassau EOC Rep	Name/Phone Number	<b>Branch</b> Marine Transportation System Recovery		
		Branch Director	Name	Phone Number
		Deputy	Name	Phone Number
<b>5. Planning Section:</b>		Division/Group	WW GRU SUP	Phone Number
Chief	Name/Phone Number	Division/Group	N. DIVS	Phone Number
Deputy	Name/Phone Number	Division/Group	S. DIVS	Phone Number
Resources Unit	Name/Phone Number	Division/Group		
Situation Unit	Name/Phone Number	Division/Group		
Documentation Unit	Name/Phone Number	<b>Branch</b>		
Demobilization Unit	Name/Phone Number	Branch Director		
Technical Specialists		Deputy		
		Division/Group	SAR GRU SUP	Phone Number
		Division/Group	Recons GRU SUP	Phone Number
		Division/Group		
<b>6. Logistics Section:</b>		Division/Group		
Chief	Name/Phone Number	Division/Group		
Deputy	Name/Phone Number	<b>Air Operations Branch</b>		
<b>Support Branch</b>	Name/Phone Number	Air Ops Branch Dir.		
Director	Weapons Support Unit Name/Number			
Supply Unit	Name/Phone Number			
Facilities Unit	Name Phone Number	<b>8. Finance/Administration Section:</b>		
Ground Support Unit	Name/Phone Number	Chief	Name/Phone Number	
<b>Service Branch</b>		Deputy		
Director		Time Unit		
Communications Unit	Name/Phone Number	Procurement Unit	Name/Phone Number	
Medical Unit	Name/Phone Number	Comp/Claims Unit		
Food Unit		Cost Unit	Name/Phone Number	
<b>9. Prepared by:</b> Name: XXXX Position/Title: SITL Signature: _____				
<b>ICS 203</b>	<b>IAP Page</b>	Date/Time: <input type="text"/>		

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>Assignment List</b> <b>ICS 204-CG</b>																																									
<b>3. Branch</b>		<b>4. Division/Group/Staging</b> Pollution Assessment Group																																											
<b>5. Operations Personnel</b> <table style="width:100%; border: none;"> <tr> <td style="width:30%; text-align: right;">Name</td> <td style="width:30%; text-align: right;">Affiliation</td> <td style="width:40%; text-align: right;">Contact # (s)</td> </tr> <tr> <td colspan="3">Operations Section Chief: _____</td> </tr> <tr> <td colspan="3">Branch Director: _____</td> </tr> <tr> <td colspan="3">Division/Group Supervisor/STAM: <u>IMD / MSTC</u></td> </tr> </table>						Name	Affiliation	Contact # (s)	Operations Section Chief: _____			Branch Director: _____			Division/Group Supervisor/STAM: <u>IMD / MSTC</u>																														
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<b>6. Resources Assigned</b> <div style="text-align: right; font-size: small;">“X” indicates 204a attachment with additional instructions ↓</div> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:20%;">Strike Team/Task Force/Resource Identifier</th> <th style="width:15%;">Leader</th> <th style="width:15%;">Contact Info. #</th> <th style="width:10%;"># Of Persons</th> <th style="width:40%;">Reporting Info/Notes/Remarks</th> </tr> </thead> <tbody> <tr> <td>North Team</td> <td>MST PO</td> <td></td> <td>2</td> <td>Require Gov' t Vehicle <input type="checkbox"/></td> </tr> <tr> <td>Central Team</td> <td>MST PO</td> <td></td> <td>2</td> <td>Require Gov' t Vehicle <input type="checkbox"/></td> </tr> <tr> <td>CG AUX Team</td> <td>Bill Sekeres</td> <td>(904) 591-4493</td> <td></td> <td><input type="checkbox"/></td> </tr> <tr><td> </td><td></td><td></td><td></td><td><input type="checkbox"/></td></tr> <tr><td> </td><td></td><td></td><td></td><td><input type="checkbox"/></td></tr> <tr><td> </td><td></td><td></td><td></td><td><input type="checkbox"/></td></tr> <tr><td> </td><td></td><td></td><td></td><td><input type="checkbox"/></td></tr> </tbody> </table>						Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	North Team	MST PO		2	Require Gov' t Vehicle <input type="checkbox"/>	Central Team	MST PO		2	Require Gov' t Vehicle <input type="checkbox"/>	CG AUX Team	Bill Sekeres	(904) 591-4493		<input type="checkbox"/>					<input type="checkbox"/>					<input type="checkbox"/>					<input type="checkbox"/>					<input type="checkbox"/>
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				<input type="checkbox"/>																																									
				<input type="checkbox"/>																																									
<b>7. Work Assignments</b> North Team: ____/____   Central Team: ____/____    CG AUX Team – Conduct post-storm assessments via phone of all marinas per Annex “P” of the Heavy Weather Plan. Notify Team Lead (Bill Sekeres) of any immediate environmental threats. Team Lead (Bill Sekeres) will notify GRU SUP of any immediate environmental threats.  North/Central Teams – Conduct post-storm assessments via marina visits in accordance with the Master Marina List in Annex “P” and any additional marinas directed by the GRU SUP. Note all potential fuel discharge locations, vessels damaged/sank during storm, and any specific hazard concerns for each area. Report all findings and debrief to GRU SUP.  GRU SUP – Direct marina visits to the North and Central Teams as appropriate if potential or actual environmental threat is reported by the CG AUX Team Lead as a result of the phone assessments. Collect all data returned from field and create GIS/Google Earth snapshot identifying areas at risk. Prioritize physical post-storm assessment and task North/Central Teams. Notify South Division SUP of areas requiring prompt physical post-storm assessments and supplement South Division resources if necessary.																																													
<b>7. Special Instructions:</b>  Teams need to document all findings and take photographs as deemed necessary. Teams will conduct a thorough debrief with GRU SUP to ensure all documentation is included in master tracker. All teams should coordinate with adjacent teams to assist in larger/heavier workload areas as needed.  Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with Pollution GRU SUP.																																													
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b> <table style="width:100%; border: none;"> <tr> <td style="width:15%;"><u>Name/Function</u></td> <td style="width:15%;"><u>Radio: Freq./System/Channel</u></td> <td style="width:15%;"><u>Phone</u></td> <td style="width:15%;"><u>Cell/Pager</u></td> <td style="width:15%;"></td> <td style="width:15%;"></td> </tr> <tr> <td>Primary</td> <td>GRU SUP Cell Phone</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Secondary</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>						<u>Name/Function</u>	<u>Radio: Freq./System/Channel</u>	<u>Phone</u>	<u>Cell/Pager</u>			Primary	GRU SUP Cell Phone	_____	_____	_____	_____	Secondary	_____	_____	_____	_____	_____																						
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Secondary	_____	_____	_____	_____	_____																																								
<b>10. Prepared by:</b> _____		<b>11. Reviewed by (PSC):</b> _____		<b>12. Reviewed by (OSC):</b> _____																																									
<b>Date/Time</b> _____		<b>Date/Time</b> _____		<b>Date/Time</b> _____																																									

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>Assignment List</b> <b>ICS 204-CG</b>	
<b>3. Branch</b> MTS Recovery Branch		<b>4. Division/Group/Staging</b> Waterways Group			
<b>5. Operations Personnel</b> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <span>Name</span> <span>Affiliation</span> <span>Contact # (s)</span> </div> <div style="margin-top: 5px;">           Operations Section Chief: _____            Branch Director: _____            Division/Group Supervisor/STAM: _____         </div>					
<b>6. Resources Assigned</b> <div style="text-align: right; font-size: small; margin-top: 5px;">             “X” indicates 204a attachment with additional instructions           </div>					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
ANT JAX Climber Team 1			3	Sortie ABS to Fernandina	<input checked="" type="checkbox"/>
ANT JAX Climber Team 2			3	Sortie TANB to Fernandina/KB	<input checked="" type="checkbox"/>
ANT JAX Climber Team 3			3	Sortie TANB to St Johns Entrance	<input checked="" type="checkbox"/>
ANT JAX Jump Team 1			3	Sortie Positioner(s) w/ JAX Pilot	<input checked="" type="checkbox"/>
ANT Ponce Task Force (Climb & Jump)			1	Sortie TANB to CAN w/ equip	<input checked="" type="checkbox"/>
Heavy Lift ATON SRU			48	KB, then JAX & CAN	<input checked="" type="checkbox"/>
Channel Assessment Team - Fernandina				Require Gov't Vehicle	<input checked="" type="checkbox"/>
Channel Assessment Team- Jacksonville				Require Gov't Vehicle	<input checked="" type="checkbox"/>
Channel Assessment Team- Canaveral				Require Gov't Vehicle	<input checked="" type="checkbox"/>
<b>7. Work Assignments</b> See ICS 204a for resource work assignments (Annex O of the Heavy Weather Plan).					
<b>7. Special Instructions:</b> Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinated with WW GRU SUP.					
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b> <div style="display: flex; justify-content: space-between; font-size: small;"> <span>Name/Function</span> <span>Radio: Freq./System/Channel</span> <span>Phone</span> <span>Cell/Pager</span> </div> <div style="margin-top: 5px;">           Primary _____            Secondary _____            _____         </div>					
<b>10. Prepared by:</b> _____		<b>11. Reviewed by (PSC):</b> _____		<b>12. Reviewed by (OSC):</b> _____	
Date/Time		Date/Time		Date/Time	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>ASSIGNMENT LIST</b> <b>ATTACHMENT</b> ICS 204a-CG	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> Waterways Group		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> ANT JAX CLIMBER TEAM 1		<b>6. Leader</b>		<b>7. Assignment Location</b> Fernandina	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Fernandina / St. Marys Stakeholder Essential Aids to Navigation (1-S):</p> <p>St Marys Entrance Range Front Light (LLNR 6525)  St Marys Entrance Range Rear Light (LLNR 6530)  Amelia River Lighted Buoy 1 (LLNR 7050)  Amelia River Lighted Buoy 2 (LLNR 7045)  Amelia River Lighted Buoy 4 (LLNR 7060)  Amelia River Lighted Buoy 6 (LLNR 7070)  Amelia River Lighted Buoy 8 (LLNR 7080)</p> <p>***If ranges are found to be discrepant, fix on the spot (if possible) and report as PFIP. (Problem Fixed In Passing)***</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

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<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> Waterways Group		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> ANT JAX CLIMBER TEAM 2		<b>6. Leader</b>		<b>7. Assignment Location</b> Kings Bay/Cumberland Sound	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Fernandina / St. Marys Stakeholder Essential Aids to Navigation (1-S):</p> <p>Cumberland Sound Upper Range A, Front and Rear (LLNR 6690(f) &amp; 6695(r))          Cumberland Sound Lower Range A, Front and Rear (LLNR 6735(f) &amp; 6740(r))          Cumberland Sound Range A-1, Front &amp; Rear (LLNR 6745(f) &amp; 6750(r))          Cumberland Sound Range A-2, Front &amp; Rear (LLNR 6760(f) &amp; 6765(r))          Cumberland Sound Range B, Front and Rear (LLNR 6780(f) &amp; 6785(r))          Cumberland Sound Upper Range C, Front and Rear (LLNR 6850(f) &amp; 6855(r))          Cumberland Sound Lower Range C, Front and Rear (LLNR 6880(f) &amp; 6885(r))          Cumberland Sound Range D, Front and Rear (LLNR 6905(f) &amp; 6910(r))</p> <p>Kings Bay Lower Range E, Front and Rear (LLNR 6935(f) &amp; 6940(r))          Kings Bay Upper Range E, Front and Rear (LLNR 6945(f) &amp; 6950(r))</p> <p>***If ranges are found to be discrepant, fix on the spot (if possible) and report as PFIP. (Problem Fixed In Passing)***</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

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				<b>ICS 204a-CG</b>	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> Waterways Group		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> ANT JAX CLIMBER TEAM 3		<b>6. Leader</b>		<b>7. Assignment Location</b> St. Johns River	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Jacksonville Stakeholder Essential Aids to Navigation (1-S):</p> <p>St Johns Bar Cut Range Front Light (LLNR 7115)          St Johns Bar Cut Range Rear Light (LLNR 7120)          Sherman Cut Range Front Light (LLNR 7235)          Sherman Cut Range Rear Light (LLNR 7240)          Mile Point Lower Range Front Light (LLNR 7260)          Mile Point Lower Range Rear Light (LLNR 7265)          Mile Point Upper Range Front Light (LLNR 7287)          Mile Point Upper Range Rear Light (LLNR 7290)          Trout River Range Front Light (LLNR 7530)          Trout River Range Rear Light (LLNR 7535)</p> <p>St Johns River Entrance Lighted Buoy 3 (LLNR 7125)          St Johns River Entrance Lighted Buoy 4 (LLNR 7130)          St Johns River Lighted Buoy 5 (LLNR 7135)          St Johns River Lighted Bell Buoy 6 (LLNR 7140)          Sherman Cut Lighted Buoy 18 (LLNR 7250)          Sherman Cut Lighted Buoy 20 (LLNR 7255)          Mile Point Lighted Buoy 22 (LLNR 7270)          Mile Point Lighted Buoy 24 (LLNR 7280)          Drummond Creek Cut Lighted Buoy 59 (LLNR 7500)          Drummond Creek Lighted Buoy 58 (LLNR 7505)          Trout River Cut Lighted Buoy 63 (LLNR 7540)          Trout River Cut Lighted Buoy 64 (LLNR 7545)          Trout River Cut Lighted Buoy 66 (LLNR 7560)          Trout River Cut Lighted Buoy 67 (LLNR 7565)          Trout River Cut Lighted Buoy 68 (LLNR 7570)          Long Branch Lighted Buoy 69 (LLNR 7575)          Long Branch Lighted Buoy 71 (LLNR 7590)</p> <p>***Report any floating aids that are obviously off station OR any ranges not on this list that are discrepant***</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

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<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> Waterways Group		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> ANT JAX JUMP TEAM 1		<b>6. Leader</b>		<b>7. Assignment Location</b> St Marys River	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Fernandina / St. Marys Stakeholder Essential Aids to Navigation (1-S):</p> <p>           St. Marys Entrance Lighted Buoy 1 (LLNR 6515)            St. Marys Entrance Lighted Buoy 2 (LLNR 6520)            St. Marys Entrance Lighted Buoy 3 (LLNR 6535)            St. Marys Entrance Lighted Buoy 4 (LLNR 6540)            St. Marys Entrance Lighted Buoy 6 (LLNR 6550)            St. Marys Entrance Lighted Buoy 7 (LLNR 6555)            St. Marys Entrance Lighted Buoy 8 (LLNR 6560)            St. Marys Entrance Lighted Buoy 9 (LLNR 6565)            St. Marys Entrance Lighted Buoy 10 (LLNR 6570)            St. Marys Entrance Lighted Buoy 11 (LLNR 6575)            St. Marys Entrance Lighted Buoy 12 (LLNR 6580)            St. Marys Entrance Lighted Buoy 21 (LLNR 6655)            St. Marys Entrance Lighted Buoy 14 (LLNR 6590)            St. Marys Entrance Lighted Buoy 15 (LLNR 6595)            St. Marys Entrance Lighted Buoy 16 (LLNR 6600)            St. Marys Entrance Lighted Buoy 17 (LLNR 6605)            St. Marys Entrance Lighted Buoy 18 (LLNR 6630)            St. Marys Entrance Lighted Buoy 19 (LLNR 6635)            St. Marys Entrance Lighted Buoy 20 (LLNR 6650)            St. Marys Entrance Lighted Buoy 13 (LLNR 6585)         </p> <p>***Utilize TANB if weather permits. If outside parameters, utilize Kings Bay tractor tug(s). (CAPT John Dupee 912-573-3155)***</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

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<b>3. Branch</b> Marine Transportation System Recovery			<b>4. Division/Group</b> Waterways Group		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> ANT PONCE TASK FORCE (CLIMB & JUMP)		<b>6. Leader</b>		<b>7. Assignment Location</b> Canaveral Harbor/Entrance	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Canaveral Stakeholder Essential Aids to Navigation (1-S):</p> <p>Canaveral Harbor Approach Channel Range Front Light (LLNR 9575)          Canaveral Harbor Approach Channel Range Rear Light (LLNR 9580)          Canaveral Harbor Entrance Channel Range Front Light (LLNR 9630)          Canaveral Harbor Entrance Channel Range Rear Light (LLNR 9635)          Canaveral East Basin Range Front Light (LLNR 9660)          Canaveral East Basin Range Rear Light (LLNR 9665)</p> <p>***If any of these are found to be discrepant, fix them immediately and report as PFIP.***</p> <p>Canaveral Harbor Approach Channel Lighted Buoy 5 (LLNR 9595)          Canaveral Harbor Approach Channel Lighted Buoy 6 (LLNR 9600)          Canaveral Harbor Approach Channel Lighted Buoy 7 (LLNR 9605)          Canaveral Harbor Approach Channel Lighted Buoy 8 (LLNR 9610)          Canaveral Harbor Approach Channel Lighted Buoy 9 (LLNR 9615)          Canaveral Harbor Approach Channel Lighted Buoy 10 (LLNR 9625)          Canaveral Harbor Approach Channel Lighted Buoy 11 (LLNR 9640)          Canaveral Harbor Approach Channel Lighted Buoy 12 (LLNR 9645)          Canaveral Harbor Approach Channel Lighted Buoy 13 (LLNR 9650)          Canaveral Harbor Approach Channel Lighted Buoy 13A (LLNR 9650.5)          Canaveral Harbor Approach Channel Lighted Buoy 14 (LLNR 9655)          Canaveral Harbor Approach Channel Lighted Buoy 14A (LLNR 9685.5)</p> <p>***Utilize TANB if weather permits. If outside parameters, utilize Canaveral Pilot Boat. (CAPT Ben Borgie 321-223-8766)***</p> <p>ANY BUOYS OBSTRUCTING THE MAIN CHANNEL ARE THE TOP PRIORITY</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	



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				<b>ATTACHMENT</b>	
				<b>ICS 204a-CG</b>	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> Waterways Group		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> HEAVY LIFT ATON CUTTER			<b>6. Leader</b>		<b>7. Assignment Location</b> Fernandina, Jacksonville, Canaveral
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>St Johns River Entrance Lighted Buoy 3 (LLNR 7125)  St Johns River Entrance Lighted Buoy 4 (LLNR 7130)  St Johns River Lighted Buoy 5 (LLNR 7135)  St Johns River Lighted Bell Buoy 6 (LLNR 7140)  Sherman Cut Lighted Buoy 18 (LLNR 7250)  Sherman Cut Lighted Buoy 20 (LLNR 7255)  Mile Point Lighted Buoy 22 (LLNR 7270)  Mile Point Lighted Buoy 24 (LLNR 7280)  Drummond Creek Cut Lighted Buoy 59 (LLNR 7500)  Drummond Creek Lighted Buoy 58 (LLNR 7505)  Trout River Cut Lighted Buoy 63 (LLNR 7540)  Trout River Cut Lighted Buoy 64 (LLNR 7545)  Trout River Cut Lighted Buoy 66 (LLNR 7560)  Trout River Cut Lighted Buoy 67 (LLNR 7565)  Trout River Cut Lighted Buoy 68 (LLNR 7570)  Long Branch Lighted Buoy 69 (LLNR 7575)  Long Branch Lighted Buoy 71 (LLNR 7590)</p> <p>St. Marys Entrance Lighted Buoy 1 (LLNR 6515)  St. Marys Entrance Lighted Buoy 2 (LLNR 6520)  St. Marys Entrance Lighted Buoy 3 (LLNR 6535)  St. Marys Entrance Lighted Buoy 4 (LLNR 6540)  St. Marys Entrance Lighted Buoy 6 (LLNR 6550)  St. Marys Entrance Lighted Buoy 7 (LLNR 6555)  St. Marys Entrance Lighted Buoy 8 (LLNR 6560)  St. Marys Entrance Lighted Buoy 9 (LLNR 6565)  St. Marys Entrance Lighted Buoy 10 (LLNR 6570)  St. Marys Entrance Lighted Buoy 11 (LLNR 6575)  St. Marys Entrance Lighted Buoy 12 (LLNR 6580)  St. Marys Entrance Lighted Buoy 13 (LLNR 6585)  St. Marys Entrance Lighted Buoy 14 (LLNR 6590)  St. Marys Entrance Lighted Buoy 15 (LLNR 6595)  St. Marys Entrance Lighted Buoy 16 (LLNR 6600)  St. Marys Entrance Lighted Buoy 17 (LLNR 6605)  St. Marys Entrance Lighted Buoy 18 (LLNR 6630)  St. Marys Entrance Lighted Buoy 19 (LLNR 6635)  St. Marys Entrance Lighted Buoy 20 (LLNR 6650)  St. Marys Entrance Lighted Buoy 21 (LLNR 6655)</p> <p>Canaveral Harbor Approach Channel Lighted Buoy 5 (LLNR 9595)  Canaveral Harbor Approach Channel Lighted Buoy 6 (LLNR 9600)  Canaveral Harbor Approach Channel Lighted Buoy 7 (LLNR 9605)  Canaveral Harbor Approach Channel Lighted Buoy 8 (LLNR 9610)  Canaveral Harbor Approach Channel Lighted Buoy 9 (LLNR 9615)  Canaveral Harbor Approach Channel Lighted Buoy 10 (LLNR 9625)  Canaveral Harbor Approach Channel Lighted Buoy 11 (LLNR 9640)  Canaveral Harbor Approach Channel Lighted Buoy 12 (LLNR 9645)  Canaveral Harbor Approach Channel Lighted Buoy 13 (LLNR 9650)  Canaveral Harbor Approach Channel Lighted Buoy 13A (LLNR9650.5)  Canaveral Harbor Approach Channel Lighted Buoy 14 (LLNR 9655)  Canaveral Harbor Approach Channel Lighted Buoy 4A (LLNR 9685.5)</p> <p style="text-align: center;">ANY BUOYS OBSTRUCTING THE MAIN CHANNEL ARE THE PRIORITY</p> <p style="text-align: center;">***Report any floating aids that are obviously off station OR any ranges not on this list that are discrepant***</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b>		<b>11. Reviewed by (PSC):</b>		<b>12. Reviewed by (OSC):</b>	
<b>Date/Time</b>		<b>Date/Time</b>		<b>Date/Time</b>	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>ASSIGNMENT LIST</b> <b>ATTACHMENT</b>	
		<b>ICS 204a-CG</b>			
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> Waterways Group		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> Channel Assessment Team – 1, 2, 3		<b>6. Leader</b>		<b>7. Assignment Location</b> Fernandina, Jacksonville, Port Canaveral	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Channel Assessment Teams – Assess the condition of essential navigable waterways and review critical ATON for responsible AOR listed in Annex O in the Heavy Weather Plan. Scope availability survey resources (NOAA, ACOE, JSO, OGA).</p> <p>Team 1 – Fernandina</p> <p>Team 2 – Jacksonville</p> <p>Team 3 – Port Canaveral</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>Assignment List</b> <b>ICS 204-CG</b>																					
<b>3. Branch</b> MTS Recovery Branch		<b>4. Division/Group/Staging</b> North Division																							
<b>5. Operations Personnel</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 20%;">Name</td> <td style="width: 20%;">Affiliation</td> <td style="width: 30%;">Contact # (s)</td> </tr> <tr> <td colspan="4">Operations Section Chief: _____</td> </tr> <tr> <td colspan="4">Branch Director: _____</td> </tr> <tr> <td colspan="4">Division/Group Supervisor/STAM: _____</td> </tr> </table>							Name	Affiliation	Contact # (s)	Operations Section Chief: _____				Branch Director: _____				Division/Group Supervisor/STAM: _____							
	Name	Affiliation	Contact # (s)																						
Operations Section Chief: _____																									
Branch Director: _____																									
Division/Group Supervisor/STAM: _____																									
<b>6. Resources Assigned</b> <div style="text-align: right; font-size: small;">"X" indicates 204a attachment with additional instructions</div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Strike Team/Task Force/Resource Identifier</th> <th style="width: 10%;">Leader</th> <th style="width: 15%;">Contact Info. #</th> <th style="width: 10%;"># Of Persons</th> <th style="width: 45%;">Reporting Info/Notes/Remarks</th> </tr> </thead> <tbody> <tr> <td>Infrastructure Assessment Teams 1,2,3</td> <td>XXXX</td> <td></td> <td>6</td> <td>Require Gov' t Vehicle <input checked="" type="checkbox"/></td> </tr> <tr> <td>Vessel Targeter</td> <td>XXXX</td> <td></td> <td>1</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Inspection Team</td> <td>XXXX</td> <td></td> <td>2</td> <td>Require Gov' t Vehicle <input type="checkbox"/></td> </tr> </tbody> </table>						Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	Infrastructure Assessment Teams 1,2,3	XXXX		6	Require Gov' t Vehicle <input checked="" type="checkbox"/>	Vessel Targeter	XXXX		1	<input type="checkbox"/>	Inspection Team	XXXX		2	Require Gov' t Vehicle <input type="checkbox"/>
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks																					
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Vessel Targeter	XXXX		1	<input type="checkbox"/>																					
Inspection Team	XXXX		2	Require Gov' t Vehicle <input type="checkbox"/>																					
<b>7. Work Assignments</b> <p>Infrastructure Assessment Teams – Conduct post storm assessments of all regulated facilities and bridges. Assessment should include post storm readiness. When possible teams should meet with facility representative and conduct a walkthrough of each facility/grounds.</p> <p>Vessel Targeter – Review all Notice of Arrival submission for vessels requesting to come into the port post storm for entire AOR. Work with the MTS Staff to provide updates into CART and to MTS Recovery Branch Director.</p> <p>Inspection Team – As needed, conduct inspection on all deep draft vessels in Fernandina and Jacksonville, Florida.</p>																									
<b>7. Special Instructions:</b> <p>Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinate with North DIVS.</p>																									
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b> <table style="width: 100%; border: none;"> <tr> <th style="width: 15%;">Name/Function</th> <th style="width: 20%;">Radio: Freq./System/Channel</th> <th style="width: 15%;">Phone</th> <th style="width: 15%;">Cell/Pager</th> <th style="width: 35%;"></th> </tr> <tr> <td>Primary</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Secondary</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>						Name/Function	Radio: Freq./System/Channel	Phone	Cell/Pager		Primary	_____	_____	_____	_____	Secondary	_____	_____	_____	_____	_____	_____	_____	_____	_____
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Primary	_____	_____	_____	_____																					
Secondary	_____	_____	_____	_____																					
_____	_____	_____	_____	_____																					
<b>10. Prepared by:</b> _____		<b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____																					
<b>Date/Time</b> _____		<b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____																					
<b>Date/Time</b> _____		<b>Date/Time</b> _____		<b>Date/Time</b> _____																					

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>ASSIGNMENT LIST</b> <b>ATTACHMENT</b>	
				<b>ICS 204a-CG</b>	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> North Division		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> Infrastructure Assessment– Team #1		<b>6. Leader</b>		<b>7. Assignment Location</b> Fernandina, FL	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Conduct post storm assessments of all regulated facilities and bridges in Fernandina. Complete Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, Fernandina section.</p> <p>Utilize Post Storm Damage Survey Report found in Annex D of the Heavy Weather Plan.</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b> <input type="checkbox"/> Map/Chart <input type="checkbox"/> Weather Forecast/Tides/Currents <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____ <input type="checkbox"/> _____					
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>ASSIGNMENT LIST</b> <b>ATTACHMENT</b>	
				<b>ICS 204a-CG</b>	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> North Division		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> Infrastructure Assessment– Team #2		<b>6. Leader</b>		<b>7. Assignment Location</b> St. Johns River NORTH (Blount Island and seaward)	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Conduct post storm assessments of all regulated facilities and bridges in St. Johns River North. Complete the Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, St. Johns River NORTH (Blount Island and seaward) Facilities sections.</p> <p>Utilize Post Storm Damage Survey Report found in Annex D of the Heavy Weather Plan.</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b>		<b>11. Reviewed by (PSC):</b>		<b>12. Reviewed by (OSC):</b>	
Date/Time		Date/Time		Date/Time	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>ASSIGNMENT LIST</b> <b>ATTACHMENT</b> <b>ICS 204a-CG</b>	
<b>3. Branch</b> MTS Recovery Branch			<b>4. Division/Group</b> North Division		
<b>5. Strike Team/Task Force/Resource (Identifier)</b> Infrastructure Assessment– Team #3		<b>6. Leader</b>		<b>7. Assignment Location</b> St. Johns River SOUTH (Upriver/South of Blount Island) and Green Cove Springs, FL	
<b>8. Work Assignment Special Instructions, Special Equipment/Supplies Needed for Assignment, Special Environmental Considerations, Special Site Specific Safety Considerations</b>					
<p>Conduct post storm assessments of all regulated facilities and bridges in St. Johns River South. Complete the Port Essential Elements of Information boards located in Annex E of the Heavy Weather Plan, St. Johns River SOUTH (upriver/South of Blount Island) and Green Cove Springs section.</p> <p>Utilize Post Storm Damage Survey Report found in Annex D of the Heavy Weather Plan.</p>					
<b>Approved Site Safety Plan Located at:</b> Sector Jacksonville					
<b>9. Other Attachments (as needed)</b>					
<input type="checkbox"/> Map/Chart		<input type="checkbox"/> Weather Forecast/Tides/Currents		<input type="checkbox"/> _____	
<input type="checkbox"/> _____		<input type="checkbox"/> _____		<input type="checkbox"/> _____	
<b>10. Prepared by:</b> _____ <b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____ <b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____ <b>Date/Time</b> _____	

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>Assignment List</b> <b>ICS 204-CG</b>																													
<b>3. Branch</b> MTS Recovery Branch		<b>4. Division/Group/Staging</b> South Division																															
<b>5. Operations Personnel</b> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 30%; text-align: center;">Name</td> <td style="width: 30%; text-align: center;">Affiliation</td> <td style="width: 10%; text-align: center;">Contact # (s)</td> </tr> <tr> <td colspan="4">Operations Section Chief: _____</td> </tr> <tr> <td colspan="4">Branch Director: _____</td> </tr> <tr> <td colspan="4">Division/Group Supervisor/STAM: _____</td> </tr> </table>							Name	Affiliation	Contact # (s)	Operations Section Chief: _____				Branch Director: _____				Division/Group Supervisor/STAM: _____															
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<b>7. Work Assignments</b> Port Team: XXXX Assess all regulated facilities in Port Canaveral using the Infrastructure Assessment Team Procedures listed in Annex C of the Heavy Weather Plan. Complete Check-off List for each facility. Record any observed pollution. Report all findings to Division Supervisor upon completion of assessment.  Channel Survey Team: XXXX Coordinate scheduling of Land & Sea Surveying boat(s) operations with attendance of Canaveral Pilots. Report start/stop times for survey operations to Division Supervisor. Arrange safe dock location for USCG personnel to board boat(s) to review survey data.  North Bridges Assessment Team: XXXX Assess all bridges listed in Annex E of the Heavy Weather Plan that are north of Port Canaveral to Haulover Canal. Complete Post Storm Damage Survey Report found in Annex D of the Heavy Weather Plan for each bridge. Record any observed pollution. Report all findings to Division Supervisor upon completion of assessment.  South Bridges Assessment Team: XXXX Assess all bridges listed in Annex E of the Heavy Weather Plan that are in vicinity of Port Canaveral and others south to Malabar, FL. Complete Post Storm Damage Survey Report found in Annex D of the Heavy Weather Plan for each bridge. Record any observed pollution. Report all findings to Division Supervisor upon completion of assessment.  South DIVS – Pass all Channel Assessment/Survey results to Waterways GRU SUP and all pollution assessment findings to the Pollution GRU SUP.																																	
<b>7. Special Instructions:</b> Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate operational risk assessments as needed. Verify electrical, structural, and other safety hazards have been cleared by Canaveral Fire Rescue & BCSO prior to facility entry.  Ensure each team member is wearing appropriate PPE. Be aware of the dangers present while conducting assessments. Recalculate GAR scores as needed. Communication schedule to be coordinate with South DIVS.																																	
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b> <table style="width: 100%; border: none;"> <tr> <th style="width: 20%;">Name/Function</th> <th style="width: 20%;">Radio: Freq./System/Channel</th> <th style="width: 10%;">Phone</th> <th style="width: 10%;">Cell/Pager</th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> <th style="width: 10%;"></th> </tr> <tr> <td>Primary</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>Secondary</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> <td>_____</td> </tr> </table>						Name/Function	Radio: Freq./System/Channel	Phone	Cell/Pager				Primary	_____	_____	_____	_____	_____	_____	Secondary	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____	_____
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<b>10. Prepared by:</b> _____		<b>Date/Time</b> _____		<b>11. Reviewed by (PSC):</b> _____		<b>Date/Time</b> _____		<b>12. Reviewed by (OSC):</b> _____		<b>Date/Time</b> _____																							

<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>Assignment List</b> <b>ICS 204-CG</b>	
<b>3. Branch</b>		<b>4. Division/Group/Staging</b> SAR Group			
<b>5. Operations Personnel</b>					
Name		Affiliation		Contact # (s)	
Operations Section Chief: _____ Branch Director: _____ Division/Group Supervisor/STAM: _____					
<b>6. Resources Assigned</b>					
"X" indicates 204a attachment with additional instructions					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
Sector Command Center	CDO		4	<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
				<input type="checkbox"/>	
<b>7. Work Assignments</b> As needed.					
1. Receive reports from the SCC and other liaison agencies to respond to emergent SAR. 2. If necessary, liaise with the D7 Air Ops Branch to request air support for emergent SAR. 3. Liaise with the Storm Avoidance Divs/Group Supervisor to inform the SCC when assets become available for SAR, and upon return to homeport.					
<b>7. Special Instructions:</b>  Ensure all resources are aware of the CCIRs and direct them to inform the chain as soon as practical whenever a briefing criteria has been met.					
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b> Name/Function    Radio: Freq./System/Channel    Phone    Cell/Pager    _____ Primary    Cell Phone    _____ Secondary    _____					
<b>10. Prepared by:</b>		<b>11. Reviewed by (PSC):</b>		<b>12. Reviewed by (OSC):</b>	
Date/Time		Date/Time		Date/Time	



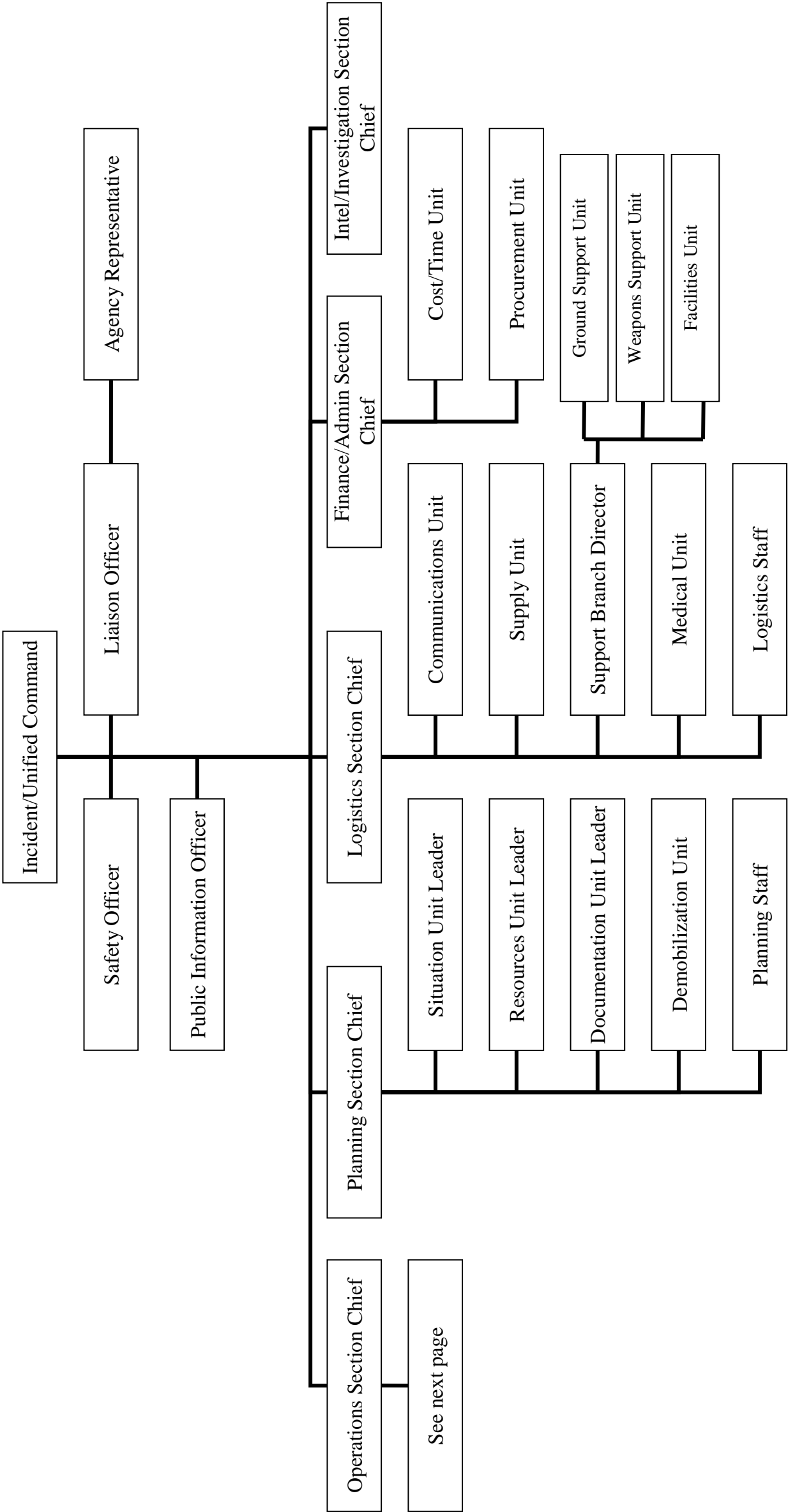
<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date/Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>Assignment List</b> <b>ICS 204-CG</b>	
<b>3. Branch</b>		<b>4. Division/Group/Staging</b> Reconstitution Group			
<b>5. Operations Personnel</b>					
Operations Section Chief:		Name		Affiliation	
Branch Director:				Contact # (s)	
Division/Group Supervisor/STAM:					
<b>6. Resources Assigned</b>					
"X" indicates 204a attachment with additional instructions					
Strike Team/Task Force/Resource Identifier	Leader	Contact Info. #	# Of Persons	Reporting Info/Notes/Remarks	
CGC MARIA BRAY	XXXX				<input type="checkbox"/>
CGC HAMMER	XXXX				<input type="checkbox"/>
CGC TARPON	XXXX				<input type="checkbox"/>
CGC HERON	XXXX				<input type="checkbox"/>
CGC SKIPJACK	XXXX				<input type="checkbox"/>
STA MAYPORT	XXXX				<input type="checkbox"/>
STA PONCE DE LEON INLET	XXXX				<input type="checkbox"/>
STA PORT CANAVERAL	XXXX				<input type="checkbox"/>
ANT JACKSONVILLE BEACH	XXXX				<input type="checkbox"/>
ANT PONCE DE LEON INLET	XXXX				<input type="checkbox"/>
MSST KINGS BAY	XXXX				<input type="checkbox"/>
MFPU KINGS BAY	XXXX				<input type="checkbox"/>
<b>7. Work Assignments</b>					
GRU SUP - Determine status of all cutters and 45' RB-Ms. Monitor cutter sustainability. Ensure units are inspected for damages and report status. Track assets as they RTB and report ETA to normal operations. Notify SITL and RESL of all asset movements.					
Units: Notify Group Supervisor of any and all asset movements, to include arrival and departures from assigned safe havens. Report any and all issues/incidents that affect readiness postures of asset and crew.					
<b>7. Special Instructions:</b>					
Ensure each team member is wearing appropriate PPE. Recalculate GAR scores as needed. Coordinate communication schedule SAG DIVS.					
If you can't reach the Group Supervisor via cell phone, please contact the following individuals for briefings/updates/assistance: Response: XXXX Prevention: XXXX					
<b>9. Communications (radio and/or phone contact numbers needed for this assignment)</b>					
Name/Function	Radio: Freq./System/Channel	Phone	Cell/Pager		
Primary	Cell Phone				
Secondary					
<b>10. Prepared by:</b>		<b>11. Reviewed by (PSC):</b>		<b>12. Reviewed by (OSC):</b>	
Date/Time		Date/Time		Date/Time	

<b>1. Incident Name</b> HURRICANE XXXX - Sector Jacksonville		<b>2. Operational Period (Date / Time)</b> From: XX XXX 2022 / XXXX      To: XX XXX 2022 / XXXX		<b>INCIDENT RADIO COMMUNICATIONS PLAN</b> ICS 205-CG	
<b>3. BASIC RADIO CHANNEL USE</b>					
<b>SYSTEM / CACHE</b>	<b>CHANNEL</b>	<b>FUNCTION</b>	<b>FREQUENCY</b>	<b>ASSIGNMENT</b>	<b>REMARKS</b>
ANT Jacksonville Beach	Cell Phone	Primary Communications	904-241-8401 Duty VHF-16 / 21A		Duty Phone Primary Cell Phone VHF-16 / 21A
ANT Ponce de Leon Inlet	Cell Phone	Primary Communications	386-427-3227 Duty XXX-XXX-XXXX OIC VHF-16 / 21A		Duty Phone Primary Cell Phone VHF-16 / 21A
MFPU Kings Bay	Cell Phone	Primary Communications	904-571-0552 VHF-16 / 21A		CDO Duty Phone
MSST Kings Bay	Cell Phone	Primary Communications	XXX-XXX-XXXX VHF-16 / 21A		XXXX OPS Officer
CGC MARIA BRAY	Cell Phone/CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112		Ship's Cell Phone Ship's VHF Radio
CGC HAMMER	Cell Phone/CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112		Ship's Cell Phone Ship's VHF Radio
CGC TARPON	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ships Cell Phone Ship's VHF Radio
CGC HERON	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ship's Cell Phone Ship's VHF Radio
CGC SKIPJACK	Cell Phone/CG-112	Primary Communications	XXX-XXX-XXXX CG-112		Ship's Cell Phone Ship's VHF Radio
<b>4. Prepared by: (Communications Unit)</b> COMIL/ Sector Jacksonville COMIL/Sector Jacksonville				<b>Date / Time</b> XX XXX 2022 / XXXX	
<b>INCIDENT RADIO COMMUNICATIONS PLAN</b> (Rev.07/04)				ICS 205-CG	

<b>1. Incident Name</b> HURRICANE XXXX - Sector Jacksonville		<b>2. Operational Period (Date / Time)</b> From: XX XXX 2022 / XXXX      To: XX XXX 2022 / XXXX		<b>INCIDENT RADIO COMMUNICATIONS PLAN</b> ICS 205-CG	
<b>3. BASIC RADIO CHANNEL USE</b>					
SYSTEM / CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS
STA Mayport	Cell Phone	Primary Communications	904-564-7516 Duty XXX-XXX-XXXX CO VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
STA Ponce De Leon Inlet	Cell Phone	Primary Communications	386-428-9085 Duty XXX-XXX-XXXX OIC VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
STA Port Canaveral	Cell Phone	Primary Communications	321-868-4200 Duty XXX-XXX-XXXX CO VHF-16 / 21A	TBD	Duty Phone Primary Cell Phone VHF-16 / 21A
CGC SEA DOG	Cell Phone CG-112	Primary Communications	XXX-XXX-XXXX CG-112	TBD	Ship's Cell Phone Ship's VHF Radio
CGC SEA DRAGON	Cell Phone CG-112	Primary/Secondary Communications	XXX-XXX-XXXX CG-112	TBD	Ship's Cell Phone Ship's VHF Radio
HITRON	Phone	Primary Communications	904-591-8949 Duty	TBD	Duty Phone
<b>4. Prepared by: (Communications Unit)</b> COML/ Sector Jacksonville COML/Sector Jacksonville					
<b>INCIDENT RADIO COMMUNICATIONS PLAN</b> (Rev.07/04)					
ICS 205-CG					

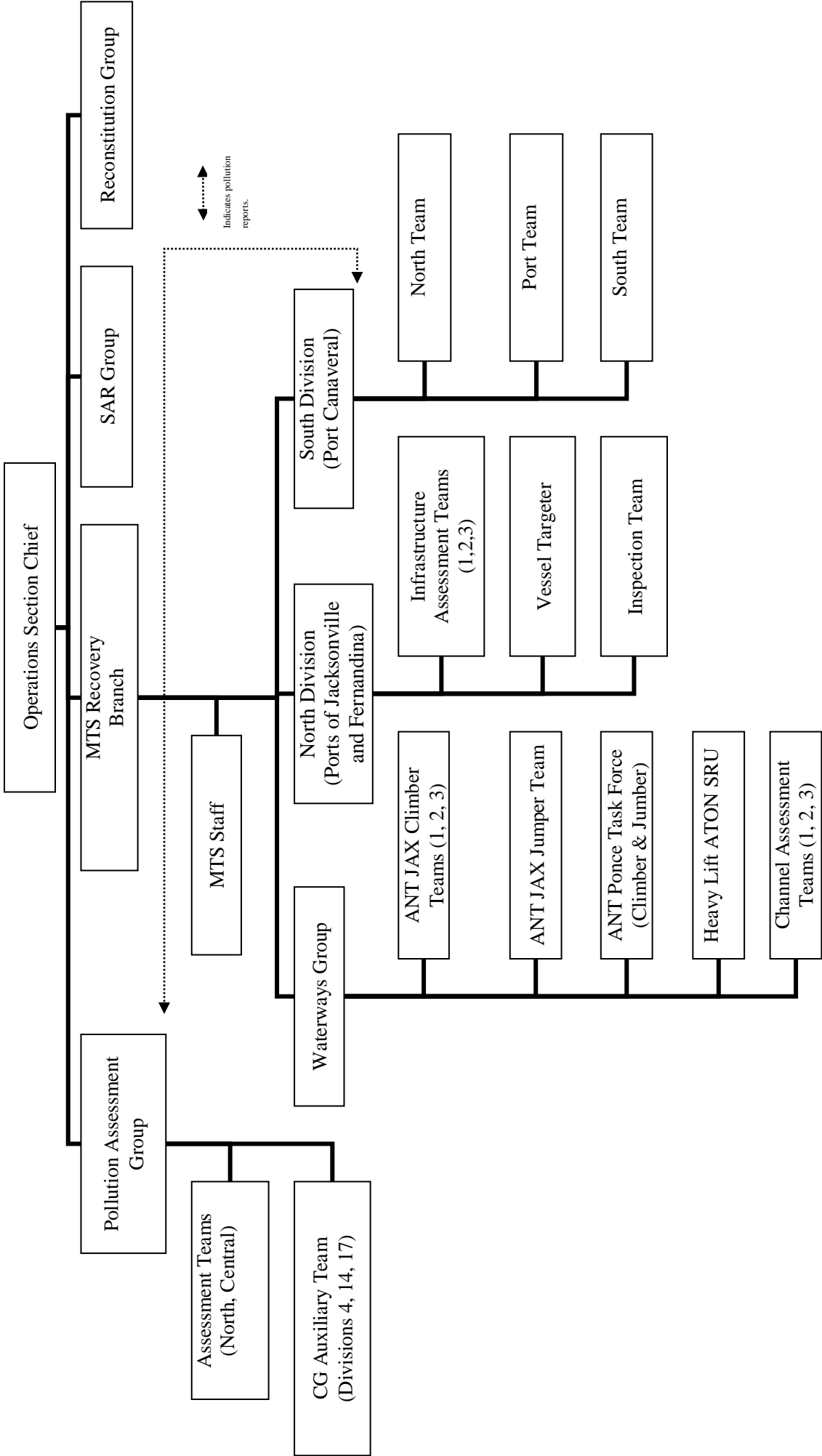
<b>1. Incident Name</b> HURRICANE XXXX – Sector Jacksonville		<b>2. Operational Period (Date / Time)</b> From: XX XXX 2022 XXXX To: XX XXX 2022 XXXX		<b>MEDICAL PLAN</b> <b>ICS 206-CG</b>			
<b>3. Medical Aid Stations</b>							
Name	Location	Contact #	Paramedics On site (Y/N)				
Naval Hospital Jacksonville	2080 Child St, Jacksonville, FL 32212	(904)542-7344	NO				
Naval Branch Health Clinic	2104 Massey Ave, Jacksonville, FL 32228	(904)270-4220	NO				
Sector Jacksonville Medical	10426 Alta Drive, Jacksonville, FL 32226	(904)714-7545	NO				
<b>4. Transportation</b>							
Ambulance Service	Address	Contact #	Paramedics On board (Y/N)				
Local 911		911	YES				
<b>5. Hospitals</b>							
Hospital Name	Address	Contact #	Travel Time		Burn Center?	Heli-Pad?	
			Air	Ground			
UF Health Jacksonville (Level 1 Trauma Center)	655 W 8 <sup>th</sup> St, Jacksonville, FL 32209	(904)244-0411		17 min.	No	Yes	
UF Health North	15255 Max Leggett Parkway, Jacksonville, FL 32218	(904)383-1000		10 min.	No	Yes	
Baptist Medical Center Jacksonville (Downtown)	800 Prudential Dr, Jacksonville, FL 32207	(904)202-2000		19 min.	No	Yes	
Baptist Medical Center Beaches	1350 13 <sup>th</sup> Ave S, Jacksonville, FL 32250	(904)627-2900		26 min.	No	Yes	
St. Vincent's Medical Center Riverside	1 Shircliff Way, Jacksonville, FL 32204	(904)308-7300		23 min.	No	Yes	
Mayo Clinic	4500 San Pablo Rd S, Jacksonville, FL 32224	(904)953-2000		24 min.	No	Yes	
Memorial Hospital	3625 University Blvd S, Jacksonville, FL 32216	(904)399-6111		20 min.	No	Yes	
Halifax Health Medical Center	303 N Clyde Morris Blvd, Daytona Beach, FL 32114	(386)425-4000		37 min.	Yes	Yes	
Halifax Health Medical Center of Port Orange	1041 Dunlawton Ave, Port Orange, FL 32127	(386)425-4700		27 min.	No	No	
Bert Fish Medical Center	401 Palmetto St, New Smyrna Beach, FL 32168	(386)424-5000		13 min.	No	Yes	
Palm Bay Hospital	1425 Malabar Rd NE, Palm Bay, FL 32907	(321)434-8000		46 min.	No	Yes	
Wuesthoff Medical Center - Rockledge	110 Longwood Ave, Rockledge, FL 32955	(321)636-2211		21 min.	No	Yes	
Health First Cape Canaveral Hospital	701 W Cocoa Beach Causeway, Cocoa Beach, FL 32931	(321)799-7111		15 min.	No	Yes	
<b>6. Special Medical Emergency Procedures</b> Jacksonville Fire and Rescue (904)630-0434 New Smyrna Beach Fire Dept. (386)424-2216 Brevard County Fire Rescue (321)633-2056 (Handles all EMS calls)							
<b>7. Prepared by: (Medical Unit Leader)</b> XXXX		<b>Date/Time</b>		<b>8. Reviewed by: (Safety Officer)</b> XXXX		<b>Date/Time</b>	
MEDICAL PLAN				ICS 206-CG (Rev.07/04)			

Incident Name: HURRICANE XXXXXXXX	Date Prepared: XXXXXX	Time Prepared: XXXX	Operational Period Date: XXXXX	Operational Period Time: XXXX-XXXX
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Prepared By: XXXX	Company Name: USCG	ICS Position: SITL	Approved By: PSC	Company Name: USCG
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Incident Name: HURRICANE XXXXXXXX	Date Prepared: XXXXXX	Time Prepared: XXXX	Operational Period Date: XXXXX	Operational Period Time: XXXX-XXXX
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Prepared By: XXXX	Company Name: USCG	ICS Position: SITL	Approved By: PSC	Company Name: USCG
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ICS Compatible  
**Site Safety and Health Plan**  
For

SECTOR JACKSONVILLE

## Table of Forms

Form Name	Form #	Use	Required	Optional	Attached?	Updated in this edition?
Site Safety Plan	B	Post-impact phase (rescue and recovery)	X		Yes	
Site Maps (to be completed o/s)	C	Post-impact phase map of site and hazards	X		No	
Personal Protective Equipment – Bullet proof vests / PFDs	D	Part of Form B, to address emergencies	X		Yes	
Personal Protective Equipment	F	Documents PPE equipment and procedures	X		Yes	
Worker Acknowledgement Form	I	To document members read and understand.	X			
SSP-Attach 1: Use of Force	SSP-Attach 1	Before Operation determine UOF/ROE	X		Yes	
SSP-Attach 2: Vehicle Safety	SSP-Attach 2	To document safe Operation	X		Yes	
SSP Attach 3: Heat Stress	SSP-Attach 3	Heat Stress Guidelines for Personnel	X		Yes	
SSP Attach 4: Safety Briefings	SSP-Attach 4	To Document pre/post safety concerns	X		Yes	
SSP Attach 5: Small Boat Safety	SSP-Attach 5	Documents policy and procedures	X		Yes	
SSP Attach 6: Insect Hazards	SSP-Attach 6	To determine natural inhibitors	X		Yes	
SSP Attach 7: Animal Hazards	SSP-Attach 7	Environmental/community concerns	X		Yes	
SSP Attach 8: Toxic Hazards	SSP-Attach 8	To determine signs/symptoms of exposure	X		Yes	
SSP Attach 9: Container inspections	SSP-Attach 9	Procedures for inspecting containers	X		Yes	

Sector Commander / Incident Commander Sector Jacksonville    CAPT XXXX

Date: XX XXX 2022

## Site Safety Plan Quick Reference Card for CG personnel (page 1 of 2)

Before operations, each person must read and sign the complete Site Safety Plan (SSP). As information is updated, each person will be asked to review the new material. Supervisors/leaders will ensure that this is done. Operations Leaders will have an updated SSP available and SECTOR Jacksonville will have one at the Incident Command.

Before each operational period, crews must be briefed on the following:

- While serving at CG SECTOR Unified Command Pos (UCP), or any of its subordinate units, safety and health of all personnel shall be considered first and foremost the key focus for all of our operations. Additionally, all Occupational Safety & Health Administration (OSHA) and Coast Guard safety regulations remain in effect.
- Use operational risk management (ORM) to manage risk before each operation and as operations change.
- Be vigilant about heat stress, always keep hydrated, use sunscreen & insect repellent, and remain in the shade whenever possible. (Contact Incident Command Post for supplies.)
- Get enough rest, food, and recreation. Recommend at least 7 hours continuous sleep in between shifts.
- Obey all vehicle traffic rules and regulations. Major issues in this area include:
  - Treat intersections with inoperable traffic lights as four-way stops.
  - Follow all safe trailering procedures; use slower speeds; ensure wide berths when turning.
  - Be familiar with vehicle traffic and travel routes before getting behind the wheel.
  - Be prepared for poor highway and road conditions.
  - Plan travel time according to possible congestion not distance...(then add a half hour)
  - No cell phone use while operating a vehicle. Hands-free mode is required.
  - No “right on red” unless posted otherwise.
  - Have money before reaching a toll bridge, tunnel or road.
  - If you are tired, rest first or find another driver.
- Maintain Focus and Situational Awareness at all times. Don’t enter crowded, unsafe areas, unstable buildings or confined spaces, and always be attentive for anything that seems out of the ordinary. Report all findings to your supervisor and/or the Incident Command Post.



## Site Safety Plan Quick Reference Card for CG personnel continued (page 2 of 2)

- Be on the look out for distressed and displaced animals.
- Monitor stress and psychological functioning of personnel. Request Critical Incident Stress Management (CISM) if needed.
- Please note that you should be directed on how to proceed once you check in at the staging area..

*After each operational period, supervisors/leaders shall debrief their personnel for any safety concerns that may have surfaced and shall immediately report those concerns via their chain to the Safety Officer.*

### **Additional info:** *Health services*

- Emergency: In a true emergency (threat of loss of life or limb) contact 911.
- Helpful Numbers:
  - Hospital numbers: As determined by ICS 206 (Medical Plan)
  - Incident Command Post (ICP): SECTOR Jacksonville (904)-714-7667
  - Coast Guard Sector Jacksonville: (904)-714-7500
  - National Response Center: 1-800-424-8802
  - Poison Control Center: 1-800-222-1222
- Helpful websites:
  - Centers for Disease Control and Prevention: (800)-232-4636 <http://www.cdc.gov/>
  - National Institute for Occupational Safety and Health: (770)-488-7100 <http://www.cdc.gov/niosh/homepage.html>
  - HSWL SC Safety and Environmental Health: (757)-628-4392 <https://cgportal2.uscg.mil/units/hswlsc/SafeEvHealth/SitePages/Home.aspx>
  - Federal Emergency Management Agency: (800)-621- FEMA (3362) <http://www.fema.gov/>
  - Occupational Safety and Health Administration: (800)-321-OSHA (6742) <http://www.osha.gov/>
  - AccuWeather.com: <http://accuweather.com>
  - US Army Corps of Engineers: (202)-761-0011 <http://www.usace.army.mil/>
  - National Hurricane Center: <http://www.nhc.noaa.gov/>
  - American Red Cross: (800)-733-2767 Red Cross National Headquarters (202)-303-5214 <http://www.redcross.org/>
  - JEA (Electric Company) (800)-683-5542 <http://www.jea.com/>
  - NOAA Jacksonville, FL office : <http://www.nhc.noaa.gov/jax/hurricanes.shtml>
  - FEMA Region IV: (770)-220-5200 <http://www.fema.gov/region-iv-al-fl-ga-ky-ms-nc-sc-tn>

<b>Safety Officer ICS</b> <b>SITE SAFETY PLAN</b> <b>(SSP) HAZARD</b> <b>ID/EVAL/CONTROL</b> <b>Form SSP-B</b>	1. Incident Name <b>HURRICANE XXXX</b>	2. Date Prepared <b>XX XXX 2022</b>	3. Operational Period. POST-STORM ICS-208 EFFECTIVE XX XXX 2022	4. Safety Officer (include method of contact) <b>XXXXX</b> <b>Work: XXXXX</b> <b>Cell: XXXXX</b>
5. Supervisor/Leader	6. Location and Size of Site	7. Site Accessibility: The sites are accessible by Land, Water, and Air.	8. Emergencies Contact: 911 ICP: (904)-564-7667	9. Attachments: (MSDS on Form SSP-A)
10. Job Task/Activity	<b>Hazards*</b>	<b>Potential Injury and Health Effects</b>	<b>Exposure Routes</b>	<b>Possible Controls: Engineering, Administrative, PPE</b>
Night Operation, Visibility	Slips, trips, falls -Stress	Potential bodily injury	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <b>X</b> General	Only use flashlights or other battery operated light sources for emergency lighting; Never use candles! -Turn off electrical equipment you were using when the power went out to avoid equipment damage when power restored - <b>Do not</b> run a generator indoors, if use of generators at least 20 feet from any doors, windows, or vents.
Perform periodic safety checks	-Swamping -Drowning -Thermal stress -Fatigue -Noise exposure -Slips, trips, falls -Dehydration -Psychological stress -Rotating machinery -Burns -Drop hazard -Back injury	-Soft and hard tissue injury -Serious bodily injury/ death -Hypothermia / discomfort -Hearing impairment -Bumps/ bruises/ broken bones -Impaired judgment -Disorientation -Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <b>X</b> General	Needed addition safety assistants in the field. Be mindful when travel from different location. Know you surroundings.
Boat Operations ( Loading, unloading, U/W, launch and recovery )	-Swamping -Drowning -Thermal stress -Fatigue -Noise exposure -Slips, trips, falls -Dehydration -Psychological stress -Rotating machinery -Burns -Drop hazard -Back injury	-Soft and hard tissue injury -Serious bodily injury/ death -Hypothermia / discomfort -Hearing impairment -Bumps/ bruises/ broken bones -Impaired judgment -Disorientation -Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <b>X</b> General	-Maintain heightened awareness of surroundings -Maintain clear and open comms with command post -Ensure all spills/ drips are cleaned immediately -Wear reflective vest and use flashlights in areas of poor visibility and unlighted areas -Always hold railings when transiting ladders -PFDs, Steel Toe Boots, Soft Hat, Ear Plugs, Safety Glasses or Tinted Glasses, Work Uniform as appropriate -Drink at least eight full glasses of water over watch period. -Work/ Rest routine. Recommended closest compliance possible with Boat Operations Manual. -Sunscreen (SPF 15 or higher) -Extra caution during removal and storage of Puntis -Remain aware of snakes that may drop from overhead or that may enter the boat from land or water. Avoid overhanging limbs. Use boat paddle and pole to remove snake from boat. <b>DO NOT LEAVE THE BOAT WHILE U/W.</b> -Minimize boat motion during any checks of machinery u/w. -Only enter water wearing rubber boots or waders. Do not enter the water from the boat unless you know the depth.

Water Hazards around marinas and docks	- Drowning - Thermal stress - Fatigue	- Soft and hard tissue injury - Serious bodily injury/ death - Hypothermia/ discomfort	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	Wear PFD during operation around water operation on docks and marinas.
Weapons	- Thermal stress - Fatigue - Noise exposure - Back injury - Accidental discharge	- Soft and hard tissue injury - Serious bodily injury/ death - Hearing impairment - Impaired judgment - Disorientation - Weakness/ nausea/ dizziness	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	Follow agency policy on weapons use and care. Perform safety briefing prior to shift operations.
Power Outage / Blackout Safety	-Slips, trips, falls -Fire -Stress	-Potential bodily injury -Burns -Death	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input checked="" type="checkbox"/> General	- Only use flashlights or other battery operated light sources for emergency lighting; Never use candles! - Turn off electrical equipment you were using when the power went out to avoid equipment damage when power restored - <b>Do not</b> run a generator indoors, if use of generators at least 20 feet from any doors, windows, or vents.
Food Service	- Food Poisoning	- Nausea - Diarrhea - Vomiting - Fever - CNS changes - Dehydration	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General	- Maintain food at safe temperature - Use chaffing dishes - Use coolers - Dispose of food after 2 hours in the danger zone (40°-140°) - Immediately report signs and symptoms to PatCom and SO - Drink copious amounts of water - PatCom will seek relief personnel - <b>Serving and holding temperatures to keep food safe: &lt;41°F or &gt;140°F</b>
Sanitation	- Ecoli and other infections	- Nausea - Diarrhea - Vomiting - Fever - CNS Changes - Dehydration - Transmission of disease	<input type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input checked="" type="checkbox"/> Injection <input checked="" type="checkbox"/> Membrane <input type="checkbox"/> General	- Use of hand washing stations before eating and after using head and prior to smoking - Immediately report signs and symptoms to PatCom and SO - Drink copious amounts of water - PatCom will seek relief personnel
Mold	-Cladosporium -Penicillium -Alternaria -Aspergillus	-Nasal stuffiness -Eye irritation -Wheezing -Skin irritation -Shortness of breath	<input checked="" type="checkbox"/> Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane	-Eliminate excess moisture and standing water -Prevent indoor mold by removing damp materials that have not dried in 48hrs; When in doubt, take it out! -Do not enter buildings containing large amounts of mold growth without PPE (see below)

Insects: Mosquitoes Bees Wasps Yellow jackets/hornets	- Bites - Stings - Disease	Specify Other: Beware of floating nests	Anaphylaxis (Allergic reactions).  West Nile virus (mosquitoes) Encephalitis	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Skin / body	Insect repellent w/ DEET  Level D PPE - Long sleeve shirts - Trousers (bloused)
Wildlife: Mammals: Rats & rodents Cats (wild & domestic) Dogs (wild & domestic) Deer	- Attacks Animals under stress and out of their element can be aggressive  - Bites	Specify Other:	Soft tissue injury Broken limbs Rabies Infection Death	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Skin / body	Avoid animal(s).
Water Quality & Treatment	Toxic [X] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [ ]	Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ]  Specify Other: Disease	- Diarrhea - Gastrointestinal Illness - Stomach Cramps - Nausea - Vomiting - Headache - Dehydration  - Cryptosporidium - Legionella - E Coli - Hepatitis A - Giardiasis - Dysentery - Cholera - Typhoid	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane _____	-All water of uncertain purity should be treated before use -Drink only bottled, boiled, or treated water -Store water in plastic containers -Listen to public announcements about safety of the water supply -Check with local authorities -Treat water with chlorine; 8 to16 drops of liquid bleach per gallon of clear water, mix and let stand for 30 min; 1ppm residual for chlorine -Avoid open cuts, sores, and wounds from contacting flood water -Wash contacted area thoroughly with soap and water immediately
Raw sewage	Toxic [X] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [X] Biomedical [ ] Physical/Safety [ ]	Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ]  Specify Other:	- Bacterial infections - Disease	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane _____	- Be sure Hepatitis A and B current -Avoid open cuts, sores, and wounds from contacting flood water -Wash contacted area thoroughly with soap and water immediately -Where waders/hipboots
Corpses: Human Animal (carcasses) Exhumed remains	Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [X] Biomedical [ ] Physical/Safety [ ]	Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ]  Specify Other: Attract wildlife	- Disease spreading	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane _____	- Do not handle; note and report location
Sink holes	Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [X]	Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ]  Specify Other:	- Engulfment - Entrapment - Drowning - Broken limbs	Land Air Water Other Specify:	Inhalation Absorption Ingestion Injection Membrane Whole-Body [X]	- Be alert of surroundings

<p>Trees: Broken limbs Debris in trees Electric lines</p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [X] Biomedical [ ] Physical/Safety [ X ]</p>	<p>Electrical [X] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ] Specify Other: Entanglement Drowning Overhead hazard</p>	<p>Broken bones Bodily injury Head trauma Bruises Eye contact Electrocution</p>	<p>Land [X] Air [ ] Water [X] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [ ] Whole-body [X]</p>	<p>- Be aware of surroundings above - Wear hardhat, safety glasses</p>
<p>Noise: - Generators - Boat engines</p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [ ]</p>	<p>Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [X] Specify Other: Semi-persistent</p>	<p>Temporary hearing loss – Short-Term: Permanent hearing loss – Long-Term</p>	<p>Land [ ] Air [X] Water [ ] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [ ] Whole-body [X]</p>	<p>Single hearing protection, either muffs or ear plugs, as a minimum.  Ensure generators located outside during operation, if use of generators at least 20 feet from any doors, windows, or vents.</p>
<p>Heat Stress during boating operations or staging base operations.  <b>Refer to Attachment 3 on Heat Stress Guidelines</b></p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [ ]</p>	<p>Electrical [ ] Heat Stress [X] Cold Stress [ ] Ergonomics [ ] Noise [ ] Specify Other: Persistent</p>	<p>Heat Exhaustion Heat Rash/Sunburn, or in very severe cases, Heat Stroke which is life-threatening.</p>	<p>Land [ ] Air [X] Water [ ] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [X] _____ [ ]</p>	<p>Drink at least 6-8 cups of cool water every 8 hour workshift; hydrate when off-duty for next duty day; eat 3 meals a day; maintain physical fitness while deployed; work/rest as mission dictates; use sunscreen lotion.</p>
<p>Vehicle Traffic Operations  <b>Refer to Attachment 2 (Vehicle Operations Safe Work Practices)</b></p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [ X ]</p>	<p>Electrical [ ] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ] Specify Other: Non-persistent</p>	<p>Severe trauma or Death</p>	<p>Land [X] Air [ ] Water [ ] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [ ] Whole-body [X]</p>	<p>Add additional 30-45 minutes for traffic congestion when driving to destination on time; Monitor speed limits; Have toll fees ready <u>Before</u> driving, if required; If too tired to drive after operation, have another individual drive or take a 1 hour “cat-nap” prior to driving; sleep at least 7 hours continuous during off-duty time.; monitor traffic reports via radio or TV prior to departing.</p>
<p>Electrical</p>	<p>Toxic [ ] Explosion/Fire [ ] Lack of Oxygen [ ] Ionizing Rad [ ] Biological [ ] Biomedical [ ] Physical/Safety [ X ]</p>	<p>Electrical [X] Heat Stress [ ] Cold Stress [ ] Ergonomics [ ] Noise [ ] Specify Other: Fire</p>	<p>Immediate death or debilitating injury Burns</p>	<p>Land [X] Air [X] Water [X] Other Specify:</p>	<p>Inhalation [ ] Absorption [ ] Ingestion [ ] Injection [ ] Membrane [ ] Body [X]</p>	<p>- Treat all downed wires as hot / alive - Do not touch - Note location and report - Beware of lightning</p>

Fatigue	Toxic <input type="checkbox"/> Explosion/Fire <input type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other: Non-persistent	Injury while operating mechanical equipment, Vehicle or boat accident; Loss of Situational Awareness	Land <input type="checkbox"/> Air <input type="checkbox"/> Water <input type="checkbox"/> Other Specify:	Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General <input checked="" type="checkbox"/>	Sleep at least 7 hours continuous when off-duty; Avoid drinking caffeinated drinks at least 3 hours before going off-duty; For sleeping during the day, block or inactivate any light sources; Maximize off-duty time to rest and sleep; Avoid alcohol at all times during the operation; When time permits, maintain physical condition. When demobilized, avoid driving long distances immediately after coming off-duty – sleep at least 7 hours prior to departing the AOR, or have someone else who is well-rested drive.
Fueling Operations	Toxic <input type="checkbox"/> Explosion/Fire <input checked="" type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other: Non-persistent	Fire/Explosion; Skin dermatitis; Central Nervous System effects – Dizziness, vomiting. Eye exposure causing severe irritation, which can lead to permanent damage.	Land <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water <input checked="" type="checkbox"/> Other Specify:	Inhalation <input checked="" type="checkbox"/> Absorption <input checked="" type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General <input checked="" type="checkbox"/>	Ensure proper grounding/bonding; only use authorized fuel cans with self-closing lids & vented; fuel gasoline/diesel cans while on the ground; NO SMOKING near fuel sources or during fueling ops; Use chemical goggles; Have eye wash on stand-by close to fueling area.
Unstable Buildings	Toxic <input type="checkbox"/> Explosion/Fire <input type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input checked="" type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other: Entrapment Wildlife / insect	Broken bones Bodily injury Head trauma Bruises Eye contact Electrocution	Land <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water <input type="checkbox"/> Other Specify:	Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> Whole-body <input checked="" type="checkbox"/>	- Do not enter buildings until declared safe by local officials - Wear hardhat, safety glasses, steel toed boots, gloves
People: Displaced & distressed Injured	Toxic <input type="checkbox"/> Explosion/Fire <input type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other:	- Bodily harm/injury - Life endangerment	Land <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water <input checked="" type="checkbox"/> Other Specify:	Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> Whole-body <input checked="" type="checkbox"/>	- Beware of those around you - Use the “Buddy System” - Do not engage hostile people
Slips, trips and falls	Toxic <input type="checkbox"/> Explosion/Fire <input type="checkbox"/> Lack of Oxygen <input type="checkbox"/> Ionizing Rad <input type="checkbox"/> Biological <input type="checkbox"/> Biomedical <input type="checkbox"/> Physical/Safety <input checked="" type="checkbox"/>	Electrical <input type="checkbox"/> Heat Stress <input type="checkbox"/> Cold Stress <input type="checkbox"/> Ergonomics <input type="checkbox"/> Noise <input type="checkbox"/> Specify Other: Non-persistent	Cuts, bruises, broken bones, or serious injury or death.	Land <input checked="" type="checkbox"/> Air <input type="checkbox"/> Water <input checked="" type="checkbox"/> Other Specify:	Inhalation <input type="checkbox"/> Absorption <input type="checkbox"/> Ingestion <input type="checkbox"/> Injection <input type="checkbox"/> Membrane <input type="checkbox"/> General <input checked="" type="checkbox"/>	Slips, trips and falls are the leading cause of injuries in the marine industry. Use the buddy system when coming aboard and going ashore when necessary. If you fall into the water with LE gear on, drop weapons and belt to avoid being weighted down and possibly drowning Have flashlights available for night operations.
11. Prepared By: XXXX	12. Date/Time Briefed: XX XXX 2022 / XXXX					<b>Form SSP-B:</b> Page __ 8 __ of __ 8 __

<b>CG ICS SSP: PERSONAL PROTECTIVE EQUIPMENT SSP Form D</b>	<b>1. Incident Name</b> HURRICANE XXXX	<b>2. Date/Time Prepared</b> XX XXX 2022 / XXXX	<b>3. Operational Period</b> POST-STORM ICS-208 EFFECTIVE XX XXX 2022	<b>4. Safety Officer (include method of contact)</b> XXXX Work: XXXX Cell: XXXX
<b>5. Supervisor/Leader</b>	<b>6. Location &amp; Size of Site</b>		<b>7. Hazards Addressed:</b> Various	<b>8. For emergencies contact: 911</b> ICP: (904)564-7667
<b>9. Equipment:</b> Level D: Work Uniform	Personal Flotation Device	SAR Vest		<b>10. References consulted:</b>
Bullet Resistant Vest (Only required if weapon on board- even from other agencies)				Manufacturer Instructions
<b>11. Inspection Procedures:</b> <b>PFD - Inflatable</b> - Check Buckle for cracks and function - Check inflation device to ensure it has not been discharged and is functioning properly - Inspect bladders for tears, holes proper storage - Standard - Check buckles for cracks and function - Check all attached gear for function and expiration (Whistle, PML, Mirror, Knife)	<b>12. Donning Procedures:</b> <b>PFD - Inflatable</b> - Fully loosen all straps and open buckles - Place arms through vest openings or device around neck - Buckle and pull snug all straps - Check for fit and comfort - Standard - Open all buckles and fully loosen all straps - Place arms through arm holes - Buckle all buckles and snug all straps	<b>13. Doffing Procedures:</b> <b>PFD - Inflatable</b> - Fully loosen all straps and open buckles - Remove from body - Buckle and pull snug all straps - Store in clean, dry, safe location - Standard - Open all buckles and fully loosen all straps - Remove from body - Buckle all buckles and snug all straps - Store in clean, dry, safe location	<b>14. Limitations and Precautions (include  maximum stay time in PPE):</b> <b>PFD - Inflatable</b> - Provides up to 45 lbs of flotation - May require self activation of inflator - Does not protect from sun and other elements - Does not supply oxygen - Susceptible to cuts, tears and rough handling - Standard - Provides only minimal protection from the elements - Requires separate SAR vest - Is hot in hot weather	
<b>15. Prepared By:</b> XXXX	<b>16. Date/Time Briefed:</b> XX XXX 2022 / XXXX			
<b>Form SSP-D:</b> Page __1__ of __1__				

<b>CG ICS SSP: PERSONAL PROTECTIVE EQUIPMENT</b>	1. Incident Name <b>HURRICANE XXXX</b>	2. Date/Time Prepared <b>XX XXX 2022 / XXXX</b>	3. Operational Period POST-STORM ICS-208 EFFECTIVE XX XXX 2022	4. Safety Officer (include method of contact) <b>XXXX</b> Work: <b>XXXX</b> Cell: <b>XXXX</b>
5. Response Organization	6. Location and Size of Site	7. Hazards Addressed: Chemical and Physical	8. For Emergencies Contact: 911 ICP: (904) 714-7667	
9. Equipment:			10. References Consulted:	
Steel Toe Boots	Clothes – ODUs/coveralls	Foul Weather Gear	First Aid Kits	
Gloves	Safety Glasses	Hard Hats	Hearing Protection	
Sunscreen	Insect repellent (w/ DEET)	Waders / hipboots		
15. Prepared By: <b>XXXX</b>	16. Date/Time Briefed: <b>XX XXX 2022 / XXXX</b>	<b>Form SSP-F</b> <u>Potential Health Effects:</u> Bruise/Lacerations, Organ Damage, Central Nervous System Effects, Cancer, Reproductive Damage, Low Back Pain, Temporary Hearing Loss, Dermatitis, Respiratory Effects, Bone Breaks, Eye Burning		



CG ICS SSP WORKER ACKNOWLEDGEMENT FORM		1. Incident Name <div>HURRICANE XXXX</div>	2. Site Location:	3. Attachments: None
4. Type of Briefing Safety Plan/Emergency Response Plan <input type="checkbox"/> Start Shift <input type="checkbox"/> Pre-Entry <input type="checkbox"/> Exit <input type="checkbox"/> End of Shift <input type="checkbox"/> Specify Other: 8. Name (Print)	5. Presented By:	6. Date	7. Time	
	Signature*	Agency	Date/Time	
* By signing this document, I am stating that I have read and fully understand the plan and/or information provided to me.	SSP-I: Worker Acknowledgement			
	Page      of			



CG-ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Vehicle Operations:	2. Vehicle Unit Designator:	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity		Safe Work Practice	4. Checked [ ]
Before driving		- Ensure tires are inflated	
		- Ensure gas cap is in place & tight	
		- Ensure front hood and trunk are secured	
		- Ensure spare tire is in good condition	
		- Locate tire changing equipment	
		- Locate emergency road kit	
		- Check headlights, brake, emergency, turn signals and parking lights	
		- Adjust side mirrors	
		- Adjust review mirrors	
		- Ensure horn is in working order	
		- Ensure seat belts fasten	
		- Ensure sunglasses are available	
		- Locate operating switches for lights, wipers, temperature control, defroster	
		- Ensure adequate directions to destination are available	
		- Check to ensure driving route avoids high crime areas	
		- Ensure adequate fuel (keep half full during emergencies)	
Vehicle Operations		- After ignition, look for warning lights.	
		- Test braking system	
		- Obey all traffic signs and speeds	
		- Do not drive if hearing, sight or appendages are impaired	
		- Take frequent breaks; once every 100 miles	
		- During breaks, if sleeping, park in lighted lot and keep doors locked	
		- Do not drive if tired, on medication or under influence of alcohol	
		- Monitor traffic reports for accidents, weather and construction	
Trailer Operations		- Safety straps	
		- Tire pressure	
		- Brake lights/turn signals	
		- Safety spotter	
		- Class V hitch receiver certified for vessel being towed	
		- Additional person as observer	
5. Prepared By:	6. Date/time briefed: XX XX XX / XXXX	Last Updated: XX XXX 2022	SSP-Attach 2: Vehicle Safety

**Overview**

The average high for the Northern Florida states in July and into August is 90° F to 95° F, with the heat index reaching as high as 95° F. With this temperature also comes a moderate relative humidity, which may result in personnel suffering from heat stress.

**Heat Stress Factors**

The following factors may predispose someone to heat stress:

- Lack of physical fitness and/or lack of sleep
- Lack of acclimatization
- Age
- Dehydration
- Obesity
- Alcohol and drug use, which causes loss of body water
- Infection
- Diarrhea

**Heat Injuries**

Heat cramps may be the first physical indication that you are suffering from a heat injury. Without rest or treatment the condition may progress into heat exhaustion and then into heat stroke.

**Heat Exhaustion**

Occurs from increased stress on various body organs including inadequate blood circulation due to cardiovascular insufficiency or dehydration.

Symptoms	Treatments
Cramps in abdomen or limbs Pale face Dizziness/faintness/weakness Nausea or vomiting Profuse sweating or moist, cool skin Weak pulse Normal body temperature	Lay person down in a cool area. Loosen/open clothing. Cool body by sprinkling with cool water or fanning. Give victim cool water to drink if conscious. Seek medical attention.

**Heat Stroke**

Life threatening form of heat stress. Temperature regulation fails and the body temperature rises to critical levels.

Symptoms	Treatment
Headache Dizziness Red face/skin Hot, dry skin (no sweating) Strong. Rapid pulse High body temperature (hot to touch)	Lay person in cool area. Loosen/open clothing. Cool body by sprinkling with cool water or fanning. Give cool water to drink if conscious. Seek <b>immediate</b> medical attention.

**Prevention Guidelines**

The following protective action may help an individual deal with heat stress and allow him or her to work in hot environments.

Action	Description
1	Thirst is an unreliable guide to the level of hydration. Personnel are to drink adequate water before, during and after high thermal risk activities. Urine color is a reliable indicator of an individual's hydration status. Personnel should drink sufficient water so that their urine remains colorless. However, there are risks of over hydration and potential electrolyte imbalance. Fluid intake recommendations are include below. Personnel should not drink caffeinated beverages.
2	Personnel are encouraged to maintain a normal diet, with supplemental salt to taste.
3	The use of sweat inhibiting deodorants should be avoided.
4	Personnel should not be exposed to heavy activity in the heat immediately after a glucose or high carbohydrate meal due to the diversion of blood from the skin to the gastrointestinal tract.
5	Loose fitting clothing should be worn, particularly at the neck and wrists to allow air circulation. Appropriate headgear is to be worn.
6	Sun block shall be worn to prevent sunburn. The minimum sun protection factor of 15 should be provided.

**WBGT Index**

Wet Bulb Globe Temperature Index is an index of the environment contribution to heat stress. It is influenced by air temperature, radiant heat, and humidity. Wearing body armor adds 5 degrees to the WBGT Index. Wearing chemical protective clothing adds 10 degrees to WBGT Index. These guidelines apply *only* to non-emergency response operations.

Stage	Description
1	78 – 81.9 F WBGT
2	82 – 84.9 F WBGT
3	85 – 87.9 F WBGT
4	88 – 89.9 WBGT
5	90 F WBGT and higher

Guidelines for the average acclimatized person wearing a uniform (long sleeved shirt and pants), performing moderate work

Stage	Work/Rest Cycle	Water Intake (Qt/hr)
1	No limit	0.75
2	50/10 min	0.75
3	40/20 min	0.75
4	30/30 min	0.75
5	20/40 min	1.0

Guidelines for the average acclimatized person wearing uniform (long sleeved shirt and pants), performing hard work.

Stage	Work/Rest Cycle	Water Intake (Qt/hr)
1	40/20 Min	0.75
2	30/30 min	1.0
3	30/30 min	1.0
4	20/40 min	1.0
5	10/50 min	1.0

Note: Hourly fluid intake should not exceed 1.5 quarts, and daily fluid intake should not exceed 12 quarts.

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Heat Stress Attachments:		2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway/Facility checks/verifications	
	Action Level	Reference	Signs, Symptoms & Potential Health Effects	Exposure Route	Controls: Engineering, Administrative, PPE	Medical Response
Medical Condition Heat Stroke	Minimize exposure	NIOSH: Working in Hot Environments	Skin is hot Skin is dry Skin is red and spotted Body Temp: 105 or > Mental confusion Convulsions Unconscious	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____	- Acclimatize workers - Avoid direct sun - Institute work/rest regimens - Provide cool rest areas - Drink 5-7 ounces water every 15-20 minutes - Consider cooling garments - Use heat stress monitors - Use canopies or other shelter - Minimize workers with illnesses and excessive weight	- Get EMT assistance immediately - Remove victim to cool area - Soak clothing w/water - Fan body to increase cooling - Notify EMT - Rest victim in cool place - Have victim drink plenty of water
Heat Exhaustion	Minimize exposure	NIOSH: Working in Hot Environments	Extreme weakness Giddiness, headache Nausea, Vomiting Skin is clammy & moist Complexion is pale/flushed Body Temp: normal to slightly elevated	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____		
Heat Cramps	Minimize exposure	NIOSH: Working in Hot Environments	Painful spasms of muscles Profuse sweating	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____		- Remove victim from site - Ensure victim drinks plenty of water and replaces electrolytes
Fainting	Minimize exposure	NIOSH: Working in Hot Environments	Victim faints due to lack of blood to the brain	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____		- Remove victim to cool area - Ensure victim drinks plenty of fluid - Ensure victim is not sedentary in direct heat
Heat Rash	Minimize exposure	NIOSH: Working in Hot Environments	Skin rash Experience of prickly heat	Inhalation Absorption <b>X</b> Ingestion Injection Membrane _____		- Remove victim to cool place - Ensure victim drinks plenty of water
4. Prepared By: XXXXX	5. Date/Time Briefed: XX XXX XXXX / XXXX		Last Update: XX XXX 2022		SSP-Attach 3: Heat Stress	

<b>CG ICS SSP LOG/RECORD OF SAFETY BRIEFINGS ATTACHMENT</b>		1. Incident Name <b>HURRICANE XXXX</b>	2. Site Location: (CIRCLE)	3. Site Supervisors: Various	
4. Type of Briefing		5. Presented by:			7. Time
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
Exit	<input type="checkbox"/>	End of Shift	<input type="checkbox"/>		
Specify Other:					
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
Exit	<input type="checkbox"/>	End of Shift	<input type="checkbox"/>		
Specify Other:					
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
Exit	<input type="checkbox"/>	End of Shift	<input type="checkbox"/>		
Specify Other:					
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
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Specify Other:					
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Specify Other:					
Start Shift	<input type="checkbox"/>	Pre-Entry	<input type="checkbox"/>		
Exit	<input type="checkbox"/>	End of Shift	<input type="checkbox"/>		
Specify Other:					
Last Updated: <b>XX XXX 2022</b>				<b>SSP-Attach 4: Record of Safety Briefings</b>	



CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Small Boat Operations Additional Attachments:	2. Small Boat Unit Assignment 45' RBM 29' RB-S II 26' TANB/ 24' SPC-SW	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
Activity	Safe Work Practice		4. Checked [ ]
Pre-boarding	<ul style="list-style-type: none"> <li>- Receive safety briefing from boat crew operators</li> <li>- Receive emergency extrication briefing</li> <li>- Know location of emergency equipment</li> <li>- Ensure operator knows how to contact emergency services</li> <li>- Ensure operator has good comms with coordinating vessels &amp; shore units</li> <li>- Ensure comms schedule with parent unit is understood</li> <li>- Ensure distress signals are available for day &amp; night operations (3 per shift)</li> <li>- Ensure qualified operators are running the boats</li> <li>- Ensure appropriate number of CG approved Type I &amp; II preservers</li> <li>- Confirm location of safe seating from boat operator</li> <li>- Ensure portable fuel tanks are full prior to boarding</li> <li>- Keep all sources of ignition away from fueling area</li> <li>- Ensure boat does not exceed safe load capacity (personnel &amp; equipment)</li> <li>- Ensure proper footwear for maintaining adequate boat deck contact</li> <li>- Ensure equipment on boat is distributed evenly to ensure stability</li> <li>- Ensure at least 2 people are operating the boat</li> <li>- Ensure sun protection is available (glasses, and sun screen)</li> <li>- Ensure adequate food &amp; water is available for duration of operation</li> <li>- Ensure first aid kits, fire extinguishers, alternate means of propulsion</li> <li>- Ensure adequate fenders and mooring lines are available</li> </ul>		
Boat Operations	<ul style="list-style-type: none"> <li>- Remain seated whenever possible. Keep low in the boat.</li> <li>- Ensure boat is able to maintain direct contact visually or by radio</li> <li>- Avoid anchoring the boat by the stern</li> </ul>		
Boat mooring and egress	<ul style="list-style-type: none"> <li>- Keep hands &amp; feet away from pinch points between boat &amp; dock</li> <li>- Stay clear of lines being used for mooring</li> <li>- Do not disembark with bulky or heavy equipment, get assistance</li> <li>- If not assisting in the mooring operation, remain seated until lines are tied</li> </ul>		
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022	SSP-Attach 5: Small Boat Safety

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Insect Hazards Additional Attachments:	2. Divisions/Groups/Units affected:  Field Response	3. Job Tasks Involving Hazard:  Waterway and Facility Verifications
Hazard Type	Potential Sources	Signs & Symptoms	Medical Treatment
Insect Bites & Stings	Bees	<u>Allergic person:</u> -Swollen throat -Difficult breathing -Noisy breath -Sudden pain -Severe itching, hives, acute redness, swelling -white firm swelling -reduced consciousness, shock	<ul style="list-style-type: none"><li>- Wash wound with soap &amp; water</li><li>- Request med assistance for allergic persons</li><li>- Remove stinger without pinching or squeezing</li><li>- Use cold pack to reduce swelling, use pad between skin and pack</li><li>- Keep wounded area below heart to slow spread of venom</li><li>- Do not administer aspirin or alcohol</li></ul>
	Black Widow Spider	-Systemic poison -Flu – like symptoms -Severe abdominal pain -Rigidity, muscle pain, cramping, -Chest tightness, breathing difficulty, -Pain in soles of feet -Alternating dry & salivating mouth, -Nausea, vomiting -Profuse sweating or swollen eyelids	<ul style="list-style-type: none"><li>- Wash wound with soap &amp; water</li><li>- Request med assistance address symptoms</li><li>- Use cold pack to reduce swelling, use pad between skin and pack</li></ul>
	Brown Recluse	-Severe redness -Red circle around bite -Bite takes several months to heal	<ul style="list-style-type: none"><li>- Wash wound with soap &amp; water</li><li>- Request med assistance for allergic persons</li><li>- Remove stinger without pinching or squeezing</li><li>- Use cold pack to reduce swelling, use pad between skin and pack</li></ul>
	Ticks	-Flu like symptoms -Fever -Rash, joint pain, headaches	<ul style="list-style-type: none"><li>- Wash wound with soap &amp; water</li><li>- Request med assistance for allergic persons</li><li>- Remove tick with oil, alcohol or heated tweezers</li><li>- Use tweezers to remove imbedded head</li><li>- If fever, rash, unusual markings develop around bite, contact physician</li></ul>
4. Prepared By: XXXXX	5. Date/Time Briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022	SSP-Attach 6: Insect Hazards

<b>CG ICS SSP SPECIFIC HAZARD ATTACHMENT</b>	1. Hazard Animal Hazards Additional Attachments:	2. Divisions/Groups/Units affected:  Field Response	3. Job Tasks Involving Hazard:  Waterway and Facility Verifications
Hazard Type  Mammal Bites	Potential Sources  Dogs, Cats Skunks, Raccoons Foxes, Possums	<div> <div>Signs &amp; Symptoms</div> <ul style="list-style-type: none"> <li>-Pain &amp; tenderness of wound</li> <li>-Redness, heat, swelling</li> <li>-Puss under the skin</li> <li>-Red streaks around wound</li> <li>-Swollen lymph nodes in arm pits, groin &amp; neck</li> </ul> </div>	<div> <div>Control</div> <ul style="list-style-type: none"> <li>- Recon area prior to work &amp; identify nests &amp; habitats</li> <li>- Identify animals &amp; any unusual behavior</li> <li>- Relocate animals if necessary using wildlife experts</li> <li>- Report rabid animals to local wildlife authorities</li> <li>- Obtain emergency bite kits</li> </ul> </div> <div> <div>Medical Treatment</div> <ul style="list-style-type: none"> <li>- Get medical attention ASAP to address infection</li> <li>- Ensure tetanus shot is updated</li> <li>- Interview individual to determine appearance/disposition of animal</li> <li>- Control serious bleeding</li> <li>- Apply pressure using gauze pad, tourniquets are inadvisable</li> <li>- Wash before touching wound</li> <li>- Wear rubber gloves when treating victim</li> <li>- Wash wounds that are not bleeding heavily</li> <li>- Cover with clean dressing and bandage</li> <li>- Get medical assistance immediately</li> </ul> </div>
Snake Bites	Coral Snakes Water Moccasins Rattle Snakes Pit Vipers	<div> <div>Rabies</div> <ul style="list-style-type: none"> <li>-Drooling</li> <li>-Irritability</li> <li>-Strange, abnormal behavior</li> </ul> </div> <div> <i>Some or all of these symptoms may be present:</i> <ul style="list-style-type: none"> <li>-Fang marks</li> <li>-Swelling, discoloration, pain</li> <li>-Heat around fang marks</li> <li>-Weakness, sweating, faintness, shock</li> </ul> </div> <div> <u>Coral snake:</u> <ul style="list-style-type: none"> <li>-Respiratory paralysis</li> <li>-Bizarre behavior</li> <li>-Unusual eye movement</li> </ul> </div>	<ul style="list-style-type: none"> <li>- Recon area prior to work &amp; identify nests &amp; habitats</li> <li>- Place locations on SSP map</li> <li>- Identify animals &amp; any unusual behavior</li> <li>- Relocate animals if necessary using wildlife experts</li> <li>- Report aggressive animals to local wildlife authorities</li> <li>- Obtain emergency bite kits</li> </ul>
			<ul style="list-style-type: none"> <li>- Get medical attention ASAP</li> <li>- Ensure tetanus shot is updated</li> <li>- Interview individual to determine appearance/disposition of snake</li> <li>- Control serious bleeding</li> <li>- Apply pressure using gauze pad, tourniquets are inadvisable</li> <li>- Wash before touching wound</li> <li>- Wear rubber gloves when treating victim</li> <li>- Wash wounds that are not bleeding heavily</li> <li>- Cover with clean dressing and bandage</li> </ul> <div> <b>Poisoned Victim</b> <ul style="list-style-type: none"> <li>- Get immediate medical attention</li> <li>- Keep patient still to slow spread of venom</li> <li>- Place bite area below heart to slow venom</li> <li>- Wash with soap &amp; water</li> <li>- Use splint to immobilize bitten arms/legs</li> <li>- Use cold pack with gauze before skin</li> <li>- Do not administer aspirin or alcohol</li> <li>- Do not suck out poison</li> <li>- Do not use tourniquets</li> </ul> </div>
4. Prepared by: XXXXX	5. Date/time briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022	<b>SSP-Attach 7: Animal Hazards</b>

CG ICS SSP SPECIFIC HAZARD ATTACHMENT	1. Hazard Marine Animal and Plant Hazards Additional Attachments:		2. Divisions/Groups/Units affected: Field Response		3. Job Tasks Involving Hazard: Waterway and Facility Verifications	
	Potential Sources	Signs & Symptoms	Control	Medical Treatment		
Animal Stings & Punctures	<u>Group I</u> Jellyfish, Portuguese Man-o-war Anemones Corals Hydras  <u>Group II</u> Urchins, Cone Shells, Stingrays, Spiny fish	-Pain & tenderness of wound -Redness, heat, swelling -Puss under the skin -Red streaks around wound  <i>Sensitive Individuals</i> -Allergic reactions -Respiratory arrest -Fainting -Infections & tetanus may develop	- Recon area prior to work & identify nests & habitats - Place locations on SSP map - Outfit workers with protective clothing for water activities and to prevent bites	- Get medical attention ASAP to address infection - Ensure tetanus shot is updated - Interview individual to determine appearance of animal - Control serious bleeding <u>Group I</u> - Do not rub or scratch affected area - Sprinkle alcohol on affected area, follow with meat tenderizer or talcum if available (denatures toxin) <u>Group II</u> - Soak in very warm water for 30 minutes - Do not use very hot water		
Plants	Poison Ivy Poison Oak Poison Sumac	<i>Some or all of these symptoms may be present:</i> -Itching -Burning -Blistering -Rash & bumpy skin	- Recon area prior to work & identify plant types - Place locations on SSP map - Remove if necessary - Long sleeve shirts and pants should be worn - Gloves should be worn - Wash frequently during breaks & prior to departing work site. - Employ body screen salves	- If contact occurs, wash with soapy water immediately - Do not scratch - Provide medical attention of spreading is severe		
4. Prepared By: XXXX	5. Date/Time Briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022			SSP-Attach 7: Animal Hazards	

<b>CG ICS SSP SPECIFIC HAZARD ATTACHMENT</b>	1. Hazard Generic Signs & Symptoms of Toxic Exposure Attachments:	2. Divisions/Groups/Units affected:  ALL	3. Job Tasks Involving Hazard: Boat Operations Waterways Assessment Site Assessment
<b>Signs and Symptoms</b>		<b>Action to be Taken</b>	
<ul style="list-style-type: none"> <li>- Sudden weight loss or change in appetite</li> <li>- Unusual fatigue or sleeping difficulties</li> <li>- Unusual irritability</li> <li>- Skin rashes/allergies/sores</li> <li>- Hearing loss</li> <li>- Vision loss or problems</li> <li>- Changes in sense of smell</li> <li>- Shortness of breath, asthma, cough, wheeze, excess sputum</li> <li>- Chest pains</li> <li>- Nausea, vomiting, dizziness</li> <li>- Weakness, tremors</li> <li>- Headaches</li> <li>- Stomach pains</li> <li>- Personality changes</li> </ul>		1. REMOVE PERSON AND OTHERS FROM SITE  2. REPORT SYMPTOM TO SUPERVISOR  3. EVALUATE POTENTIAL SOURCES  4. REQUEST SITE CHARACTERIZATION BY SITE SAFETY OFFICER	
4. Prepared By: XXXX	5. Date/Time Briefed: XX XX 2022 / XXXX	Last Update: XX XX 2022	<b>SSP-Attach 8: Signs/Symptoms of Toxic Exposure</b>

<b>CG ICS SSP SPECIFIC HAZARD ATTACHMENT</b>	1. Hazard Container Inspections Additional Attachments:	2. Unit Assignment Response/VBS Team Prevention/Domestic Inspections	3. Emergency contacts: 911 Safety Officer: XXXX Work: XXXX Cell: XXXX
	<b>Activity</b>	<b>Safe Work Practice</b>	4. Checked [ ]
	Pre-Inspection	- Receive safety briefing from Team Leader	
		- Receive emergency procedures	
		- Know location of emergency equipment	
		- Ensure inspectors know how to contact emergency services	
		- Ensure inspectors have good comms with each other	
		- Ensure all personnel wear orange reflective vests	
		- Utilize Personnel Protection Equipment	
	Handling Operations	- Be aware of opening containers for falling debris	
		- Be aware of slips, trips, and falls	
		- Be aware of moving vehicles adjacent to container rows	
		- Be aware of cables used for refrigerated containers & low oxygen content	
		- Do not open bottom containers that are stacked with containers on top	
		- Do not enter a 2.3 (Poisonous Gas) container until ventilated at least 15 min	
		- Do not open a container marked Radioactive until authorized to do so	
		- The buddy system shall be enforced while inspecting containers	
		- Members must be in sight of one another	
		- Ensure all containers are ventilated for at least 15 minutes	
	Post Container Inspections	- Ensure you take muster and account for all personnel	
		- Ensure you inventory all PPE, cones, tools, and comms equipment	
		- Communicate that all inspectors are completed with container inspections	
5. Prepared By: XXXX	6. Date/Time Briefed: XX XXX 2022 / XXXX	Last Updated: XX XXX 2022	<b>SSP-Attach 9: Container Inspection</b>

# **ANNEX N**

## **INFORMATION TEMPLATE EXAMPLES**

### **Homeport - Marine Safety Information Bulletins**

### **C2OIX - Sector Jacksonville Assumes/Attains Unit Hurricane Condition**

### **Sample Safety Marine Information Broadcast**

### **Press Releases**

**[Highlighted]** information on the samples needs to be update per storm situation.

### **C2OIX UNIT PLADS**

CCGDSEVEN MIAMI FL  
COMCOGARD SECTOR JACKSONVILLE FL  
COGARD MSD PORT CANAVERAL FL  
COGARD STA PORT CANAVERAL FL  
COGARD STA PONCE DE LEON INLET FL  
COGARD STA MAYPORT FL  
COGARD ANT PONCE DE LEON FL  
COGARD ANT JACKSONVILLE BEACH FL  
USCGC HAMMER  
USCGC MARIA BRAY  
USCGC TARPON  
USCGC HERON  
USCGC SKIPJACK  
COGARD MARITIME FORCE PROTECTION UNIT KINGS BAY GA  
USCGC SEA DOG  
USCGC SEA DRAGON  
COGARD MSST 91108 KINGS BAY GA  
COGARD HITRON JACKSONVILLE FL  
AFLOATRAGRU MAYPORT FL  
COGARD ESD MAYPORT FL





## U.S. Coast Guard Sector Jacksonville

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### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX XX, 20XX**

#### **SET PORT CONDITION FOUR IN THE PORTS OF NORTHEAST AND EAST CENTRAL FLORIDA**

Effective **June 1st**, Port Condition FOUR is set in the ports of Northeast and East Central Florida. We must remain alert and prepared for the worst-case scenario. Hurricanes are nature's most destructive storms and provide some of the most devastating effects in terms of loss of life and damage/destruction to property.

The COTP Jacksonville Zone should not be considered a safe hurricane haven during hurricane conditions. Vessel owners, operators and agents shall make every attempt to put oceangoing vessels greater than 500 GT ITC to sea in the event a hurricane or tropical storm threatens the ports of Jacksonville, Fernandina, or Canaveral. In the event that a commercial oceangoing vessel or oceangoing barge over 500 GT ITC cannot comply with the order to depart, the person in charge of the vessel must submit a **Remain in Port Request** to the COTP. The request form can be obtained from the Sector Jacksonville HOMEPORT internet site at <https://homeport.uscg.mil/port-directory/jacksonville>. The COTP will carefully evaluate vessels requesting to remain in port, paying particular attention to ensure that the safety of life at sea is protected.

Vessels remaining in the port must have the decks clear of any missile hazards, potential pollution hazards, and flammable materials. All persons in charge must ensure hatches are secured for heavy weather. **No vessels will be allowed to remain at facilities which are within one half mile of a bridge without special consideration or approval by the COTP.**

For additional information, please contact U.S. Coast Guard, Sector Jacksonville, Waterways Management Division at (904) 714-7648.

M. R. Vlaun  
Captain, U. S. Coast Guard  
Captain of the Port  
Jacksonville, FL





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## **MARINE SAFETY INFORMATION BULLETIN (MSIB) XXX-XX** **XXX X, 20XX**

### **SET PORT CONDITION WHISKEY IN THE PORTS OF FERNANDINA AND JACKSONVILLE**

Effective **XX:XX a.m./p.m., XXX X, 20XX**, Port Condition WHISKEY will be set in the Ports of Fernandina and Jacksonville. All maritime interests are directed to complete preparations to implement the Port Heavy Weather Plan for Northeast and Eastern Central Florida.

The Ports of Fernandina and Jacksonville remain open with no restrictions. It is important that you monitor the storm development as well as prepare for potential changes in Port Conditions. Please review heavy weather plans and make any preparations necessary to safeguard your vessels and/or facilities as the Captain of the Port continues to closely monitor the storm.

Maritime interests are reminded that there are no “safe havens” identified within the Ports of Jacksonville and Fernandina for a vessel to safely survive tropical storm force winds, or storm surges without creating a threat to the safety of the port and public welfare. The safest condition for the port during the arrival of a hurricane is when the inventory of vessels is at a minimum. All ships should coordinate their efforts in accordance with their evasion plan. Masters should take early and decisive action to ensure the safety of their vessels and crews.

Vessels desiring to remain in port during the hurricane must request and receive permission. The request must be submitted in writing and explain the reasons why the vessel is submitting the request. All requests must also include a completed “Remaining in Port Checklist” that will describe the mooring arrangements and vessel specifics. This checklist must be signed by the vessel’s master and a representative of the facility where the vessel intends to moor. If the request is approved, additional measures may be required to ensure the safety of the port and the vessel. These measures may include, but are not limited to, the addition of extra mooring lines or fenders and the removal of cargo from the vessel. All remain in port requests must be submitted to the Remain in Port Liaison Officer (RIPLO) at [jaxdomestic@uscg.mil](mailto:jaxdomestic@uscg.mil). **If you have any questions regarding Remain in Port requests please contact XXX at XXX or XXX at XXX.**

Be advised, about eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds (above 39 mph), most bridges will be locked down and will not open until after the severe weather has passed. It is critical that vessels intending to evacuate the Ports of Jacksonville and Fernandina via the St. Johns River or the Atlantic Intracoastal Waterway depart early to avoid being blocked by bridge closures.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

M. R. Vlaun  
Captain, U.S. Coast Guard  
Captain of the Port  
Jacksonville, Florida



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### **MARINE SAFETY INFORMATION BULLETIN (MSIB) XXX-XX** **XXX XX, 20XX**

#### **SET PORT CONDITION WHISKEY IN PORT CANAVERAL**

Effective **XX:XX a.m./p.m., XXX X, 20XX**, Port Condition WHISKEY will be set in Port Canaveral. All maritime interests are directed to complete preparations to implement the Port Heavy Weather Plan for Northeast and Eastern Central Florida.

Port Canaveral remain open with no restrictions. It is important that you monitor the storm development as well as prepare for potential changes in Port Conditions. Please review heavy weather plans and make any preparations necessary to safeguard your vessels and/or facilities as the Captain of the Port continues to closely monitor the storm.

Maritime interests are reminded that there are no “safe havens” identified within Port Canaveral for a vessel to safely survive Tropical Storm Force Winds or Storm Surges without creating a threat to the safety of the port and public welfare. The safest condition for the port during the arrival of a hurricane is when the inventory of vessels is at a minimum. All ships should coordinate and plan with regards to their evasion plan. Masters should take early and decisive action to ensure the safety of their vessels and crews.

Vessels desiring to remain in port during the hurricane must request and receive permission. The request must be submitted in writing and explain the reasons why the vessel is submitting the request. All requests must also include a completed “Remaining in Port Checklist” that will describe the mooring arrangements and vessel specifics. This checklist must be signed by the vessel’s master and a representative of the facility where the vessel intends to moor. If the request is approved, additional measures may be required to ensure the safety of the port and the vessel. These measures may include, but are not limited to, the addition of extra mooring lines or fenders and the removal of cargo from the vessel. All remain in port requests must be submitted to the Remain in Port Liaison Officer (RIPLO) at [jaxdomestic@uscg.mil](mailto:jaxdomestic@uscg.mil). If you have any questions regarding Remain in Port requests please contact XXX at XXX or XXX at XXX.

Be advised, about eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds (above 39 mph), most bridges will be locked down and will not open until after the severe weather has passed. It is critical that vessels intending to evacuate Port Canaveral via the Barge Canal depart early to avoid being blocked by bridge closures.

For additional information please contact Coast Guard Sector Jacksonville at (904) 714-7557.

M. R. Vlaun  
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### **MARINE SAFETY INFORMATION BULLETIN (MSIB) XXX-XX** **XXX X, 20XX**

#### **SET PORT CONDITION X-RAY IN THE PORTS OF FERNANDINA AND JACKSONVILLE**

Effective **XX:XX a.m./p.m., XXX X, 20XX**, Port Condition X-RAY was set in the Ports of Fernandina and Jacksonville. The port remains open to all commercial traffic. Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during Port Condition X-RAY shall continue with preparations and safely depart the port before the setting of Port Condition ZULU (12 hours preceding the arrival of sustained Tropical Storm Force Winds).

Maritime interests are reminded that there are no “safe havens” identified within the Ports of Jacksonville and Fernandina for a vessel to safely survive Tropical Storm Force Winds or Storm Surges without creating a threat to the safety of the port and public welfare. The safest condition for the port during the arrival of a hurricane is when the inventory of vessels is at a minimum. All ships should coordinate their efforts in accordance with their evasion plan. Masters should take early and decisive action to ensure the safety of their vessels and crews.

Vessels desiring to remain in port during heavy weather must request and receive permission. For vessels already in port, this request should have already been submitted within 12 hours of the Captain of the Port setting Port Condition WHISKEY. Vessels arriving after the setting of Port Condition WHISKEY must submit a request to remain in port prior to entering the port. The request must be submitted in writing and explain the reasons why the vessel is submitting the request. All requests must also include a completed “Remaining in Port Checklist” that will describe the mooring arrangements and vessel specifics. This checklist must be signed by the vessel’s master and a representative of the facility where the vessel intends to moor. If the request is approved, additional measures may be required to ensure the safety of the port and the vessel. These measures may include, but are not limited to, the addition of extra mooring lines or fenders and the removal of cargo from the vessel. All Remain in Port requests must be submitted to the Remain in Port Liaison Officer (RIPLO) at [jaxdomestic@uscg.mil](mailto:jaxdomestic@uscg.mil). **If you have any questions regarding remain in port requests please contact XXX at XXX, XXX at XXX.**

Be advised, about eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds (above 39 mph), most bridges will be locked down and will not open until after the severe weather has passed. It is critical that vessels intending to evacuate the Ports of Jacksonville and Fernandina via the St. Johns River or the Atlantic Intracoastal Waterway depart early to avoid being blocked by bridge closures.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

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### **MARINE SAFETY INFORMATION BULLETIN (MSIB) XXX-XX** **XXX X, 20XX**

#### **SET PORT CONDITION X-RAY IN PORT CANAVERAL**

Effective **XX:XX a.m./p.m., XXX X, 20XX**, Hurricane Condition X-RAY was set in Port Canaveral. The port remains open to all commercial traffic. Oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC, already in port or arriving during Port Condition X-RAY shall continue with preparations and safely depart the port before the setting of Port Condition ZULU (12 hours preceding the arrival of sustained Tropical Storm Force Winds). All ships should coordinate and plan with regards to their evasion plan.

Maritime interests are reminded that there are no “safe havens” identified within Port Canaveral for a vessel to safely survive Tropical Storm Force Winds or Storm Surges without creating a threat to the safety of the port and public welfare. The safest condition for the port during the arrival of a hurricane is when the inventory of vessels is at a minimum. All ships should coordinate their efforts in accordance with their evasion plan. Masters should take early and decisive action to ensure the safety of their vessels and crews.

Vessels desiring to remain in port during heavy weather must request and receive permission. For vessels already in port, this request should have already been submitted within 12 hours of the Captain of the Port setting Port Condition WHISKEY. Vessels arriving after the setting of Port Condition WHISKEY must submit a request to remain in port prior to entering the port. The request must be submitted in writing and explain the reasons why the vessel is submitting the request. All requests must also include a completed “Remaining in Port Checklist” that will describe the mooring arrangements and vessel specifics. This checklist must be signed by the vessel’s master and a representative of the facility where the vessel intends to moor. If the request is approved, additional measures may be required to ensure the safety of the port and the vessel. These measures may include, but are not limited to, the addition of extra mooring lines or fenders and the removal of cargo from the vessel. **All Remain in Port requests must be submitted to the Remain in Port Liaison Officer (RIPLO) at jaxdomestic@uscg.mil. If you have any questions regarding remain in port requests please contact XXX at XXX or XXX at XXX.**

Be advised, about eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds (above 39 mph), most bridges will be locked down and will not open until after the severe weather has passed. It is critical that vessels intending to evacuate Port Canaveral via the Barge Canal depart early to avoid being blocked by bridge closures.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

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### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX X, 20XX**

#### **SET PORT CONDITION YANKEE IN THE PORTS OF FERNANDINA AND JACKSONVILLE**

Effective **XX:XX a.m./p.m., XXX X, 20XX**, Port Condition YANKEE will be set in the Ports of Fernandina and Jacksonville. All commercial, oceangoing vessels greater than 500 GT ITC, including oceangoing tugs and barges greater than 500 GT ITC are prohibited from entering the port. Oceangoing commercial vessel traffic outbound will be authorized to transit through the port until Port Condition ZULU. Additionally, all ship-to-shore cargo operations must cease 6 hours prior to setting Port Condition ZULU.

Maritime interests are reminded that there are no “safe havens” identified within the Ports of Jacksonville and Fernandina for a vessel to safely survive Tropical Storm Force Winds or Storm Surges without creating a threat to the safety of the port and public welfare. The safest condition for the port during the arrival of a hurricane is when the inventory of vessels is at a minimum. All ships should coordinate their efforts in accordance with their evasion plan. Masters should take early and decisive action to ensure the safety of their vessels and crews.

Be advised, about eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds (above 39 mph), most bridges will be locked down and will not open until after the severe weather has passed. It is critical that vessels intending to evacuate the Ports of Jacksonville and Fernandina via the St. Johns River or the Atlantic Intracoastal Waterway depart early to avoid being blocked by bridge closures.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

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### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX X, 20XX**

#### **SET PORT CONDITION YANKEE IN PORT CANAVERAL**

Effective **XX:XX a.m./p.m., XXX X, 20XX**, Port Condition YANKEE will be set in Port Canaveral. No vessel, regardless of size or service, will be allowed to transit through Port Canaveral upon the setting of Port Condition YANKEE unless authorized by the Captain of the Port. Additionally, all ship-to-shore cargo operations must cease 6 hours prior to setting Port Condition ZULU. The COTP anticipates setting Port Condition ZULU for Port Canaveral at **XX:XX a.m/p.m., XXX X, 20XX**.

Maritime interests are reminded that there are no "safe havens" identified within Port Canaveral for a vessel to safely survive Tropical Storm Force Winds or Storm Surges without creating a threat to the safety of the port and public welfare. The safest condition for the port during the arrival of a hurricane is when the inventory of vessels is at a minimum. All ships should coordinate their efforts in accordance with their evasion plan. Masters should take early and decisive action to ensure the safety of their vessels and crews.

Be advised, about eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds (above 39 mph), most bridges will be locked down and will not open until after the severe weather has passed. It is critical that vessels intending to evacuate Port Canaveral via the Barge Canal depart early to avoid being blocked by bridge closures.

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### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX X, 20XX**

#### **SET PORT CONDITION ZULU IN THE PORTS OF FERNANDINA AND JACKSONVILLE**

Effective **XX:XX a.m./p.m., XXX X, 20XX**, Port Condition ZULU will be set in the Ports of Fernandina and Jacksonville. All commercial vessels over 500 GT ITC are prohibited from transiting or remaining in the Ports of Fernandina and Jacksonville. Additionally, all ship-to-shore cargo operations must cease 6 hours prior to setting Hurricane Condition ZULU.

Be advised, about eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds (above 39 mph), most bridges will be locked down and will not open until after the severe weather has passed. It is critical that vessels intending to evacuate the Ports of Jacksonville and Fernandina via the St. Johns River or the Atlantic Intracoastal Waterway depart early to avoid being blocked by bridge closures.

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### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX X, 20XX**

#### **SET PORT CONDITION ZULU IN PORT CANAVERAL**

Effective **XX:XX a.m./p.m., XXX X, 20XX**, Port Condition ZULU will be set in Port Canaveral. No vessel, regardless of size or service, will be allowed to transit through the port, and all commercial vessels over 500 GT ITC are prohibited from remaining in the port.

Be advised, about eight hours prior to the predicted arrival of sustained Tropical Storm Force Winds (above 39 mph), most bridges will be locked down and will not open until after the severe weather has passed. It is critical that vessels intending to evacuate Port Canaveral via the Barge Canal depart early to avoid being blocked by bridge closures.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

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### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX XX, 20XX**

#### **SET PORT CONDITION FOUR IN THE PORTS OF FERNANDINA AND JACKSONVILLE**

Effective **XX:XX a.m./p.m., XXX XX, 20XX**, Port Condition FOUR will be set in the Ports of Fernandina and Jacksonville. Hurricane **XXX's** severe weather is no longer a threat to the ports of Northeast Florida. However, the conditions of the waterways and port infrastructure are still unknown, and full assessments of the affected areas are still being conducted. The Coast Guard will enforce a temporary safety zone for these post-storm recovery operations. The regulated areas include:

- (1) Fernandina, FL. All waters within the Cumberland Sound and Amelia River encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the St. Marys River Entrance Jetties; thence following the shoreline north to Stafford Island; thence north to Point 1 in position 30°50'00" N., 81°29'10" W.; thence west to Point 2 in position 30°50'00" N., 81°30'47" W.; thence southwest to Kings Bay in position 30°48'42" N., 81°31'27" W.; thence south following the shoreline south to point 3 in position 30°40'30" N., 81°28'38" W.; thence southwest to R "18" at Point 4 30°39'57" N., 81°29'04" W.; thence southeast to Point 5 30°39'48" N., 81°28'57" W.; thence following the shoreline northeast back to origin.
- (2) Jacksonville, FL. All waters within the Port of Jacksonville, FL encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the St. Johns River Entrance Jetties, thence following the northern riverbank west to the Sister's Creek Bridge, thence following the riverbank west to the Interstate 95 Trout River Bridge, thence following the riverbank south to the Henry H. Buckman Bridge, thence following the eastern riverbank back to origin.

Unless authorized by the Captain of the Port (COTP), all vessels greater than 500 GT ITC are prohibited from transiting in a regulated area until a full assessment of the waterway and port infrastructure along the regulated area is conducted. As the assessments are being completed, the COTP may open specific portions of a regulated area and/or allow certain vessels to transit these areas.

Vessels desiring to transit through a regulated area may contact the COTP Jacksonville via telephone at **(904) 714-7557**, to request authorization. If authorization to transit through a regulated area is granted by the COTP Jacksonville, all vessels receiving such authorization must comply with the instructions of the COTP Jacksonville or a designated representative.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

M. R. Vlaun  
Captain, U.S. Coast Guard  
Captain of the Port  
Jacksonville, Florida



## U.S. Coast Guard Sector Jacksonville

10426 Alta Drive  
Jacksonville, FL 32226-2307  
Phone: (904) 714-7500  
Fax: (904) 714-7483

### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX XX, 20XX**

#### **SET PORT CONDITION FOUR IN PORT CANAVERAL**

Effective **XX:XX a.m./p.m., XXX XX, 20XX**, Port Condition FOUR was set in Port Canaveral. Hurricane **XXX**'s severe weather is no longer a threat to the port. However, the conditions of the waterways and port infrastructure are still unknown and full assessments of the affected areas are still being conducted. The Coast Guard will enforce a temporary safety zone for these post-storm recovery operations.

This regulated area includes all waters within Port Canaveral encompassed within the following locations: starting at the demarcation line drawn across the seaward extremity of the Port Canaveral Entrance Channel Jetties, thence following the northern shoreline west to the SR401 Bridge, thence following the southern shoreline back to origin.

Unless authorized by the Captain of the Port (COTP), all vessels, regardless of size or service, are prohibited from transiting in a regulated area until a full assessment of the waterway and port infrastructure along the regulated area is conducted. As the assessments are being completed, the COTP may open specific portions of a regulated area and/or allow certain vessels to transit these areas.

Vessels desiring to transit through a regulated area may contact the COTP Jacksonville via telephone at **(904) 714-7557**, to request authorization. If authorization to transit through a regulated area is granted by the COTP Jacksonville, all vessels receiving such authorization must comply with the instructions of the COTP Jacksonville or a designated representative.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

M. R. Vlaun  
Captain, U.S. Coast Guard  
Captain of the Port  
Jacksonville, Florida



## U.S. Coast Guard Sector Jacksonville

10426 Alta Drive  
Jacksonville, FL 32226-2307  
Phone: (904) 714-7500  
Fax: (904) 714-7483

### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX XX, 20XX**

#### **SET PORT CONDITION FOUR IN THE PORTS OF JACKSONVILLE AND FERNANDINA**

Effective **XX:XX a.m./p.m., XXX XX, 20XX**, Port Condition FOUR will be set in the Ports of Jacksonville and Fernandina. Hurricane **XXX's** severe weather is no longer considered a threat to the ports of Northeast Florida.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

M. R. Vlaun  
Captain, U.S. Coast Guard  
Captain of the Port  
Jacksonville, Florida



## U.S. Coast Guard Sector Jacksonville

10426 Alta Drive  
Jacksonville, FL 32226-2307  
Phone: (904) 714-7500  
Fax: (904) 714-7483

### **MARINE SAFETY INFORMATION BULLETIN XXX-XX** **XXX XX, 20XX**

#### **SET PORT CONDITION FOUR IN PORT CANAVERAL**

Effective **XX:XX a.m./p.m., XXX XX, 20XX**, Port Condition FOUR will be set in Port Canaveral. Hurricane **XXX**'s severe weather is no longer considered a threat to the port.

For additional information please contact Coast Guard Sector Jacksonville at **(904) 714-7557**.

M. R. Vlaun  
Captain, U.S. Coast Guard  
Captain of the Port  
Jacksonville, Florida

## **ANNEX N**

### **SECTOR JACKSONVILLE HURCON ATTAINMENT UNIT HURRICANE CONDITION IV**

O 012200Z JUN 22

FM COMCOGARD SECTOR JACKSONVILLE FL

TO CCGDSEVEN MIAMI FL//IMT/DRMC//

INFO AIG 8926

BT

UNCLAS

SUBJ: SECTOR JACKSONVILLE HURCON ATTAINMENT – UNIT HURRICANE  
CONDITION IV

A. CGDSEVEN OPLAN 9770-09

B. SECTOR JACKSONVILLE HEAVY WEATHER PLAN

C. YOUR DDTTTTMM YY [DISTRICT HURCON DIRECTION MESSAGE – IF  
APPLICABLE]

1. IAW REF (A), (B) AND (C), UNIT HURRICANE CONDITION IV HAS BEEN  
SET FOR COAST GUARD SECTOR JACKSONVILLE AND SUBORDINATE UNITS  
AS WELL AS UNITS WITHIN THE SECTOR'S AREA OF RESPONSIBILITY  
(MFPU KINGS BAY, CGC SEA DOG, CGC SEA DRAGON, MSST 91108, HITRON,  
ATO MAYPORT, ESD MAYPORT, RUITOFF JACKSONVILLE).

2. ASSISTANCE REQUIRED: NONE

3. POC: NAME, PHONE NUMBER

BT

NNNN

## ANNEX N

### SECTOR JACKSONVILLE HURCON DIRECTION UNIT HURRICANE CONDITION V - I

O 221900Z JUN 22

FM COMCOGARD SECTOR JACKSONVILLE FL

TO COGARD MSD PORT CANAVERAL FL

COGARD STA PORT CANAVERAL FL

COGARD STA PONCE DE LEON INLET FL

COGARD STA MAYPORT FL

COGARD ANT PONCE DE LEON FL

COGARD ANT JACKSONVILLE BEACH FL

USCGC HAMMER

USCGC MARIA BRAY

USCGC TARPON

USCGC HERON

USCGC SKIPJACK

COGARD MARITIME FORCE PROTECTION UNIT KINGS BAY GA

USCGC SEA DOG

USCGC SEA DRAGON

COGARD MSST 91108 KINGS BAY GA

COGARD HITRON JACKSONVILLE FL

AFLOATRAGRU MAYPORT FL

COGARD ESD MAYPORT FL

INFO CCGDSEVEN MIAMI FL//IMT/DRMC//

AIG 8926

BT

UNCLAS

SUBJ: SET UNIT HURRICANE CONDITION XX (V, IV, III, II, OR I)

A. CGDSEVEN OPLAN 9770-09

B. SECTOR JACKSONVILLE HEAVY WEATHER PLAN

C. YOUR DDTTTTZ MMM YY [DISTRICT HURCON DIRECTION MESSAGE – IF APPLICABLE]

1. SITUATION: AT XXXXXXXZ XXX XX, TROPICAL STORM/HURRICANE XXXX WAS CENTERED NEAR POSITION XX.XN, XXX.XW, XXX MILES SOUTHEAST OF XXXX. (PROVIDE ANY AMPLIFYING INFORMATION)

2. IAW REF (A), (B), AND (C), ALL SECTOR JACKSONVILLE SUBORDINATE UNITS AS WELL AS THOSE WITHIN SECTOR JACKSONVILLE'S AOR, SHALL SET HURCON XX BY XXXXXXXZ XXX XX. (NOTE ANY EXEMPTIONS)

3. ALL UNITS SHALL COMPLETE THE REQUISITE HURCON CHECKLIST FROM REF (B), ANNEX A AND REPORT HURCON ATTAINMENT TO SECTOR JACKSONVILLE. (NOTE ANY EXCEPTIONS)

4. FUTURE PLANS AND RECOMMENDATIONS:

EXAMPLE: MAINTAIN HURCON XX. MONITOR THE TRACK OF HURRICANE XXXX AND PREPARE TO CHANGE STATUS AS DIRECTED.

5. POC: NAME, PHONE NUMBER

BT

NNNN

## ANNEX N

### SECTOR JACKSONVILLE HURCON ATTAINMENT UNIT HURRICANE CONDITION IV - I

O 221900Z JUN 22

FM COMCOGARD SECTOR JACKSONVILLE FL

TO CCGDSEVEN MIAMI FL//IMT/DRMC//

INFO AIG 8926

BT

UNCLAS

SUBJ: SECTOR JACKSONVILLE HURCON ATTAINMENT – UNIT HURRICANE  
CONDITION XX (IV, III, II, OR I)

A. CGDSEVEN OPLAN 9770-09

B. SECTOR JACKSONVILLE HEAVY WEATHER PLAN

C. YOUR DDTTTTZ MMM YY [DISTRICT HURCON DIRECTION MESSAGE – IF  
APPLICABLE]

1. IAW REF (A), (B), AND (C), THIS COMMAND AND ALL REPORTING UNITS  
HAVE ATTAINED HURCON XX. (NOTE ANY EXCEPTIONS)

2. UNIT CAPABILITY: [NOTE ANY UNIT OR SUBUNIT(S) CAPABILITY]

EXAMPLE: SMC WILL EVALUATE WEATHER CONDITIONS AND MAKE  
DETERMINATION IF IT IS APPROPRIATE FOR THE UNIT TO CONDUCT SAR.

EXAMPLE: ALL UNITS REMAIN OPERATIONAL AND SAR READY.

3. ASSISTANCE REQUIRED: [NOTE ANY NEEDED SUPPORT FROM D7]

EXAMPLE: SECTOR IS SENDING ICS 213 RRS AS APPROPRIATE  
TO D7 IMT.

4. FUTURE PLANS AND RECOMMENDATIONS: [NOTE FUTURE PLANS AND  
RECOMMENDATIONS]

EXAMPLE: MAINTAIN HURCON XX. MONITOR THE TRACK OF HURRICANE  
XXXX AND PREPARE TO CHANGE STATUS AS DIRECTED.

5. POC: NAME, PHONE NUMBER

BT

NNNN

## ANNEX N

### SECTOR JACKSONVILLE HURCON ATTAINMENT UNIT HURRICANE CONDITION V

O 011300Z DEC 22

FM COMCOGARD SECTOR JACKSONVILLE FL

TO CCGDSEVEN MIAMI FL//IMT/DRMC//

INFO AIG 8926

BT

UNCLAS

SUBJ: SECTOR JACKSONVILLE HURCON ATTAINMENT – UNIT HURRICANE  
CONDITION V

A. CGDSEVEN OPLAN 9770-09

B. SECTOR JACKSONVILLE HEAVY WEATHER PLAN

C. YOUR DDTTTTZ MMM YY [DISTRICT HURCON DIRECTION MESSAGE – IF  
APPLICABLE]

1. IAW REF (A), (B) AND (C), UNIT HURRICANE CONDITION V HAS BEEN SET  
FOR COAST GUARD SECTOR JACKSONVILLE AND SUBORDINATE UNITS AS  
WELL AS UNITS WITHIN THE SECTOR'S AREA OF RESPONSIBILITY (MFPU  
KINGS BAY, CGC SEA DOG, CGC SEA DRAGON, MSST 91108, HITRON, ATO  
MAYPORT, ESD MAYPORT, RUITOFF JACKSONVILLE).

2. ASSISTANCE REQUIRED: NONE

3. FUTURE PLANS AND RECOMMENDATIONS: ALL COAST GUARD UNITS  
WITHIN SECTOR JACKSONVILLE'S AREA OF RESPONSIBILITY HAVE  
ASSUMED A STAND DOWN POSTURE. SECTOR JACKSONVILLE WILL  
EVALUATE THE LESSONS LEARNED FROM THIS PAST HURRICANE SEASON  
AND INCORPORATE ANY CHANGES INTO THE HEAVY WEATHER PLAN.

4. POC: NAME, PHONE NUMBER

BT

NNNN



# ANNEX N

## SMIB HAZNAV TEMPLATE



# SAFETY MARINE INFORMATION BROADCAST

UNITED STATES COAST GUARD  
JACKSONVILLE, FL  
(904) 714 7557 OR 7561



**SECURITE, SECURITE, SECURITE, HELLO ALL STATIONS (3),** this is United States Coast Guard Sector Jacksonville FL, United States Coast Guard Sector Jacksonville FL. United States Coast Guard Sector Jacksonville FL For Coast Guard Safety Broadcast concerning:

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Listen channel 22A, 157.1 MHz, Out.

(Brief identifying info)

**SECURITE, SECURITE, SECURITE**

Hello all stations, this is United States Coast Guard Sector Jacksonville FL. Break.

**A large dock has been located and adrift in the St Johns River IVO Mile Point. The dock is approximately 18 ft long and 2 ft wide and made of wood and plastic. Mariners are advised to use extreme caution while transiting the area.**

This is United States Coast Guard Sector Jacksonville FL. Out.

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### **BROADCAST TIMES**

1. \_\_\_\_\_

6. \_\_\_\_\_

11. \_\_\_\_\_

2. \_\_\_\_\_

7. \_\_\_\_\_

12. \_\_\_\_\_

3. \_\_\_\_\_

8. \_\_\_\_\_

13. \_\_\_\_\_

4. \_\_\_\_\_

9. \_\_\_\_\_

14. \_\_\_\_\_

5. \_\_\_\_\_

10. \_\_\_\_\_

15. \_\_\_\_\_

## ANNEX N

### COAST GUARD SETS PORT CONDITION WHISKEY PRESS RELEASE

JACKSONVILLE – Effective \_\_ a.m. \_\_ day, the Coast Guard Captain of the Port (COTP) set Port Condition Whiskey for the Ports of Fernandina, Jacksonville, Port Canaveral and all other Northeast Florida terminals and facilities due to forecasted sustained Tropical Storm Force Winds of \_\_ mph and gusts up to \_\_ mph generated by Hurricane \_\_\_\_\_ that may arrive within 72 hours.

These ports and facilities are currently open to all commercial traffic and all transfer operations may continue while Whiskey remains in effect.

Sustained winds between 39 and 54 mph are possible within 72 hours. Mariners are reminded there are no safe havens in these facilities, and ports are safest when the inventory of vessels is at a minimum. All ocean-going commercial vessels and ocean-going barges greater than 500 GT ITC should make plans for departing the port.

Vessels desiring to remain in port must immediately contact the COTP to receive permission and are required to submit a safe mooring plan in writing. Vessels bound for South Florida unable to depart 24 hours prior to threatening winds making landfall are advised to seek an alternate destination.

Pleasure craft are advised to seek safe harbor. Drawbridges may not be operating if sustained winds reach 25 mph or when an evacuation is in progress. Port facilities are advised to review their heavy weather plans and take all necessary precautions to adequately prepare for the expected conditions. Mariners can view the latest port updates on the Coast Guard's Homeport site.

If and when port condition Yankee is set, meaning sustained Tropical Storm Force Winds are expected within 24 hours, vessel movement shall be restricted, and all movements must be approved by the captain of the port.

The Coast Guard is warning the public of these important safety messages:

- **Stay off the water.** The Coast Guard's search and rescue capabilities degrade as storm conditions strengthen. This means help could be delayed. Boaters should heed weather watches, warnings and small craft advisories.
- **Evacuate as necessary.** If mandatory evacuations are set for an area, the public should evacuate without delay. Coast Guard personnel and other emergency responders may not be able to evacuate or rescue those in danger during the storm.

## ANNEX N

### COAST GUARD SETS PORT CONDITION WHISKEY PRESS RELEASE

- **Secure belongings.** Owners of large boats are urged to move their vessels to inland marinas where they will be less vulnerable to breaking free of their moorings or to sustaining damage. Trailer-able boats should be pulled from the water and stored in a place that is not prone to flooding. Those who are leaving their boats in the water are reminded to remove EPIRBs and to secure life rings, lifejackets and small boats. These items, if not properly secured, can break free and require valuable search and rescue resources be diverted to ensure people are not in distress.
- **Stay clear of beaches.** Wave heights and currents typically increase before a storm makes landfall. Even the best swimmers can fall victim to the strong waves and rip currents caused by hurricanes. Swimmers should stay clear of beaches until local lifeguards and law enforcement officials say the water is safe.
- **Be prepared.** Area residents should be prepared by developing a family plan, creating a disaster supply kit, having a place to go, securing their home and having a plan for pets. Information can be found at the National Hurricane Center's webpage.
- **Stay informed.** The public should monitor the progress and strength of the storm through local television, radio and Internet. Boaters can monitor its progress on VHF radio channel 16. Information can also be obtained on small craft advisories and warnings on VHF radio channel 16.

Information on how to prepare your boat or trailer for a hurricane can be found at the Coast Guard's Storm Center webpage.

For information on Hurricane \_\_\_\_\_ progress and hurricane preparedness, please visit the [National Hurricane Center's webpage](#).

For breaking news, follow us on Twitter @XXXX and Facebook @XXXX.

## ANNEX N

### COAST GUARD SETS PORT CONDITION X-RAY PRESS RELEASE

JACKSONVILLE— Effective \_\_ a.m. \_\_ day, the Coast Guard Captain of the Port (COTP) set Port Condition X-ray for the Ports of Fernandina, Jacksonville, Port Canaveral and all other Northeast Florida terminals and facilities due to forecasted sustained Tropical Storm Force Winds of \_\_ mph and gusts up to \_\_ mph generated by Hurricane \_\_\_\_\_ that may arrive within 48 hours.

These ports and facilities are currently open to all commercial traffic and all transfer operations may continue while X-Ray remains in effect.

Sustained winds between 39 and 54 mph are possible within 48 hours. Mariners are reminded there are no safe havens in these facilities, and ports are safest when the inventory of vessels is at a minimum. All ocean-going commercial vessels and ocean-going barges greater than 500 GT ITC should make plans for departing the port.

Vessels desiring to remain in port must immediately contact the COTP to receive permission and are required to submit a safe mooring plan in writing. Vessels bound for South Florida unable to depart 24 hours prior to threatening winds making landfall are advised to seek an alternate destination.

Pleasure craft are advised to seek safe harbor. Drawbridges may not be operating if sustained winds reach 25 mph or when an evacuation is in progress. Port facilities are advised to review their heavy weather plans and take all necessary precautions to adequately prepare for the expected conditions. Mariners can view the latest port updates on the Coast Guard's Homeport site.

If and when port condition Yankee is set, meaning sustained Tropical Storm Force Winds are expected within 24 hours, vessel movement shall be restricted, and all movements must be approved by the captain of the port.

The Coast Guard is warning the public of these important safety messages:

- **Stay off the water.** The Coast Guard's search and rescue capabilities degrade as storm conditions strengthen. This means help could be delayed. Boaters should heed weather watches, warnings and small craft advisories.
- **Evacuate as necessary.** If mandatory evacuations are set for an area, the public should evacuate without delay. Coast Guard personnel and other emergency responders may not be able to evacuate or rescue those in danger during the storm.

## ANNEX N

### COAST GUARD SETS PORT CONDITION X-RAY PRESS RELEASE

- **Secure belongings.** Owners of large boats are urged to move their vessels to inland marinas where they will be less vulnerable to breaking free of their moorings or to sustaining damage. Trailerable boats should be pulled from the water and stored in a place that is not prone to flooding. Those who are leaving their boats in the water are reminded to remove EPIRBs and to secure life rings, lifejackets and small boats. These items, if not properly secured, can break free and require valuable search and rescue resources be diverted to ensure people are not in distress.
- **Stay clear of beaches.** Wave heights and currents typically increase before a storm makes landfall. Even the best swimmers can fall victim to the strong waves and rip currents caused by hurricanes. Swimmers should stay clear of beaches until local lifeguards and law enforcement officials say the water is safe.
- **Be prepared.** Area residents should be prepared by developing a family plan, creating a disaster supply kit, having a place to go, securing their home and having a plan for pets. Information can be found at the National Hurricane Center's webpage.
- **Stay informed.** The public should monitor the progress and strength of the storm through local television, radio and Internet. Boaters can monitor its progress on VHF radio channel 16. Information can also be obtained on small craft advisories and warnings on VHF radio channel 16.

Information on how to prepare your boat or trailer for a hurricane can be found at the Coast Guard's Storm Center webpage.

For information on Hurricane \_\_\_\_\_ progress and hurricane preparedness, please visit the [National Hurricane Center's webpage](#).

For breaking news, follow us on Twitter @XXXX and Facebook @XXXX.

## ANNEX N

### COAST GUARD SETS PORT CONDITION YANKEE PRESS RELEASE

JACKSONVILLE – Effective \_\_ a.m. \_\_ day, the Coast Guard Captain of the Port (COTP) set Port Condition Yankee for the Ports of Fernandina, Jacksonville, Canaveral and all other Northeast Florida terminals and facilities due to forecasted sustained Tropical Storm Force Winds of \_\_ mph and gusts up to \_\_ mph generated by Hurricane \_\_\_\_\_ that may arrive within 24 hours.

These ports and facilities are currently closed to all commercial traffic and all transfer operations while Yankee remains in effect.

Sustained winds between 39 and 54 mph are possible within 24 hours. Mariners are reminded there are no safe havens in these facilities, and ports are safest when the inventory of vessels is at a minimum. All ocean-going commercial vessels and ocean-going barges greater than 500 GT ITC should make plans for departing the port.

Vessels desiring to remain in port must immediately contact the COTP to receive permission and are required to submit a safe mooring plan in writing. Vessels bound for South Florida unable to depart 24 hours prior to threatening winds making landfall are advised to seek an alternate destination.

Pleasure craft are advised to seek safe harbor. Drawbridges may not be operating if sustained winds reach 25 mph or when an evacuation is in progress. Port facilities are advised to review their heavy weather plans and take all necessary precautions to adequately prepare for the expected conditions. Mariners can view the latest port updates on the Coast Guard's Homeport site.

If and when port condition Zulu is set, meaning sustained Tropical Storm Force Winds are expected within 12 hours, vessel movement shall be restricted, and all movements must be approved by the captain of the port.

The Coast Guard is warning the public of these important safety messages:

- **Stay off the water.** The Coast Guard's search and rescue capabilities degrade as storm conditions strengthen. This means help could be delayed. Boaters should heed weather watches, warnings and small craft advisories.
- **Evacuate as necessary.** If mandatory evacuations are set for an area, the public should evacuate without delay. Coast Guard personnel and other emergency responders may not be able to evacuate or rescue those in danger during the storm.

## ANNEX N

### COAST GUARD SETS PORT CONDITION YANKEE PRESS RELEASE

- **Secure belongings.** Owners of large boats are urged to move their vessels to inland marinas where they will be less vulnerable to breaking free of their moorings or to sustaining damage. Trailerable boats should be pulled from the water and stored in a place that is not prone to flooding. Those who are leaving their boats in the water are reminded to remove EPIRBs and to secure life rings, lifejackets and small boats. These items, if not properly secured, can break free and require valuable search and rescue resources be diverted to ensure people are not in distress.
- **Stay clear of beaches.** Wave heights and currents typically increase before a storm makes landfall. Even the best swimmers can fall victim to the strong waves and rip currents caused by hurricanes. Swimmers should stay clear of beaches until local lifeguards and law enforcement officials say the water is safe.
- **Be prepared.** Area residents should be prepared by developing a family plan, creating a disaster supply kit, having a place to go, securing their home and having a plan for pets. Information can be found at the National Hurricane Center's webpage.
- **Stay informed.** The public should monitor the progress and strength of the storm through local television, radio and Internet. Boaters can monitor its progress on VHF radio channel 16. Information can also be obtained on small craft advisories and warnings on VHF radio channel 16.

Information on how to prepare your boat or trailer for a hurricane can be found at the Coast Guard's Storm Center webpage.

For information on Hurricane \_\_\_\_\_ progress and hurricane preparedness, please visit the [National Hurricane Center's webpage](#).

For breaking news, follow us on Twitter @XXXX and Facebook @XXXX.

## ANNEX N

### COAST GUARD SETS PORT CONDITION ZULU PRESS RELEASE

JACKSONVILLE – Effective \_\_ a.m. \_\_ day, the Coast Guard Captain of the Port (COTP) set Port Condition Zulu for the Ports of Fernandina, Jacksonville, Port Canaveral and all other North-East Florida terminals and facilities due to forecasted sustained Tropical Storm Force Winds of \_\_ mph and gusts up to \_\_ mph generated by Hurricane \_\_\_\_\_ that may arrive within 12 hours.

Sustained winds between 39 and 54 mph are possible within 12 hours. Mariners are reminded there are no safe havens in these facilities, and ports are safest when the inventory of vessels is at a minimum.

While port condition Zulu is in place no vessels may enter or transit within these ports without permission of the COTP. All vessel movements are prohibited at this time, and all ship-to-shore operations must cease.

The Coast Guard is warning the public of these important safety messages:

- **Stay off the water.** The Coast Guard's search and rescue capabilities degrade as storm conditions strengthen. This means help could be delayed. Boaters should heed weather watches, warnings and small craft advisories.
- **Evacuate as necessary.** If mandatory evacuations are set for an area, the public should evacuate without delay. Coast Guard personnel and other emergency responders may not be able to evacuate or rescue those in danger during the storm.
- **Secure belongings.** Owners of large boats are urged to move their vessels to inland marinas where they will be less vulnerable to breaking free of their moorings or to sustaining damage. Trailerable boats should be pulled from the water and stored in a place that is not prone to flooding. Those who are leaving their boats in the water are reminded to remove EPIRBs and to secure life rings, lifejackets and small boats. These items, if not properly secured, can break free and require valuable search and rescue resources be diverted to ensure people are not in distress.
- **Stay clear of beaches.** Wave heights and currents typically increase before a storm makes landfall. Even the best swimmers can fall victim to the strong waves and rip currents caused by hurricanes. Swimmers should stay clear of beaches until local lifeguards and law enforcement officials say the water is safe.



## ANNEX N

### COAST GUARD SETS PORT CONDITION ZULU PRESS RELEASE

- **Be prepared.** Area residents should be prepared by developing a family plan, creating a disaster supply kit, having a place to go, securing their home and having a plan for pets. Information can be found at the National Hurricane Center's webpage.
- **Stay informed.** The public should monitor the progress and strength of the storm through local television, radio and Internet. Boaters can monitor its progress on VHF radio channel 16. Information can also be obtained on small craft advisories and warnings on VHF radio channel 16.

For information on Hurricane \_\_\_\_\_ progress and hurricane preparedness, please visit the [National Hurricane Center's webpage](#).

For breaking news, follow us on Twitter @XXXX and Facebook @XXXX.

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ANNEX O

CRITICAL ATON LIST

Critical ATON in the SECJAX AOR are determined by the following process:

1. Collaborative effort between Sector JAX Waterways Management and Port Stakeholders via the Harbor Safety Committees in NE Florida and East Central Florida.
2. Use of the overall D7 ATON database that provides the Aid Availability Category (AAC).

Sector Jacksonville has determined that there are the following **Critical** and **Vital** ATON in the AOR that will be targeted post-incident for assessment, verification, correction, and reporting. Only ATON that have been determined by Port Stakeholders to be **Essential** for port re-opening and ATON determined by the U.S. Coast Guard to have **Vital** navigational significance have been included.

Total Stakeholder Essential/Vital ATON	Total Stakeholder Essential
<b>ATON</b>	
Fernandina-51	Fernandina-47
Jax-57	Jax-27
Port Canaveral-18	Port Canaveral-18
126	92

The ATON noted above will become **Critical ATON Baseline** in the **Common Assessment and Reporting Tool (CART)** and will be monitored/tracked for overall recovery efforts in the AOR post-incident.

The order of hierarchy for Critical ATON is as follows:

Stakeholder Essential ATON (1 S): Critical ATON Highest Priority as determined by port-group committees in coordination with USCG Waterways Management.

AAC CAT 1: Vital ATON - Considered by the USCG to be of **VITAL** navigational significance.

Reporting the Status in CART: FA PA NA  
FA WATCHING PROPERLY  
PA ASSESSMENT REQUIRED  
NA=NOT WATCHING PROPERLY - Requires CG Intervention to Correct / Repair

## ANNEX O

### CRITICAL ATON LIST

<b>Fernandina/St. Marys ATON Name / Number</b>	<b>Latitude</b>	<b>Longitude</b>
1-S Amelia River Lighted Buoy 1 LLNR 7050	30.70463	-81.45257
1-S Amelia River Lighted Buoy 2 LLNR 7045 / 37925	30.7041	-81.46429
1-S Amelia River Lighted Buoy 4 LLNR 7060 / 37940	30.69668	-81.46337
1-S Amelia River Lighted Buoy 6 LLNR 7070 / 37950	30.68838	-81.46051
1-S Amelia River Lighted Buoy 8 LLNR 7080 / 37960	30.68418	-81.46115
1-S Cumberland Sound Lower Range A Range Front Light LLNR 6735	30.70549	-81.44436
1-S Cumberland Sound Lower Range A Range Rear Light LLNR 6740	30.70482	-81.44266
1-S Cumberland Sound Lower Range C Range Front Light LLNR 6880	30.72143	-81.4864
1-S Cumberland Sound Lower Range C Range Rear Light LLNR 6885	30.71763	-81.48671
1-S Cumberland Sound Range B Front Light LLNR 6780	30.74058	-81.4867
1-S Cumberland Sound Range B Range Rear Light LLNR 6785	30.7436	-81.48733
1-S Cumberland Sound Range D Front Light LLNR 6905	30.77913	-81.48826
1-S Cumberland Sound Range D Rear Light LLNR 6910	30.78988	-81.49019
1-S Cumberland Sound Range Front Light A-1 LLNR 6745	30.72681	-81.49206
1-S Cumberland Sound Range Front Light A-2 LLNR 6760	30.7373	-81.49092
1-S Cumberland Sound Range Rear Light A-1 LLNR 6750	30.72814	-81.49465
1-S Cumberland Sound Range Rear Light A-2 LLNR 6765	30.73783	-81.49125
1-S Cumberland Sound Upper Range A Front Light LLNR 6690	30.72517	-81.49475
1-S Cumberland Sound Upper Range A Rear Light LLNR 6695	30.72774	-81.50146
1-S Cumberland Sound Upper Range C Front Light LLNR 6850	30.76012	-81.48318
1-S Cumberland Sound Upper Range C Rear Light LLNR 6855	30.76776	-81.48258
1-S Kings Bay Lower Range E Front Light LLNR 6935	30.77318	-81.48584
1-S Kings Bay Lower Range E Rear Light LLNR 6940	30.76778	-81.48257
1-S Kings Bay Upper Range E Front Light LLNR 6945	30.79293	-81.49788
1-S Kings Bay Upper Range E Rear Light LLNR 6950	30.79462	-81.4989
1-S St Marys Entrance Range Front Light LLNR 6525	30.70767	-81.46487
1-S St Marys Entrance Range Rear Light LLNR 6530	30.70705	-81.48331
1-S St. Marys Entrance Lighted Buoy 1 LLNR 6515	30.71288	-81.29228
1-S St. Marys Entrance Lighted Buoy 10 LLNR 6570	30.71221	-81.35935
1-S St. Marys Entrance Lighted Buoy 11 LLNR 6575	30.71078	-81.35924
1-S St. Marys Entrance Lighted Buoy 12 LLNR 6580	30.71176	-81.37314
1-S St. Marys Entrance Lighted Buoy 13 LLNR 6585	30.71031	-81.37307
1-S St. Marys Entrance Lighted Buoy 14 LLNR 6590	30.71132	-81.38652
1-S St. Marys Entrance Lighted Buoy 15 LLNR 6595	30.70995	-81.38649
1-S St. Marys Entrance Lighted Buoy 16 LLNR 6600	30.7108	-81.39982
1-S St. Marys Entrance Lighted Buoy 17 LLNR 6605	30.7093	-81.39961
1-S St. Marys Entrance Lighted Buoy 18 LLNR 6630	30.71031	-81.41483
1-S St. Marys Entrance Lighted Buoy 19 LLNR 6635	30.70897	-81.41485
1-S St. Marys Entrance Lighted Buoy 2 LLNR 6520	30.71471	-81.29246

## ANNEX O

### CRITICAL ATON LIST

<b>Fernandina/St. Marys ATON Name / Number</b>	<b>Latitude</b>	<b>Longitude</b>
1-S St. Marys Entrance Lighted Buoy 20 LLNR 6650	30.70981	-81.42926
1-S St. Marys Entrance Lighted Buoy 21 LLNR 6655	30.70843	-81.42917
1-S St. Marys Entrance Lighted Buoy 3 LLNR 6535	30.71242	-81.31022
1-S St. Marys Entrance Lighted Buoy 4 LLNR 6540	30.71417	-81.31066
1-S St. Marys Entrance Lighted Buoy 6 LLNR 6650	30.71327	-81.33305
1-S St. Marys Entrance Lighted Buoy 7 LLNR 6555	30.71165	-81.33336
1-S St. Marys Entrance Lighted Buoy 8 LLNR 6560	30.71267	-81.34676
1-S St. Marys Entrance Lighted Buoy 9 LLNR 6565	30.71126	-81.34649
Amelia Island Light LLNR 565	30.67319	-81.44239
Kings Bay Navigation Light LLNR 37730	30.77648	-81.49308
St. Marys Daybeacon N LLNR 6680	30.713754	-81.45378
St. Marys Daybeacon S LLNR 6685	30.70581	-81.45257

## ANNEX O

### CRITICAL ATON LIST

Jacksonville ATON Name / Number	Latitude	Longitude
1-S Drummond Creek Cut Lighted Buoy 59 LLNR 7500	30.40667	-81.60231
1-S Drummond Creek Lighted Buoy 58 LLNR 7505	30.40707	-81.60469
1-S Long Branch Lighted Buoy 71 LLNR 7590	30.37261	-81.62697
1-S Long Branch Lighted Buoy 69 LLNR 7575	30.37911	-81.62838
1-S Mile Point Lighted Buoy 22 LLNR 7270	30.38167	-81.44866
1-S Mile Point Lighted Buoy 24 LLNR 7280	30.38280	-81.45571
1-S Mile Point Lower Range Front Light LLNR 7260	30.37877	-81.45256
1-S Mile Point Lower Range Rear Light LLNR 7265	30.37845	-81.45394
1-S Mile Point Upper Range Front Light LLNR 7287	30.37885	-81.45293
1-S Mile Point Upper Range Rear Light LLNR 7290	30.37627	-81.44932
1-S Sherman Cut Lighted Buoy 18 LLNR 7250	30.38761	-81.43859
1-S Sherman Cut Lighted Buoy 20 LLNR 7255	30.38432	-81.44197
1-S Sherman Cut Range Front Light LLNR 7235	30.37897	-81.44591
1-S Sherman Cut Range Rear Light LLNR 7240	30.37636	-81.44861
1-S St Johns Bar Cut Range Front Light LLNR 7115	30.40392	-81.42767
1-S St Johns Bar Cut Range Rear Light LLNR 7120	30.40618	-81.44968
1-S St Johns River Entrance Lighted Buoy 3 LLNR 7125	30.39580	-81.36064
1-S St Johns River Entrance Lighted Buoy 4 LLNR 7130	30.39823	-81.36009
1-S St Johns River Lighted Bell Buoy 6 LLNR 7140	30.39996	-81.37365
1-S St Johns River Lighted Buoy 5 LLNR 7135	30.39654	-81.37387
1-S Trout River Cut Lighted Buoy 63 LLNR 7540	30.39253	-81.62384
1-S Trout River Cut Lighted Buoy 64 LLNR 7545	30.39105	-81.62606
1-S Trout River Cut Lighted Buoy 66 LLNR 7560	30.38531	-81.62806
1-S Trout River Cut Lighted Buoy 67 LLNR 7565	30.38401	-81.62686
1-S Trout River Cut Lighted Buoy 68 LLNR 7570	30.38134	-81.62944
1-S Trout River Range Front Light LLNR 7530	30.40054	-81.62223
1-S Trout River Range Rear Light LLNR 7535	30.40303	-81.62139
Blount Island Channel Range Front Light LLNR 7400	30.38310	-81.55501
Blount Island Channel Range Rear Light LLNR 7405	30.38041	-81.55597
Brills Cut Range Front Light LLNR 7475	30.41243	-81.58892
Brills Cut Range Rear Light LLNR 7480	30.41392	-81.59056
Dames Point Cutoff Range Front Light LLNR 7375	30.38320	-81.56243
Dames Point Cutoff Range Rear Light LLNR 7380	30.38169	-81.57133
Drummond Creek Lighted Buoy 61 LLNR 7525	30.39749	-81.61951
Drummond Creek Range Front Light LLNR 7515	30.41216	-81.59392
Drummond Creek Range Rear Light LLNR 7520	30.41392	-81.59056
Dunn Creek Lighted Buoy 55 LLNR 7490	30.40885	-81.59490
Dunn Creek Lighted Buoy 57 LLNR 7495	30.40823	-81.58705
Fulton Cutoff Light 36 LLNR 7360	30.39320	-81.50921

## ANNEX O

### CRITICAL ATON LIST

<b>Jacksonville ATON Name / Number</b>	<b>Latitude</b>	<b>Longitude</b>
Fulton Cutoff Lighted Buoy 35 LLNR 7345	30.39024	-81.50603
Fulton Cutoff Range Front Light LLNR 7350	30.39332	-81.50260
Fulton Cutoff Range Rear Light LLNR 7355	30.39490	-81.49329
Long Branch Range Front Light LLNR 7610	30.36137	-81.61390
Long Branch Range Rear Light LLNR 7615	30.36088	-81.61320
Mayport Basin Range Front Light LLNR 7155	30.39304	-81.41597
Mayport Basin Range Rear Light LLNR 7160	30.39285	-81.41685
Mayport Cut Range Front Light LLNR 7215	30.40348	-81.42843
Mayport Cut Range Rear Light LLNR 7220	30.40477	-81.42780
Pilot Town Cut Range Front Light LLNR 7200	30.40576	-81.41380
Pilot Town Cut Range Rear Light LLNR 7205	30.40616	-81.41262
Quarantine Island Upper Range Front Light 7450	30.38300	-81.56112
Quarantine Island Upper Range Rear Light LLNR 7455	30.38093	-81.55951
Terminal Channel Lighted Buoy 79 LLNR 7640	30.32248	-81.62436
Training Wall Range Front Light LLNR 7295	30.39624	-81.47743
Training Wall Range Rear Light LLNR 7300	30.39942	-81.48182
White Shells Cut Range Front Light LLNR 7320	30.39634	-81.47839
White Shells Cut Range Rear Light LLNR 7325	30.39777	-81.47531

# ANNEX O

## CRITICAL ATON LIST

Canaveral ATON Name / Number	Latitude	Longitude
1-S Canaveral East Basin Range Front Light LLNR 9660	28.4194	-80.59824
1-S Canaveral East Basin Range Rear Light LLNR 9665	28.4217	-80.59999
1-S Canaveral Harbor Approach Channel Lighted Buoy 5 LLNR 9595	28.38612	-80.54449
1-S Canaveral Harbor Approach Channel Lighted Buoy 6 LLNR 9600	28.38738	-80.54307
1-S Canaveral Harbor Approach Channel Lighted Buoy 7 LLNR 9605	28.39652	-80.5584
1-S Canaveral Harbor Approach Channel Lighted Buoy 8 LLNR 9610	28.39769	-80.55713
1-S Canaveral Harbor Approach Channel Lighted Buoy 9 LLNR 9615	28.40227	-80.56622
1-S Canaveral Harbor Approach Channel Range Front Light LLNR 9575	28.41679	-80.58436
1-S Canaveral Harbor Approach Channel Range Rear Light LLNR 9580	28.42702	-80.59818
1-S Canaveral Harbor Entrance Channel Buoy 14A LLNR 9685.5	28.41066	-80.60254
1-S Canaveral Harbor Entrance Channel Light "Beacon" 14 LLNR 9655	28.41079	-80.593663
1-S Canaveral Harbor Entrance Channel Lighted Buoy 10 LLNR 9625	28.41034	-80.57461
1-S Canaveral Harbor Entrance Channel Lighted Buoy 11 LLNR 9640	28.4059	-80.57241
1-S Canaveral Harbor Entrance Channel Lighted Buoy 12 LLNR 9645	28.41051	-80.58376
1-S Canaveral Harbor Entrance Channel Lighted Buoy 13 LLNR 9650	28.40818	-80.57944
1-S Canaveral Harbor Entrance Channel Lighted Buoy 13A LLNR 9650.5	28.40897	-80.58767
1-S Canaveral Harbor Entrance Channel Range Front Light LLNR 9630	28.40999	-80.62689
1-S Canaveral Harbor Entrance Channel Range Rear Light LLNR 9635	28.40998	-80.63405



# **ANNEX P**

## **AUXILIARY SUPPORT PLAN**

### **USCG AUXILIARY PRE/POST-STORM SUPPORT PLAN**

#### **Action:**

The provisions of this support plan are to be enacted prior to setting Port Condition 4 (1 JUNE).

#### **Purpose:**

The purpose of this support plan is to ensure that all appropriate steps are taken by the marinas listed to minimize damage to property, environmental impact, and impact to neighboring channels through a positive response communication system.

The maritime community affected by this support plan includes all public and private marinas in Division 14, 4, and 17, and contained within Sector Jacksonville's AOR (Addendum 2, 3, & 4). It is possible that the predicted track of the storm could involve only a portion of the AOR.

#### **Concept of Operation:**

When directed by Sector Jacksonville's Response Department, this support plan will activate. The Response Department will notify the Auxiliary Area Sector Coordinator (ASC), who has AUX AOR responsibility, or the designated alternate ASC contact person. The ASC will then initiate action by a Chain of Communication noted in Addendum 1. The complete chain utilizes redundant members responsible for (a) Area of Responsibility, (b) Area Coordinators, (c) Team Leaders, and (4) Marina Contact Person to insure reliability.

#### **Operation – Port Condition 4:**

Prior to setting Port Condition 4 (effective 1 JUNE), all marina contact persons will contact their respective marinas and complete the Port Condition 4 Marina Checklist. The team member will make note of all findings and report findings to the Division Commander or his/her designee via the Chain of Communication. A summary will be provided by the Auxiliary Area Sector Coordinator to the Incident Management Division (IMD) Supervisor via [SECJAXPOLLRESP@uscg.mil](mailto:SECJAXPOLLRESP@uscg.mil) by **May 25<sup>th</sup>**. If a Marina does not have a Hurricane Plan, the Auxiliary team member will suggest that one should be developed and provide where examples may be found.

#### **Operation – Post Storm Port Condition 4:**

Upon notification that a storm has passed, post storm operations have commenced, and/or Sector Jacksonville intends to set Port Condition 4, Auxiliary team members will contact their assigned marinas via phone and complete the Post Storm Port Condition 4 Marina Checklist. The assessment will be summarized into a post storm information report and sent to the Pollution Assessment Group Supervisor via [D07-DG-SECJAXIMT@uscg.mil](mailto:D07-DG-SECJAXIMT@uscg.mil). Regardless of the level of damage, a positive report will be made on conditions in the marina AOR by team members.

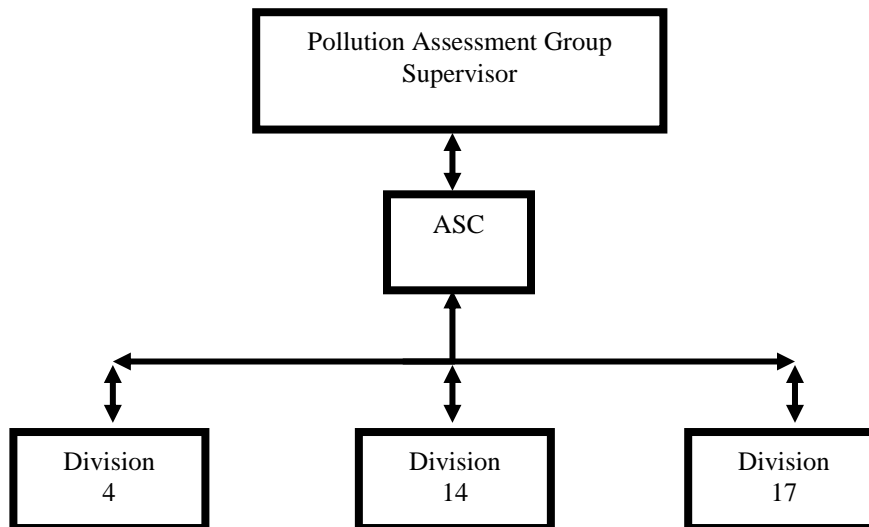
**ANNEX P**

**AUXILIARY SUPPORT PLAN**

**ADDENDUM 1**

**Table of Organization & Contact Information Jacksonville Auxiliary**

	<b>Primary</b>		<b>Second</b>		<b>Third</b>	
<b>Position</b>	<b>Name</b>	<b>Telephone</b>	<b>Name</b>	<b>Telephone</b>	<b>Name</b>	<b>Telephone</b>
ASC	Bill Sekeres	904-591-4493	Henry Seiden	954-253-4125		
Division 4 Commander	Martin Goodwin	407-761-8764	Zoraida Sorrentino	386-235-9866	Walt Franek	352-348-3025
Division 14 Commander	Jon Hunt	Cell 904-608-5350 Home 904-273-4529	Rick Saunders	408-694-8240	William Hall	904-687-8281
Division 17 Commander	James Parker	407-257-4896	Jules Moguin	321-288-4900	Jack Miller	321-626-8898



**ANNEX P**  
**AUXILIARY SUPPORT PLAN**  
**ADDENDUM 2**

**Port Condition 4 Marina Checklist (prior to 1 JUNE)**

**Marina Name** \_\_\_\_\_ **Auxiliary representative** \_\_\_\_\_

**Marina Address** \_\_\_\_\_ **Marina Phone #** \_\_\_\_\_

1. Does the marina have a Hurricane Plan?
2. Verify the marina's emergency contact information.
3. Is there any other additional information provided by the marina for hurricane preparation?
4. Is there any substantial fuel storage on the facility grounds?
5. How many vessels are at the marina? Are there any with significant fuel capacity?

**Inform Marinas of the following guidance should a Hurricane occur:**

1. Immediately notify the National Response Center (NRC), 1-800-424-8802, of any potential/actual discharge/release of oil/HAZMAT.
2. Boats on Trailers and trailers stored in the open environment should be equipped with adequate tie-down.
3. Notify the Marina Operators that it is imperative for any vessel intended to evacuate the ICW or the St. Johns to evacuate early to avoid being blocked by bridges being locked down. Bridges are locked down eight hours prior to the predicted arrival of sustained gale force winds.
4. Decks of vessels, docks, and the surrounding land area should clear all potential hazards and missile material.
5. Vessels that can be trailered for removal should do so as soon as possible. Vessels evacuating port should be aware that the ICW and the St. Johns River are not safe havens for small craft.

Florida Statue 327.59 states that Marinas could not require vessels to be removed from marinas. This statute has been altered allowing marina operators to secure all vessels in order to protect the vessel and any damage that the vessel may cause to the marina. The marina can charge the owner a fee to perform this service.

**ANNEX P**  
**AUXILIARY SUPPORT PLAN**  
**ADDENDUM 2**

**Post Storm Port Condition 4 Marina Checklist**

**Marina Name** \_\_\_\_\_ **Auxiliary Representative** \_\_\_\_\_

**Marina Address** \_\_\_\_\_ **Marina Phone #** \_\_\_\_\_

1. Brief assessment of marina condition.
  
2. Any environmental concerns: fuel discharge?
  
3. Any sunken vessels or vessels that have broken their moorings? Any vessels in the main waterway channel?
  
4. Remind marinas to immediately notify the National Response Center (NRC), 1-800-424-8802, of any potential/actual discharge/release of oil/HAZMAT.

Notes:

# ANNEX P

## AUXILIARY SUPPORT PLAN

### Master Marina Check List

Company Name	Zor	Dock Manager	Contact #	Address	Flotilla Number
Lang's Marina	1	David Lang	912-882-4452 912-322-9593	100 East St. Marys St St. Mary's, GA 31558	Flotilla 14-1
St. Mary's Boat Services	1	Rocky Smith	912-674-5804	1084 New Point Peter Rd St. Mary's, GA 31558	Flotilla 14-1
Amelia Island Marina	2	Jamie	904-277-4615 904-389-0090	251 Creek Side Dr Fernandina Beach, FL 32034	Flotilla 14-1
Fernandina Harbor Marina	2	Taylor Fitzsimmons	904-310-3300 443-962-7984	23 South Front St Fernandina Beach, FL 32034	Flotilla 14-1
Port Consolidated/Florida Petroleum Corp	2	Bob Coleman	904-753-4258 904-425-4730	231 N Front St Fernandina Beach, FL 32034	Flotilla 14-1
Oyster Bay Yacht Club	2	John May	904-261-4773 904-556-0283	96732 Bay View Dr Fernandina Beach, FL 32034	Flotilla 14-1
Egan's Creek Marina	2	Terry Sanders	904-261-3158 904-753-0868	1620 N 14th St. Fernandina Beach, FL 32034	Flotilla 14-1
Ocean Outboard Marine	2	Eric Oliver	904-321-1422	1619 N 14th St. Amelia Island, FL 32034	Flotilla 14-1
Tiger Point Marina	2	William H Kavanaugh	904-277-2720 904-251-1545	997 Egan's Creek Lane Fernandina Beach, FL 32034	Flotilla 14-1
BAE Systems	3	Terry Farringer	940-251-1567	8500 Heckscher Dr Jacksonville, FL 32226	Flotilla 14-2
Clapboard Creek Marina	3	Lanny Jarrell	904-752-1135	6220 Heckscher Dr Jacksonville, FL 32226	Flotilla 14-2
FT. George Island Marina	3	Bryan Dound	904-251-0050	9954 Heckscher Dr Jacksonville, FL 32226	
Fort George Island Marina	3	Peter Cursio	904-251-0050	9954 Heckscher Dr Jacksonville, FL 32226	Flotilla 14-2
Safe Harbor Academy	3	Ms. Robbie W. Smith	904-757-7918	4772 Safe Harbor Wy Jacksonville, FL 32226	Flotilla 14-2
St. Johns Boat Company (M-F) (8-5)	3	Donny Martin	904-251-3707 904-472-9848	9852 Heckscher Dr Jacksonville, FL 32226	Flotilla 14-2
Beach Marine	4	Lisa Brousseau	904-694-2080 904-694-2099	2315 Beach Blvd Jacksonville Beach, FL 32250	Active duty visit (North)
Harbortown Marina & HMY Yacht Sales	4	Megan Mumaw	904-747-0181	13846 Atlantic Blvd Jacksonville, FL 32225	Flotilla 14-4
Morningstar Marina	4	Brian West	904-276-8929 704-564-3228	4852 Ocean St Atlantic Beach, FL 32233	Flotilla 14-4
Palm Cove Marina (M-F) (8-5)	4	Richard Thill	904-223-4757	14603 Beach Blvd Jacksonville, FL 32250	Flotilla 14-4
Queens Harbor Yacht & Country Club Marina	4	Paul Taylor	904-221-8859 904-662-2240	1131 Queens Harbor Blvd Jacksonville, FL 32225	Flotilla 14-4
Safe Harbor Seafood Market (Monty's Marina)	4	Paul Rellias	904-304-4218	4378 Ocean St Atlantic Beach, FL 32233	Flotilla 14-4
The Moorings (condo w/boat ramp)	4		904-223-1416	14750 Beach Blvd Jacksonville Beach, FL 32250	Flotilla 14-4
The Views at Harbortown Apartments	4	Belinda Spence	904-220-9411 904-220-9411	14030 Atlantic Blvd Jacksonville, FL 32225	Flotilla 14-4
Bill Dye Marina	5	Thomas Grove	904-503-5977 904-609-9209	491 Trout River Dr Jacksonville, FL 32208	Active duty visit (North)
Seafarers Marina	5	Nikki Bowman Henry Bowman	904-765-8152	455 Trout River Dr Jacksonville, FL 32208	Active duty visit (North)
Arlington Marina	6	Ron MacDonald	904-743-2628	5137 Arlington Rd Jacksonville, FL 32211	Flotilla 14-2
Metropolitan Park Marina	6	Jim Suber	904-630-0839 904-509-0588	1410 Gator Bowl Blvd Jacksonville, FL 32202	Flotilla 14-2
River City Brewing Company	6	Michael Dampier	904-398-7918 904-398-7299	835 Museum Cir Jacksonville, FL 32207	Flotilla 14-2
Epping Forest Yacht Club	7	Keith Keller	904-739-7200 904-739-7150	1830 Epping Forest Dr Jacksonville, FL 32217	Flotilla 14-8
Florida Tackle & Gun Club	7	Bill Rice	904-733-0541 904-613-0623	9010 San Jose Blvd Jacksonville, FL 32257	Flotilla 14-8
Julington Creek Marina	7	Melinda Oberdier	904-268-5117	12807 San Jose Blvd Jacksonville, FL 32210	

# ANNEX P

## AUXILIARY SUPPORT PLAN

### Master Marina Check List

Goodby's Creek Marine Service	7	Greg Taylor	904-733-7502 904-730-2970	8940 San Jose Blvd Jacksonville, FL 32257	Flotilla 14-8
North Florida Yacht Sales	7	Greg Taylor	904-733- 7502904-382-	8940 San Jose Blvd Jacksonville, FL 32257	Flotilla 14-8
Freedom Boat Club	8	Kevin Seelig	904-268-1036 904-599-5789	12807 San Jose Blvd Jacksonville, FL 32223	Flotilla 14-8
Julington Creek Pier 3	8	Bae Andreu Gamble Mary	904-268-9724	12752 San Jose Blvd Jacksonville, FL 32223	Flotilla 14-8
Mandarin Holiday Marina (M-F) (8-6)	8	Paul Burns	904-887-5601 904-813-5174	12796 San Jose Blvd Jacksonville, FL 32223	Flotilla 14-8
Marina at Julington Creek	8	Tommy Salis	904-268-5117	12807 San Jose Blvd Jacksonville, FL 32223	Flotilla 14-8
Lighthouse Marina/Cedar Creek Marina	9	Larry Hickman	904-237-8642	2044 Lake Shore Blvd Jacksonville, FL 32210	Flotilla 14-8
Florida Yacht Club	9	Carter Meyers	904-387-1653 305-812-2911	5210 Yacht Club Rd Jacksonville, FL 32210	Flotilla 14-8
Huckins Yacht Corp.	9	Cindy Purcell Craig Thompson	904-389-1125 904-874-0660	3482 Lake Shore Blvd Jacksonville, FL 32210	Flotilla 14-8
Lakeshore Dry Storage	9	Leon Williams	904-384-6447	3326 Lake Shore Blvd Jacksonville, FL 32210	Flotilla 14-8
Lakeside Marina	9	Leon Williams	904-994-1883	4252 Lakeside Dr Jacksonville, FL 32210	Flotilla 14-8
Lambs Yacht Center/Cedar Point Marina (M-F) (8-5)	9	Matt Brennan	904-384-5577 904-327-2285	3376 Lake Shore Blvd Jacksonville, FL 32210	Flotilla 14-8
Marina at Ortega Landing (M-F) (8-5)	9	Bruce Fleming	904-387-5538 904-622-6829	4234 Lakeside Dr Jacksonville, FL 32210	Flotilla 14-8
NAS Jacksonville Mulberry Cove Marina	9	Philip Collins	904-542-3260 904-612-7336	Bldg 1072 Ranger Rd Jacksonville, FL 32212	Flotilla 14-8
Ortega Yacht Club Marina	9	Paul Howe	904-389-1199 912-661-3437	4585 Lakeside Dr Jacksonville, FL 32210	Flotilla 14-8
Rudder Club of Jacksonville	9	Stephanie Dudley	904-264-4094	8533 Malaga Ave Orange Park, FL 32244	Flotilla 14-8
Sadlers Point Marina	9	Brooks Busey	904-384-1383 904-591-9664	4669 Roosevelt Blvd Jacksonville, FL 32210	Flotilla 14-8
Doctors Lake Marina & Boatyard	10	Robert Jones	904-264-0505 904-477-3547	3106 U.S. Highway 17 Fleming Island, FL 32003	Flotilla 14-8
Whitey's Fish Camp & Restaurant	10	William Ham	904-269-4198	2032 County Road 220 Fleming Island, FL 32003	Flotilla 14-8
Trout Creek Marina & Boat Ramp/Trout Creek Fish Camp	11	Joe Boyer	904-342-2471	6550 State Road 13 N St. Augustine, FL 32092	Flotilla 14-7
Green Cove Springs Marina	11	Chris Harvey	904-284-1811 904-901-3963	851 Bulkhead Rd Green Cove Springs, FL 32043	Flotilla 14-8
Holland Marine	11	Tom Holland	904-284-3349 904-472-4496	1011 Bulkhead Rd Green Cove Springs, FL 32034	Flotilla 14-8
Knights/Black Creek Marina	11	Bailey Sullivan John Hamilton	904-531-9178 904-631-6658	1472 River Ln Green Cove Springs, FL 32043	Flotilla 14-8
MOBRO Marine Inc (M-F) (7-5)	11	Mike Rodriguez	904-284-9670 904-662-4646	606 FL-16 Green Cove Springs, FL 32043	Flotilla 14-8
Reynolds Park Yacht Center (M-F) (8-5)	11	Ted McGowen	904-284-4667	1063 Bulkhead Rd Green Cove Springs, FL 32043	Flotilla 14-8
Conch House Marina Resort	12	Chip Cullipher	904-824-4347	57 Comares Ave St. Augustine, FL 32080	Active duty visit (Central)
St. Augustine Municipal Marina	12	Sam Adukiewicz	904-825-1027	111 Avenida Menendez Suite E St. Augustine, FL 32084	Active duty visit (Central)
Camachee Cove Yacht Harbor, Inc.	12	Travis Staats	904-829-5676	3070 Harbor Dr St. Augustine, FL 32084	Flotilla 14-7
Camachee Yacht Yard (M-F) (7-4)	12	Bonnie Marshall	904-823-3641	3020 Harbor Dr St. Augustine, FL 32084	Flotilla 14-7
Fish Island Marina	12	Shad Hendry	904-540-2651	650 State Road 312 St. Augustine, FL 32080	Flotilla 14-7
Freedom Boat Club	12	Mark Vickers	904-351-6132	3036 Harbor Dr St. Augustine, FL 32084	Flotilla 14-7
Beaches at Vilano	12	Lou M.	904-829-0589 904-829-9198	250 Vilano Rd Vilano Beach, FL 32084	Flotilla 14-7

# ANNEX P

## AUXILIARY SUPPORT PLAN

### Master Marina Check List

Marker 8 Hotel & Marina	12	Virginia Whetstone	904-829-9041 904-347-3170	1 Dolphin Dr St. Augustine, FL 32080	Flotilla 14-7
Cat's Paw Marina / Sea Love Charter	13	Mr. Lock	904-829-8040	220 Nix Boat Yard Rd St. Augustine, FL 32084	Flotilla 14-7
English Landing Marina	13	Rick Bresee	904-669-7363	509 S Ponce de Leon Blvd St. Augustine, FL 32084	Flotilla 14-7
Xynides Boatyard	13	Nick Xyniders	904-824-3446	258 Riberia St. St. Augustine FL 32084	
Intercoastal Marina	13	Tony Spellier	904-824-0138	200 Nix Boat Yard Rd St. Augustine, FL 32084	Flotilla 14-7
Oasis Boat Yard & Marina (M-F) (7-5)	13	Jourdan Speries	904-824-2520	256 Riberia St St. Augustine, FL 32084	Flotilla 14-7
Rivers Edge Marina	13	Paul Walsh	904-827-0520	65 Lewis Blvd St. Augustine, FL 32084	Flotilla 14-7
St. Augustine Marine Center	13	Steve Mask	904-824-4394	404 Riberia St St. Augustine, FL 32084	Flotilla 14-7
St. Augustine Shipyard	13	Lori Fry	904-342-5159	117 Dockside Dr St. Augustine, FL 32084	Flotilla 14-7
Genungs Fish Camp	14	Adam Moreley	904-970-5742	291 Cubbedge Rd St. Augustine, FL 32080	Flotilla 14-7
Hammock Beach Marina at Yacht Harbor Village	14	Neil & Susan Kaczmarek	386-597-5031	200 Ocean Crest Dr Palm Coast, FL 32137	Flotilla 14-7
Marineland Marina	14	Eric Ziecheck	904-814-9886	176 Tolstoy Ln St. Augustine, FL 32080	Flotilla 14-7
Palm Coast Marina	14	Rosie McCauly	386-446-6370	15 Palm Coast Resort Blvd Palm Coast, FL 32137	Flotilla 14-7
Boathouse Marina	15		386-328-2944 904-328-4000	329 River St Palatka, FL 32177	Flotilla 14-8
Crystal Cove Marine Services, LLC	15	Kelly Redford	270-366-3033	131 Crystal Cove Dr Palatka, FL 32177	Flotilla 14-8
Gibson Dry Docks	15	Tom Kight	386-325-5502	140 Cedar St San Mateo, FL 32187	Flotilla 14-8
Half Shell Resort Marina	15	David Fox	901-230-6224 386-312-0000	132 Roberts Blvd Satsuma, FL 32189	Flotilla 14-8
Newcastle Shipyards	15	Nick Keith	Ext 207	195 Comfort Rd Palatka, FL 32177	Flotilla 14-8
Bass World Lodge and Marina	16	Ray Corbin	386-467-2267	209 Browns Fish Camp Rd Georgetown, FL 32139	Flotilla 14-7
Bull Creek Fish Camp	16	Punk Wesley Pellicer	386-437-1991	3861 W County Rd 2006 Bunnell, FL 32110	Flotilla 14-7
Georgetown Marina RV Park and Lodge	16	Theresa Miller	386-467-2002	1533 Country Road 309 Georgetown, FL 32139	Flotilla 14-7
Leonard's Marina	16	Clint Leonard	386-698-2485	100 Grove Ave Crescent City, FL 32112	Flotilla 14-7
Renegades on the River	16	Stacy Tilton	386-524-4179	1171 Country Road 309 Crescent City FL 32112	Flotilla 14-7
Acosta Creek Marina	16	Jane Simons Bob Simons	386-467-2229	124 Acosta Creek Dr Satsuma, FL 32189	Flotilla 14-8
Trail Boss RV and Marina	16		386-559-1579	1007 Front St Welaka, FL 32193	Flotilla 14-8
Adventure Yacht Harbor	17	Alan Smith	386-756-2180 386-301-2396	3948 S Peninsula Dr Port Orange, FL 32127	Flotilla 4-4
Aunt Catfish's on the River	17	Brendan Galbreath Karen Spiker	386-767-4768 386-506-2045	4009 Halifax Dr Port Orange, FL 32127	Flotilla 4-4
Coquina Marina	17	Robin Brigg	386-317-0555 386-795-4567	841 Ballough Rd Daytona Beach, FL 32114	Flotilla 4-4
Critter Fleet	17	Polly Cullen	386-767-7676 386-451-6482	4950 S Peninsula Dr Ponce Inlet, FL 32127	Flotilla 4-4
Daytona Beach Parasail	17	Andrew Dado	386-547-6067 386-252-6421	4936 S Peninsula Dr Ponce Inlet, FL 32127	Flotilla 4-4
Daytona Marina & Boat Works	17	Bob Garrison	407-592-4345	645 S Beach St Daytona Beach, FL 32114	Flotilla 4-4
Deck Down Under& Kings Seafood	17	Jim Freeman Michael Freeman	386-767-1881 386-547-1470	78 Dunlawton Ave Port Orange, FL 32127	Flotilla 4-4
Down the Hatch	17		386-761-4831	4894 Front St Ponce Inlet, FL 32127	Flotilla 4-4
Halifax River Yacht Club	17	Scott Schamay	386-255-7459 386-290-9454	331 S Beach St Daytona Beach, FL 32114	Flotilla 4-4
Halifax Sailing Association	17	Peter Burg	386-238-7245 609-202-8281	15 Fremont Ct Daytona Beach, FL 32114	Flotilla 4-4



# ANNEX P

## AUXILIARY SUPPORT PLAN

### Master Marina Check List

Inlet Harbor Marina	17	Kevin Mooney	386-767-3266	133 Inlet Harbor Rd Ponce Inlet, FL 32127	Flotilla 4-4
Sunset Harbor Yacht Club	17		386-947-9900	849 Ballough Rd Daytona Beach, FL 32114	Flotilla 4-4
Suntex Marina (Daytona Beach Marina)	17		386-523-3100	721 Ballough Rd Daytona Beach, FL 32114	Flotilla 4-4
Daytona Beach Marina	17	John MacCauly Cam Daniel	386-523-3100 386-281-9826	721 Ballough Road, Daytona Beach, FL 32114	Flotilla 4-4
Halifax Harbor Marina	17	David Cronin	386-671-3601	450 Basin St Daytona Beach, FL 32114	Flotilla 44-13
King's Seafood	17	Jim Freeman Michael Freeman	386-492-4123 386-882-6151	79 Dunlawton Ave Port Orange, FL 32127	Flotilla 44-17
Lighthouse Marina & Storage	17	Jean Freier Matt Dvorak	386-767-0683 386-405-3445	4958 S Peninsula Dr Ponce Inlet, FL 32127	Flotilla 44-18
Marina Grande on the Halifax	17	Raymond Landry	386-506-8533	245 Riverside Dr Daytona Beach, FL 32117	Flotilla 44-20
Sea Love Marina/ Down The Hatch	17	Allen Amfast	386-562-1778 254-617-0583	4877 Front St Ponce Inlet, FL 32127	Flotilla 44-21
Seven Seas Marina & Boatyard	17	Calvin Willard Michael Hutton	386-761-3221 386-767-4970	3300 S Peninsula Dr Port Orange, FL 32127	Flotilla 44-22
Black Hammock Fish Camp	MSD	Jayson Rivera	(407) 365-1244	2356 Black Hammock Fish Camp Rd	Flotilla 45
Boat Tree Marina	MSD	Tim Gross	(407) 322-1610	4370 Carraway Pl	Flotilla 45
Highbanks Marina & Camp Resort	MSD	Brenda Thiel & Jerry Garant	386-668-4491	488 W Highbanks Rd, DeBary, FL 32713	Flotilla 45
Holly Bluff Marina	MSD	Jennifer Armstrong	386-822-9992	2280 Hontoon Rd. Deland, FL 32720	Flotilla 45
Hontoon Island State Park	MSD		386-736-5309	2309 River Ridge Rd, Deland, FL 32720	Flotilla 45
Hontoon Landing Resort & Marina	MSD	April Stomberg	386-734-2474	2317 River Ridge Rd. Deland, FL 32720	Flotilla 45
Lake Beresford Yacht Club	MSD		386-734-3854	1961 Hontoon Rd. Deland, FL 32720	Flotilla 45
Lakeview Terrace Ltd	MSD	Cathy Alexander	386-873-2979	1250 Lakeview Dr. Deland, FL 32720	Flotilla 45
Meadowlea Marina	MSD		386-668-1804	699 Leisure World Dr., DeBary, FL 32713	Flotilla 45
Monroe Harbour Marina	MSD	Brian Volk (General Manager)	(407) 322-2910	531 North Palmetto Avenue	Flotilla 45
Riviera Resort & Marina	MSD	Gary Maddox	386-822-5662	2760 Botts Landing Rd. Deland, FL 32720	Flotilla 45
Sanford Boat Works and Marina	MSD	Debra Smith	407) 322-6613	3900 Peninsula Point, Sanford, FL 32771	Flotilla 45
St. John's KOA Resort and Marina	MSD	Tiffany Ferrero	386-736-6601	2999 FL-44, Deland, FL 32720	Flotilla 45
Traders Cove	MSD		386-668-1804	132 Sher Ln., DeBary, FL 32713	Flotilla 45
Tropical Resort & Marina	MSD	Rick Carr	386-734-3080	1485 Lakeview Dr. Deland, FL 32720	Flotilla 45
Gerry's Marina	MSD	Bill Armel	386-428-2341	179 N Causeway, New Smyrna Beach, FL 32169	Flotilla 48
Indian Mound Fish Camp	MSD	Kelly Bonds	386-345-9845	295 Indian Creek Rd, Oak Hill, FL 32759	Flotilla 48
Inlet Marina Vilas Condos	MSD	Jamie Owens	386-410-3175	2700 N Peninsula Ave, New Smyrna Beach, FL 32169	Flotilla 48



# ANNEX P

## AUXILIARY SUPPORT PLAN

### Master Marina Check List

Jackson Hole RV Fish Camp	MSD	Doug & Susan Jackson	386-345-1652	457 River Rd, Oak Hill, FL 32759	Flotilla 48
Lopez RV Park & Marina	MSD		386-345-3211	375 River Drive, Oak Hill, FL 32759	Flotilla 48
Mosquito Lagoon RV Park	MSD	Del DeLoise	321-213-4973	403 E Halifax Ave, Oak Hill, FL 32759	Flotilla 48
New Smyrna Beach City Marina	MSD	Pam Payton	386-409-2042 386-366-1918	201 N Riverside Dr. New Smyrna Beach, FL 32168	Flotilla 48
New Smyrna Marina	MSD	Jay Wilson Noah Pullian	386-427-4514 386-547-1615	200 Boatyard St, New Smyrna Beach, FL 32169	Flotilla 48
Noth Causeway Marine Corp	MSD	Mark Parnell	386-427-5267	4 N Causeway, New Smyrna Beach, FL 32169	Flotilla 48
Oak Hill Fish Camp	MSD	Michael Stull	386-426-7191	426 E Halifax Ave, Oak Hill, FL 32759	Flotilla 48
Ocean Inlet Yacht Club Condo	MSD	Tiffany Smith	386-423-7796	2100 N Peninsula Ave. New Smyrna Beach, FL 32169	Flotilla 48
River Deck Marina	MSD	Vern Kufic	386-4287827	111 N Riverside Dr, New Smyrna Beach, FL 32168	Flotilla 48
Smyrna Yacht Club	MSD	Justin Wright	386-427-4040	1201 S Riverside Dr. New Smyrna Beach, FL 32168	Flotilla 48
Constitutional Bicentennial Park	MSD	Laird McLean	321-868-3219	801 West Cocoa Beach Causeway, Cocoa Beach, FL	Flotilla 17-06
Banana River Park Kayak Launch	MSD	Gustava Vergara	321-868-1226	901 Puerto Rio Drive, Cape Canaveral, FL 32920	Flotilla 17-06
Brevard POW/MIA Park	MSD	Terry Lane	321-633-1874	5995 N. US HWY 1, Melbourne, FL 32940	Flotilla 17-06
Cape Crossing Resort & Marina	MSD	Capt. Mike Young	321-453-2464	201 Ivory Coral Lane, Merritt Island, FL 32953	Flotilla 17-06
Freddie Patrick Park & Boat Ramp	MSD	Richard Wright	321-783-7832	280 Jetty Park Road, Cape Canaveral, FL 3290	Flotilla 17-06
James G. Bourbeau Memorial Park	MSD	Terry Lane	321-633-1874	8195 King Street ( Hwy. 520) Cocoa, FL 32926	Flotilla 17-06
Kars Park	MSD	Eddie Badore	321-867-7967	East end of Hall Road, East of SR 3, Merritt Island, FL 32953	Flotilla 17-06
Kelly Park	MSD	Terry Lane	321-633-1874	2550 N. Banana River Drive, Merritt Island, FL 32952	Flotilla 17-06
Kiwanis Island Park	MSD	Terry Lane	321-633-1874	951 Kiwanis Island Park Road, Merritt Island, FL 32952	Flotilla 17-06
Lake Florence Primitive Boat Ramp	MSD	Terry Lane	321-633-1874	Tucker Ln. Cocoa, FL 32926	Flotilla 17-06
Lake Poinsett Lodge & Ramp	MSD	Michelle Miles	321-636-0045	5665 Lake Poinsett Road, Cocoa, FL 32926	Flotilla 17-06
Lee Weener Park	MSD	Terry Lane	321-633-1874	300 Riveredge Boulevard, Cocoa, FL 32922	Flotilla 17-06
Ocean Club at Port Canaveral	MSD	Mark Srzyeck	321-783-9001	930 Mullet Road, Cape Canaveral, FL 32920	Flotilla 17-06
Oleander Pointe Yacht Club	MSD	Jeff Hecht	321-617-5510	100 Riverside Drive, Cocoa, FL 32922	Flotilla 17-06
Port St. John Public Boat Ramp	MSD	Tex Loadholtz	321-264-5105	6650 N. Boulevard-US HWY 1 Port St. John, FL 32927	Flotilla 17-06
Ramp Road Park	MSD	Laird McLean	321-868-3252	401 Ramp Road, Cocoa Beach, FL 32931	Flotilla 17-06
Rodney S. Ketcham Park	MSD	Richard Wright	321-783-7832	988 Mullet Drive, Cape Canaveral FL 32920	Flotilla 17-06
The Cove at Cape Crossing	MSD	Mike Young	321-514-1181	290 Marine Harbor Dr, Merritt Island, FL 32953	Flotilla 17-06
Big Toho Marnia	MSD	Mark Detweiler	407-846-2124	69 Lakeview Dr., Kissimmee, FL 34741	Flotilla 17-10
Kissimmee River Park & Marina (M,T,Th,F) (9-1)	MSD	Cheryl after hours ----->	863-696-3182 863-696-8084	3800 Bruce Blvd #62, Lake Wales, FL, 33898	Flotilla 17-10
Lakefront Park	MSD		407-957-7392	1104 Lakeshore Blvd, ST. Cloud, FL 34769	Flotilla 17-10

# ANNEX P

## AUXILIARY SUPPORT PLAN

### Master Marina Check List

Lake Fairview Marina Inc	MSD	Cynthia Johnson	407-295-0117	4503 N Orange Blossom Trail, Orlando, FL 32804	Flotilla 17-11
Anchorage Yacht Basin	MSD	Ian Nelson	321-773-3620	96 E Eau Gallie Blvd Melbourne, FL 32937	Flotilla 17-2
BG's Bayside Marina	MSD	Andres Garcia	321-724-5424 772-453-4083	9502 S Hwy A1A, Melbourne Beach, FL 32951	Flotilla 17-2
Eau Gallie Yacht Basin	MSD		321-242-6577	587 Young St, Melbourne, FL 32935	Flotilla 17-2
Manatee Cove Marina	MSD		321-494-7455	Patrick AFB, FL 32925	Flotilla 17-2
Melbourne Harbor Marina	MSD	Phil Dayil	321-725-9054	2210 Front St # 101, Melbourne, FL 32901	Flotilla 17-2
Melbourne Yacht Club	MSD	Tom K.	321-768-9921	1202 E River Dr, Melbourne, FL 32901	Flotilla 17-2
Palm Bay Marina/ Boat Motor Superstore	MSD	Nick Furrow	321-723-0851	4350 Dixie Hwy NE, Palm Bay, FL 32905	Flotilla 17-2
Pineda Point Marina	MSD	Scott Larry	321-254-4199	6175 N US Hwy 1, Melbourne, FL 32940	Flotilla 17-2
Telemar Bay Marina	MSD	Nick Telemachos	321-773-2468	#4408, 1399 Banana River Dr, Indian Harbour Beach, FL	Flotilla 17-2
Waterline Marina	MSD	Steve Cordell	321-254-0452	905 FL-5, Melbourne, FL 32935	Flotilla 17-2
Bluepoints Marina	MSD	Keith Smith	321-799-2860	726 Scallop Dr, Cape Canaveral, FL 32920	Flotilla 17-6
Cape Marina	MSD	Karen Burke	321-783-8410	800 Scallop Dr, Cape Canaveral, FL 32920	Flotilla 17-6
Cocoa Village Marina	MSD	Ken Lunden	321-632-5445	90 Delannoy Ave, Cocoa, FL 32922	Flotilla 17-6
Harbor Square Marina (M-F) (8-9)	MSD	Duncon Mackenzie	321-453-2464	290 Marine Harbor Dr, Merritt Island, FL 32953	Flotilla 17-6
Harbortown Marina	MSD	Jason Kanoho	321-453-0160	270 Harbortown Dr, Merritt Island, FL 32952	Flotilla 17-6
Island Time Marina	MSD	Jim Stadler	321-613-4852	400 W Cocoa Beach Causeway, Cocoa Beach, FL 32941	Flotilla 17-6
Marker 24 Marina	MSD	Jordan Rogers	321-453-7888	1360 S Banana River Dr Merritt Island, FL 32952	Flotilla 17-6
Port Canaveral Yacht Club	MSD	Mike Wine	321-784-2292	910 Mullet Rd. Cape Canaveral, FL 32920	Flotilla 17-6
Scorpion Marina/Port Canaveral Marine	MSD	Eric Nelson	321-784-5788	960 Mullet Rd, Cape Canaveral, FL 32920	Flotilla 17-6
Sunrise Marina	MSD	Robin Roark	321-783-9535	505 Glencheek Dr Port Canaveral, FL 32920	Flotilla 17-6
Kennedy Point Yacht Club	MSD	Bruce Lori	321-383-0280	4749 S Washington Sve, Titusville FL 32780	Flotilla 17-9
Titusville Municipal Marina	MSD	Tom Lawson	321-383-5600	451 Marina Rd, Titusville, FL 32796	Flotilla 17-9
Westland Boatyard & Marina	MSD	Chase Falonk	321-267-1667	419 N Washington Ave, Titusville, FL 32796	Flotilla 17-9
Astor Bridge Marina	MSD	Julie Trunpton	386-749-4407	1575 FL-40, Astor FL 32102	Flotilla 43
Astor Landing Campground & Marina	MSD	Richard Heatley	352-759-2121	25934 Holmar Dr., Astor, FL 32102	Flotilla 43
Banana Cove Marina and RV Park	MSD	Holly Wilson	(352) 343-7951	28725 State Road 19	Flotilla 43
Fishermans Cove Marina	MSD	Rusty Hinkole	352-343-1233	3950 N Eichelberger Rd, Tavares, FL 32778	Flotilla 43
Gator Bay Marina	MSD	Kevin Goodson	(352) 365-2177	10320 County Road 44	Flotilla 43
Jones Cypress Cove Marina	MSD	No Answer	(352) 636-2643	10233 Cypress Cove Ln.	Flotilla 43
Lake Eustis Marina	MSD	Danny McManus	(352) 357-2411	350 Lakeshore Drive	Flotilla 43
Lake Griffen Harbor 55+ Community	MSD	Rosemary Gay	352-326-5106	7420 Harbor View Dr, Leesburg, FL 34788	Flotilla 43

# ANNEX P

## AUXILIARY SUPPORT PLAN

### Master Marina Check List

Marina Del Ray - Mission Inn	MSD	Steve Arnold	352-324-3101 954-612-4289	26300 St Rd 19 Howey-in-the-Hills, FL 34737	Flotilla 43
Midway Marine	MSD	William Guy	352-759-3838	25127 E Pearl St., Astor, FL 32102	Flotilla 43
Mt Dora Boating Center and Marina	MSD	Julia Lewis	352-383-3150	148 Charles Ave, Mt Dora, FL 32757	Flotilla 43
Palm Gardens Restaurant, Marina and RV Park	MSD	Cameron (352-267-4391)	(352)343-2024	1661 Palm Gardens Street	Flotilla 43
Pine Island Fish Camp	MSD	Len Garner	352-753-2972	6808 Lake Griffin Rd., Lady Lake, FL 32159	Flotilla 43
Twin Palms Resort And Marina	MSD	Jerry Minieo	(352) 787-4514	35320 Cross Street, Fruitland Park, FL 34731	Flotilla 43
Venetian Cove Marina	MSD	Brian Anreichuk	(352)728-9870	250 Ball Park Road, Leesburg, FL 34748	Flotilla 43
Sebastian Inlet Marina	Not in AOR	Dori Carroll	772-664-8500	8685 US-1, Micco, FL 32976	Flotilla 17-2
Sebastian River Marina & Boatyard	Not in AOR	Doug Hillman	772-664-3029	8525 N US-1, Sebastian, FL 32976	Flotilla 17-2
Treasure Coast Marina	Not in AOR	Bonnie Roberts	321-733-3390	5185 US-1, Grant, FL 32949	Flotilla 17-2

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# ANNEX Q

## Appendix 1

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

ADVANCE TEAM		HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
INITIAL ACTIONS/ROOM SET UP		
<p>_____ Print several copies of Computer/Phone Assignment list from Public Folder to give to teams:</p> <p><a href="\\D07MS-CSDH903\Public\Alta\PLANNING (sx)\Instructions &amp; Plans\COOP\Advance Team">\\D07MS-CSDH903\Public\Alta\PLANNING (sx)\Instructions &amp; Plans\COOP\Advance Team</a></p> <p>_____ Pull out portable wall divider (one piece) from Large Conference Room (LCR) to use for Team Member check-in.</p> <p>_____ Retrieve large prints of room configurations located in the Emergency Management Closet (tubes) and place in applicable room.</p> <p>_____ Check in Advance Team personnel and assign tasks to members by locations using board (adjust as necessary).</p> <p>_____ Conduct in-brief for all Advance Team members and give each team lead large prints of room configurations. Confirm with Planning Section Chief location of main briefing room (Command Center Conference Room or Joint Conference Room).</p> <p style="text-align: center;"><b><u>Large Conference Room Team</u></b></p> <p>_____ Retrieve the Supply #1, Operations Section, Planning Section, Finance Section, Logistics Section, Intel, and T-card pelican cases from the EM/FR Trailer located in the parking lot (key located in cubicle 229.11) and place unlocked in designated spot (see room configuration below; call the Advance Team Lead or RFO Team Lead for lock code).</p> <p>_____ Configure tables in LCR, place all extra tables (folded) and chairs in the Admin office area and add index card with the number configuration (see room configuration below).</p> <p>_____ Collect all phones (with cable) and computers (only power supply cable) from personnel spaces as per the spreadsheet and place in proper locations (see room configuration below).</p> <p>_____ Plug in phone and make both external and internal call to test operational status.</p> <p>_____ Retrieve foam boards from EM/FR Closet and place against SITL display wall in LCR.</p> <p>_____ Retrieve room dividers from the LCR and set up to divide Operations Section (see room configuration below). (If any dividers are missing check in the Command Center).</p> <p>_____ Retrieve flip chart from EM/FR Closet and place against SITL display wall in LCR.</p> <p>_____ Set up half of RESL T-Rack (located in EM/FR Closet) in designated location (see room configuration below); See instruction card to set up T-Rack instruction in T-Card box.</p> <p>_____ Brief Duty IT (904-477-6182) that IMT will be setting up, including IMT Watch phone at X7667.</p>		



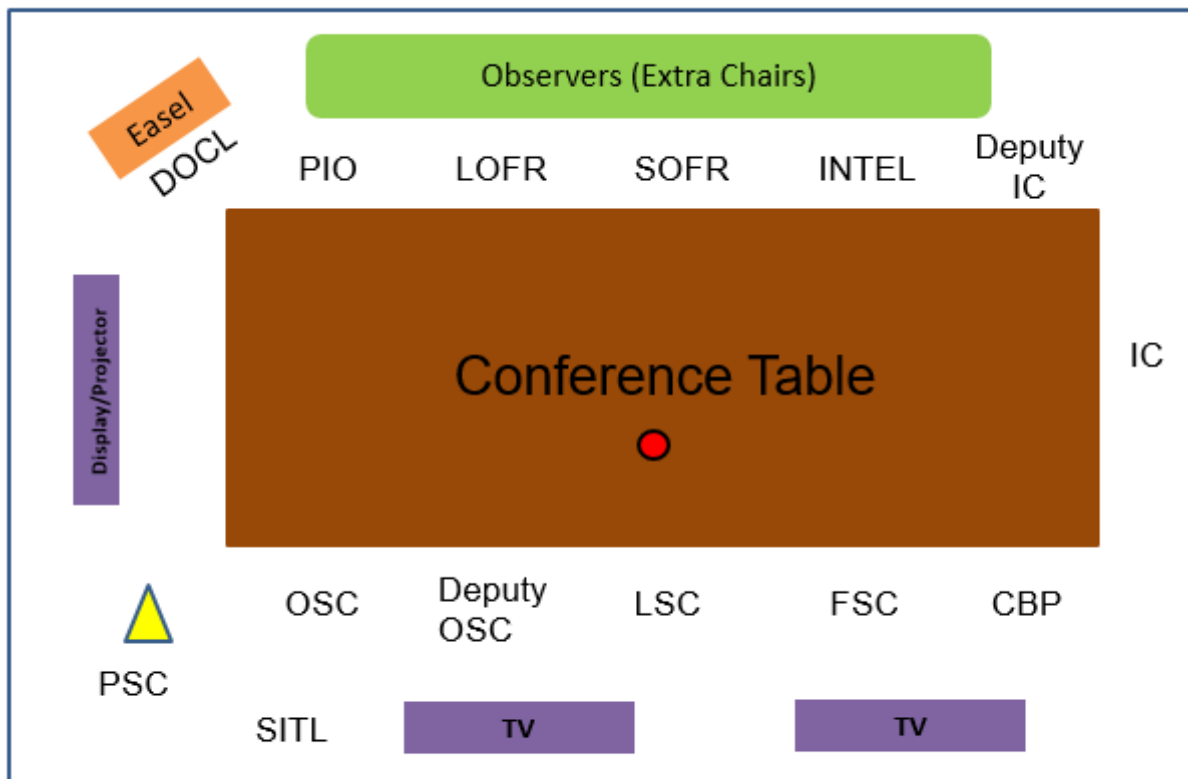
## ANNEX Q


### Appendix 1

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

- \_\_\_\_\_ Retrieve plastic easel in EM/FR Closet and place in SCC
- \_\_\_\_\_ Retrieve ICS Position Table Cards (located in Logistics Section pelican case, black accordion folder) and set up at each position (see room configurations below).
- \_\_\_\_\_ Log on to computer to check operational status.

### INCIDENT MANAGEMENT TEAM BRIEFING ROOM CONFIGURATION



 Laptop/WSIII

 Conference Phone

### COMMAND CENTER CONFERENCE ROOM

#### Brief Room – Option 2 - Joint Conference Room Team

- \_\_\_\_\_ Retrieve one table from LCR and set up in Joint Conference Room (JCR) (see room configuration below).
- \_\_\_\_\_ Configure tables in Joint Conference Room and place all extra chairs to the back of the room.

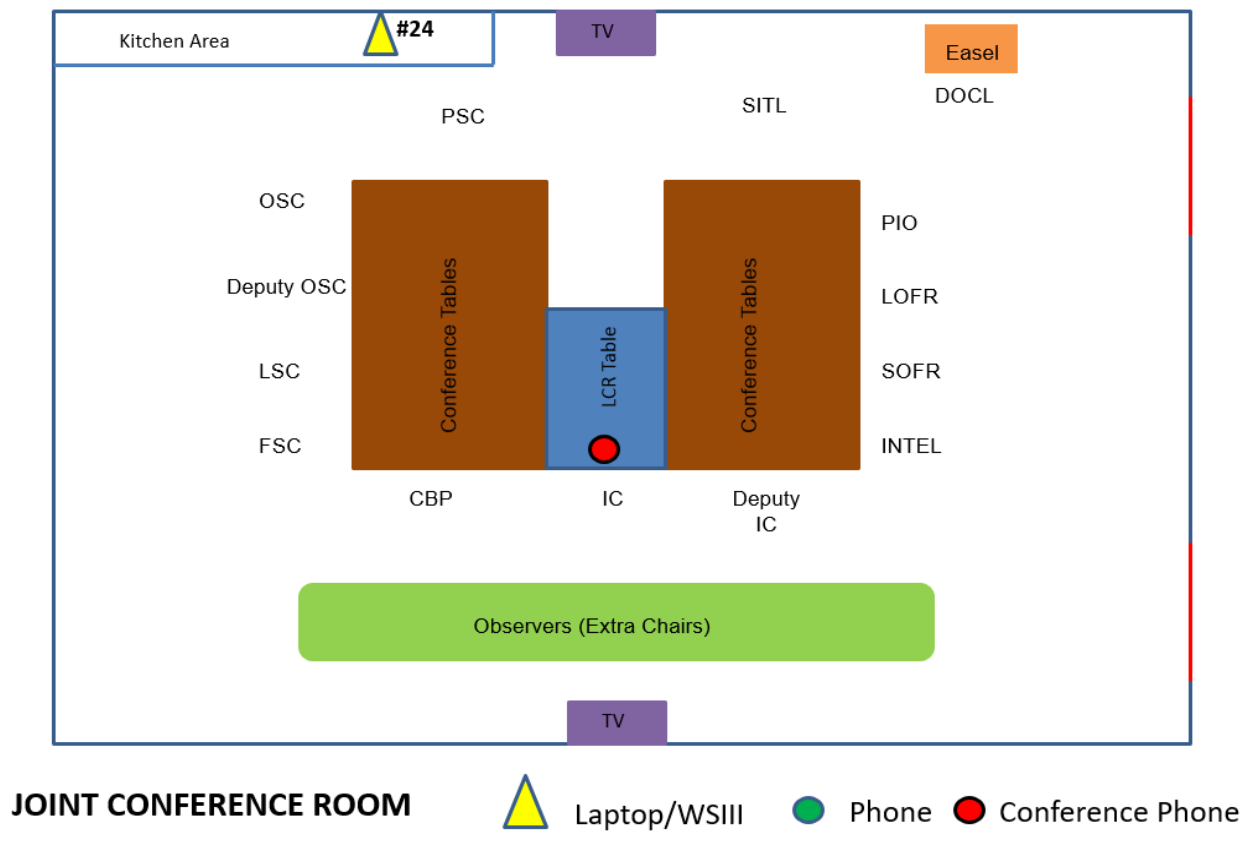
# ANNEX Q

## Appendix 1

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

- \_\_\_\_\_ Collect computer (only power supply cable) from personnel space as per the spreadsheet and place in proper location (see room configurations below).
- \_\_\_\_\_ Hook up conference phone (Located in JCR) and make internal and external call to test operational status.
- \_\_\_\_\_ Plug computer into TV using a HDMI cable (located in the EM/FR Closet, filing cabinet behind door, last drawer).
- \_\_\_\_\_ Ensure both TVs are operational and set to weather channel and news.
- \_\_\_\_\_ Retrieve plastic easel in EM/FR Closet and place in JCR
- \_\_\_\_\_ Retrieve ICS Position Table Cards (located in Logistics Section pelican case, black accordion folder) and set up at each position (see room configurations below).
- \_\_\_\_\_ Upon ESD hooking up the computers, log on to computer to check operational status.

#### INCIDENT MANAGEMENT TEAM BRIEFING ROOM CONFIGURATION





## ANNEX Q

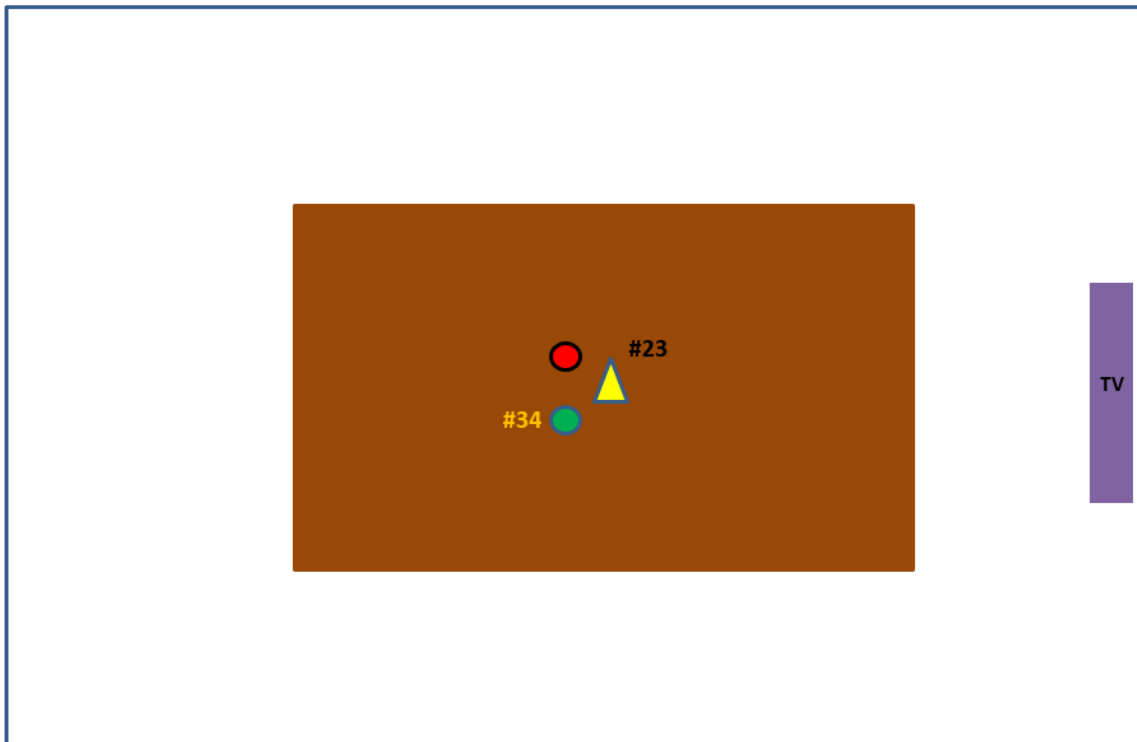
### Appendix 1

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

### Small Conference Room Team

- \_\_\_\_\_ Configure table in Command Conference Room (CCR) (see room configuration below).
- \_\_\_\_\_ Collect phone (with cable) and computer (only power supply cable) from personnel space as per the spreadsheet and place in proper locations (see room configuration below).
- \_\_\_\_\_ Hook up conference phone and make internal and external call to test operational status.
- \_\_\_\_\_ Retrieve ICS Position Table Cards (located in Logistics Section pelican case, black accordion folder) and set up at each position for CCR (see room configurations below).

### INCIDENT MANAGEMENT TEAM MEETING ROOM



-  Laptop/WSIII    Phone  
 Conference Phone

**SMALL CONFERENCE ROOM**

# ANNEX Q

## Appendix 1

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – ATL

**UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY or UNIT HURRICANE CONDITION IV & PORT CONDITION YANKKE (ref a, Annex A)**

\_\_\_\_\_ If order given to COOP, follow COOP QRG.

#### IMT CONCLUSION

- \_\_\_\_\_ Conduct in-brief for all Advance Team members and assign tasks to members.
- \_\_\_\_\_ Re-configure all tables back into original setup in LCR.
- \_\_\_\_\_ Collect all phones (along with cable) and computers (along with power cord) and return to personnel spaces as per the spreadsheet.
- \_\_\_\_\_ Plug in phones in personnel spaces and make both external and internal call to test operational status.
- \_\_\_\_\_ ESD will plug in computer in personnel spaces and make ensure login operational status.
- \_\_\_\_\_ Return one tables in the (JCR) to LCR.
- \_\_\_\_\_ Re-configure both conference tables and chairs in JCR back to original setup.
- \_\_\_\_\_ Return room dividers to back section of LCR close to the windows.
- \_\_\_\_\_ Break down RESL T-Rack and return to EM/FR closet.
- \_\_\_\_\_ Return all ICS Position Table Cards into Logistics Section pelican case, black accordion folder.
- \_\_\_\_\_ Close up, lock, and return all pelican cases to the EM/FR Trailer.
- \_\_\_\_\_ Return both EM/FR Closet and EM/FR Trailer keys to assigned cubicle 229.11.

#### Team Assignment List:

LCR	JCR	SCC

# ANNEX Q

## Appendix 2

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL

<b>SITUATION UNIT</b>	<b>HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0</b>
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<p>_____ Assist Planning Section Chief with set up of IMT room and Situation Unit Status Display Board.</p> <p>_____ Call into morning NWS Brief NOAA JAX.</p> <p>_____ Prepare and submit morning ICS-209H to D7 IMT (ref a, Annex M).</p> <p>_____ Call into afternoon NWS Brief NOAA JAX.</p> <p>_____ Prepare and submit afternoon ICS-209H to D7 IMT (ref a, Annex M).</p> <p>_____ Call into evening NWS Brief NOAA JAX.</p> <p>_____ Review IMT 203/207 and consider Situation Division size (ref b, page 32).</p> <p>_____ Send SECJAX IMT email and IMT Watch phone number to the following units MFPU, MSST Kings Bay, Recruiting Office Jacksonville, ATO Mayport, all SECJAX sub-units, and D7 IMT.</p>	
<b>Example Situation Unit Status Display Board</b>	

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### Appendix 2

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL

### INCIDENT BATTLE RHYTHM

- \_\_\_\_\_ Prepare and submit morning ICS-209H to D7 IMT (ref a, Annex M).
- \_\_\_\_\_ Maintain current position of storm and predict time for gale force winds to impact ports (Fernandina, Jacksonville, and Port Canaveral).
- \_\_\_\_\_ Prepare Situation Brief for Command and General Staff Meeting (ref b).
- \_\_\_\_\_ Assist with setup for Command and General Staff Meeting (ref b).
- \_\_\_\_\_ Call into morning NWS Brief NOAA JAX (request SLOSH models).
- \_\_\_\_\_ Prepare Situation Brief for Tactics Meeting (ref b); request PSC present proposed ICS-209H for D7 afternoon IMT watch submission.
- \_\_\_\_\_ Assist with setup for Tactics Meeting (ref b).
- \_\_\_\_\_ Prepare and submit afternoon ICS-209H to D7 IMT (ref a, Annex M).
- \_\_\_\_\_ Prepare Situation Brief for Planning Meeting (ref b).
- \_\_\_\_\_ Assist with setup for Planning Meeting (ref b).
- \_\_\_\_\_ Prepare Situation Brief for Operations Meeting (ref b).
- \_\_\_\_\_ Assist with setup for Operations Meeting (ref b); request PSC present proposed ICS-209H for D7 morning IMT watch submission.
- \_\_\_\_\_ Call into evening NWS Brief NOAA JAX.

### FORMS

- \_\_\_\_\_ Prepare and submit morning/afternoon ICS-209H to D7; save in IAP public folder (ref a, Annex M).
- \_\_\_\_\_ Prepare ICS-230; post in IMT and conference room; save in IAP public folder (ref a, Annex M).

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### **Appendix 2**

## **INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL**

### **UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)**

- \_\_\_\_\_ Get update from Logistics on personnel accountability status.
- \_\_\_\_\_ Ensure Command Center pages conference-call information/meeting times or changes via AWS to participating IMT members.
- \_\_\_\_\_ Add CDO email distribution group (D07-DG-SECJAX-CDO) to any updates on storm.
- \_\_\_\_\_ Get status update from Operations Section and Command Center on status/intentions of Stations, all cutters, MFPU, and MSST Kings Bay (e.g., HURCON status, readiness status, evacuation, and anchor/lay-up plans).
- \_\_\_\_\_ Compare Fleet Weather Center and NOAA forecasts with Operations Section.

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### **Appendix 2**

## **INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL**

### **UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)**

- \_\_\_\_\_ Get update from Logistics on personnel accountability status.
- \_\_\_\_\_ Get update from Liaison Officer (Agency Reps established at EOCs, bridge status, and EVAC orders).
- \_\_\_\_\_ Ensure Command Center pages out conference-call information/meeting times changes via AWS to participating IMT members.
- \_\_\_\_\_ Ensure SITL and CDO are copying each other on respective distribution lists regarding any storm updates.
- \_\_\_\_\_ Get status update from Operations Section and Command Center on status/intentions of Stations, all cutters, MFPU, and MSST Kings Bay (e.g., HURCON status, readiness status, evacuation, and anchor/lay-up plans).
- \_\_\_\_\_ Get status update from Operations Section/RESL/LSC on personnel accountability, as well as recall and request status of DCMS Support Teams, Reserve, and Auxiliary members for post hurricane support.
- \_\_\_\_\_ Obtain bridge status from OSC & LOFR.
- \_\_\_\_\_ Get results of SARPAT (any vessel operating off-shore).
- \_\_\_\_\_ Compare Fleet Weather Center and NOAA forecasts with Operations Section.
- \_\_\_\_\_ Confirm with OSC that the SMIB, MSIB, and BNM messages are released.

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### Appendix 2

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SITL

UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)
_____ Ensure completion of all items in Condition II & Yankee; note any significant changes.
POST STORM RECOVERY
_____ Release Post-Storm ICS-209 (Annex M) within 12 hours of storm passage.
_____ Confirm with OSC that the SMIB, MSIB, and BNM messages are released.
_____ Provide Situation Updates at meeting regarding port clean-up and response operations, vessel traffic control, waterway and ATON recovery.
PHONE NUMBERS AND WEBSITES
Fleet Weather Center (METOC) techs in Norfolk, VA: (757) 444-7750
NWS Jacksonville FL: (800) 499-1594
HSIN: <a href="https://www.dhs.gov/homeland-security-information-network-hsin">https://www.dhs.gov/homeland-security-information-network-hsin</a>
NOAA National Hurricane Center: <a href="http://www.hurricanes.gov">www.hurricanes.gov</a>
ICS Forms and User Guides:  <a href="https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms">https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms</a>  <a href="https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids">https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids</a>
POLICY/PROGRAM INFORMATION
<b>References:</b>  a. Sector Jacksonville Port Heavy Weather Plan b. Situation Unit Leader Job Aid

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# ANNEX Q

## Appendix 3

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – RESL

RESOURCE UNIT	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<p>_____ Assist Planning Section Chief with set up of ICP. (ref a)</p> <p>_____ Review pre-drafted ICS-204's and consult future Operations Section Chief on potential resource needs. (ref a)</p> <p>_____ Begin preparing IMT 203/207 from sample IAPs. (ref a)</p> <p>_____ Review IMT 203/207 and consider Resource Division size. (ref b, pg 32)</p> <p>_____ Create IMT Watch phone number cards to hand out at check-in.</p> <p>_____ Set up check in table: Ensure Check-In Recorder is prepared with Check-In Forms (ICS-211), Site Safety Plan (ICS-208), Resource Status Cards (T-Cards - 219), and IMT Basic Information sheet to pass out at check-in located in:  <a href="#">\\D07MS-CSDH903\Public\Alta\PLANNING (sx)\Heavy Weather</a></p> <p>_____ Ensure the IMT Watch is staffed and ready to receive status updates. (will need a stack of ICS-213s - general message forms)</p> <p>_____ Ensure Critical Asset Resource Request spreadsheet is prepared to capture info. (ICS-213 RRs)</p> <p>_____ Set up T-Card rack.</p> <p>_____ Reach out to D7 to obtain ICS-213 RR Tracker Template.</p> <p>_____ Ensure radio distribution plan is prepared (check with COML) and have a copy at check-in table.</p> <p>_____ Go through "IMT Basics" sheet/poster with people as they check-in.</p>	
<b>INCIDENT BATTLE RHYTHM</b>	
<p>_____ Assist SITL with updating the morning ICS-209H (assets). (ref a)</p> <p>_____ Call D7 and get updates on all Critical Resource Requests (ICS-213 RRs). (ref a)</p> <p>_____ Assist w/ preparing the Situation Brief for the Command and General Staff Meeting. (ref b)</p> <p>_____ Assist with setup for the Command and General Staff Meeting. (ref b)</p> <p>_____ Assist w/ preparing the Situation Brief for the Tactics Meeting. (ref b)</p> <p>_____ Assist with setup for the Tactics Meeting. (ref b)</p>	

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### Appendix 3

#### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – RESL

- \_\_\_\_\_ Submit new and cancel unnecessary Critical Resource Requests to D7 (ICS-213 RR).
- \_\_\_\_\_ Assist SITL with updating the afternoon ICS-209H (assets). (ref a)
- \_\_\_\_\_ Update ICS-203/207 for the next operational period. (ref a)
- \_\_\_\_\_ Assist w/ preparing the Situation Brief for the Planning Meeting. (ref b)
- \_\_\_\_\_ Assist with setup for the Planning Meeting. (ref b)
- \_\_\_\_\_ Assist w/ preparing the Situation Brief for the Operations Meeting. (ref b)
- \_\_\_\_\_ Assist with setup for the Operations Meeting. (ref b)

#### FORMS

- \_\_\_\_\_ Reconcile and submit morning/afternoon ICS-213 RR to D7; ensure unit tracker matches D7's. Save in IAP public folder. (ref a)
- \_\_\_\_\_ Prepare ICS-203/207; post in IMT and conference room; save in IAP public folder. (ref a)
- \_\_\_\_\_ Ensure all T-cards (ICS-219) are properly maintained. (ref b)

#### UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)

- \_\_\_\_\_ Get update from Logistics on personnel accountability status.
- \_\_\_\_\_ Begin tracking all Essential Personnel. Make sure they check-in and check-out on a daily basis. (either through chain or personally)
- \_\_\_\_\_ Begin tracking all Auxiliary and Reserve members that are activated to assist with the response.
- \_\_\_\_\_ Begin tracking ESD personnel.
- \_\_\_\_\_ Track any asset assigned to assist SARPAT.
- \_\_\_\_\_ Get status update from Operations Section and Command Center on status/intentions of Stations, all cutters, MSD Canaveral, MFPU, and MSST Kings Bay (e.g., HURCON status, readiness status, evacuation, and anchor/lay-up plans).
- \_\_\_\_\_ Pulse in with SUBD or GSUL to obtain a vehicle checkout plan and track all support vehicles (i.e., Government Vehicles and Ready Vehicles for ET/TT/RSM response).
- \_\_\_\_\_ Add CDO email distribution group (D07-DG-SECJAX-CDO) to any updates on resources.

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### Appendix 3

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – RESL

#### UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)

- \_\_\_\_\_ Get update from Logistics on personnel accountability status.
- \_\_\_\_\_ Continue to track all Essential Personnel.
- \_\_\_\_\_ Continue to track Auxiliary and Reserve members that are activated to assist with the response.
- \_\_\_\_\_ Continue to track ESD personnel.
- \_\_\_\_\_ Continue to track all support vehicles.
- \_\_\_\_\_ Ensure RESL and CDO are still copying each other on respective distribution groups regarding any updates on assets.
- \_\_\_\_\_ Get status update from Operations Section and Command Center on status/intentions of Stations, all cutters, MSD Canaveral, MFPU, and MSST Kings Bay (e.g., HURCON status, readiness status, evacuation, and anchor/lay-up plans).
- \_\_\_\_\_ Get status update from Operations Section and Logistics Section Chief on personnel accountability, as well as recall and requests status of DCMS Support Teams, Reserve, and Auxiliary members for post hurricane support.
- \_\_\_\_\_ Get results of SARPAT (any vessel operating off-shore).

#### UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)

- \_\_\_\_\_ Ensure completion of all items in Condition II/Yankee and note any significant changes (i.e., repeat Condition II/Yankee).
- \_\_\_\_\_ Obtain MREs and water from Logistics in preparation for issuing to response teams during Post Storm Recovery.

#### POST STORM RECOVERY

- \_\_\_\_\_ Follow Daily Battle Rhythm.
- \_\_\_\_\_ Continue to track assets and personnel until demobilized.
- \_\_\_\_\_ Notify Demobilization Unit of personnel that are no longer need.
- \_\_\_\_\_ Issue GV keys, Radio, MREs, and water to response teams.

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### **Appendix 3**

# **INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – RESL**

#### **PHONE NUMBERS AND WEBSITES**

D7 IMT (Resource Unit)

Sector Jacksonville Command Center: 904-714-7557

ICS Forms and User Guides:

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms>

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids>

#### **POLICY/PROGRAM INFORMATION**

##### **References:**

- a.** Sector Jacksonville Port Heavy Weather Plan
- b.** Resource Unit Leader Job Aid

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**Appendix 4**

**INCIDENT MANAGEMENT TEAM POSITION**  
**QUICK RESPONSE GUIDE (QRG) – COML**

<h1 style="margin: 0;">COMMUNICATIONS UNIT</h1>	<b>HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0</b>
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<div style="margin-bottom: 10px;">_____ Check/Restock the COML Deployment Kit and personal mobilization kit.</div> <div style="margin-bottom: 10px;">_____ Complete Pre-Deployment Incident Familiarization.</div> <div style="margin-bottom: 10px;">_____ Prepare an ICS-205 template with available communication resources.</div> <div style="margin-bottom: 10px;">_____ Check In with RESL to receive contact information for COMLs/Communications Specialists from other government agencies or state/county/local partners.</div>	
<b>INCIDENT BATTLE RHYTHM</b>	
<div style="margin-bottom: 10px;">_____ Check In at designated location and fill out ICS-211.</div> <div style="margin-bottom: 10px;">_____ Check In with Finance/Admin Section. (bring travel orders if applicable)</div> <div style="margin-bottom: 10px;">_____ Review the ICS-201 and/or IAP and receive initial brief from Logistics Section Chief (LSC).</div> <div style="margin-bottom: 10px;">_____ Setup/manage the Incident Communications Center (ICC):<ul style="list-style-type: none"><li>- Determine staffing requirements</li><li>- Establish location and operating procedures</li><li>- Setup property and supply tracking system (ICS-261)</li><li>- Stock up on ICS 219-9 T-Cards for issuing equipment</li></ul></div> <div style="margin-bottom: 10px;">_____ Develop initial ICS-205 for the first Operational Period.</div> <div style="margin-bottom: 10px;">_____ Man the ICC and prepare to issue radios, chargers, and accessories.</div>	
<b>FORMS</b>	
<div style="margin-bottom: 10px;">_____ Prepare and submit ICS-205; save in the IAP Public Folder.</div> <div style="margin-bottom: 10px;">_____ Prepare ICS 219-9 T-Cards as equipment is issued out and returned.</div> <div style="margin-bottom: 10px;">_____ Provide RESL with daily Radio Distribution List.</div>	

## ANNEX Q

### Appendix 4

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – COML

### UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (Ref a., Annex A)

- \_\_\_\_\_ Get update from LSC on upcoming communications needs.
- \_\_\_\_\_ Ensure all equipment is charged or charging.
- \_\_\_\_\_ Anticipate mobile communications equipment for stations, assets, and staging areas.
- \_\_\_\_\_ Begin gathering equipment information for needed items not currently in ICC inventory.
- \_\_\_\_\_ Assess previous ICS-205 and adjust as necessary with lessons learned from previous Operational Period.
- \_\_\_\_\_ Provide RESL with daily Radio Distribution List.

### UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (Ref a., Annex A)

- \_\_\_\_\_ Get update from LSC on upcoming communication needs.
- \_\_\_\_\_ Order/Pre-stage mobile communications equipment for stations, assets, and staging areas.
- \_\_\_\_\_ Gather equipment information for needed items not currently in ICC inventory.
- \_\_\_\_\_ Anticipate system and network outages; plan accordingly by requesting the Mobile Command Center from CAMSLANT at least 12-24 hours before required.
- \_\_\_\_\_ Order surge operations communications equipment and auxiliary items. (generators, antennas, etc.)
- \_\_\_\_\_ Reach out to neighboring Districts & Sectors for spare batteries and radios/iridium phones if the incident begins to expand.
- \_\_\_\_\_ Assess the previous ICS-205 and adjust as necessary with lessons learned from the previous operational period.
- \_\_\_\_\_ Provide RESL with daily Radio Distribution Log.

### UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (Ref a., Annex A)

- \_\_\_\_\_ Ensure completion of all items in Condition II & Yankee; note any significant changes.

## ANNEX Q

### Appendix 4

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – COML

#### POST STORM RECOVERY

- \_\_\_\_\_ Stage surge operations equipment as needed throughout the AOR to aid in SAR and recovery efforts.
- \_\_\_\_\_ Confirm with LSC if any communications equipment will need to be issued for post-storm response crews.
- \_\_\_\_\_ Provide updates at Planning Meetings regarding post-storm power/communications status.
- \_\_\_\_\_ Provide RESL with daily Radio Distribution List.

#### PHONE NUMBERS AND WEBSITES

Fleet Weather Center (METOC) techs in Norfolk, VA: (757) 444-7750

NWS Jacksonville FL: (800) 499-1594

HSIN: <https://www.dhs.gov/homeland-security-information-network-hsin>

NOAA National Hurricane Center: [www.hurricanes.gov](http://www.hurricanes.gov)

ICS Forms and User Guides:

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms>

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids>

#### POLICY/PROGRAM INFORMATION

##### References:

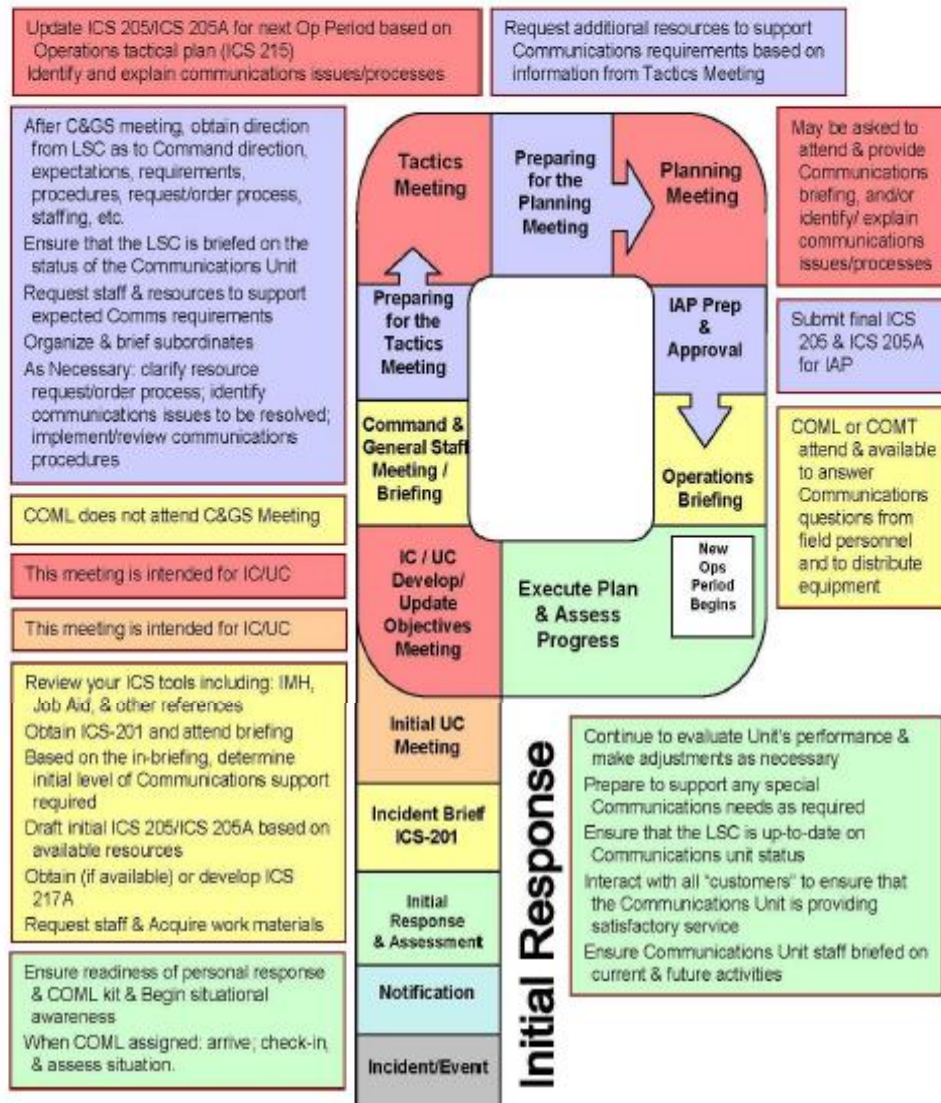
- a. Sector Jacksonville Port Heavy Weather Plan
- b. Communications Unit Leader Job Aid

# ANNEX Q

## Appendix 4

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – COML

#### Communications Unit Leader Activities in the ICS Planning Process





# ANNEX Q

## Appendix 5

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – DOCL

DOCUMENTATION UNIT	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<p>_____ Assist Planning Section Chief with setup of ICP.</p> <p>_____ Setup documentation unit work area.</p> <p>_____ Setup/become familiar with organization of incident files on P: drive. To the greatest extent possible, the data archive should be readily recoverable and searchable.</p> <p>_____ Ensure Check-In Recorder is prepared to hand out ICS-214s. Ensure all IMT participants understand expectation to complete ICS-214s.</p> <p>_____ Set up Incident Open Action Tracker. (ICS-233)</p> <p>_____ Test large printer using encrypted hard drive.</p> <p>_____ Set up Sector's Unit Log (ICS-214) of major activities/meetings.</p> <p>_____ Be ready to save IAP. (202, 203, 204, 205, 206, 207, 208, 209H, 230)</p> <p>_____ Be ready to save other supporting documentation. (211, 213, 213RR, 214, 215, 215a, 219, 225, 233, 234)</p> <p>_____ Set up a documentation box and binder for filing system. Make sure both are properly labeled.</p> <p>_____ Ensure all IMT personnel know that documentation should be properly labeled: (1) Wall displays – Posted Date, Removed Date, initials by remover; (2) Other printed items – printed name of submitter, date they are submitting documentation.</p>	
<b>INCIDENT BATTLE RHYTHM</b>	
<p>_____ Prepare for the Command and General Staff Meeting (get update on ICS-230 from appropriate task owners). (ref b)</p> <p>_____ Assist with setup for Command and General Staff Meeting (print and post all completed documents). Ensure you date and sign documents when they are posted and removed. (ref b)</p> <p>_____ Prepare for the Tactics Meeting (get update on ICS-233 from appropriate task owners). (ref b)</p> <p>_____ Assist with setup for Tactics Meeting (print and post all completed documents). Ensure you date and sign documents when they are posted and removed. (ref b)</p> <p>_____ Prepare for the Planning Meeting (get update on ICS-233 from appropriate task owners). (ref b)</p>	

## ANNEX Q

### Appendix 5

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – DOCL

- \_\_\_\_\_ Assist with setup for Planning Meeting (print and post all completed documents). Ensure you date and sign documents when they are posted and removed. (ref b)
- \_\_\_\_\_ Prepare for the Operations Meeting by printing out copies of the IAP for Command and General Staff (get update on ICS-233 from appropriate task owners). (ref b)
- \_\_\_\_\_ Assist with setup for the Operations Meeting (print and post all completed documents). Ensure you date and sign documents when they are posted and removed. (ref b)
- \_\_\_\_\_ Walk around office spaces. Collect ICS-214s and pass out new ones. Look in trash cans. Make sure no documentation gets thrown away.
- \_\_\_\_\_ Ensure all documentation being dropped into documentation box is being properly labeled: Posted date, removed date, initialed by personnel who removed.

### FORMS

- \_\_\_\_\_ Maintain the Incident Open Action Tracker (ICS-233)
- \_\_\_\_\_ Maintain Sector's Unit Log (ICS-214) of major activities/meetings.
- \_\_\_\_\_ Ensure completeness of the IAP. (202, 203, 204, 205, 206, 207, 208, 209H, 230)
- \_\_\_\_\_ Save other supporting documentation. (211, 213, 213RR, 214, 215, 215a, 219, 225, 233, 234)

### PHONE NUMBERS AND WEBSITES

- \_\_\_\_\_ Internal sample located at:  
[\\D07MS-CSDH903\Public\Alta\PLANNING \(sx\)\Heavy Weather](#)

ICS Forms and User Guides:

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms>

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids>

### POLICY/PROGRAM INFORMATION

#### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Documentation Unit Leader Job Aid

# ANNEX Q

## Appendix 6

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – MEDL

<b>MEDICAL UNIT</b>	<b>HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0</b>
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<p>_____ Ensure ICS-206 is accurate.</p> <p>_____ Inventory emergency medical supplies (including over the counter medication).</p> <p>_____ Prepare/check two (02) EMT Kits and augment with the following:</p> <ul style="list-style-type: none"><li>• Sterile Water</li><li>• Assorted bandages</li><li>• Basic antimicrobial creams</li><li>• Defibrillator</li><li>• Hypothermia blankets</li><li>• Other standard First Aid items</li></ul> <p>_____ Verify status of personnel immunizations, particularly those on response details.</p> <p>_____ Ensure one (01) Mini Van is available to transport records from the ANNEX (coordinate with Logistics). Make arrangements to move all records to the Sector Command Center, if needed.</p> <p>_____ Report any exceptions to the completion of the above procedures to the Logistics Officer.</p>	
<b>INCIDENT BATTLE RHYTHM</b>	
<p>_____ Update the Logistics Section Chief (LSC) on QRG completion following every Unit Hurricane or Port Condition Change.</p> <p>_____ Submit an updated ICS-206 for each Operational Period.</p>	
<b>FORMS</b>	
<p>_____ Prepare the ICS-206; post in the ICP and Conference Room; save in the IAP Folder.</p>	

## ANNEX Q

### Appendix 6

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – MEDL

#### UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (Ref a., Annex A)

- \_\_\_\_\_ Ensure Unit Hurricane Condition IV preparations are completed or have been addressed.
- \_\_\_\_\_ Pack out all Medical Records (STRs) into plastic transport containers.
- \_\_\_\_\_ IDHS will secure a Government Vehicle (GV) with adequate space to transport medical STRs or will move them into the Sector Command Center.
- \_\_\_\_\_ Review and prepare for Unit Hurricane Condition II.
- \_\_\_\_\_ Report any exceptions to the completion of the above procedures to the LSC and Safety Officer.

#### UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (Ref a., Annex A)

- \_\_\_\_\_ Ensure Unit Hurricane Condition III preparations are completed or have been addressed.
- \_\_\_\_\_ IDHS will prepare an area in the Medical Office for use as a potential Sick Bay.
- \_\_\_\_\_ Inventory emergency medical supplies.
- \_\_\_\_\_ Move medical STRs to designated GV. If evacuation orders are issued, move STRs to the Sector Command Center.
- \_\_\_\_\_ Review and prepare for Unit Hurricane Condition I.
- \_\_\_\_\_ Report any exceptions to the completion of the above procedures to the LSC and Safety Officer.

#### UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (Ref a., Annex A)

- \_\_\_\_\_ Ensure Unit Hurricane Condition II preparations are completed or have been addressed.
- \_\_\_\_\_ IDHS reports to assigned area and prepares to wait out the event or will evacuate.
- \_\_\_\_\_ Evaluate STRs in designated GV when evacuation orders are issued.
- \_\_\_\_\_ Review and prepare for post-storm operations.
- \_\_\_\_\_ Report any exceptions to the completion of the above procedures to the LSC and Safety Officer.

## ANNEX Q

### Appendix 6

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – MEDL

#### POST STORM RECOVERY

\_\_\_\_\_ The IDHS will survey the medical offices, if possible, for damage and inform the Logistics Officer of any findings.

\_\_\_\_\_ Restore medical STRs to regular storage in the medical offices, if possible.

\_\_\_\_\_ Report any exceptions to the completion of the above procedures to the LSC and Safety Officer.

#### PHONE NUMBERS AND WEBSITES

NOAA National Hurricane Center: [www.hurricanes.gov](http://www.hurricanes.gov)

Logistics Section Chief: (904) 714-7537

Sector Jacksonville Medical: (904) 714-7545

Sector Jacksonville Duty HS: (904) 219-6680

Sector Command Center: (904) 714-7557

#### POLICY/PROGRAM INFORMATION

##### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. ICS-206
- c. Sector Jacksonville WQSB
- d. Incident Management Handbook (IMH)
- e. Medical Unit Leader Job Aid

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# ANNEX Q

## Appendix 7

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – WEPS

<b>WEAPONS UNIT</b>		<b>HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0</b>
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>		
<p>_____ Based on the projected path of the hurricane, hold Armory training to determine evacuation site.</p> <p>_____ Determine necessary requirements of small arms and standard ready service (R/S) munitions needed for the operation.</p> <p>_____ Contact ALTA (primary) and HITRON (secondary) to discuss storage availability.</p> <p>_____ Arrange for the possible issuance, retrieval, transportation, and storage of small arms and necessary R/S munitions.</p> <p>_____ Prepare a hurricane folder with DD-1149's for all necessary ordnance. (include blank DD-1149s)</p> <p>_____ Reach out to subordinate units to ensure they have a plan.</p> <p>_____ Inspect the condition of the Armory Government Vehicle (GV) and trailer. At a minimum, verify the proper working conditions of windshield wipers, tires, jacks and lug wrenches, lights, and spare tires. Ensure the Armory GV is fueled to capacity and fluids are topped off. Also, ensure all trailer lighting is in working condition.</p> <p>_____ Develop and implement traffic routes to relocate necessary ordnance before bridges shut down or 24 hours prior to setting Port Hurricane Condition Yankee.</p> <p>_____ Ensure adequate amount of personnel are qualified to carry and transport weapons and R/S munitions to ALTA or HITRON. (Request additional support if needed)</p>		
<b>INCIDENT BATTLE RHYTHM</b>		
<p>_____ Sector Armory notifies ALTA or HITRON (or alternate location depending on storm path) of pending small arms and R/S munition transfers. (Send quantities for planning purposes.)</p> <p>_____ Ensure that DD-1149s reflect small arms and standard R/S amounts for transfer to ALTA or HITRON. (put updated OIS printouts and AAVR in folder)</p>		
<b>FORMS</b>		
<p>_____ Requisition and Invoice/Shipping Documents (DD-1149)</p> <p>_____ U.S. Government Motor Vehicle Operator's Identification Card (OF-346)</p> <p>_____ Maintain Unit Log (ICS 214-CG)</p> <p>_____ Maps of alternate traffic routes (in case of road/bridge shut down)</p>		

## ANNEX Q

### Appendix 7

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – WEPS

### UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (Ref a., Annex A)

- \_\_\_\_\_ Ensure fuel in the Armory GV is maintained at 70 percent capacity or greater.
- \_\_\_\_\_ Move supplies to higher storage inside Armory in the event of flooding.
- \_\_\_\_\_ Sector GM's relocate all small arms and necessary R/S munitions in GV with attached trailer to designated storage location. Evacuate small arms and necessary R/S munitions no less than 24 hours prior to setting Condition 2.
- \_\_\_\_\_ Ensure adequate amount of personnel are qualified to carry and transport weapons and ammunition to HITRON. (Request additional support if needed)

### UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (Ref a., Annex A)

- \_\_\_\_\_ Move Armory GV and trailer to safe location IAW GSUL's plan.

### UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (Ref a., Annex A)

- \_\_\_\_\_ Ensure the Armory and magazines are locked and secure.
- \_\_\_\_\_ Ensure the Armory GV and trailer are removed from the ANNEX.

### POST STORM RECOVERY

- \_\_\_\_\_ Inspect the condition of the Armory GV and trailer. At a minimum, verify the proper working conditions of windshield wipers, tires, jacks and lug wrenches, lights, and spare tires. Ensure the Armory GV is fueled to capacity and fluids are topped off. Also, ensure all trailer lighting is in working condition.
- \_\_\_\_\_ Check Armory IDS system. (test alarm)
- \_\_\_\_\_ Verify that ANNEX conditions are suitable for return of all small arms and R/S munitions.
- \_\_\_\_\_ Develop and implement traffic routes to return all relocated ordnance back to Sector Jacksonville.
- \_\_\_\_\_ If evacuated and the magazines are intact, move small arms and R/S munitions back to the ANNEX as soon as conditions permit. (may be delayed due to closed roads)



## ANNEX Q

### Appendix 7

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – WEPS

### PHONE NUMBERS AND WEBSITES

Sector Jacksonville Duty GM: contact through the ANNEX Duty Officer (904) 237-3607

HITRON Jacksonville: (904) 594-6901

FORCECOM Armory Cape Canaveral Duty GM: (321) 403-2642

ICS Forms and User Guides:

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms>

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids>

### POLICY/PROGRAM INFORMATION

#### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Sector Jacksonville ANNEX Tie Down Plan
- c. Weapons Unit Leader Job Aid

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# ANNEX Q

## Appendix 8

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SPUL

<b>SUPPLY UNIT</b>		<b>HEAVY WEATHER QUICK RESPONSE GUIDE V 2.0</b>
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>		
_____	Ensure an adequate supply of paper towels, trash bags, and hand sanitizer are on hand.	
_____	Ensure 30 cases of MREs, 24 cots, and 30 cases of bottled water are on hand.	
_____	Ensure an adequate supply of flashlights, batteries, line, and chem lights are on hand.	
_____	Coordinate with ESD to ensure adequate supplies for emergency repairs are on hand.	
<b>INCIDENT BATTLE RHYTHM</b>		
_____	Assist Logistics and Support with planning.	
_____	Review IAP for info on Supply Unit.	
_____	Secure all items for issue and establish tracking system for issuing items.	
_____	Track all inbound shipments.	
_____	Submit ICS-213 RR for resources and supplies needed.	
<b>FORMS</b>		
_____	Maintain Unit Log (ICS 214-CG).	
_____	Maintain Folder/Log with ICS-213 RR.	
_____	Custody Receipt For Personal Property Pass.	
<b>UNIT HURRICANE CONDITION III &amp; PORT CONDITION X-RAY (ref a, Annex A)</b>		
_____	Coordinate and schedule loading high-value items for evacuation.	
_____	Ensure adequate water has been containerized.	
_____	Issue government cell phones.	

## ANNEX Q

### Appendix 8

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SPUL

<b>UNIT HURRICANE CONDITION II &amp; PORT CONDITION YANKEE (ref a, Annex A)</b>
_____ Retrieve any items stored at HITRON.
_____ Distribute MREs and water to those that remain on board after evacuation order issuance.
<b>UNIT HURRICANE CONDITION I &amp; PORT CONDITION ZULU (ref a, Annex A)</b>
_____ Standby for tasking
<b>POST STORM RECOVERY</b>
_____ Standby for tasking
<b>PHONE NUMBERS AND WEBSITES</b>
ESD Mayport: 904-564-7525 (office) and 904-254-4570 (cell)
ICS Forms and User Guides:
<a href="https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms">https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms</a>
<a href="https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids">https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids</a>
<b>POLICY/PROGRAM INFORMATION</b>
<b>References:</b>
a. Sector Jacksonville Port Heavy Weather Plan
b. Supply Unit Leader Job Aid

# ANNEX Q

## Appendix 9

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – PROC

<b>PROCUREMENT UNIT</b>	<b>HEAVY WEATHER QUICK RESPONSE GUIDE V 2.0</b>
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<p>_____ Contact contracted trash company to empty dumpsters at ANNEX location.</p> <p>_____ Purchase any last minute items.</p> <p>_____ Create vendor lists.</p> <p>_____ View message traffic for accounting line info to use.</p>	
<b>INCIDENT BATTLE RHYTHM</b>	
<p>_____ Contact D7 about getting more cell phones activated.</p> <p>_____ Create a property tracking system for issued cell phones or any other property.</p>	
<b>FORMS</b>	
<p>_____ Maintain Unit Log (ICS 214-CG).</p> <p>_____ Maintain Folder/Log with ICS-213 RR.</p> <p>_____ Local vendor list.</p>	
<b>UNIT READINESS CONDITION 3 &amp; PORT HURRICANE CONDITION X-RAY (ref a, Annex A)</b>	
<p>_____ Purchase any last minute supplies.</p> <p>_____ Activate additional cell phones.</p>	
<b>UNIT READINESS CONDITION 2 &amp; PORT HURRICANE CONDITION YANKEE (ref a, Annex A)</b>	
<p>_____ Assist Supply Unit Leader with MRE and water issue.</p> <p>_____ Assist Supply Unit Leader with retrieving items stored at HITRON.</p> <p>_____ Obligate any evacuation orders in FPD</p> <p>_____ Issue TONO numbers or evacuation orders</p>	
<b>UNIT READINESS CONDITION 1 &amp; PORT HURRICANE CONDITION ZULU</b>	
<p>_____ Standby for tasking.</p>	

## ANNEX Q

### Appendix 9

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – PROC

#### POST STORM RECOVERY

\_\_\_\_\_ Purchase any needed supplies or services.

\_\_\_\_\_ Standby for tasking.

#### PHONE NUMBERS AND WEBSITES

D7 Portal: <https://cg.portal.uscg.mil/communities/cgcc/SitePages/D7%20CGCC.aspx>

D7 Budget Officer: 305-415-6710

Jerry Lopez: 305-415-7085 (office)

Felicia Anderson (SFCO): 305-415-7080 (office)

ICS Forms and User Guides:

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms>

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids>

#### POLICY/PROGRAM INFORMATION

##### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Procurement Unit Leader Job Aid

**ANNEX Q**  
**Appendix 10**

**INCIDENT MANAGEMENT TEAM POSITION**  
**QUICK RESPONSE GUIDES (QRG) – COST**

<b>COST UNIT</b>	<b>HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0</b>
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<div>_____ Download CG-5136 Forms.</div> <div>_____ Create Excel Spreadsheet for tracking or use the assigned document by D7.</div>	
<b>INCIDENT BATTLE RHYTHM</b>	
<div>_____ Collect copies of ICS-213 RR purchases that have been made.</div> <div>_____ Add all purchases to the CG 5136.</div>	
<b>FORMS</b>	
<div>_____ Maintain Unit Log (ICS 214-CG).</div> <div>_____ Maintain Folder/Log with ICS-213 RR.</div> <div>_____ CG-5136 Form.</div>	
<b>UNIT HURRICANE CONDITION III &amp; PORT CONDITION X-RAY (ref a, Annex A)</b>	
<div>_____ Add all purchases to the CG-5136.</div> <div>_____ Provide daily updates on spending.</div>	
<b>UNIT HURRICANE CONDITION II &amp; PORT CONDITION YANKEE (ref a, Annex A)</b>	
<div>_____ Add all purchases to the CG-5136.</div> <div>_____ Provide daily updates on spending.</div> <div>_____ Add all TONO orders to the CG-5136.</div>	
<b>UNIT HURRICANE CONDITION I &amp; PORT CONDITION ZULU (ref a, Annex A)</b>	
<div>_____ Add all purchases to the CG-5136.</div> <div>_____ Provide daily updates on spending.</div>	

## ANNEX Q

### Appendix 10

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – COST

### POST STORM RECOVERY

\_\_\_\_\_ Add all purchases to the CG-5136.

\_\_\_\_\_ Update TONO costs with actual cost after travel claims have been submitted.

### PHONE NUMBERS AND WEBSITES

ICS Forms and User Guides:

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms>

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids>

### POLICY/PROGRAM INFORMATION

#### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Cost Unit Leader Job Aid



# ANNEX Q

## Appendix 11

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

## SUPPORT BRANCH DIRECTOR

HEAVY WEATHER -  
QUICK RESPONSE  
GUIDE V 2.0

#### PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)

- \_\_\_\_\_ Determine Support Branch Personnel staffing needs.
- \_\_\_\_\_ Evaluate personnel to staff three Secure Annex Teams (SATs) and ensure they are prepared to cover the following responsibilities:
  - TEAM 1:** Main Storage Yard, Parking Lots, and Sandbags
  - TEAM 2:** Buildings, Doors, Windows, and Waterfront
  - TEAM 3:** Buoy Yard, ATON Gear, and rolling stock
- \_\_\_\_\_ Discuss Plan and Team composition with Logistics Section Chief (LSC)
- \_\_\_\_\_ Ensure convoy routes for WEPs relocation and remotely stored equipment (cots, trailers) is still accurate.
- \_\_\_\_\_ Identify GOVs and equipment staging areas.
- \_\_\_\_\_ Test portable and fixed generators, top off fuel.
- \_\_\_\_\_ Inspect and GOVs and trailers, note and correct any discrepancies
- \_\_\_\_\_ Review and adjust ANNEX offsite parking area and shuttle plan for afloat units.
- \_\_\_\_\_ Check condition of emergency generator weekly and maintain fuel at 95% capacity.
- \_\_\_\_\_ Verify inventory of material necessary for emergency repairs/emergency response.
- \_\_\_\_\_ Inspect the condition of all government vehicles and trailers. Ensure all vehicles are fueled to capacity after being used and fluids are topped off. Ensure the proper working condition of windshield wipers, tires, jacks, lug wrenches, and that spare tires are installed. Ensure trailers have spare tires, jacks, and lug wrenches installed and all tires and lights are in good working condition.
- \_\_\_\_\_ Notify LSC when preparations are complete for GSUL, WEPS, and FACL and report any discrepancies.

## **ANNEX Q**

### **Appendix 11**

#### **INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD**

##### **INCIDENT BATTLE RHYTHM**

- \_\_\_\_\_ Assist LSC with planning.
- \_\_\_\_\_ Review IAP for info on Support Branch.
- \_\_\_\_\_ Establish procedures for refueling vehicles/ equipment and effecting repairs.
- \_\_\_\_\_ Prepare convoy team for WEPS and remote stored gear (cots, trailers, HVG).
- \_\_\_\_\_ Submit ICS 213 RR for resources and supplies needed.

##### **FORMS**

- \_\_\_\_\_ ICS 204
- \_\_\_\_\_ ICS 219
- \_\_\_\_\_ Maintain Unit Log (ICS 214-CG) and forward to DOCL.
- \_\_\_\_\_ Maintain Folder/Log with ICS 213 RR.
- \_\_\_\_\_ Custody Receipt For Personal Property Pass.

## ANNEX Q

### Appendix 11

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

### UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)

\_\_\_\_\_ Coordinate and schedule loading high-value items for evacuation.

\_\_\_\_\_ Prepare WEPS convoy relocation.

\_\_\_\_\_ Commence ANNEX offsite parking and shuttle service.

\_\_\_\_\_ Direct SATs to complete the following:

#### **TEAM 1:**

\_\_\_\_\_ Fill sand bags, palletize and position at each building.

\_\_\_\_\_ Secure Parking Lots and pavilion area of loose gear.

\_\_\_\_\_ Secure HAZMAT areas of loose gear.

#### **TEAM 2:**

\_\_\_\_\_ Secure trailers and rolling stock in bay or by griping to cement anchors.

\_\_\_\_\_ Secure all heavy machinery in bays.

\_\_\_\_\_ Secure floating docks with lines and clear waterfront areas of loose gear.

#### **TEAM 3:**

\_\_\_\_\_ Secure Buoy Yard of loose gear and gripe Buoys to anchors.

\_\_\_\_\_ Secure ATON gear to anchors.

\*\*\* Note: When each team completes their assigned areas they will assist other teams until the ANNEX is secured.

\_\_\_\_\_ Notify LSC when GSUL, WEPS, and FACL complete each section of the QRG and report any discrepancies.

## ANNEX Q

### Appendix 11

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

### UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)

- \_\_\_\_\_ Centralize GOV and equipment to designated area.
- \_\_\_\_\_ Secure ANNEX buildings, computers, and fuel farm.
- \_\_\_\_\_ Convoy WEPS to designated offsite location.
- \_\_\_\_\_ Distribute MREs and water to those that remain on board after evac order has been issued.
- \_\_\_\_\_ Convoy all remotely stored gear and equipment to ICP.

\_\_\_\_\_ Direct SATs to complete the following:

#### **TEAM 1:**

- \_\_\_\_\_ Install sand bags around all entrance doors.

#### **TEAM 2:**

- \_\_\_\_\_ Install hurricane shutters.

#### **TEAM 3:**

- \_\_\_\_\_ Secure all doors.

\*\*\*Note: When each team completes their assigned areas they will assist other teams until the ANNEX is secured.

- \_\_\_\_\_ Notify LSC when GSUL, WEPS, and FACL complete each section of the QRG and report any discrepancies.

## ANNEX Q

### Appendix 11

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

### UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)

\_\_\_\_\_ Secure ANNEX power and hotel services.

\_\_\_\_\_ Ensure ANNEX is vacated of personnel and vehicles and lock all access gates.

\_\_\_\_\_ Direct SATs to complete the following:

#### **TEAM 1:**

\_\_\_\_\_ Secure power to Buoy Yard.

#### **TEAM 2:**

\_\_\_\_\_ Secure power and hotel services to the ANNEX.

#### **TEAM 3:**

\_\_\_\_\_ Secure all ANNEX entrance gates.

\*\*\*Note: When each team completes their assigned areas they will assist other teams until the ANNEX is secured.

\_\_\_\_\_ Notify LSC when GSUL, WEPS, and FACL complete each section of the QRG and report any discrepancies.

## ANNEX Q

### Appendix 11

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

### POST STORM RECOVERY

\_\_\_\_\_ Perform post storm damage assessments.

\_\_\_\_\_ Direct SATs to complete the following:

#### **TEAM 1:**

\_\_\_\_\_ Restore power to Buoy Yard.

\_\_\_\_\_ Remove and stow all sand bags from entrance doors.

\_\_\_\_\_ Restore parking lots and pavilion area to original configuration.

\_\_\_\_\_ Restore HAZMAT areas to original configuration.

#### **TEAM 2:**

\_\_\_\_\_ Restore power and hotel services to the ANNEX.

\_\_\_\_\_ Remove and store hurricane shutters.

\_\_\_\_\_ Restore trailers and rolling stock to original locations.

\_\_\_\_\_ Restore all heavy machinery to original locations.

\_\_\_\_\_ Restore floating docks and waterfront areas to original configuration.

#### **TEAM 3:**

\_\_\_\_\_ Remove all ANNEX entrance gate security chains.

\_\_\_\_\_ Unlock doors and entrances to original configuration.

\_\_\_\_\_ Restore Buoy Yard and buoys to original configuration.

\_\_\_\_\_ Restore ATON gear to original configuration

\*\*\*Note: When each team completes their assigned areas they will assist other teams until the ANNEX is unsecured.

\_\_\_\_\_ Notify LSC when GSUL, WEPS, and FACL complete each section of the QRG and report any discrepancies.

## ANNEX Q

### Appendix 11

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SUBD

#### PHONE NUMBERS AND WEBSITES

ESD Mayport: 904-564-7525 (office) and 904-254-4570 (cell)

D7 Portal: <https://cg.portal.uscg.mil/communities/cgcc/SitePages/D7%20CGCC.aspx>

ICS Forms and User Guides:

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms>

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids>

#### POLICY/PROGRAM INFORMATION

##### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Support Branch Director Job Aid
- c. Incident Management Handbook

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**ANNEX Q**  
**Appendix 12**

**INCIDENT MANAGEMENT TEAM POSITION**  
**QUICK RESPONSE GUIDE (QRG) – GSUL**

<h2 style="margin: 0;"><b>GROUND SUPPORT UNIT</b></h2>	<b>HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0</b>
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<p>_____ Ready the Vehicle Checkout Plan and confirm convoy routes.</p> <p>_____ Create a plan to activate fueling, maintenance, and repair of ground services.</p>	
<b>INCIDENT BATTLE RHYTHM</b>	
<p>_____ Notify the Logistics Section Chief (LSC) and Support Branch Director (SUBD) of all status changes on support and transportation vehicles.</p> <p>_____ Provide vehicle dispatch services for incident.</p>	
<b>FORMS</b>	
<p>_____ Maintain the Ground Support Unit Driver/ Convoy Plan.</p> <p>_____ Maintain the Unit Log (ICS-214-CG) and forward to the Documentation Unit Leader (DOCL).</p> <p>_____ Provide RESL with the Vehicle Checkout List daily.</p>	
<b>UNIT HURRICANE CONDITION III &amp; PORT CONDITION X-RAY (Ref a., Annex A)</b>	
<p>_____ Coordinate Ground Support Drivers and Convoys for GOVs and trailers.</p> <p>_____ Provide vehicles to locally evacuated cutters as directed by the LSC and SUBD.</p> <p>_____ Review ICS-205 and Radio Distribution Plan (created by the COML) to be used for convoys.</p> <p>_____ Provide a copy of the Vehicle Checkout Plan to RESL daily to track vehicles/response teams.</p>	

## ANNEX Q

### Appendix 12

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

#### UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (Ref a., Annex A)

- \_\_\_\_\_ When ordered to evacuate, ferry all Government Vehicles (GVs) and rental trucks to assigned location as a convoy.
- \_\_\_\_\_ Ensure all vehicles have portable radios and have established communication with the Sector Command Center prior to departing (update SITL and RESL with ICS-204 and T-Cards).
- \_\_\_\_\_ Retrieve items stored at HITRON and relocate to ALTA.
- \_\_\_\_\_ Ready vehicles for ET/TT/RSM response (update SITL and RESL with T-Cards).
- \_\_\_\_\_ Provide a copy of the Vehicle Checkout Plan to RESL daily to track vehicles/response teams.

#### UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (Ref a., Annex A)

- \_\_\_\_\_ Ensure all vehicles are removed from the ANNEX.
- \_\_\_\_\_ Establish a convoy for evacuation of the Sector Command Center, if ordered.
- \_\_\_\_\_ Provide a copy of the Vehicle Checkout Plan to RESL daily to track vehicles/response teams.

#### POST STORM RECOVERY

- \_\_\_\_\_ If evacuated, inform the Sector Command Center immediately when they may move back into the ANNEX. Consider road closures and other hazards that may prevent them from moving back in.
- \_\_\_\_\_ Ensure all vehicles are returned to the ANNEX.
- \_\_\_\_\_ Conduct Post-storm restoration and all Ground Support Services.
- \_\_\_\_\_ Return items to HITRON.
- \_\_\_\_\_ Ensure vehicles are decontaminated prior to demobilization.
- \_\_\_\_\_ Provide a copy of the Vehicle Checkout Plan to RESL daily to track vehicles/response teams.

## ANNEX Q

### Appendix 12

# INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

#### PHONE NUMBERS AND WEBSITES

Logistics Section Chief: (904) 714-7537

Sector Command Center: (904) 714-7557

ICS Forms and User Guides:

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/forms>

<https://homeport.uscg.mil/missions/incident-management-and-preparedness/incident-management/incident-management-ics/job-aids>

#### POLICY/PROGRAM INFORMATION

##### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Ground Support Team Driver/Convoy Plan
- c. Sector Jacksonville ANNEX Tie Down QRG
- d. Sector Jacksonville Government Vehicle Operators List
- e. Sector Jacksonville WQSB
- f. Incident Management Handbook (IMH)
- g. Ground Support Unit Leader Job Aid

**ANNEX Q**  
**Appendix 12**

**INCIDENT MANAGEMENT TEAM POSITION**  
**QUICK RESPONSE GUIDE (QRG) – GSUL**

**Ground Support Unit Driver/Convoy Plan**

**Sector Jacksonville**

**ALTA Address:**

10426 Alta Drive  
Jacksonville, FL 32226

**Sector Jacksonville**

**ANNEX Address:**

4200 Ocean St.  
Atlantic Beach, FL 32233

**HITRON Address:**

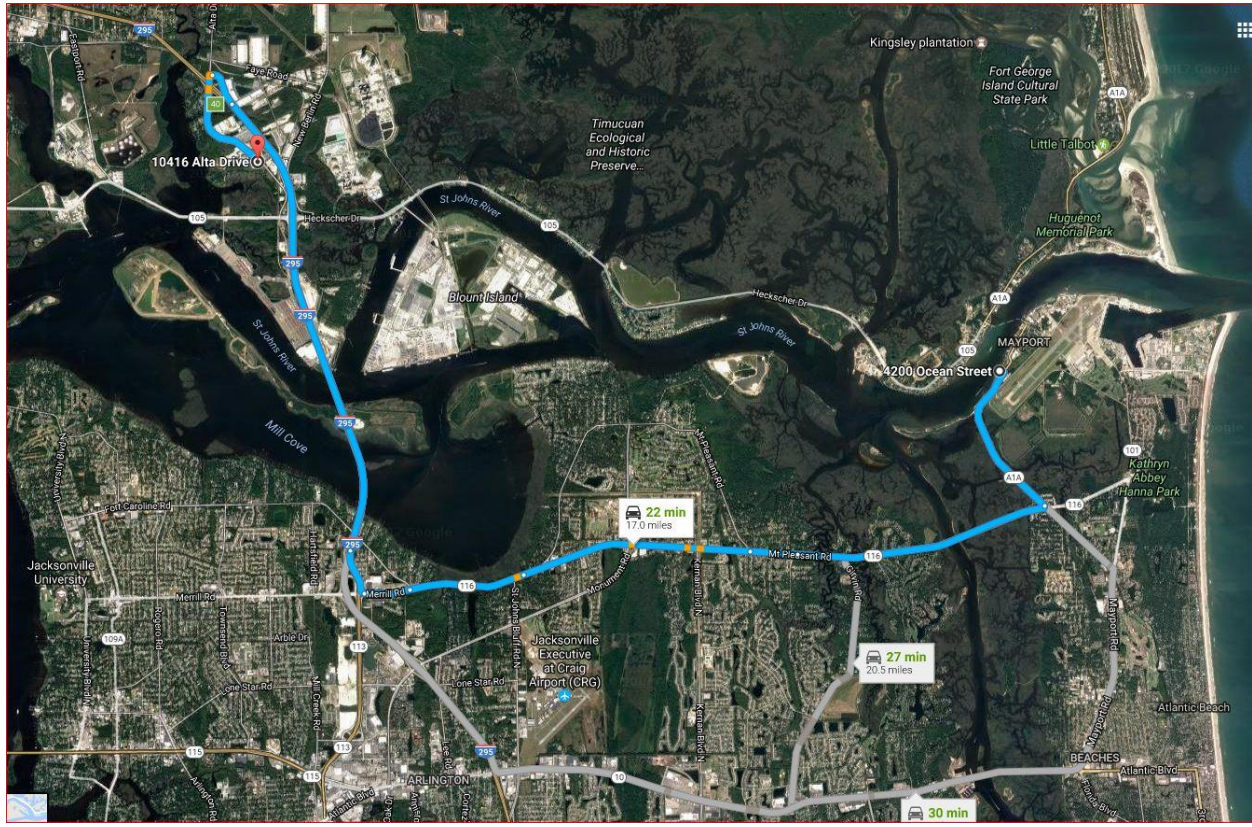
13520 Aerospace Way  
Cecil Field Hangar 13  
Jacksonville, FL 32221

**Sector ANNEX to ALTA (Primary Route)**

## ANNEX Q

### Appendix 12

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL



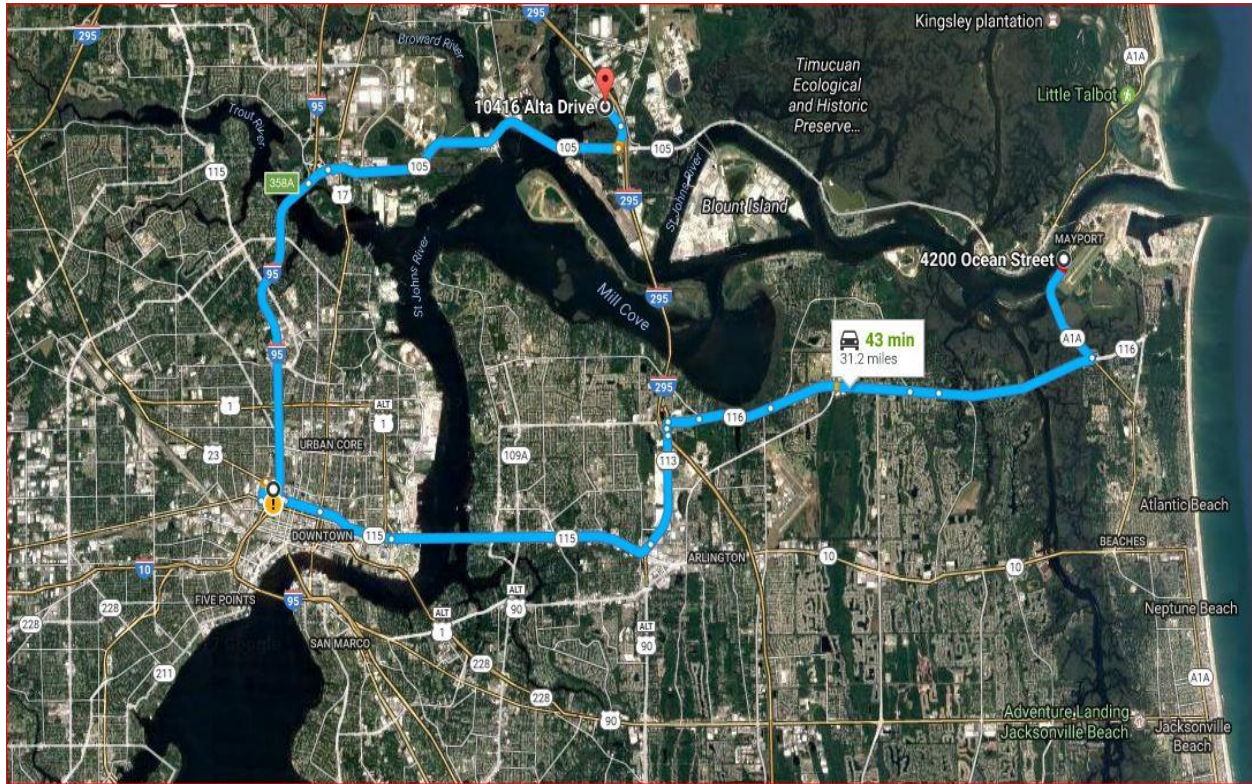
- Head Southwest on FL A1A
- Turn right on Wonderwood Drive, follow onto McCormick Road
- Get on I-295 N and take Exit 40 for Alta Drive
- Take left on Alta Drive and destination is on your right



## ANNEX Q Appendix 12

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

#### Sector ANNEX to ALTA (Secondary Route)



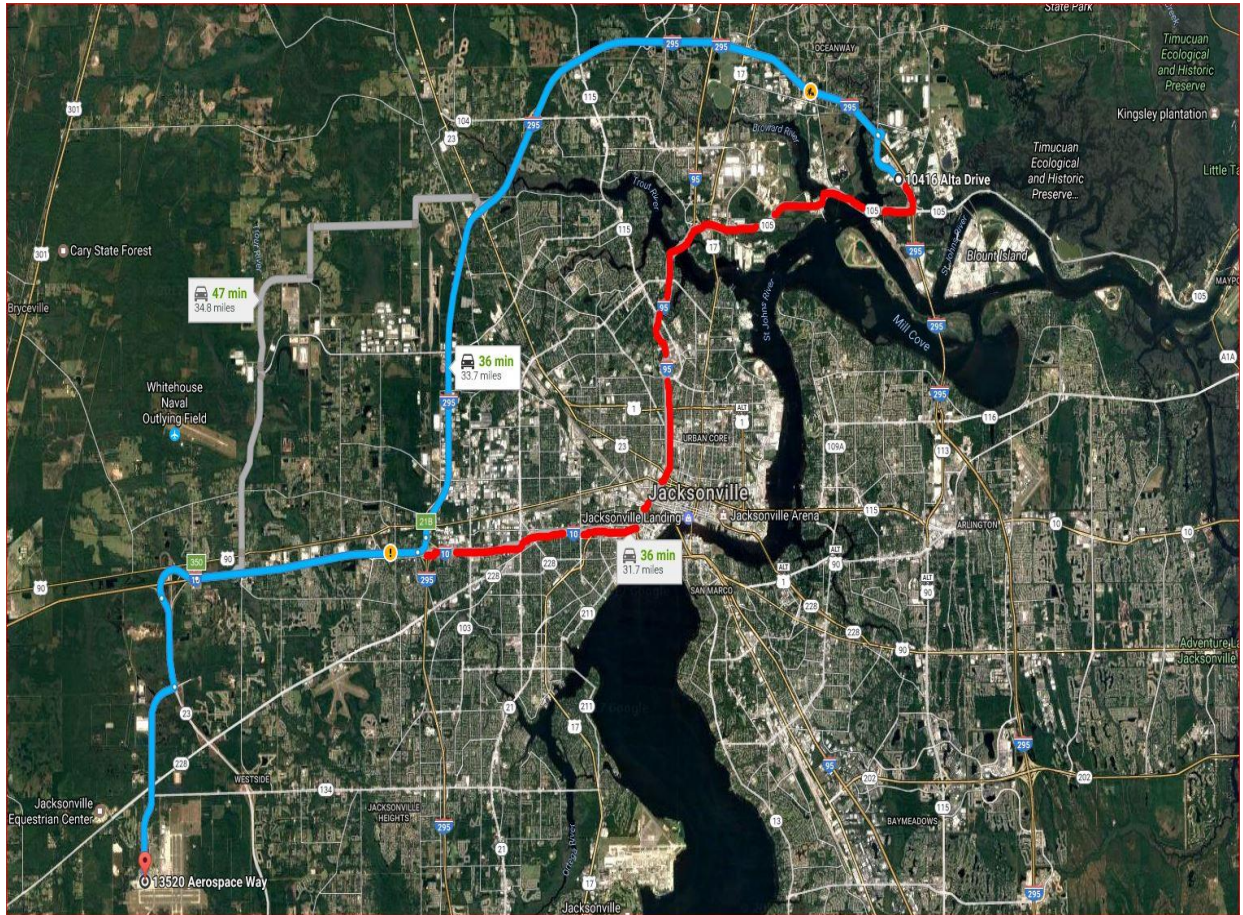
- Head Southwest on FL A1A
- Turn right on Wonderwood Drive, follow onto McCormick Road
- Get on FL 113 S from McCormick Road
- Take FL-115 N and I-95 N to FL-105/Zoo Pkwy
- Take Exit 358A towards FL-105/Heckscher Drive toward US 17/Zoo Parkway
- Merge onto FL-105/Heckscher Drive then turn left onto New Berlin Road
- Continue straight onto Alta Drive, destination is on the left.



## ANNEX Q Appendix 12

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

#### ALTA to HITRON



#### PRIMARY ROUTE (BLUE)

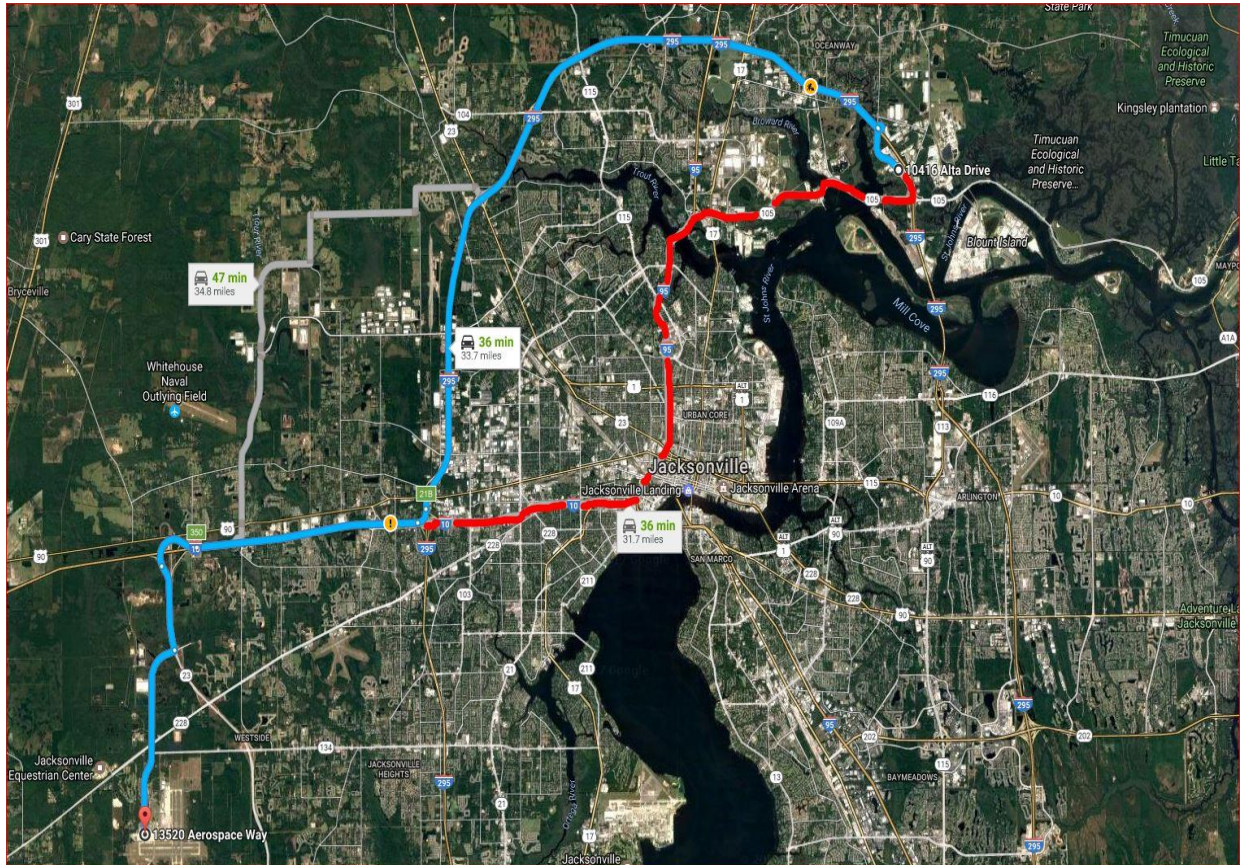
- Head northwest on Alta Drive towards Masters Road
- Turn right to merge onto I-295 N
- Continue on I-295 N then take Exit 21B for Interstate 10 W toward Lake City
- Merge onto I-10 W
- Take Exit 350 for FL-23 S toward Cecil Commerce Center Parkway
- Continue onto FL-23/ Cecil Commerce Center Parkway
- Turn right onto New World Avenue



## ANNEX Q Appendix 12

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

#### ALTA to HITRON



#### **SECONDARY ROUTE (RED)**

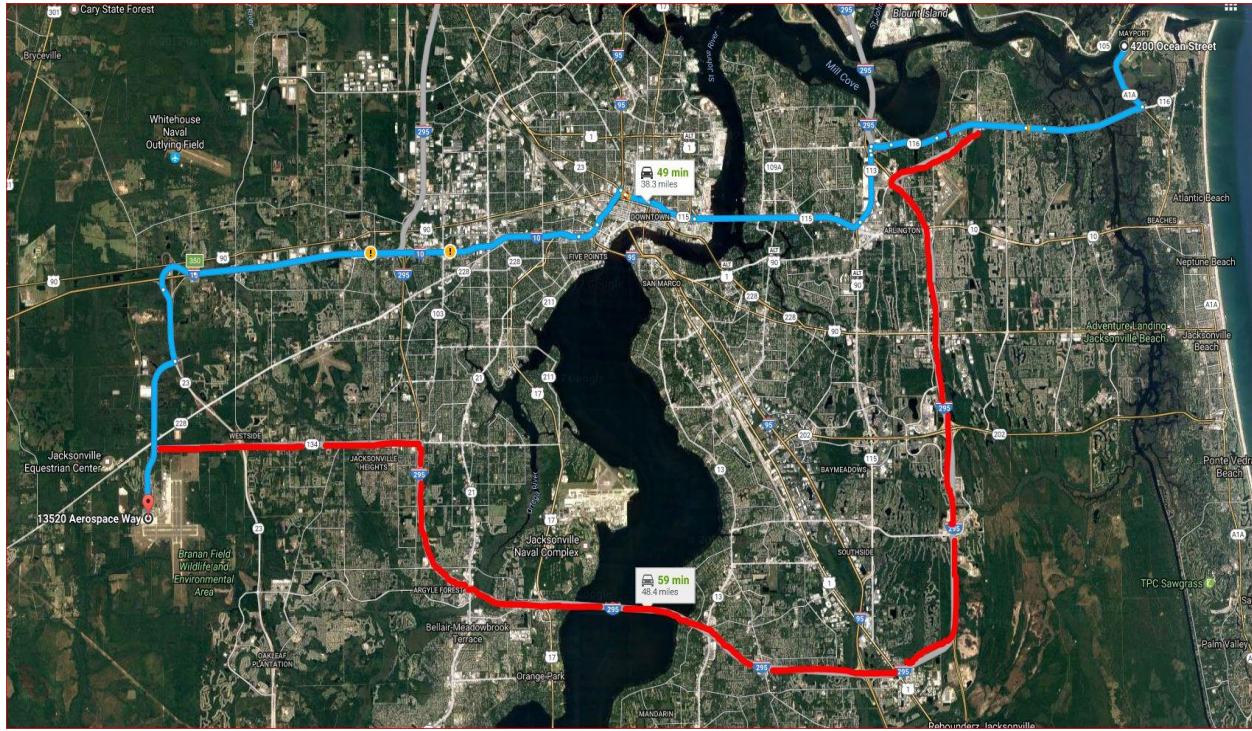
- Head Southeast on Alta Drive toward New Berlin Road
- Continue on New Berlin Road
- Turn right onto Heckscher Drive/Zoo Parkway, continue on Zoo Parkway
- Merge onto I-95 S to Jacksonville
- Merge onto I-10 W
- Take Exit 350 for FL-23 S toward Cecil Commerce Center Parkway
- Continue onto FL-23/ Cecil Commerce Center Parkway
- Turn right onto New World Avenue
- Turn left onto Aerospace Way, destination is on your right



## ANNEX Q Appendix 12

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

#### Sector ANNEX to HITRON



#### PRIMARY ROUTE (BLUE)

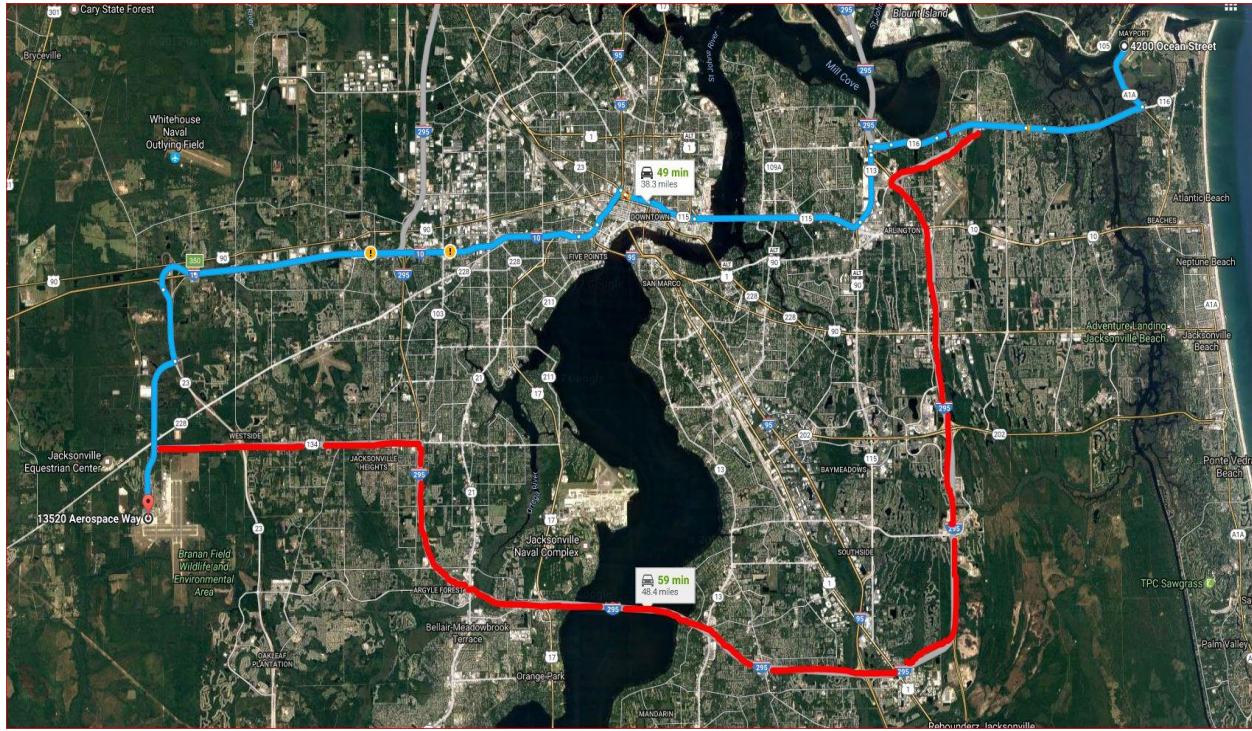
- Head Southwest on FL A1A
- Turn right on Wonderwood Drive, follow onto McCormick Road
- Continue onto McCormick Road to Merrill Road
- Keep left to turn onto ramp for FL-113 S
- Turn left and follow signs for Arlington Expressway/Southside Boulevard
- Merge onto FL-113 S
- Take Exit onto FL-115 N toward Arlington Expressway/Downtown
- Continue onto W State St
- Continue onto Kings Rd
- Slight left to merge onto FL-228 W/ I-95 S/ US-17 toward I-10 W
- Take Exit 350 for FL-23 S toward Cecil Commerce Center Parkway
- Continue onto FL-23/ Cecil Commerce Center Parkway
- Turn right onto New World Avenue
- Turn left onto Aerospace Way, destination is on your right



## ANNEX Q Appendix 12

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – GSUL

#### Sector ANNEX to HITRON



#### **SECONDARY ROUTE (RED)**

- Head Southwest on FL A1A
- Turn right on Wonderwood Drive, follow onto McCormick Road
- Continue onto McCormick Road
- Turn left onto Monument Road
- Turn left to take ramp for I-295 S
- Merge onto I-295 S
- Take Exit 16 for FL-134 W
- Turn left onto FL-134 W/103<sup>rd</sup> St
- Turn left onto New World Avenue
- Turn left onto Aerospace Way, destination is on your right



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# ANNEX Q

## Appendix 13

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SOFR

SAFETY OFFICER	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
<b>PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)</b>	
<p>_____ Ensure personal readiness for assignment. (ref b, page 17)</p> <p>_____ Check-in at designated location on the ICS 211. (ref b, page 21)</p> <p>_____ Complete pre-deployment incident familiarization. (ref b, page 19)</p> <p>_____ Assemble at Staging Area SOFR Deployment Kit. (ref b, page 55)</p> <p>_____ Develop a draft of the ICS-208 (locate new cell number), Site Safety &amp; Health Plan. (ref b, page 81)</p> <p>_____ Assess incident applicable to the SOFR by reviewing ICS 201 and/ or IAP. (ref b, page 24)</p> <p>_____ Gather guidance and expectations from Incident Commander (IC)/ Unified Command (UC); based on the information, determine if an Assistance SOFR would be required. (ref b, page 27)</p> <p>_____ Complete the ICS 208 Site Safety and Health Plan. (ref b, page 36)</p> <p>_____ Conduct Site Safety Brief or Disseminate ICS 208 to all asset/ units CO/OIC to brief their respective crew's. (ref b, page 38)</p> <p>_____ If applicable Develop a ICS 215a Incident Action Plan Safety Analysis. (ref b, page 38)</p> <p>_____ Attend Planning Process Meeting and Provide Safety Status Brief. (ref b, page 42)</p> <p>_____ Attend Command and General Staff Meeting. (ref b, page 65)</p> <p>_____ Attend Tactics Meeting. (ref b, page 43)</p> <p>_____ Attend Planning Meeting. (ref b, page 43)</p> <p>_____ Attend Operations Briefing. (ref b, page 43)</p>	
<b>INCIDENT BATTLE RHYTHM</b>	
<p>_____ Prepare and submit daily ICS-208. (ref b, page 36)</p> <p>_____ If applicable Prepare and submit 215a. (ref b, page 38)</p> <p>_____ Attend Planning Process Meeting and Provide Safety Status Brief. (ref b, page 42)</p> <p>_____ Attend Command and General Staff Meeting. (ref b, page 65)</p>	

## ANNEX Q

### Appendix 13

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SOFR

<p>_____ Attend Tactics Meeting. (ref b, page 43)</p> <p>_____ Attend Planning Meeting. (ref b, page 43)</p> <p>_____ Attend Operations Briefing. (ref b, page 43)</p>
<b>FORMS</b>
<p>_____ Prepare and submit daily ICS-208. (ref b, page 36)</p> <p>_____ If applicable Prepare and submit 215a. (ref b, page 38)</p>
<b>UNIT HURRICANE CONDITION III &amp; PORT CONDITION X-RAY (ref a, Annex A)</b>
<p>_____ Reassess any changes in the situation .</p> <p>_____ Update ICS-208 as necessary.</p>
<b>UNIT HURRICANE CONDITION II &amp; PORT CONDITION YANKEE (ref a, Annex A)</b>
<p>_____ Reassess any changes in the situation</p> <p>_____ Update ICS-208 as necessary</p>
<b>UNIT HURRICANE CONDITION 1 &amp; PORT CONDITION ZULU (ref a, Annex A)</b>
<p>_____ Reassess any changes in the situation</p> <p>_____ Update ICS-208 as necessary</p>
<b>POST STORM RECOVERY</b>
<p>_____ Continue to provide Safety and Health Hazard utilizing resources listed in the 208.</p> <p>_____ Attend Planning Process Meeting and Provide Safety Status Brief. (ref b, page 42)</p> <p>_____ Attend Command and General Staff Meeting. (ref b, page 65)</p> <p>_____ Attend Tactics Meeting. (ref b, page 43)</p> <p>_____ Attend Planning Meeting. (ref b, page 43)</p> <p>_____ Attend Operations Briefing. (ref b, page 43)</p>

## ANNEX Q

### Appendix 13

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDE (QRG) – SOFR

### PHONE NUMBERS AND WEBSITES

- Centers for Disease Control and Prevention: (800)-232-4636 <http://www.cdc.gov/>
- National Institute for Occupational Safety and Health: (770)-488-7100  
<http://www.cdc.gov/niosh/homepage.html>
- Federal Emergency Management Agency: (800)-621-FEMA (3362)  
<http://www.fema.gov/>
- Occupational Safety and Health Administration: (800)-321-OSHA (6742)  
<http://www.osha.gov/>
- AccuWeather.com: <http://accuweather.com>
- US Army Corps of Engineers: (202)-761-0011 <http://www.usace.army.mil/>
- National Hurricane Center: <http://www.nhc.noaa.gov/>
- American Red Cross: (800)-733-2767 Red Cross National Headquarters (202)-303-5214  
<http://www.redcross.org/>
- JEA (Electric Company) (800)-683-5542 <http://www.jea.com/>
- NOAA Jacksonville, FL office : <http://www.nhc.noaa.gov/jax/hurricanes.shtml>
- FEMA Region IV: (770)-220-5200 <http://www.fema.gov/region-iv-al-fl-ga-ky-ms-nc-sc-tn>

### POLICY/PROGRAM INFORMATION

#### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Incident Command System Safety Officer Job Aid (Jul 2015)

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# ANNEX Q

## Appendix 14

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – ISC

INTEL SECTION	HEAVY WEATHER - QUICK RESPONSE GUIDE V 2.0
PREPARATIONS (PRIOR TO FULL IMT IMPLEMENTATION)	
<ul style="list-style-type: none"><li>_____ Ensure personal readiness for assignment. (ref b)</li><li>_____ Check-in at designated location on the ICS 211. (ref b)</li><li>_____ Complete pre-deployment incident familiarization. (ref b)</li><li>_____ Assemble at ICP w/ Deployment Kit. (ref b)</li><li>_____ Review Sector Intelligence Preparation of the Maritime Domain. (IPMD)</li><li>_____ Develop a draft of the ICS-204, outlining specific tasks and assignments. (ref b)</li><li>_____ Assess tools and option for law enforcement and national level intel asset support for operations. (ref b)</li><li>_____ Gather guidance and expectations from Incident Commander (IC)/ Unified Command (UC) Base on the information. (ref b)</li><li>_____ Complete the ICS 204 based on IC/UC direction. (ref b)</li><li>_____ Provide brief to all asset/ units CO/OIC to brief their respective crew's based on perceived threats or hazards. (ref b)</li><li>_____ Attend Planning Process Meeting and Provide Intel Brief. (ref b)</li><li>_____ Attend Command and General Staff Meeting. (ref b)</li><li>_____ Attend Tactics Meeting. (ref b)</li><li>_____ Attend Planning Meeting. (ref b)</li><li>_____ Attend Operations Briefing. (ref b)</li></ul>	

## ANNEX Q

### Appendix 14

## INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – ISC

### INCIDENT BATTLE RHYTHM

- \_\_\_\_\_ Prepare and submit daily ICS-204. (ref b)
- \_\_\_\_\_ If applicable Prepare and submit Request for Information/ 213RR. (ref b)
- \_\_\_\_\_ Attend Planning Process Meeting and Provide Intel Brief. (ref b)
- \_\_\_\_\_ Attend Command and General Staff Meeting. (ref b)
- \_\_\_\_\_ Attend Tactics Meeting. (ref b)
- \_\_\_\_\_ Attend Planning Meeting. (ref b)
- \_\_\_\_\_ Attend Operations Briefing. (ref b)

### FORMS

- \_\_\_\_\_ Prepare and submit daily ICS-204. (ref b)
- \_\_\_\_\_ Prepare and submit ICS-214. (ref b)

### UNIT HURRICANE CONDITION III & PORT CONDITION X-RAY (ref a, Annex A)

- \_\_\_\_\_ Reassess any changes in the situation
- \_\_\_\_\_ Update ICS-204 as necessary

### UNIT HURRICANE CONDITION II & PORT CONDITION YANKEE (ref a, Annex A)

- \_\_\_\_\_ Reassess any changes in the situation
- \_\_\_\_\_ Update ICS-204 as necessary

### UNIT HURRICANE CONDITION I & PORT CONDITION ZULU (ref a, Annex A)

- \_\_\_\_\_ Reassess any changes in the situation
- \_\_\_\_\_ Update ICS-204 as necessary

# ANNEX Q

## Appendix 14

### INCIDENT MANAGEMENT TEAM POSITION QUICK RESPONSE GUIDES (QRG) – ISC

#### POST STORM RECOVERY

- \_\_\_\_\_ Continue to provide Intel updates.
- \_\_\_\_\_ Attend Planning Process Meeting and Provide Intel Brief. (ref b)
- \_\_\_\_\_ Attend Command and General Staff Meeting. (ref b)
- \_\_\_\_\_ Attend Tactics Meeting. (ref b)
- \_\_\_\_\_ Attend Planning Meeting. (ref b)
- \_\_\_\_\_ Attend Operations Briefing. (ref b)

#### PHONE NUMBERS AND WEBSITES

- MIFC LANT: <https://cg.portal.uscg.mil/units/mifclant/SitePages/Collections.aspx>
- Intelink: [https://intelshare.intelink.gov/sites/mifclant/collections/\\_layouts/15/start.aspx#/](https://intelshare.intelink.gov/sites/mifclant/collections/_layouts/15/start.aspx#/)
- AccuWeather.com: <http://accuweather.com>
- US Army Corps of Engineers: (202)-761-0011 <http://www.usace.army.mil/>
- National Hurricane Center: <http://www.nhc.noaa.gov/>
- American Red Cross: (800)-733-2767 Red Cross National Headquarters (202)-303-5214  
<http://www.redcross.org/>
- JEA (Electric Company) (800)-683-5542 <http://www.jea.com/>
- NOAA Jacksonville, FL office : <http://www.nhc.noaa.gov/jax/hurricanes.shtml>

#### POLICY/PROGRAM INFORMATION

##### References:

- a. Sector Jacksonville Port Heavy Weather Plan
- b. Incident Command System Operations Section Chief Job Aid (Jul 2015) (NO Intel Section Chief Aid at this time.)

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